

Catalog Home

The University of North Texas at Dallas

2015-2016 Undergraduate and Graduate Catalog

Catalog Information

The provisions of this catalog are intended to provide general information and do not constitute a contract, expressed or implied, between UNT Dallas and a student, an applicant for admission, or other individual. Although the catalog contains policies, regulations, procedures and fees in effect at the time of publishing, information provided in this catalog is subject to change. UNT Dallas reserves the right to change any provision of this catalog at any time and without notice. Changes will become effective whenever determined by the appropriate University official and will apply to both prospective students and those currently enrolled.

Every effort will be made to keep students advised of any such changes. Information on such changes will be available in the Office of Admissions or the Office of the Registrar. It is the responsibility of each student to be aware of University rules, regulations, policies, and current graduation requirements for particular degree programs.

Policies appearing within the online UNT Dallas Policy Manual supersede any inconsistent information published in this catalog or any other University publication.

This catalog becomes effective on the first day of the fall semester, 2015.

Program requirements are subject to necessary corrections.

About UNT Dallas

Accreditation

The University of North Texas at Dallas is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award baccalaureate, master's, and doctoral degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur GA 30033-4097 for questions about the accreditation of the University of North Texas at Dallas.

Mission Statement

Transforming the lives of students, families and communities by providing high quality, student-focused education to enable personal and career well-being.

Vision

To create a valuable center of enrichment where students are inspired to learn, and faculty, students and the community develop their full potential.

Achieving the Vision

UNT Dallas' plan for growth as a public university is shaped by its commitment to its students and its community. Our curriculum is structured around service leadership, partnerships and community outreach, global connectivity, technology, and social responsibility.

UNT Dallas has an underlying commitment to act as an agent for change in our communities and throughout the region. We embrace diversity, drawing a variety of voices into close conversation. We promote collaboration, which includes partnerships within the university as well as alliances with civic, corporate and non-profit organizations. These connections help move the university forward providing an atmosphere of learning that gives our students the confidence to lead productive lives.

History of UNT Dallas

In the late 1990's, State Senator Royce West of Dallas and other city leaders cast a vision for a new, four-year public university in Dallas. After several university systems discussed their ideas for higher education in the city, the University Of North Texas System Board of Regents came forward with a plan to establish an independent public university in the city-the first in the history of Dallas.

The Southern Dallas County Feasibility Study Community Task Force accepted the plan, and in January 1999 the Texas Higher Education Coordinating Board approved the proposal from the UNT System. The THECB subsequently granted the UNT System permission to use the moniker "UNT Dallas Campus" for this endeavor. The campus was established in a DeSoto business park in January 2000 as an upper division, off -campus location of the University of North Texas.

On May 8, 2001, Governor Rick Perry signed Senate Bill 576 creating the University of North Texas at Dallas. State Representative Helen Giddings and State Representative Jesse Jones sponsored the companion bill in the House, HB 1417. Under the terms of the legislation, the UNT Dallas Campus would be allowed to open as a new four-year university when enrollment reached 1,000 full-time equivalent students (FTEs).

The City of Dallas contributed \$3 million to purchase 202 acres of land in the southernmost portion of the city, and local developers, including Mike Boney and Vernon Jordan, donated additional acreage to bring the total size of the campus to 264 acres. In October 2003, the Communities Foundation of Texas awarded the UNT System a \$500,000 planning grant to fund a master plan for UNT Dallas. That same year the Texas legislature authorized \$25.4 million for the construction of the initial 75,000-square-foot academic building on the campus. In April 2009, the THECB officially certified enrollment at the University of North Texas Dallas Campus as greater than 1,000 full-time equivalent students. The certification enabled the legislation that created UNT Dallas, and the THECB declared UNT Dallas an independent, general academic institution.

With the enrollment threshold met, Gov. Perry signed Senate Bill 629 in May 2009. That bill allowed for the physical expansion of three university system centers in the state-Texas A&M Central Texas in Killeen, Texas A&M San Antonio, and UNT Dallas. With the release of \$25 million in previously authorized tuition revenue bonds, UNT Dallas began construction on its second building in August 2009. The building was completed in August 2010 as UNT Dallas accepted its first freshman class, the Class of 2014.

On July 10, 2013, the Commission on Colleges approved separate accreditation at Level III with the Southern Association of Colleges and Schools Commission on Colleges. Accreditation as a separate entity was retroactive to January 1, 2013. The institution is required to complete a Compliance Certification and a Quality Enhancement Plan and to receive a Committee in anticipation of reaffirmation of accreditation in 2018.

As of FY2015, UNT Dallas offers sixteen undergraduate and six graduate programs in high-demand fields such as criminal justice, teacher education, business administration, sociology and counseling.

For more information about UNT Dallas, call 972-780-3600 or visit the UNT Dallas web site (www.untDallas.edu).

Institutional Effectiveness

UNT Dallas is committed to continuous improvement in all of its operations. At both the institutional and the organizational-unit level, the University establishes expected outcomes for performance, assesses the extent to which the outcomes are attained, and makes changes to effect performance improvements on the basis of a careful review of outcomes assessment data.

With regard to student academic achievement, UNT Dallas regularly and formally evaluates student success in acquiring the skills, knowledge bases, and behaviors that are identified by faculty as critically important in the degree programs offered by the institution. The University also evaluates the effectiveness of its many services that support student learning. UNT Dallas believes that ongoing assessment of student learning and prompt implementation of improvements in curricula, pedagogy, and related educational support programs and practices when indicated are central to the efficacy of its academic mission.

Students should anticipate participating in a wide array of evaluation and assessment procedures throughout their educational careers at UNT Dallas. Students are expected to enter into these procedures openly and honestly so that they and UNT Dallas together can ensure continuous improvement processes are effective in maximizing each student's educational experience.

Non-Discrimination Policy

It is the policy of the University of North Texas at Dallas not to discriminate on the basis of race, color, religion, sex, age, national origin, disability, disabled veteran status or veterans of the Vietnam era status in the university's educational programs, activities, admissions or employment policies.

The university complies with federal and state equal opportunity laws and regulations, and through its diversity policy declares harassment, which is based on individual differences (including sexual orientation) to be inconsistent with the university's mission and educational goals.

Direct questions or concerns to the Dean of Students in the Office of Student Affairs at 972-338-1775.

Directory of Frequently Called Offices

When seeking information about the University, please visit, call, or write the office most closely associated with the subject of your concern or inquiry. Letters intended for offices other than those contacted will be forwarded. Directory assistance for all university offices is available through the main switchboard at 877-868-9857 or the main campus number: (972) 780-3600.

Admissions Offices

Office of Admissions (Undergraduate)

Mailing address:
7300 University Hills Boulevard

Graduate Admissions

Mailing address:
UNT Dallas

Dallas, TX 75241-4605
972-780-3642
877-868-3257
Fax: 972-780-3694
E-mail: admissions@untdallas.edu
Contact UNT Dallas (web site):
www.untdallas.edu/undergrad

Admission information, applications and status reports for new undergraduate students (U.S. citizens and permanent resident aliens).

Academic Advising Center

Mailing address:
7300 University Hills Boulevard
Dallas, TX 75241-4605
972-780-3645
Fax: 972-780-3680
Web site: www.untdallas.edu/aas

The Academic Advising Center handles academic counseling, degree audits, graduation evaluation, adds/drops, concurrent enrollment, incompletes and overloads.

General Offices

Academic Advising and Student Support

Mailing address:
7300 University Hills Boulevard
Dallas, TX 75241-4605
972-780-3600
Fax: 970-780-3636
Email address: [UNTD.Advising@untdallas.edu/aas](mailto:UNTD.Advising@untdallas.edu)

Advising, placement, support and assessment for students enrolled in developmental education to meet Texas Success Initiative requirements. Provides general support for campus undergraduate retention efforts.

Career Services

Mailing address:
7300 University Hills Boulevard
Dallas, TX 75241-4605
972-338-1782

7300 University Hills Boulevard
Dallas, TX 75241-4605
972-780-3642
877-UNT-DALS (868-3257)
Fax: 972-780-3694
E-mail: GradSchool@untdallas.edu
Web site: www.untdallas.edu/graduate

Admission information, application and status for **new** and **former** graduate students (U.S. citizens and permanent residents). Information regarding graduate admission, general policies, regulations and degree requirements; GRE score recording; final approval of graduate degree audits.

Student Financial Aid and Scholarships

Mailing address:
7300 University Hills Boulevard
Dallas, TX 75241-4605
972-780-3662
Fax: 972-780-3636
Web site: www.untdallas.edu/finaid

Campus Tour Information

972-780-3661
hours: 8:00am-5:00pm Monday-Friday
Email address: visit@untdallas.edu
Web site: <http://www.untdallas.edu/visit>

Finance and Administration

Mailing Address:
7300 University Hills Boulevard
Dallas, TX 75241-4605
972-338-1400

Fax: 972-338-1789

Web site: www.untdallas.edu/careers

Services: Career and job search resources; job announcements; online job listings; transmission of online resumes to potential employers; career and job search advising; on-campus interviews with employer representatives and career fairs.

Counseling and Wellness Services

Mailing address:

7300 University Hills Boulevard

Dallas, TX 75241-4605

972-338-1775

Email address: StudentAffairs@unt.edu

Individual and group counseling for career, emotional and personal concerns; interest, aptitude and personality assessments.

Office of Disability Services

Mailing address:

7300 University Hills Boulevard

Dallas, TX 75241-4605

972-338-1777

TTY access: 888-937-9291

Email address: UNTDDisability@untdallas.edu

Assistance with provision of auxiliary academic aids for students who request reasonable accommodations under the Americans with Disabilities Act (ADA) and Rehabilitation Act of 1973

Office of Institutional Research

Mailing Address:

7300 University Hills Boulevard

Dallas, TX 75241-4605

972-780-3614

Email Address: HDStearman@unt.edu

Office of the President

Mailing address:

7300 University Hills Boulevard

Dallas, TX 75241-4605

972-780-3601

Email address: President@untdallas.edu

Office of the Registrar

Mailing address:

Human Resources

Mailing Address:

7300 University Hills Boulevard

Dallas, TX 75241-4605

972-780-3600

Office of Institutional Effectiveness

Mailing Address:

7300 University Hills Boulevard

Dallas, TX 75241-4605

972-780-3614

Email address: HDStearman@untdallas.edu

Office of Marketing & Communication

Mailing Address:

7300 University Hills Boulevard

Dallas, TX 75241-4605

972-338-1097

Office of the Provost

Mailing address:

7300 University Hills Boulevard

Dallas, TX 75241-4605

972-338-1600

Fax: 972-780-3636

Email address: Provost@untdallas.edu

Student Affairs

Mailing address:

7400 University Hills Boulevard

7300 University Hills Boulevard
Dallas, TX 75241-4605
972-780-3664
Fax: 972-338-1939
Email address: registrar@untdallas.edu
Web site: www.untdallas.edu/registrar

Registration; transcripts; grade reports; academic status information; residency determination for continuing and former students; military waivers; enrollment verification/certification; services for veterans; notary service; and athletic eligibility and graduation.

Student Financial Aid and Scholarships

Mailing address:
7300 University Hills Boulevard
Dallas, TX 75241-4605
972-780-3662
Fax: 972-780-3636
Web site: <http://www.untdallas.edu/finaid>

Student Government Association

Mailing address:
7400 University Hills Boulevard
Dallas, TX 75241-4605
972-338-1781
Email address: SGAJaguars@unt.edu

UNT Dallas Library

Mailing Address:
7300 University Hills Boulevard
Dallas, TX 75241-4605
972-338-1616
Email address: untlibrary@unt.edu

Dallas, TX 75241-4605
972-338-1775
Email address: sfs@untdallas.edu

General information; non-academic and personal assistance; policy interpretation; social adjustment problems; student activities; and registered organizations information.

Student Financial Services

Mailing address:
7300 University Hills Boulevard
Dallas, TX 75241-4605
972-780-3658 or 972-780-3659
Fax: 972-780-3636
Email address: UNT.StudFinSvc@unt.edu
Online assistance: unt.custhelp.com
Web site: <http://www.untdallas.edu/sfs>
Payments: my.unt.edu

Provide information and assistance regarding tuition and fee charges, waivers, installment payment of tuition and special fees; refunds; returned checks; identification cards.

University Police and Parking

Mailing address:
7300 University Hills Boulevard
Dallas, TX 75241-4605
Police Department: 972-780-3000
Fax: 972-780-3636
Parking Services: 972-780-3009
Visitor Information: 972-780-3600

University Police officers are licensed by the State of Texas and enforce state and local laws as well as university rules and regulations. University police provide protection on a routine and emergency basis, administer the crime prevention program; campus escort service and emergency phone system, and provide motorist assistance.

Administration and Faculty

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Updated October 7, 2015

Governance

The Board of Regents is the governing body of the University of North Texas System, which includes the University of North Texas at Dallas, the University of North Texas Health Science Center at Fort Worth, and the University of North Texas. The Board is composed of nine members who are appointed by the Governor of Texas and confirmed by the Senate. The members are appointed for staggered terms of six years each.

UNT Dallas Administration

The President is the chief executive officer of the institution and has general authority and responsibility for the administration of the University, subject to the policies and rules of the Board and under the direction of the Chancellor. Assisting the President with these administrative responsibilities is a solid core of experts in the educational arena as well as seasoned business professionals. The faculty and staff of UNT Dallas are committed to providing quality degree programs and services and take pride in the services it provides its students and the surrounding community.

Governance and Administration

UNT System Board of Regents

Brint Ryan, Chair (2015), Dallas
Michael R. Bradford (2015), Midland
Milton B. Lee (2017), San Antonio
Steve Mitchell (2015), Richardson
Donald Potts, Vice Chairman (2017), Dallas
Rusty Reid (2019), Fort Worth
Gwyn Shea (2019), Irving
Al Silva (2017), San Antonio
B. Glen Whitley (2019), Hurst
Courtney Haning (2016), Student Regent

UNT Dallas Administration

Bob Mong, President
Thad Anglin, EdD, Vice Provost for Academic Excellence and Outreach
Lois Becker, PhD, Provost and Senior Vice President of Academic Excellence and Student Success
Angie Castillo, Executive Assistant to the President
Daniel Edelman, CFO and Senior Vice President for Finance and Administration
Stephanie Holley, Vice President of Enrollment Management
Randy Jolly, Associate Vice President of Marketing and Communication
Ana Rodriguez, Special Assistant to the President for External Affairs and Assistant Vice President for University Advancement

UNT System Administration

Lee F. Jackson, MPA, Chancellor of the University of North Texas System
Rosemary Haggett, PhD, Vice Chancellor for Academic Affairs and Student Success
James Maguire, Vice Chancellor for Facilities Planning and Construction
Nancy S. Footer, JD, Vice Chancellor and General Counsel
Jack Morton, JD, Vice Chancellor for Governmental Relations
Janet Waldron, Vice Chancellor for Finance
Steve Goodson, Interim Chief Internal Auditor

Academic Deans

Glenda Balas, PhD, Dean of Liberal Arts and Sciences
Judge Royal Furgeson, JD, Dean of the College of Law
Glenda Moss, EdD, Interim Dean of Education
Karen Shumway, PhD, Dean of Business

UNT Dallas 2015-2016 Faculty

September 1, 2015 (list incomplete at time of printing)

A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | P | Q | R | S | T | U | V | W
| X | Y | Z

AMIN, IFTEKHAR, Assistant Professor of Human Services. BS, University of Dhaka; MA, University of Dhaka; MA, University of Texas at Arlington; PhD, University of North Texas

ARXER, STEVEN, Associate Professor of Sociology and Assistant Dean of Liberal Arts and Sciences. BS, Barry University; MA, University of Miami; PhD, University of Florida

ARYA, VINOD, Professor of Mathematics. MS, Meerut University; PhD, University of Roorkee

BABCOCK, MATTHEW, Assistant Professor of History. BA, Dartmouth College; MA, University of New Mexico; PhD, Southern Methodist University

BAGGERLY, JENNIFER, Professor of Counseling. BA, Trinity University; MA, Colorado Christian University; PhD, University of North Texas

BALAS, GLENDA, Dean of Liberal Arts and Life Sciences and Professor of Communication Studies. BA, Eastern New Mexico University; MBA, Eastern New Mexico University; PhD, The University of Iowa

BARTULA, AARON, Assistant Professor of Criminal Justice/Sociology. BS, The University of Texas at Austin; MS, Loyola University; PhD, The University of Texas at Dallas

BORGES, WALTER, Assistant Professor of Political Science. BA, Cornell University; PhD, University of Texas at Dallas

BRIDGES, JONATHAN, Assistant Professor of Law. BA, Friends University; MA, Ball State University; JD, University of Notre Dame School of Law

BROWN, RONALD T., President and Professor of Psychology. BA, Emory University; PhD, Georgia State University

BRYANT, LARRY CURTIS, Assistant Professor of Teacher Education/Special Education. BS, St. Cloud State University; MS, St. Cloud State University; MS, University of Wisconsin at Madison; PhD, University of Wisconsin at Madison

CASA DE CALVO, MARIO, Associate Professor of Psychology. BA, University of Michigan; MA, Texas Tech University; PhD, Texas Tech University

CELIK, MEHMET, Assistant Professor of Mathematics. BA, Marmara University; PhD, Texas A&M University

CIRIZA-LOPE, MARIA DEL PUY, Assistant Professor of Spanish. BA, Deusto University Bilbao; MA, University of Illinois at Urbana-Champaign; PhD, University of Illinois at Urbana-Champaign

DICKMAN, CHRISTOPHER, Assistant Professor of Language & Communication. BA, The Ohio State University; MA, Saint Louis University, PhD, Saint Louis University

EDELMAN, DANIEL, CFO and Senior Vice President for Finance and Administration and Professor of Accounting. BBA Loyola University of Chicago, MS Acct, Roosevelt University, PhD, Illinois Institute of Technology

FLORES, ISAURA, Associate Professor of Business/Management and Assistant Dean School of Business. BS Instituto Tecnologico de Estudios Superiores de Monterrey; MBA, Instituto Tecnologico de Estudios Superiores de Monterrey; PhD, Instituto Tecnologico de Estudios Superiores de Monterrey

FORY, RONALD, Lecturer of Business/Accounting. BA, Parker College; MPA, University of Texas at Arlington

FRANTZ, AUBREY, Lecturer in Biology. BA, University of Kentucky; PhD, University of Kentucky

FRIESEN, DANIEL, Assistant Professor of Business. BS, McNeese State University; MBA, McNeese State University; PhD, University of Texas at Arlington

FURGUSON, JUDGE ROYAL, Dean of the College of Law. BA, Texas Tech University; JD, The University of Texas School of Law

GOKTAN BILHAN, A. BANU, Associate Professor of Business. BA, Middle East Technical University; MBA, Dokuz Eylul University; PhD, University of North Texas

GRAHAM, YOLANDA, Lecturer in Elementary Math Education. BS, Oral Roberts University, MA, Oral Roberts University

GUEVARA, RUTH, Senior Lecturer of Teacher Education. BS, Pan American University; MEd, Texas Woman's University; EdD, Texas Woman's University

HACKARD, GRETCHEN, Lecturer of Criminal Justice. BBA, University of North Texas; MS, University of North Texas; JD, University of Houston

HAHN, RANDALL, Associate Professor of Business Accounting. BS, Murray State University; MBA, Murray State University; DBA, University of Kentucky

HAMILTON, DONNA, Assistant Professor of Biology. BS, Midwestern State University; MS, Midwestern State University; PhD, Texas Tech University

HARRIS, PAMELA, Assistant Professor of Visual Arts. BA, Illinois State University; MFA, Memphis College of Art

HOLDEN, RICHARD, Professor of Criminal Justice. BS, Abilene Christian University; MS, Abilene Christian University; PhD, Sam Houston State University

HY, RONALD, Professor of Political Science. BS, Central Michigan University; MA, Central Michigan University; PhD, Miami University

IYER-EIMERBRINK, PRIYA, Lecturer of Psychology. BA, Purdue University; MS, University of Texas at Arlington; PhD, University of Texas at Arlington

JANECEK, UVALDINA, Assistant Professor of Bilingual Education. BFA, Southern Methodist University; PhD, The University of Texas at Arlington

JESMIN, SYEDA, Assistant Professor of Sociology. MSS, University of Dhaka; MA, University of Texas at Arlington; MPH, UNT Health Science Center; PhD, University of North Texas

JOHNSON, GWENDOLYN, Assistant Professor of Teacher Education/Mathematics. BS, Bowling Green State University; MBA, Bowling Green State University; PhD, University of South Florida

KAHNG, BYUNGKIK, Assistant Professor of Mathematics. BS, Seoul National University; MS, Stanford University; PhD, University of Illinois at Urbana-Champaign

KHAN, NOUREEN, Associate Professor of Mathematics. MS, University of Texas at Dallas; PhD, University of Texas at Dallas

KING, CINDY, Assistant Professor of English. BA, University of Toledo; MA, University of Southern Mississippi; PhD, Florida State University

KOVALYOVA, NATALIA, Assistant Professor of Communications. Diploma, Kubanskiy State University; M.Ed. University of Massachusetts; PhD, University of Texas at Austin

LACY, CONSTANCE, Senior Lecturer of Human Services and Chair, Counseling, Human Services and Early Childhood Development. BSW, University of North Texas; MSSW, University of Texas at Arlington; PhD, University of Texas at Arlington

LANSING, MICHAEL, Lecturer Hospitality Management. BA, MBA, Lamar University

LIN, YU-FEN, Assistant Professor of Counseling. BA, Dang-Chiang University; MDiv, Taiwan Theological College & Seminary; MS, Texas A&M-Commerce; PhD, Sam Houston State University

LUMAR, SHEILA, Lecturer of Human Services. BS, Kansas State University; MS, University of Central Texas; MS, Tarleton State University; PhD, Texas Woman's University

MALKI, MOSTAFA, Assistant Professor of Economics. BA, University of Massachusetts-Boston; MA, University of Alabama; MS, Auburn University; PhD, Auburn University

MANZI, JEFFREY, Lecturer of Business and Finance. BS, The Ohio State University; MBA, The University of Akron; MS, Kaplan University; PhD, Kent State University

MASLANKA, MICHAEL, Assistant Professor of Law. BS, Cornell University; JD, Tulane Law School

MASON, PAULA, Lecturer in Reading Education. BBA, University of Texas at Arlington; ME, Texas A&M University-Commerce; EdD, Texas A&M University-Commerce

MATTHEWS, CYNTHIA, Lecturer in Counseling. BS, Brigham Young University; MOB, Brigham Young University; MS, Texas A&M University-Commerce; PhD, Texas A&M University-Commerce

MITRA, SUBHRO, Associate Professor of Business/Logistics and Supply Chain. BS, North Bengal University; MBA, Calcutta University; PhD, North Dakota State University

MOSS, GLENDA, Chair of Teacher Education and Administration; Professor of Education. BA, East Texas State University; MEd, University of Texas at Tyler; EdD, Stephen F. Austin State University

MUNIZ, ELIZABETH, Assistant Professor of Organizational Behavior/HR Management. BA, University of Central Florida; MS, University of Central Florida; PhD, University of Central Florida

NARAYAN, RATNA, Associate Professor of Teacher Education/Science Education. BSc, Bombay University; MSc, Bombay University; BEd, Bombay University; PhD, University of Georgia

OWSLEY, BRIAN, Assistant Professor of Law. BA, University of Notre Dame; JD, Columbia University of Law

PATTON, JOY, Assistant Professor of Human Services. BA, University of Central Oklahoma; MA, Liberty University; MS, University of Texas at Arlington; PhD, University of Texas at Arlington

PRYOR, ELLEN, Professor of Law and Associate Dean for Academic Affairs. BA, Rice University; JD, The University of Texas School of Law

RAMBALLY, GERARD, Professor of Information Sciences. BS, University of Saskatchewan; BEd, University of Saskatchewan; MMath, University of Waterloo; PhD, University of Oregon

RAPP, LARRY, Lecturer and Director of the Public Health Program. BS, Pennsylvania State University; MS and PhD, Florida State University

RATH, SURA, Professor of English. BS, Ravenshaw College; MA, Utkal University; MA, Tulane University; PhD, Texas A&M University

RODRIGUEZ, CYNTHIA, Assistant Professor of Teacher Education/Reading. BS, University of North Texas; MEd, Texas Woman's University; PhD, Texas Woman's University

SANTOS-HATCHETT, SHERYL, Professor of Education and Executive Director for Bilingual Academic Support Services. . BA, Queens College; MA, Queens College; PhD, Kansas State University

SCHLAGER, MELINDA, Director of the Caruth Police Institute and Associate Professor of Criminal Justice. BA, University of Texas; MA, Northwestern University; MA and PhD, Rutgers University

SHAPPECK, MARCO, Assistant Professor of Teacher Education/ESL. BA, University of Wisconsin-Eau Claire; MA, Northeastern Illinois University; MA, University of Illinois Urbana-Champaign; PhD, University of Illinois Urbana-Champaign

SHAQLAIH, ALI, Assistant Professor of Mathematics. BS, Birzeit University; MS, An-Najah National University; MA, University of Oklahoma; MEd, University of Oklahoma; PhD, University of Oklahoma

SHOUSE, DOUGLAS, Lecturer of Educational Leadership. BA, Arlington State University; MA, North Texas State University; EdD, North Texas State University

SHUMWAY, KAREN, Dean of the School of Business and Professor of Business. BA, Northwestern University, MBA, University of Chicago; PhD, University of Chicago, Illinois

SIDDIQUE, JULIE, Assistant Professor of Criminal Justice. BBA and BA, University of Texas at Austin; MPSA, Texas A&M University; MA, MPhil, and PhD, City University of New York John Jay College of Criminal Justice

STANLEY, MARK, Lecturer in History. BS, Texas A&M University-Texarkana; MA, University of North Texas; PhD, University of North Texas

TAN, ADRIAN, Lecturer in Sociology. BA, Ohio University; MA (International Affairs), Ohio University; MA (Sociology) Ohio University; PhD, University of North Texas

TERRY, LARRY, Assistant Professor of Public Leadership. BA, University of California at Santa Barbara; MPA, San Diego State University; PhD, University of Texas at Dallas

TREGER, MARK, Lecturer of Business/Marketing, BA, Northwestern University; MBA, Northwestern University

VARGA, KELLY, Lecturer of Biology. BA, St. Xavier University; PhD, The University of Illinois at Chicago

WASHINGTON, NEDRA, Assistant Professor of Child Development and Family Studies. BBA, Northwood University; MBA, Texas Women's University; PhD, Texas Women's University

WATTLEY, CHERYL BROWN, Professor of Law. AB, Smith College; JD, Boston University School of Law

YATES, RALPH, Lecturer in Criminal Justice. BS, Corpus Christi State University; MS, Texas A&M -Corpus Christi

YOUSUFUDDIN, MUHAMMED, Lecturer of Chemistry. BS, University of South Carolina; PhD, University of Southern California

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Academic Calendar

The Academic Calendar for UNT Dallas is subject to change.

Fall 2015

Note: All offices are closed on Saturdays & Sundays.

All transactions should occur online and all correspondence will be sent to your official UNT Dallas email address.

Fall 2015 Term Begins **Monday, August 24**

Full-Term Session

Classes Begin **Monday, August 24**

Census Day **Wednesday, September 9**

20th Class Day Monday, September 21

Registration/Add/Drop/Withdrawal

Registration Begins Thursday, April 16

Last Day for Regular Registration Thursday, August 20

Late Registration Deadline Wednesday, August 26

If you register, or add during late registration, payment is due the same day you register. Students will be charged a \$50 late fee.

Last Day to Add Friday, August 28

Last Day to Drop a Class without a W Wednesday, September 9

Last Day to Request Pass/No Pass Course Status Friday, October 2

Last day to withdraw from a course with a grade of W Friday, November 6
(Written Consent of Instructor Required)

Last day a student may withdraw from all classes for the semester Friday, November 20

Midterm Exams Monday, October 5 - Friday, October 9

Midterm Grades Due and Viewable Online Saturday, October 17
(All midterm grades must be submitted online)

Last Day of Classes *(Not including final exams)* **(Full-Term Session) Thursday, December 3**

Reading Day *(Study day prior to final exams)* **Friday, December 4**

Final Exams Monday, December 7 - Friday, December 11

Graduation/Commencement Friday, December 11

Application Deadline Wednesday, October 7

Last day to change your primary name to be listed on your diploma Wednesday, October 7

Degree Conferral Date Friday, December 11

University Closings/No Classes

Labor Day Monday, September 7

Thanksgiving Holiday Thursday, November 26 - Sunday, November 29

Winter Break Thursday, December 24 - Sunday, January 3, 2015

Spring 2016

Note: All offices are closed on Saturdays & Sundays.

All transactions should occur online and all correspondence will be sent to your official UNT Dallas email address.

Registration begins **TBA**

Last Day for Regular Registration **Thursday, January 14**

Late Registration Deadline **Wednesday, January 20**

If you register, or add, during late registration, payment is due the same day you register. Students will be charged a \$50 late fee.

Spring 2016 - 1st 8-Week Term **(including final exams)**

Classes Begin **Monday, January 19**

Census Day **Tuesday, January 26**

Classes End **Friday, March 11**

Spring 2016 - 2nd 8 Week Term **(including final exams)**

Classes Begin **Monday, March 21**

Census Day **Monday, March 28**

Classes End **Friday, May 13**

Spring 2016 - Full Term

Classes Begin **Tuesday, January 19**

Last Day to Add **Friday, January 22**

Census Day **Wednesday, February 3**

Last Day to Drop a Class without a W **Wednesday, February 3**

Last Day to Request Pass/No Pass Course Status **Friday, February 26**

Withdrawal Deadlines

Last day to withdraw from a course with a grade of W **Friday, April 8**

(Written Consent of Instructor Required)

Last day a student may withdraw from all classes for the semester **Friday, April 22**

Midterm Exams **Monday, March 7 - Friday, March 11**

Midterm Grades Due/Viewable Online-Midterm grades are submitted online **Saturday, March 19**

Last Day of Classes **Thursday, May 5**

Reading Day *(Study day prior to final exams)* **Friday, May 6**

Final Exams **Monday, May 9 - Friday, May 13**

Graduation/Commencement **TBA**

Application Deadline **Wednesday, January 27**

Last day to change your primary name to be listed on your diploma **Friday, April 22**

Degree Conferral Date **Saturday, May 14**

University Closings/No Classes

Martin Luther King Day **Monday, January 18**

Spring Break **Monday, March 14 - Sunday, March 20**

Summer 2016

Note: All offices are closed on Saturdays & Sundays.

All transactions should occur online and all correspondence will be sent to your official UNT Dallas email address.

Registration begins **Monday, April 4**

Summer 2016 Term Begins **Monday, May 16**

Summer 2016 - 3 Week Session

Classes Begin **Monday, May 16**

Census Day **Monday, May 17**

Last Day to Withdraw from a Course or Session **Thursday, May 26**

Holiday (no classes) **Monday, May 30**

Session Ends **Friday, June 3**

Summer 2016 - 8 Week Session

Classes Begin **Monday, May 16**

Census Day **Monday, May 23**

Holiday (no classes) **Monday, May 30**

Last Day to Withdraw from a Course or Session **Thursday, June 16**

Holiday (no classes) **Monday, July 4**

Session Ends **Friday, July 8**

Summer 2016 - 1st 5 Week Session

Classes Begin **Monday, June 6**

Census Day **Thursday, June 9**

Last Day to Withdraw from a Course or Session **Wednesday, June 29**

Holiday (no classes) **Monday, July 4**

Session Ends **Friday, July 8**

Summer 2016 - College of Law Session

Classes Begin **Monday, June 6**

Census Day **Thursday, June 13**

Holiday (no classes) **Monday, July 4**

Last Day to Withdraw from a Course or Session **Thursday, July 7**

Session Ends **Friday, July 29**

Summer 2016 - 10 Week Session

Classes Begin **Monday, June 6**

Census Day **Tuesday, June 21**

Holiday (no classes) **Monday, July 4**

Last Day to Withdraw from a Course or Session **Tuesday, July 19**

Session Ends **Friday, August 12**

Summer 2016 - 2nd 5 Week Session

Classes Begin **Monday, July 11**

Census Day **Thursday, June 14**

Last Day to Withdraw from a Course or Session **Wednesday, August 3**

Session Ends **Friday, August 12**

Summer Term Ends Friday, August 12

Graduation

Application Deadline **Tuesday, May 31**

Last day to change your primary name to be listed on your diploma **Friday, July 29**

Degree Conferral Date **Friday, August 12**

University Closings/No Classes

Memorial Day **Monday, May 30**

Independence Day **Monday, July 4**

Admissions

Undergraduate Admissions

7300 University Hills Blvd | Dallas, Texas 75241-4605
T (972) 780-3642 | TTY (888) 937-9291 | Toll Free (877) UNT.DALS | Fax (972) 780-3694
admissions@untDallas.edu | www.untDallas.edu

Your journey to an affordable, quality education begins at UNT Dallas. The Office of Undergraduate Admissions is committed to ensuring a smooth transition from either high school or another community college/university. In this section, you will find helpful information on UNT Dallas' admission requirements and deadlines.

UNT Dallas accepts the ApplyTexas Application for Admission to Four-year institutions. UNT Dallas requires all prospective Freshmen, Transfer, and Visiting (Transient) students to submit an ApplyTexas Application for Admission. The application can only be completed and submitted electronically by visiting www.applytexas.org. Submission of an essay (or personal statement) and letters or recommendations are not required but highly recommended.

Note: Returning (Former) Students: If you were previously enrolled at either UNT or UNT Dallas at least once during the 12 consecutive months prior to the term/semester you wish to enroll, please contact the Office of the Registrar at registrar@untDallas.edu or (972) 780-3664.

UNT Dallas is a selective university and does not guarantee admission of all applicants. It is recommended that students apply well in advance of stated application deadlines. Additionally, it is important to note that UNT Dallas cannot guarantee admission of all applicants.

Admission requirements for Fall 2015 may change. For the latest information on Freshmen, Transfer, and Visiting students visit www.untDallas.edu/undergrad.

Application Dates and Deadlines

All necessary credentials, such as application, official transcripts, required entrance test scores, and essay must be on file in the Office of Undergraduate Admissions by final deadline to be evaluated and processed for admission and enrollment at UNT Dallas for the specific semester applying for.

| Entry Term | Application Date/Deadline | |
|-------------|---------------------------|------------------|
| Fall 2014 | Priority Application Date | March 1, 2014 |
| | Final Application Date | August 13, 2014 |
| Spring 2015 | Priority Application Date | December 1, 2014 |

| Entry Term | Application Date/Deadline | |
|--|---------------------------|------------------------|
| | | Final Application Date |
| Summer 2015 (3 week and 8 week terms) | Final Application Date | May 4, 2015 |
| Summer 2015 (5 week 1 & 10 week terms) | Final Application Date | May 25, 2015 |
| Summer 2015 (5 week 2 term) | Final Application Date | June 29, 2015 |
| Fall 2015 | Priority Application Date | March 1, 2015 |
| | Final Application Date | August 10, 2015 |
| Spring 2016 | Priority Application Date | December 1, 2015 |
| | Final Application Date | January 4, 2016 |

Admission Requirements

Applicants are considered for undergraduate admission to the university from an accredited high school, community college or university, or equivalent. Academic preparedness to succeed will be determined by review of academic performance, standardized test scores, and additional factors considered during a holistic review.

Admission Application Fee

All applicants new to UNT Dallas must pay a non-refundable admission application fee of \$40 (for U.S. citizens and permanent resident aliens) The fee must be paid in U.S. dollars. The fee may be paid by check, money order, or by credit card online prior to submitting the ApplyTexas application. If paying the application fee creates a financial hardship, the following fee waiver options are available:

Freshmen

- ACT waiver
- SAT waiver
- Attend UNT Dallas "True Blue" preview event

Transfer

- Attend Transfer Informational Session (First Friday and Transfer Monday)

First Time in College (FTIC)

A FTIC is a freshmen applicant who will or has graduated from high school but has not attended a college or university since high school graduation. Students who have participated in a high school dual credit program, concurrent enrollment program or early college high school program while in high school are considered a FTIC student.

- Complete and submit a freshmen application for admission via www.applytexas.org.
- Submit non-refundable application fee or fee waiver. Applications will be considered incomplete and no admission decision will be rendered if application fee or fee waiver documentation is not received.

- Submit a 6th or 7th semester official transcript indicating class rank, if applicable, through at least junior year denoting Recommended or Distinguished graduation plan. Final official transcript will be required for all admitted students after high school graduation. A copy of GED scores will be accepted in lieu of high school transcript.
- Submit official college entrance test score, SAT or ACT, sent directly from the testing agency, printed on the official high school transcript, or received from a school official (i.e. guidance counselors, AVID teacher, or Registrar).
- Submit an essay.

UNT Dallas strongly recommends students take the following courses in high school to be considered for admission:

| High School Course | Recommended Courses (or higher equivalent) | Units Required |
|--------------------|--|----------------|
| English | English I, English II, English III, and English IV | 4 |
| Mathematics | Algebra I, Geometry, Algebra II, and Pre-Calculus | 4 |
| Sciences | Biology, Chemistry, and Physics | 3 |
| Social Sciences | World Geography, World History, U.S. Government, U.S. History, and Economics | 4 |
| Foreign Language | Level I - III proficiency of the same language | 3 |

Graduates of Non-Accredited High Schools, Home-Schooled students and GED recipients

The admissions requirements for graduates of non-accredited high schools and home-schooled students are the same as for students who have attended a traditional, accredited public or private school. Required documents include application for admissions, transcript with all coursework completed, college entrance exam score, and application fee or fee waiver. Homeschool transcripts must bear a notarized signature of the parent or instructor attesting to the authenticity of the record. GED applicants must submit official GED scores and SAT or ACT scores. Applicants whose academic record indicates probability of success may be admitted.

Early High School Graduates

Students graduating early from high school must submit all application materials and verification of early graduation. A letter from a high school counselor or an indication on the official transcript is acceptable for verification. Early graduates are required to meet regular freshman requirements. An essay explaining the purpose or reason for early graduation is recommended.

Assured First Time in College Admission Requirements

Students who graduate from an accredited high school and have completed the Recommended or higher graduation plan can gain assured admissions determined by rank in class and minimum college entrance exam scores. Students who graduate in the top 10 percent of their high school class shall be admitted automatically to the university.

| Class Rank | SAT Score (Critical Reading + Math) | ACT Score (Composite) |
|-------------------|--|------------------------------------|
| Top 10% (90-100) | No minimum but submission required | No minimum but submission required |
| 75 - 89 | 950 | 20 |
| 50-74 | 1050 | 23 |
| 25-49 | 1180 | 26 |

UNT Dallas Admission Freshmen Committee Review

Applicants who do not meet assured admission requirements are evaluated holistically by UNT Dallas Admission Committee to determine academic preparedness to succeed. Holistic review includes, but not limited to, the review of academic course selection (including college preparatory courses such as Honors, Advanced Placement (AP), Dual Credit (DC), and International Baccalaureate (IB), extracurricular activities, leadership experiences, community service, special talents and awards, employment history, essay/personal statement, and letters of recommendation.

Students offered admission after review by the Admission Committee have proven to be prepared for the academic rigor at UNT Dallas. A student may be fully admitted or conditionally admitted. If a student receives conditional admission, the student must achieve a 2.0 GPA or higher at the conclusion of the first semester of enrollment and successfully complete USGT 1100 Learning Foundation course.

Texas Uniform Admissions Policy (SB 3826).

Per the Texas Education Code, Sections 51.801-51.809, and changes made to several sections by House Bill 3826, in addition to a Texas general academic teaching institution's admissions requirements, a first-time freshman, regardless of when the student graduated from high school, must also have either:

1. Successfully completed the curriculum requirements for the recommended or advanced high school program or its equivalent; or
2. Satisfied ACT's College Readiness benchmarks on the ACT Assessment or earned on the SAT assessment a score of at least 1500 out of 2400 or the equivalent.

Note: The ACT College Readiness Benchmarks are: English=18, Math=22, Social Sciences=21, Science=24.

Under TEC Section 51.807 and with consultation of the Texas Education Agency, the Texas Higher Education Coordinating Board has determined that the high schools are responsible for providing the appropriate documentation to confirm the curriculum requirements. For the student graduating from an out-of-state or international high school the necessary curriculum information will be provided upon completing the appropriate form, accessible at <http://dallas.unt.edu/admissions>.

Applicants meeting the curriculum or the ACT/SAT assessment score requirements mandated by the Texas Education Code, but not meeting UNT Dallas' admission requirements, may be reviewed individually by the Office of Undergraduate Admissions.

Transfer Admission

A transfer student is defined as any student who has previously attended a regionally accredited community college, junior college, or university and received some type of college credit. UNT Dallas only evaluates credit from regionally accredited academic institutions. Applicants must submit official records of all accredited institutions

attended, even if they do not wish to transfer the credit to UNT Dallas. Credit from non-accredited institutions will not be evaluated as part of the admissions process. Admitted students who wish to have non-accredited credit evaluated can submit an official record to their specific academic advisor and division dean for approval.

- Complete and submit a transfer application for admission via www.applytexas.org.
- Submit non-refundable application fee or fee waiver. The fee may be paid by check, money order, or by credit card online prior to submitting the ApplyTexas application. Applications will be considered incomplete and no admission decision will be rendered if application fee or fee waiver documentation is not received.
- Submit official transcript from all previously attended institutions.
- Submit an essay.

Note: Additional requirements for students with 29 or fewer transferable semester hours of college work.

Assured Transfer Admission Requirements

| Transferable Credit | Requirements (4.0 scale) |
|---------------------|---|
| 0-29 | <ul style="list-style-type: none"> • Minimum 2.5 GPA • Eligible to return to previous institution • Meet First Time in College requirements for admissions |
| 30-44 | <ul style="list-style-type: none"> • Minimum 2.25 GPA • Eligible to return to previous institution |
| 45 or more | <ul style="list-style-type: none"> • Minimum 2.0 GPA • Eligible to return to previous institution |

UNT Dallas Admission Transfer Committee Review

Applicants who do not meet assured admission requirements are evaluated holistically by UNT Dallas Admission Committee to determine academic preparedness to succeed. Holistic review includes, but not limited to, the review of extracurricular activities, leadership experiences, community service, special talents and awards, employment history, essay/personal statement, and letters of recommendation.

Transfer Credit

The admissions office determines acceptable transfer credit from other institutions. The student's division dean determines applicability of the credit to a degree program. Student will receive an acceptance package that will include a Transfer Credit Summary. This evaluation of course credit reflects accepted transfer credit as well as credit that has not been accepted in transfer. A lower-level course that is determined to be equivalent to a UNT Dallas upper-level course does not satisfy the requirement of advanced.

If UNT Dallas does not accept lower-division course credit earned by a student at another Texas public institution of higher education, UNT Dallas shall give written notice to the student that the transfer of the

course credit is denied. Upon request, UNT Dallas may also provide written notice of the reasons for denying credit for a particular course or set of courses of the other institution.

A student may dispute the denial of credit by contacting a designated official at either UNT Dallas or the other institution. The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with Texas Higher Education Coordinating Board rules and/or guidelines. If the transfer dispute is not resolved to the satisfaction of the student or the institution at which the credit was earned within 45 days after the date the student receives written notice of the denial, UNT Dallas shall notify the commissioner of the Texas Higher Education Coordinating Board of its denial and the reason for the denial.

The commissioner of higher education or the commissioner's designee shall make the final determination about a dispute concerning the transfer of course credit and give written notice of the determination to the involved student and institutions. The Texas Higher Education Coordinating Board shall collect data on the types of transfer disputes that are reported and the disposition of each case that is considered by the commissioner or the commissioner's designee.

College-level courses completed with a grade of D or above at another accredited institution will normally be accepted for transfer. Specific transfer grade guidelines for some academic programs may exist. Courses completed with codes indicating no grade or credit will not be transferred. Transferability of courses will not be affected by a student's academic standing (i.e. probation, suspension). Developmental or remedial courses will not be accepted for transfer and the credit hours will not be reflected on the student's record. Only the most recent repeated course and grade will be transferred and posted to the student's academic record. Division Deans reserve the right to determine applicability of credit towards degrees including credit earned from a non-accredited institution.

Transfer credit is subject to audit during a student's academic career at UNT Dallas. Total hours accepted may be increased or decreased to reflect correction of prior evaluation or consideration of additional transfer work to ensure compliance with UNT Dallas academic policies.

In accordance with the rules mandated by the Texas Legislature, a student who successfully completes a 42- to 48-semester-credit-hour common core curriculum at a state-assisted institution of higher education in Texas may transfer as "core complete" to UNT Dallas. The student will receive academic credit for each of the courses transferred. The student will need to work with an academic advisor to determine if additional requirements will be necessary to satisfy the 42-hour UNT Dallas core.

The Academic Advising Office determines acceptable transfer credit from other institutions based on evaluation of course content as described in the catalogs of those institutions and in consultation with appropriate academic units at UNT Dallas as necessary for clarification.

Transfer credit may only be received for course work completed at an accredited institution of higher education. Transfer credit from any accredited institutions will be converted to semester hours and a 4.0 grading system for evaluation purposes as appropriate. The student's academic dean determines applicability of the credit to a degree program. Students seeking the Bachelor of Applied Arts and Sciences (BAAS) should refer to the special provisions of the respective BAAS degree programs.

Students who have begun residence work at UNT Dallas and who have attained junior standing may, only with the prior written approval of their academic dean, enroll in and transfer hours from approved two-year colleges.

Texas Common Course Numbering System (TCCNS)

TCCNS has been designed for the purpose of aiding students in the transfer of general academic courses between colleges and universities throughout Texas. UNT Dallas participates in the TCCNS to facilitate the transfer of credits. Information provided is subject to change without notice and does not constitute a contract between UNT Dallas and a student or applicant for admission. Prospective transfer students should contact the advising office for course work guidelines prior to enrollment. For more information visit www.tccns.org/ccn.

Students are encouraged to plan all course selections at the community college as far in advance as possible. Proper planning and use of the UNT Dallas Course Equivalency Guide and the UNT Dallas degree audit information will maximize the transfer of credit to UNT Dallas.

Catalog Choice

Any student transferring directly from a Texas public community college to UNT Dallas shall have the same choice of catalog designating degree requirements as the student would have had if the dates of attendance at the university had been the same as the dates of attendance at the community college.

Affiliate Transient Applicants

Undergraduate students currently enrolled at either UNT Dallas or UNT will have the opportunity to enroll in courses at both institutions through the Affiliate Concurrent Enrollment Program. Students will enroll as a transient non-degree seeking student, at the partner (affiliate) institution to take supporting courses for a specific degree program offered at home institution.

Undergraduate students taking courses through the Affiliate Program must apply as a transient student to the affiliate institution via ApplyTexas; for the first term only. The application fee will be waived. Undergraduate students may not take more than 75% of the hours for the degree program at the affiliate institution. Students must meet the following eligibility requirements:

- Be enrolled at either UNT or UNT Dallas the previous long (Fall or Spring) semester preceding the anticipated entry semester at the host institution
- Be in good academic standing at the home institution
- Be in good financial standing at the home institution

The Affiliate Enrollment Program transient application will open the first day after census date of each semester.

Transient (Visiting Applicants)

Undergraduate students who have been enrolled at another college or university previously may attend UNT Dallas as a visiting student for one long fall or spring term only, provided their intent is to return to their previous college or university. An official transcript from the school attended prior to the intended entry semester must be submitted with the application for admission and the application fee prior to the application deadline. The transcript must reflect that the student is not on academic probation or suspension from the last institution attended to be admitted as a visiting student.

If a visiting student later decides to continue at UNT Dallas, the visiting status ends and all admission requirements for a beginning transfer student (see "Transfer Students" above) must be met prior to the second enrollment at UNT Dallas. All students previously admitted as a visiting student must first contact the Office of Undergraduate Admissions for clearance to re-enroll. If a student originally applies as a regular transfer student and is academically rejected for admission, the student cannot change application status to visiting.

Because of federal laws and immigration requirements, international students are not eligible to enroll at UNT Dallas as visiting students.

The transient application will open the first day after census date of each semester.

International Admissions

UNT Dallas does not accept applications from students seeking admissions who do not hold U.S. citizenship or qualify for a waiver under the guidelines of Texas HB 1403 or SB 1528.

Other Admission Pathways

Jaguar Gateway Program

First Time in College applicants that were denied admission for the fall semester are eligible to participate in the Jaguar Gateway Program for an opportunity to gain conditional admission to UNT Dallas. For more information, contact the Office of Undergraduate Admissions.

Adult Admissions Program

Freshman applicants who have been out of high school for at least five years and who have earned fewer than 30 semester hours at a college or university may be eligible for admission to UNT Dallas under the Adult Admission Program. Individuals eligible for this program may be accepted without the required SAT or ACT test scores only if evidence provided to the admissions office staff suggests the potential of academic success for the individual.

Applicants under the Adult Admission Program must submit:

- an application for admission, which can be completed online at www.applytexas.org;
- a non-refundable \$40 application fee;
- a copy of all high school transcripts;
- official transcripts of any previous college/university work (students who are transferring fewer than 30 hours from another college/university also must have a minimum 2.5 grade point average [4.0 grading system] and be eligible to return to any institution attended);
- a written personal statement concerning your academic preparedness for university-level study, your intended major and career goals, and any other information you feel is pertinent to the individual review of your application;
- the Adult Admission Program Request Form; and
- proof of graduation from a recommended or distinguished high school curriculum or Texas Uniform Admission Certification.

A personal interview with the prospective student may also be required at the discretion of the reviewer (see "Admission by Individual Review for Freshmen or Transfer Students"). The purpose of the interview is to allow the committee to gain additional information relevant to the admission decision.

Students who are admitted under the provisions of the Adult Admission Program are subject to all other academic and programmatic requirements of the university.

Academic Fresh Start. Section 51.931 of the Texas Education Code allows Texas residents who were enrolled in a post-secondary institution 10 or more years prior to the start of the semester for which he/she seeks admission to UNT Dallas admission without consideration of prior academic coursework, credit, or grades taken while enrolled 10 or more years ago.

To take advantage of this option, you must request it prior to your first enrollment at UNT Dallas. You must report and submit all of your college transcripts with your application for admission. You must also complete

and submit a Fresh Start request form. Hours excluded under the Fresh Start option may still be used to claim exemption from the Texas Success Initiative (formerly TASP).

Dual Credit

UNT Dallas allows high school students the opportunity to earn dual course credit for immediate award of both high school credit and college credit. Students meeting dual credit admissions requirements and deadlines may be accepted for dual credit offered through UNT Dallas. The student must meet the below eligibility requirements listed below:

- A. Meet requirements for admission to UNT Dallas. Student applications will be reviewed individually and admitted according to the holistic admission standards. Student must have a 3.0 cumulative high school grade point average on a 4.0 scale and meet at least one (1) of the following criteria:
 - 92 or above PSAT score (Critical Reading and Math only)
 - 922 or above combined SAT score (Critical Reading and Math only)
 - 18 or above PLAN score.
 - 18 or above ACT score (Composite)
- B. Meet or exempt from two of the three TSI areas determined by UNT Dallas. Student must meet TSI requirements in the areas that are applicable to the course or have a TAKS tenth grade score of 2200 on Mathematics and/or a score of 2200 on English Language Arts with a writing score of at least 3 on the tenth grade TAKS relevant to the courses to be attempted. Additional approved TSI exemptions will be honored; including but not limited to ACT or SAT scores.
- C. Achievement of the required basic skills prerequisites as defined for each course.
- D. Must be in the eleventh or twelfth grade. Exceptions may be made for ninth and tenth graders if approved by the specific school official and UNT Dallas dual credit representative or if student is enrolled in a state approved and designated Early College High School (ECHS) program.
- E. Proof of or exemption from receiving the State mandated Bacterial Meningitis vaccination.
- F. Student shall not be enrolled in more than two dual credit courses (up to 8 hours of UNT Dallas course work) per fall, spring, or summer semester. An exception to this requirement may be granted if approved by the specific school official and UNT Dallas dual credit representative.

To receive credit from UNT Dallas dual credit courses students must complete an application, be accepted as a dual credit high school student, and pay tuition and fees to UNT Dallas by designated date.

UNT Dallas will conduct enrollment for dual credit courses each fall, spring, and summer semesters. Students failing to complete the admission process or standards by the published deadlines will ineligibility to participate in the program. For more information visit www.untDallas.edu/dualcredit

Combined Undergraduate Admission Requirements

| Undergraduate Admission Requirements | | | |
|--------------------------------------|---------------|----------------------|----------------------------|
| Classification | Prerequisites | Official Transcripts | Entrance Exam ¹ |
| | | | |

| Undergraduate Admission Requirements | | | |
|--|--|---|---|
| First Time in College (Freshmen) | Graduation from an accredited high school on the Recommended or higher graduation plan, homeschooled, or received GED. | Yes: Showing rank in class through at least junior year, if applicable. | <p>Automatic Admission Applicants who graduated in the top 10 percent of their high school class shall be admitted automatically to the university.</p> <p>Regular Admission Applicants shall be guaranteed admission if they</p> <ul style="list-style-type: none"> • rank in the next 15 percent and have a minimum 950 SAT or 20 ACT, or • rank in the 2nd quarter and have a minimum 1050 SAT or 23 ACT, or • rank in the 3rd quarter and have a minimum 1180 SAT or 26 ACT. <p>Individual Review Applicants who do not meet the above requirements or who rank in the fourth quarter may be admitted only by individual review.*</p> |
| Transfer Freshman (fewer than 30 college hours) | Graduation from an accredited high school on the Recommended or higher graduation plan, homeschooled, or received GED, with minimum college GPA of 2.5 (4.0 system) and must be eligible to return to institutions attended. | Yes: Transcript from high school and each college or university attended. | |
| Transfer Student (30 to 44 college hours) | Minimum 2.25 GPA (4.0 system) and must be eligible to return to institutions attended. | Yes: From each college or university attended. | No. |
| Transfer Student (more than 44 college hours) | Minimum 2.0 GPA (4.0 system) and must be eligible to return to institutions attended. | Yes: From each college or university attended. | No. |
| Visiting (Transient) | Academic good standing at last college or university attended. | Yes: From each college or university attended. | No. |

¹ UNT Dallas applicants should take entrance exams at least five months before admission deadline. See high school counselors for more information or write: The College Board ATP, P.O. Box 592, Princeton, NJ 08540; or ACT, P.O. Box 168, Iowa City, IA 52243-0168. UNT Dallas SAT School Code: 5999; UNT Dallas ACT School Code: 6366

Programs with Specific Admission Requirements

The Office of Undergraduate Admissions coordinates all university-wide admissions policies and procedures for undergraduate programs. Some programs require that students meet additional requirements in order to be admitted to a particular academic program. Those programs with admission requirements in addition to those for the general university are listed below. For additional information regarding specific requirements, student should consult the applicable section of this publication.

Division of Education and Human Services

Interdisciplinary Studies (Teacher Education)

Division of Urban and Professional Studies

Business Administration:

- Accounting
- Entrepreneurship
- Finance
- General Business
- Organizational Behavior and Human Resources Management

Texas Success Initiative

The Texas Success Initiative (TSI) is a state statute requiring all undergraduate students - including international students, permanent residents, and/or citizens - entering a Texas public institution of higher education to demonstrate readiness for college-level reading, writing and mathematics before enrolling in college-level course work. Students may demonstrate college readiness by achieving the statutory threshold(s) on the state-approved readiness assessments, unless they are exempt. Students must satisfy all TSI requirements before receiving a baccalaureate degree.

UNT Dallas accepts scores on the ACCUPLACER, ASSET, COMPASS or THEA tests for assessment purposes. These state-approved tests measure college-level readiness in reading, mathematics and writing. Minimum score thresholds required to demonstrate college readiness in each subject are as follows:

| | Reading | Math | Writing |
|-------------------|----------------|-------------|-----------------------|
| ACCUPLACER | 78 | 63 | 80 objective/ 5 essay |
| ASSET | 41 | 38 | 40 objective/ 5 essay |
| COMPASS | 81 | 39 | 59 objective/ 5 essay |
| THEA | 230* | 230 | 220 |

**Students applying to a major in education need a THEA score of 240*

Students shall participate in a developmental program for each semester of enrollment for those subjects where readiness has not been demonstrated. Students may demonstrate readiness by either passing the highest level of indicated developmental course work or by scoring above statutory thresholds on one of the approved tests.

College readiness testing is not used in admission decisions at UNT Dallas. UNT Dallas, however, must have the results of a college readiness assessment before registration.

All new undergraduate students enrolling must comply with state law and university policies concerning the Texas Success Initiative (formerly TASP).

Advanced Placement and Credit by Examination

UNT Dallas awards undergraduate college credit on the basis of local and national examinations, subject to general limitations. This also includes military service credit and classroom instruction offered through the non-academic institutions approved by the American Council on Education. Such credit is not included in determining grade point averages and has the following additional restrictions:

- may not be used to reduce the general degree requirement of completing a minimum of 30 semester hours in residence at UNT Dallas;
- may not be used to reduce the general degree requirement of completing at least 24 semester hours of advanced work at UNT Dallas;
- may not be used to reduce the general degree requirement of completing at least 12 advanced hours in the major at UNT Dallas;
- may not be earned in any course the student has previously completed at any university; and
- may not be earned in any course prerequisite to another course in the same subject for which the student has previously earned credit.

UNT Dallas recognizes exam credit in transfer from other accredited institutions within the limits outlined above. Scores from exam credits accepted in transfer are not re-evaluated by UNT Dallas. Credit by examination cannot be substituted for any grade, including an F earned for a course in high school, at UNT Dallas or at another college or university. The credit earned through examination will not be included in the grade point average at UNT Dallas, but it will be included in accepted semester credit hours and on the UNT Dallas transcript.

Credit and advanced placement may be granted only in accordance with policy and procedures in operation at UNT Dallas. Departments that honor the CLEP Subject Examinations, the College Board Advanced Placement Examinations or other instruments for granting advanced placement set departmental standards for their use. UNT Dallas policy on awarding non-traditional credit is subject to change without notice.

Advanced Placement (AP)

Advanced Placement (AP). Entering students who took the Advanced Placement (AP) Exam for credit (and who designated that their scores be sent to the University of North Texas at Dallas, code 5999) will receive an evaluation of their scores at Freshman Orientation, if scores have been received and qualify for credit. Students who do not receive their AP evaluations at that time should check with the Office of Undergraduate Admissions prior to receiving academic advisement to confirm that their AP results have been received. Scores older than five (5) years of test date will not be accepted.

| AP Examination | AP Exam Score | Semester Credit Hours | UNT Dallas Course Equivalent |
|------------------------------------|----------------------|------------------------------|-------------------------------------|
| Composition and Literature | | | |
| English Language and Composition | 4 | 3 | ENGL 1310D |
| | 5 | 6 | ENGL 1310D, 1320 |
| English Literature and Composition | 4 or 5 | 3 | ENGL 2210D |
| Fine Arts | | | |
| Art History | 4 or 5 | 6 | ART 2350, 2360 |
| Music, Listening, and Literature | 3, 4, or 5 | 3 | MUMH 2040D |
| Studio Art - Drawing Portfolio | 4 or 5 | 3 | ART 1500 |

| AP Examination | AP Exam Score | Semester Credit Hours | UNT Dallas Course Equivalent |
|------------------------|----------------------|------------------------------|-------------------------------------|
| Studio Art - 2D Design | 4 or 5 | 3 | ART Elective; 1000 or 2000 Level |
| Studio Art - 3D Design | 4 or 5 | 3 | ART 1450 |
| Languages | | | |
| Chinese Language | 3 | 6 | CHIN 1010, 1020 |
| | 4 | 9 | CHIN 1010, 1020, 2040 |
| | 5 | 12 | CHIN 1010, 1020, 2040, 2050 |
| French Language | 3 | 6 | FREN 1010, 1020 |
| | 4 | 9 | FREN 1010, 1020, 2040 |
| | 5 | 12 | FREN 1010, 1020, 2040, 2050 |
| German Language | 3 | 6 | GERM 1010, 1020 |
| | 4 | 11 | GERM 1010, 1020, 2040 |
| | 5 | 12 | GERM 1010, 1020, 2040, 2050 |
| Italian Language | 3 | 6 | ITAL 1010, 1020 |
| | 4 | 9 | ITAL 1010, 1020, 2040 |
| | 5 | 12 | ITAL 1010, 1020, 2040, 2050 |
| Japanese Language | 3 | 6 | JAPN 1010, 1020 |
| | 4 | 9 | JAPN 1010, 1020, 2040 |
| | 5 | 12 | JAPN 1010, 1020, 2040, 2050 |
| Latin - Vergil | 3 | 6 | LATI 1010, 1020 |
| | 4 | 9 | LATI 1010, 1020, 2040 |
| | 5 | 12 | LATI 1010, 1020, 2040, 2050 |
| Spanish Language | 3 | 6 | SPAN 1010D, 1020D |

| AP Examination | AP Exam Score | Semester Credit Hours | UNT Dallas Course Equivalent |
|--|----------------------|------------------------------|-------------------------------------|
| | 4 | 9 | SPAN 1010D, 1020D, 2040D |
| | 5 | 12 | SPAN 1010D, 1020D, 2040D, 2050D |
| Mathematics | | | |
| Calculus AB | 3, 4, or 5 | 4 | MATH 1710D |
| Calculus BC | 3, 4, or 5 | 7 | MATH 1710D, 1720D |
| Calculus AB Sub-score for the Calculus BC exam | 3, 4, or 5 | 4 | MATH 1710D |
| Statistics | 3, 4, or 5 | 3 | MATH 1680D |
| Natural and Computer Science | | | |
| Biology | 3 | 6 | BIOL 1112, 1122 |
| | 4 or 5 | 8 | BIOL 1710D/1730D, 1720D/1740D |
| Chemistry | 4 | 4 | CHEM 1410D/1430D |
| | 5 | 8 | CHEM 1410D/1430D, 1420D,1440D |
| Computer Science A | 4 or 5 | 4 | CSCE 1030D |
| Computer Science B | 4 or 5 | 7 | CSCE 1030D, 1040D |
| Environmental Science | 3, 4 or 5 | 3 | BIOL 1132D |
| Physics B | 4 or 5 | 8 | PHYS 1410/1430, 1420/1440 |
| Physics C (Electricity and magnetism) | 4 or 5 | 4 | PHYS 2220D/2240D |
| Physics C (Mechanics) | 4 or 5 | 4 | PHYS 1710D/1730D |
| Social Sciences and History | | | |
| Economics - macroeconomics | 3, 4 or 5 | 3 | ECON 1110D |
| Economics - microeconomics | 3, 4 or 5 | 3 | ECON 1100D |
| Government and Politics - Comparative | 3, 4 or 5 | 3 | Political science elective hours |

| AP Examination | AP Exam Score | Semester Credit Hours | UNT Dallas Course Equivalent |
|--------------------------------|----------------------|------------------------------|-------------------------------------|
| Government and Politics - U.S. | 3, 4 or 5 | 3 | PSCI 1050D |
| History - European | 3, 4 or 5 | 6 | History elective hours |
| History - U.S. | 3, 4 or 5 | 6 | HIST 2610D, 2620D |
| History - World | 3, 4 or 5 | 6 | HIST 1050, 1060 |
| Human Geography | 3, 4 or 5 | 3 | GEOG 1170 |
| Psychology | 4 or 5 | 3 | PSYC 1630D |

College-Level Examination Program (CLEP)

Credit by examination will be accepted when the student provides documentation of appropriate test scores on an official score report from the testing organization or high school transcript. Division Dean has the option to apply CLEP credit to a student's degree plan. UNT Dallas does not grant credit on the basis of CLEP General Examination scores. A student may not earn examination credit for any failed courses.

Credit is certified but not necessarily applied to a degree if the student scores at or above the average scores of those students in the national norms sample who earn a C in regular college courses on the subject. UNT Dallas recognizes CLEP credit recommendations as posted on the official student score report.

| CLEP Subject Examination | Maximum Semester Credit hours |
|---|--------------------------------------|
| Languages | |
| College French (two to four semesters) | 8-14 hours |
| College German (two to four semesters) | 8-14 hours |
| College Spanish (two to four semesters) | 8-14 hours |
| Mathematics | |
| Calculus with Elementary Functions | 6 hours |
| Pre-Calculus | 5 hours |
| College Algebra | 3 hours |
| Natural Science | |
| General Biology | 6 hours |
| General Chemistry | 6 hours |

| CLEP Subject Examination | Maximum Semester Credit hours |
|--|--------------------------------------|
| Social Science and History | |
| American Government | 3 hours |
| History of the United States II | 3 hours |
| History of the United States II | 3 hours |
| Human Growth and Development | 3 hours |
| Introduction to Educational Psychology | 3 hours |
| Introductory Psychology | 3 hours |
| Introductory Sociology | 3 hours |
| Principles of Macroeconomics | 3 hours |
| Principles of Microeconomics | 3 hours |
| Western Civilization I | 3 hours |
| Western Civilization II | 3 hours |

International Baccalaureate (IB)

UNT Dallas awards a minimum of 24 semester credit hours if the IB program is complete and IB Diploma received, which requires a minimum score of 4 on all of the tests. If an IB program is completed but the diploma is not earned, college credit can be received by scoring 5, 6 or 7 on the higher level IB exams.

| IB examination | Semester credit hours | UNT Dallas course equivalent |
|-------------------------------------|------------------------------|--|
| Arabic - Language B | 14 | LANG 1010, 1020, 2040, 2050 |
| Art/Design | 3 | ART 2900, counts as lower-level elective |
| Biology | 8 | BIOL 1710/1730, 1720/1740 |
| Chemistry | 8 | CHEM 1410/1430, 1420/1440 |
| Chinese - Language B | 14 | LANG 1010, 1020, 2040, 2050 |
| Computer Science/ Computing Studies | 7 | CSCE 1030, 1040 |
| Dance | 3 | DANC 2800 |
| Danish - Language B | 14 | LANG 1010, 1020, 2040, 2050 |

| IB examination | Semester credit hours | UNT Dallas course equivalent |
|--|------------------------------|-------------------------------------|
| Dutch - Language B | 14 | LANG 1010, 1020, 2040, 2050 |
| Economics | 3 | ECON 1100 |
| English - A1 | 12 | ENGL 1310, 1320, 2210, 2220 |
| Environmental Systems | 3 | Elective credit |
| Film | 3 | Elective credit |
| French - Language B | 14 | FREN 1010, 1020, 2040, 2050 |
| Geography | 3 | GEOG 1200 |
| German - Language B | 14 | GERM 1010, 1020, 2040, 2050 |
| Hebrew - Language B | 14 | LANG 1010, 1020, 2040, 2050 |
| Hindi - Language B | 14 | LANG 1010, 1020, 2040, 2050 |
| History | 6 | HIST 1060, HIST elective |
| History - Culture of the Islamic World | 3 | HIST elective |
| History of the Americas | 3 | HIST elective |
| Italian - Language B | 14 | ITAL 1010, 1020, 2040, 2050 |
| Japanese -Language B | 14 | JAPN 1010, 1020, 2040, 2050 |
| Management | 3 | MGMT elective |
| Mathematics | 4 | MATH 1710 |
| Mathematic Studies | 3 | Elective credit |
| Music | 3 | Elective credit |
| Norwegian - Language B | 14 | LANG 1010, 1020, 2040, 2050 |
| Physics | 8 | PHYS 1410/1430, 1420/1440 |
| Portuguese | 14 | LANG 1010, 1020, 2040, 2050 |
| Psychology | 3 | PSYC 1630 |
| Russian - Language | 14 | RUSS 1010, 1020, 2040, 2050 |
| Spanish - Language B | 14 | SPAN 1010, 1020, 2040, 2050 |
| Swedish - Language B | 14 | LANG 1010, 1020, 2040, 2050 |

| IB examination | Semester credit hours | UNT Dallas course equivalent |
|----------------|-----------------------|------------------------------|
| Theater Arts | 3 | Elective credit |
| Visual Arts | 3 | Visual Arts elective |

SAT Subject Test

UNT Dallas does not grant college credit on the basis of The College Board SAT Subject Test scores.

Admission or Re-Enrollment as Related to Personal Conduct and Admission Falsification

It is the responsibility of the Director of Undergraduate Admissions to refer to the Division of Student Life any application for admission or re-enrollment that indicates possible ineligibility of *any* applicant on grounds involving personal conduct or admission falsification. The potential of the applicant to benefit from university attendance, as well as the welfare and safety of the student body and of the university, will be carefully considered before permission to enroll will be granted.

For more information about any topic in the Undergraduate Admission section, contact the Office of Undergraduate Admissions at admissions@untDallas.edu or (972) 780-3642.

Graduate Admissions

Graduate Degrees Offered at UNT Dallas

Master of Business Administration
 Master of Education in Educational Leadership
 Master of Education in Counseling

Master of Science in Counseling

Master of Education in Curriculum and Instruction
 Master of Science in Public Leadership

Details on graduate degree requirements are listed in the academic section of this catalog.

Admission Application

The University of North Texas at Dallas is a selective university and does not guarantee admission of all applicants. It is recommended that students apply well in advance of the stated application deadlines. **Many departments have earlier deadlines that vary by program.** (See the departmental sections of this publication and the departmental web site for these program-specific dates.)

Applications are submitted online at www.applytexas.org. Application is made through the Office of Graduate Admissions.

Contact the UNT Dallas Office of Graduate Admissions for more information at 972-780-3642, 877-UNT-DALS, or by email at GradSchool@untDallas.edu.

Admission Application Fee

U.S. citizens and permanent resident aliens applying to graduate studies at University of North Texas at Dallas must pay a \$50 non-refundable admission application fee. The fee must be paid in U.S. dollars.

International Admissions

UNT Dallas does not accept applications from students seeking admissions who do not hold U.S. citizenship or qualify for a waiver under the guidelines of Texas HB 1403 or SB 1528.

Graduate Application Processing Deadlines

The following are deadlines for submission of completed application materials for all students seeking on-time registration *except* those applying for admission to programs with earlier deadlines (see departmental information).

| Semester enrolled | Fall 2014 | Spring 2015 | Summer 2015 | Fall 2015 |
|----------------------------------|---------------|---------------|--|---------------|
| Application processing deadlines | July 15, 2014 | Nov. 15, 2014 | May 1, 2015 May 15, 2015 June 15, 2015 | July 15, 2015 |

Students who submit applications after these dates, if accepted, will have to register during the late registration period and pay a late registration fee. Admission deadlines are subject to change.

Requirements for Admission to UNT Dallas Graduate Studies

Applications for graduate study are made through the UNT Dallas Office of Graduate Admissions, regardless of degree program.

All applicants must meet the following requirements, whether or not admission to a specific degree program is sought:

1. The applicant must hold a bachelor's degree or its equivalent from a regionally accredited institution.
2. The GPA is calculated by dividing the total number of grade points earned by the total number of semester hours attempted (A equals four grade points, B equals three, C equals two, D equals one, F equals zero).
 - a. **Non-Degree and Teacher Certification/Endorsement-Only Students.** The applicant must have at least a 3.00 GPA on the last 60 undergraduate semester hours of work (or the whole semester closest to the last 60 hours) prior to receiving the bachelor's degree or a 2.80 GPA on all undergraduate work used to complete the bachelor's degree to receive unconditional admission to the university. Applicants who have already completed a master's degree must have at least a 3.40 GPA on the master's or meet the undergraduate GPA standards listed above to be admitted unconditionally.

Applicants with a GPA below 3.00 on the last 60 semester hours (or the whole semester closest to the last 60 hours) and with an overall undergraduate GPA below 2.80, or below 3.40 on a completed master's degree, are reviewed for provisional admission to graduate study.

Non-degree and certification-only students who meet the minimum GPA requirements for admission to graduate studies are not required to submit standardized admission test scores.

- b. **Degree-Seeking Students.** The applicant must have at least a 3.00 GPA on the last 60 undergraduate semester hours of work (or the whole semester closest to the last 60 hours) prior to receiving the bachelor's degree or a 2.80 GPA on all undergraduate work prior to the bachelor's degree to be considered for unconditional admission for master's study. Applicants who have already completed a master's degree must have at least a 3.40 master's degree GPA or meet the undergraduate GPA standards listed above to be admitted unconditionally for a second master's degree.

Students seeking admission to certain graduate degree programs are required to meet a standardized admission test score requirement. Some programs may require specialized sections of a standardized exam (e.g., the GRE writing test). Some programs require other materials (e.g., a writing sample, an interview, etc.). For the applicable standardized admission test and **any additional admission requirements**, contact the academic program.

- c. Requirements for admission to specific degree programs may differ from the minimum requirements for graduate admission. Specific requirements for admission to a degree program may be found in the appropriate departmental section of this catalog or the program web site.

Admission to graduate studies does not imply admission to a degree program at UNT Dallas.

Applicants with a GPA below 3.0 on the last 60 undergraduate semester hours (or the whole semester closest to the last 60 hours) prior to receiving the bachelor's degree, or an overall undergraduate GPA below 2.8, or below 3.4 on a completed master's degree, may apply to the Graduate School and be considered by individual review by the department for provisional admission.

3. Students seeking admission to certain graduate degree programs are required to meet a standardized admission test score requirement. Some programs may require specialized sections of a standardized exam (e.g., the GRE writing test). Some programs require other materials (e.g., a writing sample, an interview, etc.). For standardized admission test and additional admission requirements, contact the academic program.
4. The applicant may be required to take entrance examinations, either oral, written or both, before admission to the degree program is granted.
5. The university requires any applicant from a foreign country who is admitted to the university to demonstrate satisfactory proficiency in oral and written English prior to beginning course work. Prospective applicants should inquire at the nearest American Embassy, Consulate or Information Center to arrange for whatever language examination may be required.
6. To be considered for admission, the applicant should file the following official credentials with UNT Dallas Graduate Admissions:
 - complete official transcripts from all colleges or universities attended,
 - an application for admission to graduate studies (www.ApplyTexas.org),
 - official scores from the testing service on the required entrance test (see below for mailing address), and
 - the application fee.

The mailing address for the University of North Texas at Dallas is 7300 University Hills Boulevard, Dallas TX 75241-4605.

7. An applicant who has attempted graduate work at another institution within the six-year period immediately prior to first enrollment as a graduate student at UNT Dallas, but who has not received a graduate degree, will be required to make up any grade point deficiency below a B average either at the institution at which graduate work was attempted or at UNT Dallas. (See "Time Limitations" in the Master's Degree Requirements section for details concerning validity of previous graduate work.)
8. Applicants for admission are furnished written notification of their admission status by the UNT Dallas Office of Graduate Admissions. Statements by other university officers concerning the applicant's admissibility are not valid until confirmed in writing by the Office of Graduate Admissions.

9. Students who hold a bachelor's degree from a regionally accredited institution and who wish to pursue further study at the undergraduate level or to obtain a **second bachelor's degree** must apply for admission to the university through UNT Dallas Office of Graduate Admissions.

Other Admission Requirements

In addition to meeting the general requirements, applicants for admission to any specific degree program also must meet the following requirements.

1. The applicant for graduate study ordinarily must have completed no fewer than 24 semester hours of undergraduate work in the intended major field, 12 of which must be advanced. In certain fields this requirement has been modified. (Refer to departmental requirements.)
2. An applicant desiring to pursue graduate work in any field and whose undergraduate record does not show completion of the courses prerequisite to this major will be required to make up such deficiencies in a manner prescribed by the student's major department.
3. Students wishing to change from one major field to another must make application in the Office of Graduate Admissions and must meet all specific program admission requirements for the new major.

Required Standardized Admissions Test

Students seeking admission to certain graduate degree programs are required to meet a standardized admission test score requirement. Only official score reports from the testing service are acceptable. For specific advanced test requirements in certain fields, consult subsequent sections of this catalog that describe individual programs.

For master's degree seeking students, a standardized admission test score must be submitted or the alternative criteria satisfied no later than the first term/semester of enrollment in a graduate degree program. Some departments require the submission of scores prior to admission and beginning course work. Check the appropriate department section of this catalog for further information.

Until the admission test requirement is met or the alternative criteria satisfied, the graduate student may be granted provisional admission only. If the test requirement is not met by the end of the first term/semester of enrollment, provisional admission will be canceled and the student will be limited to taking undergraduate courses for undergraduate credit only for one term/semester after their provisional term/semester. The student will not be allowed to register for any courses in subsequent terms/semesters until the admission test requirement is satisfied. The student can be reinstated to graduate study and to full admission status to the graduate degree program when the test requirement for admission to the degree program has been met.

The following procedures govern provisionally admitted students who have not taken the appropriate standardized test.

- Students provisionally admitted to a degree program in the fall, spring, or summer term/semester without the standardized test scores must submit acceptable test scores prior to the completion of their first term/semester of enrollment. Early registration for subsequent terms/semesters will not be permitted if standardized test scores are not received from the appropriate testing service prior to early registration or the alternative criteria are not satisfied. Regular registration for subsequent terms/semesters also will not be permitted unless the standardized test provision is met.
- In no case may students who have not met the standardized admission test requirement or alternative criteria (a) be admitted to candidacy for any degree, (b) file application to receive such degree, (c) be permitted to enroll in such courses as thesis, dissertation, problem in lieu of thesis, internship, practicum, etc., (d) change their major to another degree program, or (e) submit an application for a concurrent program. Students may experience a loss of financial eligibility if they fail to satisfy their provisional admission and elect to register for undergraduate course work for a semester.

Admission of Continuing Students

Continuing students are those who have been officially enrolled at UNT Dallas at least once during the 12 consecutive months **prior** to the term/semester of planned enrollment and/or have not received a degree during the same period. Students who receive a degree and reapply to the university are considered new graduate students.

Continuing students do not need to reapply to UNT Dallas to enroll in graduate studies if they meet all of the following conditions:

- have not received a degree from UNT Dallas since last enrollment
- will re-enroll in the same major as when last enrolled, and
- do not have any current holds on their record (i.e., admission test or academic).

Students meeting *all* of these conditions are eligible for web registration during early registration or regular registration. Instructions are available in the schedule of classes at <http://www.untDallas.edu/registrar>.

Students who are unsure about whether they meet all of the above conditions for re-enrollment should contact the UNT Dallas Office of Graduate Admissions prior to the registration period for further information.

Readmission of Graduate Students

Students who have previously been admitted to graduate studies at UNT Dallas but who have not enrolled at UNT Dallas at least once during the 12 consecutive months prior to the term/semester of planned enrollment must follow these re-enrollment procedures:

- file an admission application,
- pay the application fee (if applicable), and
- submit transcripts from all colleges attended (if any) since leaving UNT Dallas, showing eligibility to re-enroll at each institution.

Former students who have not enrolled elsewhere since leaving UNT Dallas and who are in good academic standing are required to submit an admission application and application fee (if applicable). Programs are not required to readmit students who left the university on probation or suspension and reapply

Preliminary Admission of Seniors to Graduate Study

Seniors within one year of graduation may apply to the graduate school for permission to take courses to be applied toward the master's degree, provided that at the time of application they appear to be eligible for admission to graduate studies at UNT Dallas and that the specific courses are approved by the school in advance of registration. A student in this status may not enroll for a load exceeding the maximum permitted for graduate students.

Note: students admitted to graduate study prior to completion of the bachelor's degree and who are receiving financial aid should check with the financial aid office to prevent disruption of aid.

Requirements for a Second Bachelor's Degree

Students who wish to obtain a second bachelor's degree must hold a bachelor's degree from a regionally accredited U.S. institution or an equivalent credential from a foreign institution recognized by UNT's Toulouse Graduate School.

To be eligible to receive a second bachelor's degree, the student must meet all of the current requirements for the second bachelor's degree, including 12 hours of advanced courses in a field different from the major of the first bachelor's degree. Specific requirements for the second bachelor's degree are found in the current

undergraduate catalog. Advising is provided by the UNT Dallas' undergraduate academic advisors in coordination with the division in which the second bachelor's degree is sought.

Admission to Non-Degree Status

The university recognizes that some students may wish to be admitted to graduate studies at UNT Dallas for the purpose of taking courses not necessarily leading to an advanced degree (i.e., prerequisites for admission to a degree program). Admission to UNT Dallas will be granted subject to the following provisions.

1. The applicant must meet all of the *general* admission requirements described previously.
2. The student in this status is required to receive *graduate* credit in all graduate (5000- and 6000- level) courses taken, and must maintain an average of B on all such courses attempted. Non-degree students are entitled to enroll in any graduate-level class that is not restricted.
3. A student admitted to non-degree or certification-only status has no assurance that work completed under this status will be applicable toward degree requirements should he or she subsequently be admitted to a degree program at UNT Dallas. **A maximum of 12 semester hours earned prior to admission to a degree program may be counted toward degree requirements. Successful completion of graduate courses by non-degree or certification-only students does not obligate the university to grant admission to a degree program at a later date.** When all general and specific requirements for admission to a degree program have been met, a student may request that a change of major application be forwarded to the degree program area for evaluation.
4. A student who wishes to change from non-degree or certification-only status to degree-seeking status should review the admission requirements for students who change majors in the Undergraduate and Graduate Catalog.
5. International students are not eligible to apply for admission to non-degree status.
6. Enrollment for graduate credit in courses in the Division of Business and Public Leadership or the Division of Education and Human Services (Master of Education program) must be approved in advance of registration by the respective dean and is limited to 12 hours.

Admission Requirements for Students Who Change Major

For students who wish to change from one major to another major at UNT Dallas, a change of major form must be filed in UNT Dallas Office of Graduate Admissions. The request will only be considered if the student is in good standing and has fulfilled the standardized admission test requirement for the program. Students not in good standing or without standardized admission test results may only request a change of major with support of the new major department. The applicant will go through the same admission process as any new student applying for admission to a UNT Dallas graduate program. The student's file will be sent for consideration to the graduate program coordinator in the proposed major.

Conditional Admission of Students with Low Grade Point Average

For students who wish to pursue a graduate-level degree at UNT Dallas but who do not meet the grade point average (GPA) entrance requirements, the following regulations apply.

1. The student can complete 3000- or 4000-level courses for undergraduate credit beyond the bachelor's degree to demonstrate the ability to undertake graduate-level work. The total hours required and specific courses are chosen in consultation with the graduate program coordinator of the intended major department and approved by the Office of Graduate Admissions. A grade of A or B is required in each course. Courses taken at another institution will only be included in exceptional cases with the approval of the intended major department and the Director of Graduate Admissions. Courses taken to qualify for admission cannot be used to fulfill graduate degree requirements.
2. Completion of a prescribed leveling program does not imply admission to a degree program or eligibility for certification programs at UNT Dallas. It is the responsibility of the student to determine, in consultation with

the program, if the leveling program will help the student reach the goal of program admission. **To maximize the benefit to the student, this determination should be made prior to enrolling.**

3. The student must satisfy the standardized admission test requirement specified by the intended major department **prior** to being admitted to a graduate degree program and beginning graduate-level work.

Academic Fresh Start (Graduate Students)

For students who were admitted to a Texas public university under the Academic Fresh Start law, earned a baccalaureate degree, and desire to apply for admission to a postgraduate or professional program, the Office of Graduate Admissions will consider only the grade point average of the applicant that was completed after enrollment under this law, along with the other standard admissions criteria detailed in this catalog.

University Core Curriculum

Statement of Purpose

Through the Texas Core Curriculum, students will gain a foundation of knowledge of human cultures and the physical and natural world, develop principles of personal and social responsibility for living in a diverse world, and advance intellectual and practical skills that are essential for all learning.

Core Objectives

- **Critical Thinking Skills** - to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
- **Communication Skills** - to include effective development, interpretation and expression of ideas through written, oral and visual communication
- **Empirical and Quantitative Skills** - to include the manipulation and analysis of numerical data or observable facts resulting in informed conclusions
- **Teamwork** - to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
- **Personal Responsibility** - to include the ability to connect choices, actions and consequences to ethical decision-making
- **Social Responsibility** - to include intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities

| Foundational Component Area | SCH | Course Abbreviation | Course Title | Core Objective |
|-----------------------------------|-----|---------------------|--------------------------------|---|
| Communication | 6 | <i>COMM 1307</i> | <i>Intro to Mass Comm</i> | <ul style="list-style-type: none"> • Critical Thinking • Communication • Teamwork • <i>Personal Resp.</i> |
| | | <i>COMM 2300</i> | <i>Public Speaking</i> | |
| | | ENGL 1313 | CA Col Writing 1 | |
| | | ENGL 1323 | CA Col Writing 2 | |
| | | TECM 2700 | Technical Writing | |
| Mathematics | 3 | <i>MATH 1100</i> | <i>College Algebra</i> | <ul style="list-style-type: none"> • Critical Thinking • Communication • EQS |
| | | MATH 1190 | Business Calculus | |
| | | MATH 1350 | Math for Elementary Ed I | |
| | | <i>MATH 1580</i> | <i>Survey of Math w/App</i> | |
| | | MATH 1581 | Survey of Math w/App & Algebra | |
| | | <i>MATH 1600</i> | <i>Trigonometry</i> | |
| | | MATH 1650 | Pre-Calculus | |
| | | MATH 1680 | Elem Prob & Stats | |
| | | MATH 1681 | Elem Prob & Stats w/Algebra | |
| Life and Physical Sciences | 6 | BIOL 1082 | Biology for Educators | <ul style="list-style-type: none"> • Critical Thinking • Communication • EQS • Teamwork |
| | | BIOL 1132 | Environmental Science | |
| | | BIOL 1710 | Biology for Sci Majors I | |
| | | BIOL 1720 | Biology for Sci Majors II | |
| | | CHEM 1360 | Context of Chemistry | |
| | | CHEM 1410 | Gen Chem for Sci Majors | |
| | | CHEM 1420 | Gen Chem for Sci Majors | |
| | | GEOG 1710 | Earth Science | |

| | | | | |
|---|---|------------------|-----------------------------------|--|
| | | PHYS 1210 | Conceptual Physics | |
| Language, Philosophy and Culture | 3 | ENGL 2321 | <i>British Lit</i> | <ul style="list-style-type: none"> • Critical Thinking • Communication • <i>Social Resp.</i> • <i>Personal Resp.</i> |
| | | ENGL 2326 | <i>American Lit</i> | |
| | | ENGL 2341 | <i>Forms of Lit</i> | |
| | | ENGL 2342 | <i>Diversity in Lit</i> | |
| | | ENGL 2220 | World Literature | |
| | | LING 2050 | Language of Now | |
| Creative Arts | 3 | ART 1300 | Art Appreciation | <ul style="list-style-type: none"> • Critical Thinking • Communication • Teamwork • <i>Social Resp.</i> |
| | | ART 1303 | <i>Survey of Art History I</i> | |
| | | ART 1304 | Survey of Art History II | |
| American History | 6 | HIST 2301 | <i>Texas History Survey-Core</i> | <ul style="list-style-type: none"> • Critical Thinking • Communication • <i>Social Resp.</i> • <i>Personal Resp.</i> |
| | | HIST 2610 | U.S. to 1865 | |
| | | HIST 2620 | U.S. from 1865 | |
| | | HIST 4700 | Texas | |
| Government/ Political Science | 6 | PSCI 1040 | Am Gov: Laws & Institutions | <ul style="list-style-type: none"> • Critical Thinking • Communication • <i>Social Resp.</i> • <i>Personal Resp.</i> |
| | | PSCI 1050 | Am Gov: Process & Policies | |
| | | PSCI 1060 | Amn Gov: Topics | |
| | | PSCI 1370 | Am Gov: Urban Politics | |
| | | PSCI 2306 | Gov & Pol in Texas | |
| Social and Behavioral Sciences | 3 | AGER 2250 | Aging in Film & Lit | <ul style="list-style-type: none"> • Critical Thinking • Communication • EQS • <i>Social Resp.</i> |
| | | DFST 1013 | Human Development | |
| | | ECON 1100 | Prin. of Microeconomics | |
| | | PSYC 1100 | Introduction to Psychology | |

| | | | | |
|------------------------------|--------------------------------|------------------|--------------------------------------|---|
| | | SOCI 1510 | Intoduction to Sociology | |
| Component Area Option | 6 | <i>AEAH 1750</i> | <i>Visual Arts Integration</i> | <ul style="list-style-type: none"> • Critical Thinking • Communication • CAO must choose 1 more Core Objective |
| | | BIOL 1730 | Biology for Sci Majors I Lab | |
| | | BIOL 1740 | Biology for Sci Majors II Lab | |
| | | BUSI 1340 | Managing Buiness Ent | |
| | | CHEM 1430 | Lab Sequence for Gen Chem | |
| | | CHEM 1440 | Lab Sequence for Gen Chem | |
| | | CJUS 2100 | Crime/Justice in U.S. | |
| | | CJUS 2600 | Diversity Issues in CJ | |
| | | COMM 1010 | Intro to Communication | |
| | | EDSP 2310 | Intro to Ind w/Disabilities | |
| | | MUED 1130 | Foundations in Music | |
| | | SOCI 2070 | Intro to Race Ethic Relations | |
| | | SPAN 1010 | Elementary Spanish I | |
| | | SPAN 1020 | Elementary Spanish II | |
| | | SPAN 2313 | Spanish for Heritage Speakers | |
| THEA 1130 | Intro to Creative Drama | | | |

NOTE: Courses that are *BOLD and ITALICIZED* were proposed this academic year.

School of Business

School of Business

The School of Business' undergraduate and graduate degree programs give students the knowledge and skills they need to succeed personally and professionally. Our students graduate with a keen sense of social responsibility, ready to serve the diverse needs of Texas, our nation, and the world.

At UNT Dallas, we care about our students. Our team of faculty and staff are committed to making sure each student is more than another face in a crowded class. We will work with you each step of the way to make sure you graduate prepared and confident in your ability to succeed professionally.

Students are taught by faculty who first found success doing what they now teach. Most of the School's full-time faculty are recognized in their field, and have been published in nationally and internationally recognized journals. The School also is fortunate to retain a number of professionally experienced part-time faculty who bring a wealth of practical knowledge and professionalism to the classroom.

We invite you to visit our School and experience firsthand the care we have for our students, and the real-world experience we bring to the classroom. Best wishes in your future educational pursuits.

School of Education

School of Education

The School of Education prepares teachers, principals and school counselors for employment and leadership in their respective disciplines in the linguistically and culturally diverse communities of the North Texas region and beyond. Our faculty ensures that our graduates are highly qualified, actively recruited and successfully employed.

As a professional school, we offer both undergraduate and graduate degrees with specialized licensure and/or certifications.

Most full-time faculty in the School of Education have terminal degrees in their discipline and are enthusiastic and passionate about inspiring and encouraging academic excellence in each of our students.

The school is also fortunate to employ a number of highly qualified part-time practitioners who bring value-added job-related experiences to our classrooms. The mix of faculty engaged in research and current practice enhances the quality of our professional programs.

Each degree program has a unique mission and offers specialized tracks qualifying students for state certificates. Holding both a degree and a specialized certificate greatly enhances the knowledge-base and skill-sets needed for an impressive resume in today's competitive job market.

School of Liberal Arts and Sciences

School of Liberal Arts and Sciences

Department of Languages and Communication

Department of Life and Health Sciences

Department of Math and Information Sciences

Department of Public Leadership

Department of Sociology and Psychology

Department of Social Sciences

Course Information

Courses of Instruction

Course Listings

All courses of instruction are listed alphabetically. If more than one area of instruction exists within a unit, courses are listed alphabetically within that unit. Additionally, the courses appear in the straight alphabetical listing with a reference back to the unit.

Use the **Course and Subject Guide** located before the **Course Listings** to **find courses quickly**. Select prefix under Prefix/Subject Guide column and find the page number in the last column. If the Prefix/Subject Guide is unknown, examine the Courses of Instruction column for interest area and page number.

Course Numbering System

Freshman courses, 1000D-1999D.

Sophomore courses, 2000D-2999D.

Junior courses, 3000D-3999D.

Senior courses, 4000D-4999D.

Graduate courses, 5000D and above.

The graduate student enrolled in a 5000-level course that meets with a senior-level undergraduate course will be expected to complete additional requirements beyond those expected of undergraduates in the same course.

Courses 2900D, 2910D, 4900D and 4910D, **Special Problems**, are used upon approval of the department chair or dean for individual instruction in any department to cover course content in special circumstances. Courses 5900D, 5910D, 5920D and 5930D are used in any department that offers graduate work.

Experimental Courses, 1980D, 2980D and 4980D, are new courses offered on a trial basis for 1-4 hours credit each. Registration is permitted only upon approval of the department chair.

Advanced Courses, numbered 3000D to 4999D, are open to students who have 12 semester hours of credit in a given subject or who have the indicated prerequisites, and to those without the prerequisites who have the consent of the department chair. In some instances, school requirements may vary. Students should consult individual areas prior to enrolling in advanced courses.

General Course Information

Individual courses of instruction are subject to change or withdrawal at any time and may not be offered each term/semester or every year. Any course may be withdrawn from current offerings if the number of registrants is too small to justify conducting the course. Students interested in a particular course during a particular period should inquire in advance and/or consult the applicable online Schedule of Classes at <http://dallas.unt.edu/registrar>.

Figures in parentheses following the course credit hours indicate the number of clock hours per week devoted to lecture and laboratory. When it appears, the third and final number in these parentheses indicates the number of recitation hours per week. Specific information regarding courses within a particular department is located immediately before the course listings.

Prerequisite

A prerequisite is a course or other preparation that must be completed before enrollment in another course. All prerequisites are included in catalog course descriptions.

Semester Hour

A semester hour is the unit of credit at UNT Dallas; the credit allows for 1 lecture hour a week for 15 weeks or the equivalent.

Texas Common Course Numbering System

The Texas Common Course Numbering System (TCCNS) has been designed for the purpose of aiding students in the transfer of general academic courses between colleges and universities throughout Texas. Common courses are freshman and sophomore academic credit courses that have been identified as common by institutions that are members of the common course numbering system. The system ensures that if the student takes a course the receiving institution designates as common, then the course will be accepted in transfer and the credit will be treated as equivalent to the course offered by the receiving institution.

The following table lists the courses that have been identified as common and their TCCNS equivalents. Students wishing to transfer a course that is not listed should obtain approval from the department of their intended major prior to taking the course. The student's academic dean determines applicability of the credit to a degree program. Before using this table, students should be sure that the institution they attend employs the TCCNS.

Common course numbers shown on this list as equating to 3000D-level (upper-division) courses at UNT Dallas will transfer as equivalent courses, but will not be counted as upper-division credit.

Information provided is subject to change without notice and does not constitute a contract between UNT Dallas and a student or applicant for admission. Transfer credit is subject to audit during a student's academic career at UNT Dallas. Total hours accepted may be increased or decreased to reflect correction of prior evaluation or consideration of additional transfer work to ensure compliance with UNT Dallas academic policies.

Prospective transfer students should contact the department of their intended major for course work guidelines prior to enrollment. The most current version of the common course numbering system course equivalents for UNT Dallas is available from the Office of Admissions.

The TCCNS numbers, when applicable, are indicated in parentheses immediately following the UNT Dallas course number in the course description except when two UNT Dallas courses are required to meet a TCCNS equivalent. See

"How to Read Course Descriptions" in this section for an example. Grade points earned at other institutions are excluded in the computations of the UNT Dallas cumulative grade point average, but transfer hours accepted are included in determining the classification and minimum required level of performance. Additional information concerning academic status is available from the offices of the academic deans. Additional courses may be equivalent but are not listed as being a part of TCCNS, contact the academic dean of your major at UNT Dallas for advising.

Students enrolled at UNT Dallas must secure their dean's approval to enroll concurrently in another college or university. Failure to obtain advance approval may result in the refusal of the university to accept such work in transfer.

For academic advising at UNT Dallas, contact the Academic Advising Center at 972-780-3645:

| Texas Common Course Numbering System | |
|---|-------------------|
| TCCNS | UNT Dallas |
| ACCT 2301 | ACCT 2010D |
| ACCT 2302 | ACCT 2020D |
| ACCT 2401 | ACCT 2010D |
| ACCT 2402 | ACCT 2020D |
| ANTH 2346 | ANTH 1010D |
| ARTS 1301 | ART 1300D |
| BCIS 1305 | BCIS 2610D |
| BCIS 1405 | BCIS 2610D |
| BIOL 1106 | BIOL 1730D |
| BIOL 1107 | BIOL 1740D |
| BIOL 1306 | BIOL 1710D |
| BIOL 1307 | BIOL 1720D |
| BIOL 1406 | BIOL 1710D/1730D |
| BIOL 1407 | BIOL 1720D/1740D |
| BIOL 2106/2306 | BIOL 1132D |
| BIOL 2406 | BIOL 1132D |
| CHEM 1111 | CHEM 1430D |
| CHEM 1112 | CHEM 1440D |
| CHEM 1311 | CHEM 1410D |
| CHEM 1312 | CHEM 1420D |

| | |
|----------------|------------------|
| CHEM 1411 | CHEM 1410D/1430D |
| CHEM 1412 | CHEM 1420D/1440D |
| COSC 1300 | CSCE 1010D |
| COSC 1315 | CSCE 1020D |
| COSC 1336 | CSCE 1030D |
| COSC 1400 | CSCE 1010D |
| COSC 1415 | CSCE 1020D |
| COSC 1337 | CSCE 1040D |
| COSC 1436 | CSCE 1030D |
| COSC 1437 | CSCE 1040D |
| COSC 2325 | CSCE 2610D |
| COSC 2336 | CSCE 2050D |
| COSC 2425 | CSCE 2610D |
| COSC 2436 | CSCE 2050D |
| CRIJ 1301 | CJUS 2100D |
| ECON 2301 | ECON 1110D |
| ECON 2302 | ECON 1100D |
| ENGL 1301 | ENGL 1310D |
| ENGL 2332 | ENGL 2210D |
| ENGL 2333 | ENGL 2220D |
| GEOL 1101/1301 | GEOG 1710D |
| GEOL 1401 | GEOG 1710D |
| GOVT 2301 | PSCI 1040D |
| GOVT 2302 | PSCI 1050D |
| HIST 1301 | HIST 2610D |
| HIST 1302 | HIST 2620D |
| MATH 1314 | MATH 1100D |

| | |
|----------------|------------|
| MATH 1325 | MATH 1190D |
| MATH 1342 | MATH 1680D |
| MATH 1350 | MATH 1350D |
| MATH 1351 | MATH 1351D |
| MATH 1414 | MATH 1100D |
| MATH 1425 | MATH 1190D |
| MATH 1442 | MATH 1680D |
| MATH 2305 | MATH 2770D |
| MATH 2312 | MATH 1650D |
| MATH 2313 | MATH 1710D |
| MATH 2314 | MATH 1720D |
| MATH 2315 | MATH 2730D |
| MATH 2318 | MATH 2700D |
| MATH 2405 | MATH 2770D |
| MATH 2412 | MATH 1650D |
| MATH 2413 | MATH 1710D |
| MATH 2414 | MATH 1720D |
| MATH 2415 | MATH 2730D |
| MATH 2418 | MATH 2700D |
| MATH 2513 | MATH 1710D |
| MUSI 1116 | MUTH 1410D |
| MUSI 1304 | MUED 1130D |
| MUSI 1306 | MUMH 2040D |
| PHYS 1115/1315 | PHYS 1210D |
| PHYS 1415 | PHYS 1210D |
| PHYS 2125 | PHYS 1730D |
| PHYS 2126 | PHYS 2240D |

| | |
|-----------|------------------|
| PHYS 2325 | PHYS 1710D |
| PHYS 2425 | PHYS 1710D/1730D |
| PHYS 2426 | PHYS 2220D/2240D |
| PSYC 2301 | PSYC 1630D |
| REAL 1301 | REAL 2100D |
| SOCI 1301 | SOCI 1510D |
| SOCI 1306 | SOCI 1520D |
| SOCI 2319 | SOCI 2010D |
| SPAN 1311 | SPAN 1010D |
| SPAN 1312 | SPAN 1020D |
| SPAN 1411 | SPAN 1010D |
| SPAN 1412 | SPAN 1020D |
| SPAN 1511 | SPAN 1010D |
| SPAN 1512 | SPAN 1020D |
| SPAN 2311 | SPAN 2040D |
| SPAN 2312 | SPAN 2050D |
| SPCH 1311 | COMM 1010D |
| TECA 1303 | DFST 2033D |
| TECA 1354 | DFST 1013D |

Course Descriptions

How to Read Course Descriptions

Note: A sample has been compiled to identify different components of the course description and does not accurately reflect an existing course. Explanations are given below the example. Not all course descriptions include every component shown in the following example.

Example from Catalog: English

The prerequisites to sophomore-level English are 6 semester hours of freshman-level English or equivalent credit. A student may enroll for sophomore-level English concurrently with the second term/semester of freshman-level English.

English,

ENGL 1320D (ENGL 1302). College Writing II. 3 hours. (3;0;1) Continuation of ENGL 1310D . Writing in response to reading and research. Emphasis on perfecting texts through several drafts. Prerequisite(s): ENGL 1310D or equivalent. Corequisite(s): ENGL 1210D or consent of department. Satisfies the English Composition and Rhetoric requirement of the University Core Curriculum. (Same as COMM 1320.)

Explanation of Example:

In this example, the first paragraph gives specific information regarding courses within a particular department. **English** is the area of study. **ENGL** represents the course prefix. **1320D** is the course number. The text in parentheses, **(ENGL 1302)** is the Texas Common Course Numbering System (TCCNS) common number, explained under "Texas Common Course Numbering System" in this section. **College Writing II** is the title of the course. **3 hours** represents the number of semester credit hours earned. **(3;0;1)** shows that 3 hours will be spent in lecture, 0 hours will be spent in laboratory, and 1 hour will be spent in recitation. **Continuation of ENGL 1310D . Writing in response to reading and research. Emphasis on perfecting texts through several drafts** is the course description and general comments regarding the course. **Prerequisite(s): ENGL 1310D or equivalent** explains that ENGL 1310D must be completed prior to enrolling in ENGL 1320D. Corequisite(s): ENGL 1210D or consent of department shows that ENGL 1210D must be completed before or while enrolled in ENGL 1320D. **Satisfies the English Composition and Rhetoric requirement of the University Core Curriculum** refers to the "University Core Curriculum Requirements" in the Academics section of this catalog. **(Same as COMM 1320.)** indicates that ENGL 1320D and COMM 1320D are cross-listed. Cross-listed courses are the same course, offered under two different prefixes.

Tuition, Expenses, and Financial Aid

Tuition and Mandatory Fees

(Fees are Subject to Change)

Tuition and fee rates are set by the UNT System Board of Regents in accordance with provision of Texas statutes. Tuition and fees are subject to change without notice by action of the Texas Legislature and/or the UNT System Board of Regents. A schedule of Tuition and Fees is included at the end of this section. Please visit the Student Financial Services web site at: <http://www.untDallas.edu/sfs> for the most current tuition and fee rates.

Table of Tuition and Mandatory Fees

(Fees are Subject to Change)

The amounts shown below are provided to better assist students and parents in assessing the cost of enrolling at UNT Dallas. While this information is intended to be comprehensive, tuition and fees are subject to increase or decrease without notice by action of the Texas Legislature and/or the UNT System Board of Regents. Students are responsible for any additional amounts due UNT Dallas resulting from post audits and corrections, including all fees and waivers, i.e., registration assessing errors, changing from off-campus to on-campus classes, invalid employment waivers, etc. For current information on tuition and fees, visit the Student Financial Services web site (<http://www.untDallas.edu/sfs/cost>). Student Financial Services is open from 9:00 a.m. to 5:30 p.m. Monday through Friday.

Students are responsible for payment of the following charges.

Graduate tuition for all graduate courses (5000-level courses and above) at UNT Dallas is \$50 per hour above the undergraduate rate.

Please visit the Student Financial Services web site (<http://www.untDallas.edu/sfs/cost>) for the most current tuition and fee rates.

RESIDENT Tuition and Fees* - Undergraduate Students Fall 2015 and Spring 2016

Note: Tuition column includes State Mandated Tuition and Board Designated Tuition.

| Hours | Total | Tuition | Mandatory Fees |
|--------------|---------------|----------------|-----------------------|
| 1 | \$261.63 | \$251.63 | \$10.00 |
| 2 | \$523.26 | \$503.26 | \$20.00 |
| 3 | \$784.89 | \$754.89 | \$30.00 |
| 4 | \$1,046.52 | \$1,006.52 | \$40.00 |
| 5 | \$1,308.15 | \$1,258.15 | \$50.00 |
| 6 | \$1,569.78 | \$1,509.78 | \$60.00 |
| 7 | \$1,831.41 | \$1,761.41 | \$70.00 |
| 8 | \$2,093.04 | \$2,013.04 | \$80.00 |
| 9 | \$2,354.67 | \$2,264.67 | \$90.00 |
| 10 | \$2,616.30 | \$2,516.30 | \$100.00 |
| 11 | \$2,877.93 | \$2,767.93 | \$110.00 |
| 12 | ** \$3,774.45 | \$3,624.45 | \$150.00 |
| 13 | \$3,824.45 | \$3,674.45 | \$150.00 |
| 14 | \$3,874.45 | \$3,724.45 | \$150.00 |
| 15 | \$3,924.45 | \$3,774.45 | \$150.00 |
| 16 | \$3,974.45 | \$3,824.45 | \$150.00 |
| 17 | \$4,024.45 | \$3,874.45 | \$150.00 |
| 18 | \$4,074.45 | \$3,924.45 | \$150.00 |
| 19 | \$4,124.45 | \$3,974.45 | \$150.00 |
| 20 | \$4,174.45 | \$4,024.45 | \$150.00 |

*All fees are subject to change.

**The Board Designated Tuition and Mandatory Fees cap at 12 hours. After 12 hours, the state tuition for any additional credit hours is \$50.

State Tuition per Hour

\$ 50.00

Board Designated Tuition per Hour **\$201.63**

NON-RESIDENT Tuition and Fees* - Undergraduate Students Fall 2015 and Spring 2016

Note: Tuition column includes State Mandated Tuition and Board Designated Tuition.

| Hours | Total | Tuition | Mandatory Fees |
|--------------|--------------|----------------|-----------------------|
| 1 | \$651.63 | \$641.63 | \$10.00 |
| 2 | \$1,303.26 | \$1,283.26 | \$20.00 |
| 3 | \$1,954.89 | \$1,924.89 | \$30.00 |
| 4 | \$2,606.52 | \$2,566.52 | \$40.00 |
| 5 | \$3,258.15 | \$3,208.15 | \$50.00 |
| 6 | \$3,909.78 | \$3,849.78 | \$60.00 |
| 7 | \$4,561.41 | \$4,491.41 | \$70.00 |
| 8 | \$5,213.04 | \$5,133.04 | \$80.00 |
| 9 | \$5,864.67 | \$5,774.67 | \$90.00 |
| 10 | \$6,516.30 | \$6,416.30 | \$100.00 |
| 11 | \$7,167.93 | \$7,057.93 | \$110.00 |
| 12 | \$8,454.45 | \$8,304.45 | \$150.00 |
| 13 | \$8,894.45 | \$8,744.45 | \$150.00 |
| 14 | \$9,334.45 | \$9,184.45 | \$150.00 |
| 15 | \$9,774.45 | \$9,624.45 | \$150.00 |
| 16 | \$10,214.45 | \$10,064.45 | \$150.00 |
| 17 | \$10,654.45 | \$10,504.45 | \$150.00 |
| 18 | \$11,094.45 | \$10,944.45 | \$150.00 |
| 19 | \$11,534.45 | \$11,384.45 | \$150.00 |
| 20 | \$11,974.45 | \$11,824.45 | \$150.00 |

*All fees are subject to change.

**The Board Designated Tuition and Mandatory Fees cap at 12 hours. After 12 hours, the non-resident state tuition for any additional credit hours is \$ 440.00.

State Tuition per Hour **\$440.00**

Board Designated Tuition per Hour **\$201.63**

FOCUS Fixed Tuition and Fees* - Undergraduate Resident Fall 2015 and Spring 2016

Note: Tuition column includes State Mandated Tuition and the FOCUS Board Designated Tuition.

| Hours | Total | Tuition | Mandatory Fees |
|--------------|--------------|----------------|-----------------------|
| 12 | \$3,060.00 | \$2,940.00 | \$120.00 |
| 13 | \$3,315.00 | \$3,185.00 | \$130.00 |
| 14 | \$3,570.00 | \$3,430.00 | \$140.00 |
| 15 | \$3,825.00 | \$3,675.00 | \$150.00 |
| 16 | \$4,080.00 | \$3,920.00 | \$160.00 |
| 17 | \$4,335.00 | \$4,165.00 | \$170.00 |
| 18 | \$4,590.00 | \$4,410.00 | \$180.00 |
| 19 | \$4,845.00 | \$4,655.00 | \$190.00 |
| 20 | \$5,100.00 | \$4,900.00 | \$200.00 |

*All fees are subject to change

State Tuition per Hour **\$ 50.00**

FOCUS Board Designated Tuition per Hour **\$195.00**

RESIDENT Tuition and Fees* - Graduate Students Fall 2015 and Spring 2016

Note: Tuition column includes State Mandated Tuition and Board Designated Tuition.

| Hours | Total | Tuition | Graduate | Mandatory Fees |
|--------------|--------------|----------------|-----------------|-----------------------|
| 1 | \$311.63 | \$251.63 | \$50.00 | \$10.00 |
| 2 | \$623.26 | \$503.26 | \$100.00 | \$20.00 |
| 3 | \$934.89 | \$754.89 | \$150.00 | \$30.00 |
| 4 | \$1,246.52 | \$1,006.52 | \$200.00 | \$40.00 |
| 5 | \$1,558.15 | \$1,258.15 | \$250.00 | \$50.00 |
| 6 | \$1,869.78 | \$1,509.78 | \$300.00 | \$60.00 |
| 7 | \$2,181.41 | \$1,761.41 | \$350.00 | \$70.00 |

| Hours | Total | Tuition | Graduate | Mandatory Fees |
|--------------|--------------|----------------|-----------------|-----------------------|
| 8 | \$2,493.04 | \$2,013.04 | \$400.00 | \$80.00 |
| 9 | \$2,804.67 | \$2,264.67 | \$450.00 | \$90.00 |
| 10 | \$3,116.30 | \$2,516.30 | \$500.00 | \$100.00 |
| 11 | \$3,427.93 | \$2,767.93 | \$550.00 | \$110.00 |
| 12 | \$3,739.56 | \$3,019.56 | \$600.00 | \$120.00 |
| 13 | \$4,051.19 | \$3,271.19 | \$650.00 | \$130.00 |
| 14 | \$4,362.82 | \$3,522.82 | \$700.00 | \$140.00 |
| 15 | \$4,674.45 | \$3,774.45 | \$750.00 | \$150.00 |
| 16 | \$4,976.08 | \$4,026.08 | \$800.00 | \$150.00 |
| 17 | \$5,277.71 | \$4,277.71 | \$850.00 | \$150.00 |
| 18 | \$5,579.34 | \$4,529.34 | \$900.00 | \$150.00 |
| 19 | \$5,880.97 | \$4,780.97 | \$950.00 | \$150.00 |
| 20 | \$6,182.60 | \$5,032.60 | \$1,000.00 | \$150.00 |

*All fees are subject to change.

State Tuition per Hour \$ 50.00

Board Designated Tuition per Hour \$201.63

Additional Graduate Tuition per Hour \$ 50.00

NON-RESIDENT Tuition and Fees* - Graduate Students Fall 2015 and Spring 2016

Note: Tuition column includes State Mandated Tuition and Board Designated Tuition.

| Hours | Total | Tuition | Graduate | Mandatory Fees |
|--------------|--------------|----------------|-----------------|-----------------------|
| 1 | \$701.63 | \$641.63 | \$50.00 | \$10.00 |
| 2 | \$1,403.26 | \$1,283.26 | \$100.00 | \$20.00 |
| 3 | \$2,104.89 | \$1,924.89 | \$150.00 | \$30.00 |
| 4 | \$2,806.52 | \$2,566.52 | \$200.00 | \$40.00 |

| Hours | Total | Tuition | Graduate | Mandatory Fees |
|--------------|--------------|----------------|-----------------|-----------------------|
| 5 | \$3,508.15 | \$3,208.15 | \$250.00 | \$50.00 |
| 6 | \$4,209.78 | \$3,849.78 | \$300.00 | \$60.00 |
| 7 | \$4,911.41 | \$4,491.41 | \$350.00 | \$70.00 |
| 8 | \$5,613.04 | \$5,133.04 | \$400.00 | \$80.00 |
| 9 | \$6,314.67 | \$5,774.67 | \$450.00 | \$90.00 |
| 10 | \$7,016.30 | \$6,416.30 | \$500.00 | \$100.00 |
| 11 | \$7,717.93 | \$7,057.93 | \$550.00 | \$110.00 |
| 12 | \$8,419.56 | \$7,699.56 | \$600.00 | \$120.00 |
| 13 | \$9,121.19 | \$8,341.19 | \$650.00 | \$130.00 |
| 14 | \$9,822.82 | \$8,982.82 | \$700.00 | \$140.00 |
| 15 | \$10,524.45 | \$9,624.45 | \$750.00 | \$150.00 |
| 16 | \$11,216.08 | \$10,266.08 | \$800.00 | \$150.00 |
| 17 | \$11,907.71 | \$10,907.71 | \$850.00 | \$150.00 |
| 18 | \$12,599.34 | \$11,549.34 | \$900.00 | \$150.00 |
| 19 | \$13,290.97 | \$12,190.97 | \$950.00 | \$150.00 |
| 20 | \$13,982.60 | \$12,832.60 | \$1,000.00 | \$150.00 |

*All fees are subject to change.

State Tuition per Hour **\$440.00**

Board Designated Tuition per Hour **\$201.63**

Additional Graduate Tuition per Hour **\$ 50.00**

Payment of Tuition and Fees

Students are expected to pay tuition and fees at the time of registration, have an approved financial aid program arranged by the Student Financial Aid and Scholarships Office prior to registration, or pay by installments. A student who fails to make payment of tuition and fees, including any incidental fees, by the due date may be prohibited from registering for classes until full payment is made. A student who fails to make full payment prior to the end of the term/semester may be denied credit for the work done that term/semester. Any delinquent balances, including late fees, are subject to all collection efforts allowed by law.

State law does not permit the University to extend credit; bills must be paid when due. Check and credit card payments are accepted online at my.unt.edu. Checks paid in person must be made payable to the University of North Texas at Dallas for the exact amount to be paid.

Checks on which money must be advanced and postdated checks are not accepted.

Personal checks are accepted for tuition and other fees.

Payment Methods for Tuition and Fees

Credit card payments (MasterCard, Visa, American Express and Discover) and check payments may be made through self-service at my.unt.edu. Tuition and fee payments also may be made by personal check, money order, cashier's check, or cash at Student Financial Services at UNT Dallas. Student Financial Services requires the student identification number to be recorded on all check and money order payments made in person.

Bills are not mailed for registration. Account balances and schedule information may be obtained through self-service at my.unt.edu.

Cash Payments

Cash payments are accepted only at Student Financial Services at UNT Dallas. Please do not mail cash payments to UNT Dallas.

Option to Pay Tuition by Installment

UNT Dallas provides for the payment of tuition and fees during the fall and spring terms/semesters through the following alternatives:

1. full payment of tuition and fees upon registration or by the payment deadline for early registration; or
2. selection of the installment plan. By selecting the installment plan, the student understands that it is a contractual agreement and agrees to make the installment payments by the due dates indicated.

Tuition and fees must be paid in full for each summer term upon registration or by the payment deadline for early registration. Tuition payment by installment is not offered during the summer.

The Texas Legislature has the authority to modify or eliminate installment payment of tuition at each regular or called legislative session.

Student Financial Obligation Agreement

Students who select to pay tuition and fees by installment plan will be required to enter into a written agreement reflecting the terms and conditions of the plan.

Non-Refundable Fee for Tuition by Installment

A \$20.00 non-refundable handling fee will be charged to the student's account each semester the installment plan is selected. Students who choose the installment plan option recognize they are in a contractual relationship and accept the terms of the installment plan contract. See the online Schedule of Classes at

<http://www.untdallas.edu/sfs/payment> for procedures and policies concerning installment payment of tuition.

Residency Regulations for Tuition Purposes

Rules and regulations for determining residence status are specified under Title 3 Section 54.052 of the Texas Education Code and are available at the Texas Higher Education Coordinating Board, College For All Texans web site at www.collegeforalltexans.com. In general, students must domicile and physically reside in Texas for the 12-month period immediately preceding their initial registration in an educational institution in Texas. Other factors may be considered for residency determination for tuition.

Students who are not legal residents of Texas must pay nonresident tuition, including the statutory tuition charges and standard university fees approved by the Board of Regents. Admission requirements for nonresidents are the same as for resident students.

Certain residency exceptions do not affect actual residency status but do allow for a nonresident tuition exemption. Refer to "Tuition and Fee Waivers" in this policy for further information.

Student Responsibility for Residence Classification

The student is responsible for registering under the proper residence classification. It is the student's responsibility to discuss any questions concerning residence with the proper authority in the Office of Admissions and/or the Office of the Registrar at or before registration.

Any student erroneously classified as a resident will be reclassified and required to pay all out-of-state tuition due. Attempts to evade nonresident fees may subject the student to the statute penalty and possible disciplinary action under the University's Student Rights, Responsibilities, and Conduct Policy (7.001).

Students who believe they have been erroneously classified have the opportunity for appeal. The appeal is to be made to the authority by whom the original classification was assigned, either in the Office of Admissions or Office of the Registrar.

Change of Status from Nonresident to Resident

A student who is at any time classified as a nonresident retains nonresident status until reclassification as a resident is applied for and officially approved by the Registrar.

Change of Status from Resident to Nonresident

Students who are classified as residents but become nonresidents by virtue of any change of domicile must notify the Registrar of such change immediately. Students who believe they have been erroneously classified have the opportunity for appeal. The appeal is to be made to the authority by whom the original classification was assigned, either in the Office of Admissions or Office of the Registrar.

Undergraduate Semester Credit Hour Limit

Tuition for Repeated or Excessive Undergraduate Hours

(Fees are Subject to Change)

In accordance with Texas Education Code 54.014, all resident students enrolling for the first time at a state institution of higher education in Texas will be subject to paying non-resident tuition rates for excessive undergraduate credit hours. Undergraduate students who attempt 30 or more semester credit hours beyond the minimum number of hours required for completion of their degree program will be charged additional tuition amounts. For students with undeclared majors, their degree plan is normally 120 hours.

Undergraduate students who enrolled initially in the 1999 fall semesters or subsequent semesters will be charged additional tuition charges when the number of hours required for completion of the degree plan in which they are enrolled exceeds more than 45 hours. Hours attempted by students who initially enrolled as undergraduates prior to the 1999 fall semester are exempt.

Undergraduate students who enroll initially in the 2006 fall semester of subsequent semesters will be charged additional tuition charges when the number of hours required for completion of the degree plan in which they are enrolled exceeds 30 hours.

The following credit hours count toward the excessive hour calculation:

- Hours earned in courses in which a grade is earned on the transcript;
- Courses dropped with a grade of "W," or "WF."

The following credit hours **do not** count toward the limit:

- Credit hours earned after a baccalaureate degree;
- Credit hours earned through examination, (AP or CLEP);
- Credit from remedial and development courses;
- Credit hours taken at a private institution or an out-of-state institution.

Please refer to essc.unt.edu/registrar/Excesshours.htm for specific information.

Repeated Undergraduate Hours

Undergraduate students who enroll in certain courses more than twice will be charged additional tuition amounts. Please refer to essc.unt.edu/registrar/Repeated_Courses.htm for specific information.

Students are encouraged to seek academic advisement throughout their college career, to minimize the number of excessive undergraduate hours and avoid the higher tuition rates. Students with excessive hours are encouraged to contact their academic advisor to review their degree plan and ensure that it is complete, accurate, and to verify the hours required for completion.

Graduate Tuition Rates

(Fees are Subject to Change)

The UNT System Board of Regents has been granted the authority, within established guidelines, to set graduate tuition rates by program. Graduate tuition for all graduate-level courses (5000- and 6000-level courses) at UNT Dallas is \$50 per hour above the undergraduate rate.

Explanation of Fees

(Fees are subject to change. Visit the Student Financial Services web site: <http://www.untdallas.edu/sfs> for current fees).

Student Services Fees

A student services fee of \$10 per hour, except that to encourage timely graduation this fee will be charged at the rate of 15 credit hours when a student enrolls in 12 or more credit hours, capped at \$150 per long semester.

Admission Application Fee

All Undergraduate applicants new to UNT Dallas must pay a \$40 non-refundable application fee. The fee must be paid in U.S. dollars. If paying the application fee creates a financial hardship, the following fee waiver options are available:

- Freshmen
 - ACT waiver
 - SAT waiver
 - Attend UNT Dallas "True Blue" preview event
- Transfer
 - Attend Transfer Informational Session (First Friday and Transfer Monday)

Credit by Exam Fee

UNT Dallas awards undergraduate college credit on the basis of local and national examinations, subject to general limitations. Examinations are offered by several UNT Dallas departments. A \$53.00 fee is collected from those students who take credit by examination at UNT Dallas.

Tuition and Fee Policies

Students must purchase their own textbooks and supplies.

Fees charged for late registration, duplication of records, graduation and regalia, late filing for graduation and miscellaneous items are noted at www.unt.edu/tuition.

Full-Time Tuition Rate Information

At UNT Dallas, full-time undergraduate students pay the same amount for university tuition and fees in a fall or spring semester regardless of how many hours they take. Students are considered full-time once they register for 12 hours or more. More information is available at <http://www.untdallas.edu/sfs>.

Tuition and Fee Waivers and Exemptions

Several exemptions and waivers are available to qualifying students. Brief descriptions of these are listed below. Waiver refunds must be requested during the term/semester application is made. Such requests must be made prior to

the 12th class day in long terms/semesters, the 4th class day in the summer sessions (except 3W1), 2nd class day in 3W1. Requests for retroactive refunds are not honored. Information regarding waivers and exemptions is available at Student Financial Services or at www.unt.edu/tuition. Posted waivers are subject to post audit and correction.

Exemptions

1. Certain Texas veterans and dependents of deceased Texas veterans of the Armed Forces of the United States are exempted from payment of tuition. State application and other documents required. This exemption pays all tuition and fees except for the Student Service Fee and Property Deposit. The student must pay the Student Service Fee each term/semester.
2. Certain orphans of members of the Armed Forces, Texas National Guard and Texas Air National Guard are exempted from payment of tuition. Documentation required. This exemption pays all tuition and fees.
3. Certain students from other nations of the American hemisphere are exempted from payment of tuition. This waiver waives out-of-state tuition. The student pays in-state tuition rates.
4. Deaf or blind Texas residents are exempted from payment of tuition. Official letter required. This exemption pays all tuition and fees.
5. Certain disabled peace officers are exempted from payment of tuition and fees. Official letter required. This exemption pays all tuition and fees.
6. Children of disabled or deceased firemen, peace officers, employees of the Texas Department of Corrections and game wardens are exempted from the payment of tuition. Official letter required. This exemption pays all tuition and fees.
7. Children of U.S. prisoners of war or persons missing in action are granted exemption of tuition. Documentation required. This exemption pays all tuition and fees.
8. Certain university fees are waived for students enrolled only in courses designated as off-campus or internships. Students enrolled in all classes that are held off-campus automatically receive the off-campus waiver that waives the Student Union Fee, Medical Service Fee, Transportation Fee, Student Recreational Center Fee and Property Deposit.
9. Highest ranking graduates (valedictorians) of accredited Texas high schools are exempted from payment of tuition for the first two long semesters after graduation from high school. Student must pay mandatory fees and course fees. Official letter and UNT Dallas application required. This exempts the student from paying tuition.
10. Certain Texas residents who are or have been in foster care or other residential care are exempted from the payment of tuition and mandatory fees. Copy of official letter required. This exemption pays all tuition and fees.
11. Certain Texas residents who have received financial assistance under Ch. 31 of the Human Resources Code (AFDC) qualify for a resident tuition and fee waiver for one year. Official letter and UNT Dallas application required. This exemption pays all tuition and fees.
12. Students 65 years of age or older are exempt from paying tuition and graduate tuition up to 6 credit hours each semester. Students must pay mandatory fees and course fees. UNT Dallas application and copy of driver's license required. This exempts the student from paying tuition up to 6 hours each semester.
13. Certain Texas residents who have been adopted and were formerly in foster or other residential care are exempted from the payment of tuition and mandatory fees. Copy of official letter required. This exemption pays all tuition and fees.
14. Certain paid firefighters and police employed in the State of Texas may be exempted from payment of tuition and fees for designated degree programs.
15. Certain clinical preceptors and their children are exempted from payment of up to \$500 in tuition per semester. Completed application and current documentation required. This exemption pays up to \$500 in tuition each semester for a total of ten semesters.
16. Certain children/stepchildren of the U.S. Armed Forces deployed to active duty in a combat zone outside of the United States may qualify for exemption of tuition only. Deployment documentation must be provided to Student Financial Services.

Waivers

1. Resident rather than non-resident tuition is applied to out-of-state students enrolled through the Academic Common Market Program. This waiver waives out-of-state tuition. The student pays in-state tuition rates.
2. Resident rather than non-resident tuition is applied to U.S. military personnel, their spouses and dependents if they meet designated criteria. (Certificate must be approved by the Registrar prior to registration.) Form submitted by the Registrar's office. This waiver waives out-of-state tuition. The student pays in-state tuition rates.
3. Resident rather than non-resident tuition is applied to teachers and professors of Texas state institutions of higher education, their spouses and children. Requires official application approved by hiring department. This waiver waives out-of-state tuition. The student pays in-state tuition rates.
4. Resident rather than non-resident tuition is applied to a teaching or research assistant provided the student is employed at least one-half time by UNT Dallas in a position that relates to the degree sought. Requires official application approved by hiring department. This waiver waives out-of-state tuition. The student pays in-state tuition rates.
5. Resident rather than non-resident tuition is applied to a non-resident holding a UNT Dallas competitive scholarship of at least \$1,000.00 for the academic year or summer for which the student is enrolled. Requires official approval from the department awarding the scholarship. This waiver waives out-of-state tuition. The student pays in-state tuition rates.
6. Resident rather than non-resident tuition is applied to individuals and dependents relocating to Texas as part of the program of state economic development and diversification. A list of companies participating in the Economic Diversification Program can be found at www.collegeforalltexans.com/apps/financialaid/EcoDevDiv.cfm. This waiver waives out-of-state tuition. The student pays in-state tuition rates.

Tuition and Fee Refunds

A student who drops a course or withdraws from the university within certain time periods may be entitled to a partial refund of tuition and fees. These refunds are calculated according to the category and time schedule listed below. Refund periods and rates are subject to change by the state legislature. Delinquent payment fees, late registration charges, publication fees and installment handling fees are non-refundable. Any financial obligation to UNT Dallas must be resolved before any refunds will be made.

Class Drop Refunds

Refunds are made for any course dropped through the 12th class day for the long semester. Corresponding dates are set for summer terms/sessions. See the Academic Calendar at <http://dallas.unt.edu/registrar> for specific dates. The semester's first class day is always the first official university day of classes and not the first day of an individual's class. Refunds for dropped classes are processed after the mid-semester. **Note:** If all classes for the semester are dropped, see "Schedule of Withdrawal Refunds" in this section.

Students applying for financial aid are required to notify Student Financial Aid and Scholarships before dropping any class to learn how it will affect current or future financial aid eligibility. Contact Financial Aid at dallas.financialaid@unt.edu.

Withdrawal From the University

Withdrawal refunds are determined by the number of enrolled semester credit hours at the time of withdrawal. Withdrawal percentages are applied to the total amount of tuition and fees as prescribed by state law, not the amount

paid. The withdrawal schedule and percentages of refund shown below pertain to total withdrawal from the term/semester and are mandated by the state legislature. The term/semester's first class day is always the first official university day of classes and not the first day the individual attends class. A withdrawal refund is based on the day of withdrawal, regardless of the date the class first meets.

Additional information may be found at <http://www.untDallas.edu/sfs/paymref> or by contacting Student Financial Services.

The withdrawal schedule and percentage of a pro-rata refund pertain to total withdrawal from the term/semester and are mandated by federal law. Please contact Student Financial Aid and Scholarships regarding pro-rata refund schedules and percentages.

Schedule of Withdrawal Refunds, 2014 - 2015

Withdrawal Dates Percent of Refund (less non-refundable fees*)

*Note: Some fees are non-refundable. <http://www.untDallas.edu/sfs/paymref>

Delinquent payment fees, late registration charges, publication fees and installment handling fee are non-refundable.

Students Called to Active Duty

Texas Education Code 54.006 (f) indicates, "Beginning with the summer semester of 1990, if a student withdraws from an institution of higher education because the student is called to active military service, the institution, at the student's option, shall: (1) refund the tuition and fees paid by the student for the semester in which the student withdraws; (2) grant a student, who is eligible under the institution's guidelines, an incomplete grade in all courses by designating 'withdrawn-military' on the student's transcript; or (3) as determined by the instructor, assign an appropriate final grade or credit to a student who has satisfactorily completed a substantial amount of course work and who has demonstrated sufficient mastery of the course material."

In order to be eligible for options under this law, a UNT Dallas student must produce a copy of his or her orders. Withdrawal may or may not require that the student talk with each instructor depending on timing in the semester; however, the latter two options do require that the student talk with his or her instructors and come to a decision as to which solution is best for each class given timing and circumstances. A student called to active duty may consider the following options:

1. Withdrawal with a full refund of appropriate tuition/fees;
2. Incomplete grades with the one-year I (Incomplete) removal time limit starting with the end of active duty; and/or
3. A final grade if the course is essentially over and the course material has been sufficiently mastered (determined by the instructor).

Tuition Rebates for Certain Undergraduates

Section 54.0065 of the Texas Education Code provides up to a \$1,000 tuition rebate to resident undergraduate students. To be eligible for a rebate under this program, a student must:

1. Have enrolled for the first time in an institution of higher education in the Fall 1997 semester or later;

2. Request a rebate for course work related to a first baccalaureate degree received from a general academic teaching institution;
3. Have been a resident of Texas and have been entitled to pay resident tuition at all times while pursuing the degree;
4. If enrolled for the first time in Fall 2005 or later, graduate within four calendar years for a four-year degree or within five calendar years for a five-year degree if the degree is in a program determined by the Texas Higher Education Coordinating Board to require more than four years to complete; and
5. Have attempted no more than 3 hours in excess of the minimum number of semester credit hours required to complete the degree under the catalog under which the student will graduate.

Hours attempted include transfer credits, course credit earned exclusively by examination (except that, for the purpose of this program, only the number of semester credit hours earned exclusively by examination in excess of 9 semester credit hours is treated as hours attempted), courses dropped after the official census date, for-credit developmental courses, optional internship and cooperative education courses and repeated courses. Courses dropped for reasons that are determined by the institution to be totally beyond the control of the student shall not be counted.

For students concurrently earning a baccalaureate degree and a Texas teaching certificate, required teacher education courses shall not be counted to the extent that they are over and above the free electives allowed in the baccalaureate degree program.

Any student with more than 3 hours of F, W, WF, NP or I is ineligible to receive the \$1,000 tuition rebate.

Effective for students who enroll for the first time in Fall 2005 or later, an otherwise eligible student may be eligible for a tuition rebate without satisfying the requirements of item 4 above if the student is awarded a baccalaureate degree and the institution determines that the student's failure to comply was caused by a demonstrated hardship condition.

For additional information concerning tuition rebates, contact the Office of the Registrar or your academic advisor.

Correction of Errors

Students are responsible for any additional amounts due UNT Dallas resulting from auditing and correction of records after registration fees have been paid including all registration assessment errors, change from off-campus to on-campus classes, invalid employment waivers, etc.

Payments by Third Party

Checks issued by a third party in payment of a student's tuition, fees or other charges made by UNT Dallas should be made payable to UNT Dallas. The student's name and/or student ID number should be included on the payment.

Returned Checks

A returned check is defined as any check, similar sight order or electronic bank draft returned to the university unpaid due to no fault of the bank or the university.

Upon receipt of a returned check, notification is mailed to the issuing party or the individual in whose behalf the check was issued. The address on the check and/or the address in the official university records is used. The check is payable on or before 10 working days from the date of the notice. Only cash, cashier's check or money order is accepted for payment of the returned check and service charge (\$25 per check).

A student may be withdrawn immediately from the university if payment is not made within the stated time period. DO NOT, however, stop attending classes unless you receive official notification of your withdrawal. Notification of withdrawal is made to the address on the check and/or the address in the official university records.

Check-issuing privileges are suspended while any returned check and/or service charge are outstanding.

If the university receives three or more returned checks during an academic year, the check-issuing privileges of the individual are revoked.

If all attempts to collect a returned check have failed, civil or criminal legal action may be taken in accordance with Texas state law (Sections 31.06 and 32.41 of the Texas Penal Code).

Stop-Payment on Tuition Checks

A student who has not already done so will be withdrawn from UNT Dallas on the date the returned stop-payment check is received by UNT Dallas. A returned check service charge (\$25 per check) will be assessed. Tuition refund charges are based on normal refund policy.

If a student wishes to be withdrawn, the Office of the Registrar should always be contacted as soon as possible.

Purchase of Textbooks

A student of UNT Dallas is not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer, including an on-line retailer (Texas Education Code 51.9705).

Financial Aid

UNT Dallas provides several methods of assisting students in financing their education. Financial assistance (financial aid) awarded through UNT Dallas may include a combination of federal grants, scholarships, state aid programs, loans, and/or part-time work-study opportunities for those who qualify. The different types of financial aid available to UNT Dallas students are explained later in this section.

Applications and complete descriptions of all programs, requirements and qualifications are available at Student Financial Aid & Scholarships Desk, Bldg. 1. You may also call 972-780-3662.

Application Period and Deadlines

The application period begins January 1 of each year for the following academic year (fall, spring, summer). The Free Application for Federal Student Aid (FAFSA) or Renewal Application is available each January for the upcoming academic year and should be completed as early as possible. Students are encouraged to apply online at www.fafsa.gov. Students whose application files are completed by the priority dates are ensured first consideration for awards. Application data is received electronically from the Central Processing System (Federal Student Aid Programs) through which applications are processed. It includes the data from the FAFSA or Renewal Application. The application data must reach our office before a file can be processed.

UNT Dallas' Priority Dates

- Fall/spring term/semester: March 15
- Spring term/semester only: August 15
- Summer term: February 15

A separate UNT Dallas summer application must be completed for summer financial aid. This application is available online (my.untDallas.edu) in February for the following summer term. The FAFSA for the year preceding the summer is also required.

General Eligibility Requirements

Before any assistance is granted (Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Work-Study, or loans from the Federal Stafford Loan Program), general eligibility and program requirements must be met. To be eligible for financial aid you must:

1. establish eligibility by completing and filing the Free Application for Federal Student Aid (FAFSA) or Renewal Application;
2. not be in default on any Title IV loan (Federal Perkins or Federal Stafford), or owe a refund or repayment on educational funds received at any institution;
3. be a U.S. citizen or eligible noncitizen;
4. be registered with the Selective Service if you are a male at least 18 years old born after December 31, 1959 (most males between the ages of 18 and 25, including permanent residents and other eligible noncitizens, are required to register with Selective Service);
5. enroll in and maintain at least a half-time class load for most programs;
6. use all funds received through financial aid for educational purposes;
7. be accepted for admission by the university and enrolled in a degree program;
8. be making satisfactory academic progress;
9. have a valid Social Security Number; and
10. have a high school diploma or a GED (general equivalency diploma).

Note: Transient students and summer visiting students are not eligible for financial aid.

Special Conditions for Financial Aid Applicants

1. Students who withdraw from all classes must first go to the UNT Dallas Office of the Registrar, and then proceed to Student Financial Aid and Scholarships for official clearance before leaving the University.
2. Refunds and Repayments. If you officially withdraw, cease attendance, or are administratively withdrawn from UNT Dallas, any refund of tuition and fees and other university charges will be assessed for return to programs from which you (or your parents if they received a Federal Parent Loan) were originally paid. An additional "repayment" calculation will be performed to determine if you must repay a portion of the assistance paid directly to you for living expenses.

Student Financial Aid and Scholarships personnel will apply the federally mandated formula for the return of financial aid funds. Funds will be returned to the programs from which the money was paid to you in the following order:

- Unsubsidized Direct Stafford loans (other than PLUS loans)
- Subsidized Direct Stafford loans
- Parent Plus loans
- Direct PLUS loans
- Federal Pell Grants for which a Return is required
- Iraq and Afghanistan Service Grant for which a Return is required
- Federal Supplemental Educational Opportunity Grant
- Other Title IV assistance
- State Tuition Assistance Grants (if applicable)
- Private and institutional aid
- The Student

In addition, it is possible you will owe a repayment of unearned financial aid funds if you cease enrollment prior to the 60 percent completion point of any enrollment period for which you received financial aid funds. The completion point is based on the total number of class days in an enrollment period.

1. Official transcripts are not issued to any student who has an unpaid account or owes a defaulted federal student loan received from any university.

2. Federal and state regulations require that each student must maintain satisfactory academic progress (SAP) to be eligible for financial aid programs. Minimum standards must be achieved by the end of any given enrollment period at UNT Dallas. Satisfactory academic progress (SAP) is defined in both quantitative and qualitative measures. The quantitative measure requires a student to have:

- The minimum cumulative UNTD grade point average for undergraduate students including post baccalaureate undergraduate students at UNTD is at least a 2.0 cumulative GPA for all terms.
- The minimum cumulative UNTD grade point average for graduate students at UNTD is at least a 3.0 cumulative GPA for all terms.

1. The quantitative measure for SAP:

- There are two quantitative requirements for SAP: Pace of Progression
 - Pace of Progression: Students must pass at least 67% of all credit hours attempted. Attempted hours include repeated, failed, incomplete, withdrawn from, and transfer credit hours.
 - Pace is measured by dividing the cumulative number of hours successfully completed by the cumulative number of hours attempted as shown below:

$$\text{Pace} = \frac{\text{Cumulative \# of hours successfully completed}}{\text{Cumulative \# of hours attempted}}$$

- Maximum Time Frame: According to 34 CFR 668.16(e), the University is required to establish a maximum time frame (total number of semester hours or years) during which a student is expected to complete their educational degree plan/program and remain eligible for federal student financial aid programs. The maximum time frame is imposed for all federal programs. This requirement excludes certain private loans (as specified by each lender).

For an undergraduate program, the maximum time frame cannot exceed 150% of the published length of the program measured by the number of hours for which a student has registered, earned, or attempted during Fall, Spring and Summer at UNTD and also at any other institution of higher education. This includes hours that were dropped, withdrawn from, failed, duplicated, never completed or transfers of credit from other institutions. It also includes hours earned in the Armed Forces and ESL. Student Financial Aid and Scholarships has currently established the maximum number of semester hours to be 150% of the student's degree plan. SFAS uses the official EIS Excess Hours Page to determine degree hours.

For a graduate program (master's or doctoral), the maximum time frame cannot exceed 150% of the published length of the program measured by the number of terms at UNTD. This includes Fall, Spring and Summer academic terms.

Post baccalaureate programs will be monitored for maximum time frame based on their twelve month or twenty-four month period of aid eligibility. Post baccalaureate graduate non-degree and preparation programs are not eligible for aid.

Financial aid recipients must notify Student Financial Aid and Scholarships before dropping courses or withdrawing from the university. Current award year or future aid eligibility may be affected. Enrollment hours for loan deferment and financial aid eligibility may differ from those published in this catalog. Also see "Enrollment Certification" in the Enrollment section of this catalog.

If students receive all failing grades (any combination of F's, WF's and NP's), attendance in all classes will be reviewed. If attendance cannot be confirmed via official UNT Dallas Registrar records, Student Financial Aid and Scholarships personnel will apply the federally mandated calculation for the return of financial aid funds. Unearned Title IV funds (aid) will be returned to the programs from which the money was paid to the student (or the student's parent) and it possible that the student will owe a repayment to the university.

Additional and specific financial aid and scholarship information is available at www.untDallas.edu/finaid.

Consumer Information for Return of Title IV

Return of Title IV, Higher Education Act (HEA) Policy

When a student applies for financial aid, the student agrees that financial aid funds will be used for educational purposes only. Therefore, if a student withdraws before completing their program, a portion of the funds received may have to be returned. UNT Dallas will calculate the amount of financial aid to be returned to the Title IV programs according to the policies listed below.

Return of Title IV Policy

This policy applies to students who officially withdraw, unofficially withdraw, fail to return from a leave of absence, or are dismissed from enrollment at UNT Dallas. It is separate and distinct from the UNT Dallas credit balance refund policy.

The calculated amount of the Return of Title IV (R2T4) funds that are required for the students affected by this policy are determined according to the following definitions and procedures as prescribed by regulations.

The amount of Title IV (federal) aid earned is based on the amount of time a student spent in academic attendance and the total aid received; it has no relationship to student's incurred institutional charges. Because these requirements deal only with Title IV funds, the order of return of unearned funds do not include funds from sources other than the Title IV programs.

Title IV funds are awarded to the student under the assumption that he/she will attend school for the entire period for which the aid is awarded. When a student withdraws, he/she may no longer be eligible for the full amount of Title IV funds that were originally scheduled to be received. Therefore, the amount of Federal funds earned must be determined. If the amount disbursed is greater than the amount earned, unearned funds must be returned.

The institution has 45 days from the date that the institution determines that the student withdrew to return all unearned funds for which it is responsible. The school is required to notify the student if they owe a repayment via written notice.

Eligibility for post withdraw disbursements will be confirmed within 30 days of the date that the student withdrew. The school must advise the student or parent that they have 14 calendar days from the date that the school sent the post withdraw disbursement notification to accept a post withdraw disbursement. If a response is not received from the student or parent within the allowed time frame or the student declines the funds, the school will return any earned funds that the school is holding to the Title IV programs.

Official Withdrawal from UNTD

A student is considered to be officially withdrawn on:

1. The date the student provided official notification of intent to withdraw, in writing or orally; or
2. The date the student began the withdrawal from UNT Dallas records. A student is allowed to rescind his notification in writing to the Dean of Students Office and continue the program. If the student subsequently drops, the student's withdrawal date is the original date of notification of intent to withdraw.

Official dates and deadlines for withdrawing are specified in the UNT Dallas Annual Academic Calendar.

A student may withdraw from UNT Dallas at any time from the first class day to the official last day to withdraw as indicated in the UNT Dallas Annual Academic Calendar. The official last day to withdraw is approximately two weeks before the first day of final examinations for fall or spring terms or the equivalent dates for summer sessions.

Students with financial aid who are withdrawing from the university are required to complete the withdrawal form provided by the Registrar's office. For withdrawals processed prior to the end of the sixth week of classes for fall or spring terms or the equivalent dates for summer sessions, the grade of W is recorded for each course in which a withdrawn student was enrolled. After the sixth week of classes for fall or spring terms or the equivalent dates for

summer sessions, a withdrawn student receives grades of "W" only for those courses in which there were passing grades at the time of withdrawal; otherwise, the grade "WF" is recorded.

Students called to active military service during a term in which they are enrolled may be entitled to a refund of tuition and fees if they withdraw or the student may be entitled to receive a final grade or incomplete grade in courses. Students should contact the Associate Provost for Student Success to determine their options.

A student is considered a withdrawal from classes offered in a session of enrollment when the student ceases attendance at any point prior to completing the period of enrollment unless the school obtains confirmation from the student at the time of withdrawal that the student will attend a session that begins later in the same period of enrollment. This confirmation must be obtained at the time of the withdrawal even if the student has registered for subsequent courses.

Upon receipt of the official withdrawal information, UNT Dallas will complete the following:

1. UNT Dallas Student Financial Aid and Scholarships (SFAS) verifies the student's attendance through the financial aid withdrawal form or the school's attendance records (Audit Rolls);
2. The Return to Title IV (R2T4) calculation is performed to determine the amount of Federal funds the student has earned and the amount of unearned Federal funds for which the school and the student is responsible to return (if any).
 - Calculations are completed using the U.S. Department of Education's Return of Title IV Funds Worksheets, student's attendance and withdrawal date, and are based upon the period of enrollment.
1. UNT Dallas SFAS will return the amount of any unearned portion of the Title IV funds for which the school and the student is responsible within 45 days of the date the official notice of withdrawal was provided.
2. UNT Dallas SFAS will provide the student with a letter explaining any returns that have been made to the Title IV Federal programs on the student's behalf as a result of exiting the program.
3. If a student's scheduled attendance is more than 60% of the period of enrollment, he/she is considered to have earned 100% of the Federal funds received for the period of enrollment. In this case, no funds need to be returned and no letter will be sent from Financial Aid.

In the event a student decides to rescind his or her official notification to withdraw, the student must provide a signed and dated written statement that he/she is continuing his or her program of study and intends to complete the period of enrollment. Title IV assistance will continue as originally planned. If the student subsequently fails to attend or ceases attendance without completing the period of enrollment, the student's withdrawal date is the original date of notification of intent to withdraw.

Unofficial Withdrawal from UNT Dallas

Unofficial withdrawals encompass all other withdrawals where official notification is not provided to UNT Dallas. If a student does not officially withdraw and subsequently fails to earn a passing grade in at least one course offered over an entire period, the institution must assume, for Title IV purposes, the student has unofficially withdrawn, unless the institution can document that the student completed the enrollment period.

If a student receives Title IV grant or loan assistance and does **not** begin attendance in a period of enrollment, the student is considered to be ineligible for any Title IV aid.

When a recipient of Title IV grant or loan assistance unofficially withdraws from an institution, after having begun class attendance during a period of enrollment, the institution must determine the amount of Title IV grant or loan assistance that the student earned up to the date of withdrawal. For these unofficial withdrawals, commonly known as dropouts, the withdrawal date is the midpoint of the period of enrollment or the equivalent date for sessions of enrollment, as applicable, or the last date of an academically related activity in which the student participated as stated by the professor of record or authorized departmental representative.

Once grades are final for a term, the following procedures will take place:

1. SFAS will determine which students did not officially withdraw and failed to earn a passing grade in at least one course offered over an entire period.
2. SFAS will notify students of their unofficial withdrawal status through at least three methods.
3. Determine and record the student's last date of attendance as the withdrawal date.
 - The withdrawal date is the midpoint of the period of enrollment or the equivalent date for sessions of enrollment, as applicable, or the last date of an academically related activity in which the student participated as provided by the professor of record or authorized departmental representative.
4. The Return to Title IV (R2T4) calculation is performed to determine the amount of Federal funds the student has earned and the amount of unearned Federal funds for which the school and the student is responsible to return (if any).
 - Calculations are completed using the U.S. Department of Education's Return of Title IV Funds Worksheets, the student's withdrawal date, and are based upon the period of enrollment.
 1. UNT Dallas SFAS will return the amount of any unearned portion of the Title IV funds for which the school and the student is responsible within 45 days of the date the official notice of withdrawal was provided.
 2. UNT Dallas SFAS will provide the student with a letter explaining any returns that have been made to the Title IV Federal programs on the student's behalf as a result of exiting the program.
 3. If a student's scheduled attendance is more than 60% of the period of enrollment, he/she is considered to have earned 100% of the Federal funds received for the period of enrollment. In this case, no funds need to be returned and no letter will be sent from Financial Aid.
 4. A copy of the completed worksheet and notification letter will be kept in the student's file.

Unofficially withdrawing from classes may affect the student's future eligibility for financial aid due to satisfactory academic progress requirements and R2T4 balances owed.

Withdrawal Before 60% Point of the Term

The institution must perform a R2T4 calculation to determine the amount of earned aid up through the 60% point in each period of enrollment. The institution will use the U.S. Department of Education's prorated schedule to determine the amount of R2T4 funds the student has earned at the time of withdrawal.

Withdrawal After 60% Point of the Term

For a student who withdraws after the 60% point of the period of enrollment, a student has earned 100% of the Title IV funds he or she was scheduled to receive during the period. Thus, there are no unearned funds. The institution must still perform a R2T4 to determine the amount of aid that the student has earned and whether or not the student is eligible for a post withdrawal disbursement.

Example of R2T4 Calculation

1. SFAS determines the percentage of Title IV aid the student earned by taking the calendar days completed in the period of enrollment and dividing by the total calendar days in the period of enrollment (excluding breaks of 5 days or more *and* days the student was on an approved leave of absence).

Example:

18 completed days divided by 118 total days = 15.3% Aid Earned

2. SFAS determines the dollar amount of Title IV aid the student earned by multiplying the percentage of Title IV aid earned by the total of the Title IV aid disbursed plus the Title IV aid that could have been disbursed for the period of enrollment.

Example:

15.3% X (\$1800 disbursed + \$1005 that could have disbursed) = \$429.17 Aid Earned

3. If this percentage is greater than 60%, the student earns 100% of the disbursed Title IV funds or aid that could have been disbursed.

4. If this percentage is less than 60%, then the percentage earned is equal to the calculated dollar amount earned.
5. Funds are returned to the appropriate federal program based on the Percentage of Aid Earned and the Order of Return dictated by the U.S. Department of Education.
6. Aid to be returned is equal to 100% minus the Percent earned multiplied by the amount of aid disbursed toward institutional charges. If a student earned less aid than was disbursed, the institution would be required to return a portion of the funds and the student may be required to return a portion of the funds (UNTD would return the student owed funds along with the funds that must be returned by the school). All Title IV fund returns must be completed no later than 45 calendar days after the date the school determines that the student withdrew.
7. When Title IV funds are returned, the student may owe a balance to the institution.

Order of Return

UNT Dallas is authorized to return any excess funds after applying them to current outstanding Cost of Attendance (COA) charges. A copy of the Institutional R2T4 worksheet performed on the student's behalf is available through the SFAS office upon written request.

In accordance with Federal regulations, when Title IV financial aid is involved, the calculated amount of the R2T4 funds is retracted in the following order:

- Unsubsidized Direct Stafford loans (other than PLUS loans)
- Subsidized Direct Stafford loans
- Parent Plus loans
- Direct PLUS loans
- Federal Pell Grants for which a Return is required
- Iraq and Afghanistan Service Grant for which a Return is required
- Federal Supplemental Educational Opportunity Grant
- Other Title IV assistance
- State Tuition Assistance Grants (if applicable)
- Private and institutional aid
- The Student

Earned Aid

Title IV aid is earned in a prorated manner on a per diem basis (calendar days) up to the 60% point in the semester. Title IV aid is viewed as 100% earned after that point in time. A copy of the worksheet used for this calculation can be requested in writing from SFAS.

Post-Withdrawal Disbursement Conditions

If a student has accepted Title IV aid by the date of the withdrawal, but the aid has not disbursed, the student may be eligible for a post-withdrawal disbursement. If the amount disbursed to the student is less than the amount the student earned, and for which the student is otherwise eligible, he or she is eligible to receive a post-withdrawal disbursement for the earned aid that was not received. Under these circumstances, a R2T4 calculation must be performed to determine whether the student is actually eligible for a post-withdrawal disbursement. UNTD must make this determination within 30 calendar days after the student withdraws.

The following conditions apply when processing a post-withdrawal disbursement:

1. A student may not owe a prior year balance or fail to meet Satisfactory Academic Progress according to University and Student Financial Aid and Scholarships (SFAS) policy.
2. A student must have accepted aid by the date of the withdrawal.

3. If, before the student's withdrawal date, a loan offer has been accepted, the loan must also have been originated by UNT Dallas.
4. If the student is eligible for a post withdrawal disbursement of a loan, SFAS must send notification of post withdrawal disbursement eligibility to students within 30 calendar days after the student withdraws. Students will be given a minimum of 14 calendar days to respond to the post-withdrawal disbursement offer.

For students who provide notification back to UNT Dallas that they want the loan funds prior to the post withdrawal disbursement deadline, SFAS will disburse the loan.

Time Frame for the Return of Title IV,HEA Program Funds

The following rules apply when completing a Return calculation for a student.

1. UNT Dallas will return any unearned Title IV funds it is responsible for returning within 45 calendar days of the date UNTD determined the student withdrew and offer any post withdrawal disbursement of loan funds within 30 calendar days of that date.
2. UNT Dallas will disburse any Title IV grant funds a student is due as part of a post withdrawal disbursement within 45 days of the date UNT Dallas determined the student withdrew and disburse any loan funds a student accepts by the post withdrawal disbursement deadline within 180 calendar days of the withdrawal date.
3. Unless a student subject to verification has provided all required verification documents in time for UNT Dallas to meet the Return deadlines, UNT Dallas includes as Aid Disbursed or Aid That Could Have Been Disbursed in the Return calculation.
4. If it is determined that a student who failed to provide all required verification documents in time for UNT Dallas to meet the Return deadline and later provides those documents prior to the applicable verification deadline, UNT Dallas must perform a new Return calculation on all of the aid the student qualified for based on the completed verification documents and make the appropriate adjustments.
5. To give a Pell grant to a student, UNT Dallas must have a valid output document (one with an official EFC computed from correct data) while the student is still enrolled for the award year or in the time frame the student qualifies for a late disbursement under 34 CFR 668.164(g)(4)(i).

Time Frame for the Return of an Unclaimed Title IV Credit Balance

In the event UNT Dallas cannot locate the student (or parent) to whom a Title IV credit balance must be paid, Student Accounting (SAUCS) will determine what programs constitute the refund and will notify Student Financial Aid and Scholarships (SFAS) of any unclaimed credit balances that need to be returned to Title IV programs. SFAS must return the funds no later than 240 days after the date the school issued the check or 45 days after the EFT was rejected.

Institution Responsibilities

UNT Dallas' responsibilities in regards to Title IV funds follow:

- Providing students with information in this policy;
- Identifying students who are affected by this policy and completing the Return to Title IV funds calculation for those students;
- Returning any Title IV funds required to the correct Title IV programs.

The institution will always return all of the excess funds, including funds the Return to Title IV calculation identifies as the student's responsibility to return.

Student Responsibilities

- Any notification of withdraw should be in writing and sent to the Registrar's office.

- A student may rescind his or her notification of intent to withdraw. Submissions of intent to rescind a withdraw notice must be filed in writing with the Registrar's office.
- These notifications, to either withdraw or rescind to withdraw, must be sent to the Registrar's office.
- Student must repay any funds to UNTD that were disbursed to the student in which the student was determined to be ineligible for via the R2T4 calculation

Refund vs. Return to Title IV Funds

The requirements for the Title IV program funds when a student withdraws are separate from any refund policy that UNT Dallas may have to return to the student due to a cash credit balance. Therefore, the student may still owe funds to the school to cover unpaid institutional charges. UNT Dallas may also charge the student for any Title IV program funds that they were required to return on the student's behalf.

Return to Title IV Questions

If you have questions regarding Title IV program funds after visiting with or emailing SFAS, you may call the Federal Student Aid Information Center at 1-800-4-fedaid (800-433-3243). TTY users may call 800-730-8913. Information is also available at Student Aid on the Web www.studentaid.ed.gov.

*This policy is subject to change at any time, and without prior notice.

Satisfactory Academic Progress

Various Federal and State regulations governing student financial assistance require that institutions of higher education develop standards to measure Satisfactory Academic Progress (SAP). In order to remain eligible for federal, state, and institutional financial aid, students must comply with the University of North Texas at Dallas' standards for SAP. The University of North Texas at Dallas has adopted the following standards of SAP in order to comply with these federal requirements. These standards are for financial aid purposes only and neither replaces nor overrides University of North Texas at Dallas' academic policies. All graduate and undergraduate students applying for and receiving financial aid will be monitored for SAP whether or not financial aid was applied for or received during any academic period in which the student was previously enrolled. Students are ineligible to receive financial assistance if all minimum satisfactory academic progress standards, including qualitative, pace of progression, and maximum timeframe measures of progress, are not met. SAP will be evaluated at the end of every academic term.

Definitions

Academic Term: A payment period.

Appeal: The process for a student who failed to meet SAP requirements to petition the school for a reconsideration of financial (see appeal process for more information).

Academic Plan: A status assigned to a student if an additional appeal is approved following a probation term. The academic plan must be developed in cooperation and agreement with the student's academic department/advisor. The academic plan must include requirements that a student must meet to achieve SAP by the end of the academic plan. The academic plan can be approved for a maximum of two terms.

Financial Aid Probation: A status assigned to a student who failed to maintain SAP but successfully appealed, permitting the student to receive financial aid for a specified amount of time.

Meets SAP: A status assigned to a student in good standing and meeting all SAP requirements.

Not Meets SAP: A status assigned to a student who is not meeting SAP requirements (qualitative, pace of progression and/or maximum hours). The student will not be eligible for financial aid with this status.

Pace of Progression: The rate at which a student is progressing toward the completion of a degree, certificate or certification.

Passing Grade: Grades of A, B, C, D, P or PR.

Warning: A status assigned to a student who failed to meet SAP requirements (qualitative and/or pace of progression). The student will still be allowed to receive financial aid during a warning status.

Qualitative Requirements of Satisfactory Academic Progress

The minimum cumulative UNT DALLAS grade point average for undergraduate students including post baccalaureate undergraduate students at the end of any given academic term at UNT DALLAS is at least a 2.0 cumulative GPA for all subsequent semesters.

The minimum cumulative UNT DALLAS grade point average for graduate students at the end of any given academic term at UNT DALLAS is 3.0 for all subsequent semesters.

Pace of Progression Requirements of Satisfactory Academic Progress

Students must pass at least 67% of all credit hours attempted. Attempted hours include repeated, failed, incomplete, withdrawn from, and transfer credit hours.

Pace is measured by dividing the cumulative number of hours successfully completed by the cumulative number of hours attempted as shown below:

$$\text{Pace} = \frac{\text{Cumulative \# of hours successfully completed}}{\text{Cumulative \# of hours attempted}}$$

Incomplete Classes

Incomplete classes will result in a grade of "I", and will be considered the same as an "F" when evaluating SAP. A student must do the work to complete the class in order for the "I" to be changed to an actual letter grade.

Repeated Coursework

Title IV funds may only pay for one repeat of a previously passed course. More than one repeated course, even if not previously passed, will not be calculated in your enrollment status pertaining to Title IV funds.

Maximum Time Frame

According to 34 CFR 668.166, the University is required to establish a maximum time frame (total number of semester hours or years) during which a student is expected to complete their educational degree plan/program and remain eligible for federal student financial aid programs. The maximum time frame is imposed for all federal programs. However, this requirement excludes the state-funded College Access Loan Program (CAL) and excludes certain private loans (as specified by each lender).

For an undergraduate program, the maximum time frame cannot exceed 150% of the published length of the program measured by the number of hours for which a student has registered, earned, or attempted during Fall, Spring, and Summer at UNT DALLAS and also at any other institution of higher education. This includes hours that were dropped, withdrawn from, failed, duplicated, never completed or transfers of credit from other institutions. It also includes hours earned in the Armed Forces and ESL. Office of Financial Aid & Scholarships has currently established the maximum number of semester hours to be 150% of the student's degree plan. Beginning December 2008, after fall grades post,

STUDENT FINANCIAL AID AND SCHOLARSHIPS uses the official EIS Excess Hours Page to determine degree hours. Previous paper approvals will be grandfathered.

For a graduate program (master's or doctoral), the maximum time frame cannot exceed 150% of the published length of the program measured by the number of terms at UNT DALLAS. This includes Fall, Spring, and Summer academic terms.

Post baccalaureate programs will be monitored for maximum time frame based on their twelve month or twenty-four month period of aid eligibility. Post baccalaureate graduate non-degree and preparation programs are not eligible for aid.

Graduate Academic Certificate programs will be monitored for maximum time frame based on their twelve month period of aid eligibility.

Reinstatement of Eligibility

All SAP requirements are effective whether or not financial aid has ever been applied for or received. For student's not meeting SAP at the end of an academic term, SAP will be re-evaluated at the end of the next academic term attended at UNT to determine if a student will be eligible for financial aid.

All attempts at a course, including repeats, are calculated in total hours attempted and in the pace of progression calculation.

If a student fails to meet the SAP requirements (qualitative and/or pace of progression) the student will be assigned a Warning status provided they were not currently on a Warning status. Students may receive more than one Warning status during their academic career; however, a student cannot receive a Warning status in consecutive academic terms. Students will be expected to use the warning period to re-establish SAP at the University. Students who fail to earn, complete, and pass the required number of term credit hours during the warning period will become ineligible for state and federal financial aid programs.

Summer Term

Attendance in the summer term will be considered optional for students. The summer term will be counted as the equivalent of one (long) academic term of attendance and will be monitored the same as fall and spring beginning summer 2012. Qualitative, pace of progression requirements and maximum timeframe will be monitored in the summer term.

SAP Appeals Process

A student, who fails to meet SAP requirements after the warning term, is not meeting SAP and is not eligible to receive financial aid without an approved appeal. Students who do not appeal must meet SAP requirements before aid eligibility can be re-established. An appeal process is available for the student who experienced any of the following mitigating circumstances:

- Illness or injury to themselves, or an immediate family member
- Death of a relative
- Other circumstances that affect the ability to meet SAP

If a student fails to meet the SAP standards and consequently loses financial aid eligibility, they may submit a written appeal with supporting documentation for reinstatement of financial aid eligibility if they had mitigating circumstances. The appeal must also address what has changed in that will allow the student to demonstrate SAP at the end of the next review. Appeals are reviewed on a case by case basis by a STUDENT FINANCIAL AID AND

SCHOLARHSIPS financial aid administrator. Review of an appeal is not a guarantee of approval. If the appeal is approved, the student will be assigned a Probation or Academic plan status. If denied, the student is responsible for paying for their own educational costs until the student improves his/her academic record to meet the minimum standards. Students who were denied due to maximum time frame are responsible for paying for their own educational costs for the remainder of their degree program.

Students are notified by email of the decision. All decisions made by the financial administrator are final. Students may appeal a denied request by submitting additional documentation in writing to demonstrate how their situation meets the approvable SAP conditions. Exceptions to the one appeal approval and academic plan for the student must be fully documented and reviewed by the appointed STUDENT FINANCIAL AID AND SCHOLARHSIPS financial aid administrator. Appeals should be submitted for review no later than two weeks before the end of the term for which a student is appealing. Refer to the SFAS website for midpoint dates.

Scholarships

The University offers a variety of competitive academic scholarships to entering freshmen, transfer students and continuing students. Information in this catalog is correct at the time of printing, but is subject to change without prior notification. Visit the UNT Dallas Student Financial Aid and Scholarships web site for additional scholarship details at <http://dallas.unt.edu/financial-aid>.

Jaguar Cornerstone Scholarship

Students are awarded this scholarship yearly based on information from when the student filled out the FAFSA. A student must have an AGI of \$40,000 or less and continue to remain Pell eligible in order to maintain eligibility in this program. Students must enroll in at least 15 credit hours and have a 2.5 GPA or better at the end of each semester. The scholarship is available for a maximum of four academic years (fall/spring semester). Students are awarded a minimum of \$1,000 and a maximum of \$5,000.

Achievement Scholarship

This scholarship requires that the student have been within the top 50% of their high school graduating class and have a 3.0 cumulative high school GPA, or the top 50% of their class and have scored a 950 SAT/20 ACT. The student must be enrolled full time in order to receive this scholarship. Students are awarded up to \$12,000 in scholarship and grant funds for the academic year (fall/spring semester). Students must maintain a 3.0 GPA, enroll in 15 credit hours, and meet SAP requirements at the end of each semester. The scholarship is available to the student for a total of four years.

AT&T Early College High School Scholarship

In order to be considered for this scholarship, students must have graduated from high school as an Early College High School graduate. The amount of the scholarship depends on the ranking of the student in their class. They must have been in at least the top 50% to be eligible for this scholarship. The minimum award for this scholarship is \$3,000. The scholarship is available to students for two academic years (fall/spring semester). In order to retain eligibility for this scholarship at the end of each semester the student must be enrolled in 12 hours of course work, and maintain a 3.0 GPA.

Scholarships Available to Transfer Students

Complete the Dream Scholarship

This scholarship is awarded to transfer students that have a 2.7 GPA. Students must be a United States citizen or permanent resident, or meet the requirements of Texas Senate Bill 1528. Students are awarded up to \$10,000 in grant and scholarships per academic year (fall/spring semester). Students must be enrolled in a minimum of 15 credit hours.

To remain eligible for the scholarship each semester the student must maintain a 2.7 cumulative GPA, enroll in 15 hours, and meet SAP requirements. This scholarship is available for a total of two academic years.

Phi Theta Kappa (must turn in membership card and letter)

This scholarship is awarded to students that are a member of Phi Theta Kappa and are a citizen or meet the requirements for SB 1528 eligibility. Students must be enrolled for a minimum of 15 credit hours in order to be eligible for this scholarship. Students are awarded \$,000 per academic year (fall/spring semester). In order to maintain eligibility each semester the student must enroll in 15 credit hours, maintain a 3.0 cumulative GPA, and meet SAP requirements.

General Academic Scholarship (continuing students only; must complete application)

This scholarship is awarded to transfer students who have a 2.25 cumulative GPA. Students must be enrolled for 15 credit hours, and are awarded \$2,000 for the academic year (fall/spring). In order to continue to be eligible for this scholarship, the student must maintain a 2.25 cumulative GPA, and meet SAP requirements. This scholarship is available for a total of four semesters (fall/spring). Application deadline for continuing students is May 16th of each year.

Graduate Scholarships

Development of Leaders Scholarship

This scholarship is awarded to new graduate students that are entering the M.Ed. Educational Administration program. The Graduate Record Exam must also have been taken by the student along with two years of experience teaching in grades K-12.

Students that are continuing on with their education at UNT Dallas are eligible for this scholarship with a cumulative 3.3 GPA, and are currently enrolled. The student must also have taken the Graduate Record Exam, and meet all the requirements for the cohort that is established.

The student must be enrolled a minimum of 6 hours each semester for the academic year (fall/spring semester), and maintain a 3.3 cumulative GPA at the end of each semester. There cannot be a break in enrollment. Students are awarded \$2,000 for the academic year (fall/spring semester) for a total of two academic years.

Business Leaders of Tomorrow Scholarship

This scholarship is awarded to new graduate students that have applied and been accepted into the MBA program. The student must have a strong academic profile, including but not limited to work experience, MBA application essay, undergraduate and graduate GPA if applicable. Students must be enrolled in 6 credit hours, maintain a cumulative GPA of 3.3, and meet SAP requirements.

Counseling Scholarship

This scholarship is awarded to new graduate students that have applied and been accepted into the M.Ed. in Counseling program. The student must have a strong academic profile, including but not limited to GRE score, work experience, application essay, undergraduate and graduate GPA if applicable. Student must be enrolled in 6 credit hours, maintain a cumulative GPA of 3.3, and meet SAP requirements.

Continuing Graduate General Academic Scholarship (application required)

Continuing graduate students are eligible for the Graduate General Academic Scholarship. Continuing students must have successfully completed six or more master's level or approved undergraduate equivalent credit hours and have a 3.3 cumulative GPA. Students must be enrolled in at least 6 credit hours in order to receive the scholarship. Students are awarded \$1,000 per academic year (fall/spring semester) for two years. In order to remain eligible after each semester, students must maintain a 3.3 cumulative GPA, and enroll in 6 credit hours.

Grant Programs

Federal Pell Grant

Actual eligibility levels are determined by federal standards through the Central Processing System (Federal Student Aid Programs). To receive funds after eligibility is determined, a student must maintain satisfactory academic progress (SAP) standards as defined by Student Financial Aid and Scholarships and be classified as an undergraduate. Pell grant awards are based on the student's actual enrollment.

Texas Public Education Grant

Funds are awarded based upon availability of monies, established financial need, at least half-time enrollment, and maintaining satisfactory academic progress (SAP) standards as defined by Student Financial Aid and Scholarships.

Iraq and Afghanistan Service Grant

The grant award is equal to the amount of a maximum Federal Pell Grant for the *award year* but cannot exceed your cost of attendance for that award year. For more information about the Iraq and Afghanistan Service Grant [click here](#)

Eligibility

You may be eligible to receive the Iraq and Afghanistan Service Grant if

- you are not eligible for a Federal Pell Grant on the basis of your Expected Family Contribution but
- meet the remaining Federal Pell Grant eligibility requirements, and
- your parent or guardian was a member of the U.S. armed forces and died as a result of military service performed in Iraq or Afghanistan after the events of 9/11, and
- you were under 24 years old or enrolled in college at least part-time at the time of your parent's or guardian's death.

Teacher Assistance for College and Higher Education (TEACH) Grant Program

This program provides grants up to \$4,000 per year to students who intend to teach in a public or private elementary or secondary school that serves students from low-income families.

TEACH Grant recipients must agree to teach for at least four academic years within eight calendar years of completing the program of study for which a TEACH Grant was received.

IMPORTANT: If you receive the grant and fail to graduate or complete this service obligation, all amounts of TEACH Grants received will be converted to a Federal Direct Unsubsidized Stafford Loan. Please note that loan interest will be retroactive and calculated with an effective date from the original award disbursement. You must then repay this loan to the U.S. Department of Education, with interest charged from the date the grant(s) was disbursed.

Texas Grant Program

This is a state grant program for undergraduate Texas residents. Eligibility is based on full time enrollment; established financial need; graduation from a public or accredited private high school in Texas; completion of the recommended, advanced, or distinguished high school curriculum; no felony conviction or crime involving a controlled substance; and the availability of funds. The student must enroll in an eligible institution within 16 months of high school graduation, or within 12 months of receiving an associate's degree (associate's degree must have been conferred after May 1, 2001).

Benefits for Veterans

Students who have served in the military or who are currently serving or dependents/spouses of our veterans may be eligible to receive benefits from the federal Department of Veteran Affairs (VA). For information on benefit eligibility, how to apply and current pay rates please visit www.gibill.va.gov.

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <https://www.benefits.va.gov/gibill>.

Current Educational Programs:

- Selected Reserves (Chapter 1606)
- Reserve Educational Assistance Program (Chapter 1607)
- Montgomery GI Bill® (Chapter 30)
- Post 9/11 GI Bill® (Chapter 33)
- Survivors and Dependents Assistance Program (Chapter 35)
- Vocational Rehabilitation and Employment (Chapter 31)

Forms and information concerning certification for VA benefit purposes are available in the Office of the Registrar. The Office of the Registrar is located in room 105A, building 1, on the first floor, and can be contacted at 972-780-3664, or at registrar@untDallas.edu. Veterans with specific questions concerning the administration of benefits should contact the Regional VA Office at 1-888-442-4551..

Hazlewood Act for Texas Veterans

Qualifying Texas veterans, and their qualifying dependent spouses and children, may be eligible to receive the Hazlewood Act. The Hazlewood Act is a State of Texas program that exempts tuition and most fees for eligible Texas Veterans and their eligible dependents, at Texas, public post-secondary institutions. Application forms and information on tuition exemptions for qualified veterans, and their dependents, are available online at <http://www.tvc.texas.gov/Hazlewood-Act.aspx> or at the Office of the Registrar. The Office of the Registrar is located in room 105A, building 1, on the first floor, and can be contacted at 972-780-3664, or at registrar@untDallas.edu.

Employment

Federal Work-Study Program

Eligibility for the Federal Work-Study Program is determined by established financial need and availability of monies to make awards, at least half-time enrollment and maintaining satisfactory academic progress (SAP) standards as defined by Student Financial Aid and Scholarships. Students awarded the Federal Work-Study Program are eligible to earn the financial aid amount awarded through a work-study job. Most positions require 15-20 hours of work per week. Students apply directly to the department with the open position listed on the web site. The employing department will

select students for interviews based on availability of funds, student work skills, educational background and interest. Eligibility must be determined each term/semester to continue in the Federal Work-Study Program.

Career Services

Career Services provides a variety of employment opportunities- full-time and part-time and internships off campus to currently enrolled students and alumni. For information, call 972-338-1775.

Loan Programs

Direct Loan Program

All Direct Loans (subsidized, unsubsidized, Parent Loan for Undergraduate Students [PLUS]) are awarded based upon established financial need, at least half-time enrollment and maintaining satisfactory academic progress (SAP) standards as defined by Student Financial Aid and Scholarships. The Free Application for Federal Student Aid (FAFSA) must be submitted before an award will be determined. Maximum and aggregate limits are imposed based upon classification status. Repayment criteria vary depending upon the time the funds are borrowed.

Enrollment

The Enrollment section explains matters related to registering for classes, dropping classes, attending classes and taking final examinations.

Mandatory New Student Orientation

All accepted undergraduate students new to UNT Dallas are required to attend an orientation for academic advisement prior to registration for classes.

New freshmen students entering in the Fall term/semester are invited to attend a two day orientation session where they receive individual attention and assistance with class scheduling. Orientation dates for students' particular major are listed at my.unt.edu where students may also register for orientation. These sessions are conducted during June, July, and August. Orientation includes campus life sessions, placement testing, academic advising, registration for classes, and completion of the tuition and fee payment process. Currently there is no fee for orientation.

Transfer students can choose to attend one of several half-day Summer Orientation sessions. Each session focuses on registering for classes, meeting with an advisor, and learning about campus resources.

Orientations are also held each January and during the summer. These sessions are for students starting classes in the Spring and Summer terms/semesters.

All new undergraduate students receive orientation information following acceptance notification.

Questions regarding Orientation should be directed to the Office of Outreach and Transitions at 972-780-3651, or visit <http://untdallas.edu/admissions/outreach-transition-programs>

New international students are required to attend an orientation conducted by the International Welcome Center. UNT International Admissions Office currently conducts international student orientations for both UNT and UNT Dallas campuses. For more information, international students should contact UNT-International (<http://www.international.unt.edu>).

Please contact the Office of Outreach and Transitions for additional information about orientation at: (972) 780-3651.

Change of Address

It is the responsibility of the student to provide correct permanent and local mailing address information at all times and on all documents at the University. Students who change their mailing address must notify the Office of the Registrar immediately by submitting the change in writing or by updating their address at my.untDallas.edu.

Student Load (Fall/Spring)

Undergraduate

The normal load for full-time undergraduate students is 15 semester hours for each fall or spring term/semester, or 30 hours for the nine-month academic year. **Note:** For information pertaining to the required semester hours for enrollment verification purposes, refer to "Enrollment Certification" below.

No student who registers for or earns fewer than 9 hours of college work each semester may hold a responsible extracurricular office.

An undergraduate student with a GPA of less than 3.000 may schedule a maximum of 19 semester hours.

An undergraduate student with a GPA of at least 3.000 may enroll for a maximum of 21 hours for the fall or spring term/semester by meeting the following conditions:

1. at least a 3.000 GPA on a minimum 15-hour residence load for the term/semester just completed,
2. at least a 3.000 GPA on a minimum 12-hour residence load for the summer term/semester just completed, or
3. at least a 3.000 GPA on all work completed at UNT Dallas and a minimum 24 hours of credit in residence.

Graduate

Graduate students may schedule a maximum of 16 hours during any fall or spring term/semester. For the purpose of fulfilling the graduate residence requirement, a load of 9 graduate semester hours is considered to be a full load.

Graduate students enrolled only in undergraduate courses, for undergraduate credit, may request special consideration by the Office of Graduate Admissions.

Student Load (Summer)

Undergraduate

The normal load for full-time students is 12 hours for the summer term/semester.

During the summer term/semester, a full-time undergraduate student with a GPA of less than 3.000 may select multiple sessions for a maximum of 18 semester hours.

Undergraduate students may schedule a maximum of 4 hours in 3W1 session, a maximum of 9 hours in 8W1 session, a maximum of 8 hours in 5W1 session, a maximum of 7 hours in 5W2 session, and a maximum of 15 hours in 10W session.

Note: For 3W1 (three week one) the normal load for full-time students is 3 hours. Undergraduate students may schedule a maximum of 4 hours in 3W1 session.

Graduate

A full-time graduate student with a GPA of at least 3.000 may select multiple sessions for a maximum of 18 hours.

Constraints apply to graduate course enrollment. Graduate students may schedule a maximum of 4 hours in a three week session (3W1), a maximum of 7 hours in a five week session (5W1, 5W2), a maximum of 9 hours in a ten week session (10W), or a maximum of 9 hours in an eight week session (8W1). At no time during concurrently running summer sessions can graduate students' enrollment exceed 10 hours. For purposes of fulfilling the graduate residence requirements, a load of 9 semester hours is considered a full load. Graduate students enrolled only in undergraduate courses, for undergraduate credit, may request special consideration of the dean.

Note: For 3W1 (three week one) the normal load for full-time students is 3 hours. Graduate students may schedule a maximum of 4 hours in 3W1 session.

Graduate students enrolled only in undergraduate courses may request special consideration from the Office of Graduate Admissions.

Enrollment Certification

Enrollment verification and loan deferments are completed in the Office of the Registrar and are based upon a student having registered and paid tuition and fees according to the following criteria. See "Special Conditions for Financial Aid Applicants " in the Financial Information section of this catalog for loan deferment requirements.

Undergraduate

Full Time: fall, spring or summer term/semester, 12 or more hours.

Three-Quarter Time: fall, spring or summer term/semester, 9 to 11 hours.

Half Time: fall, spring or summer term/semester, 6 to 8 hours.

Graduate

Full Time: fall, spring or summer term/semester, 9 or more hours.

Three-Quarter Time: fall, spring or summer term/semester, 6 to 8 hours.

Half Time: fall, spring or summer term/semester, 4 to 5 hours.

Extension courses are considered nontraditional credit and are excluded for certification purposes.

International students also may request the Registrar to issue letters of enrollment for the use by foreign governments, embassies, scholarship agencies and banks. Interested International students should see the Office of the Registrar for information.

Teacher Preparation

One of the following four certifications must be selected to complete the interdisciplinary studies teacher preparation degree.

- grades 4-8 English, language arts, and reading;
- grades 4-8 mathematics teacher and ESL;
- grades 4-8 science and ESL;
- grades 4-8 social studies;
- grades EC-6 generalist and EC-12 special education;

- grades EC-6 ESL generalist; and
- grades EC-6 grade bilingual generalist.

Course Auditing

Upon payment of a fee and with the written permission of the department chair and the dean of the school in which the course is taught, an individual fully eligible to enroll in the university may audit a course by attending classes with no expectation of receiving college credit for their attendance. An auditing student will not be enrolled in the class roll, and the instructor will not accept any papers, tests or examinations from the auditing student.

Attendance as an auditor may not be made the basis of a claim for credit in the course. Only one audit fee is required per semester regardless of the number of courses audited. Tuition and fee information is available online at: <http://www.untDallas.edu/sfs>.

Students may request permission to audit a class on forms that will only be made available in the offices of the academic deans after classes begin.

A person 65 years of age or older may audit a course without payment of a fee, if space is available and if approved by the department chair and the appropriate dean. Such enrollment entitles the person to library privileges, but not to the use of laboratory equipment and supplies, or admission to university-sponsored fine arts events.

Registration

All registration and student-requested schedule changes are conducted via web registration at my.untDallas.edu. Specific information and instructions as well as dates are found online at <http://untDallas.edu/registrar> and at my.untDallas.edu.

Late Registration

Students who are unable to enroll during the official registration periods must pay an additional fee for late registration. Refer to <http://untDallas.edu/registrar> for late registration information.

Concurrent Registration

A student in residence who wishes to enroll concurrently at another college must first secure the written permission of the appropriate dean at UNT Dallas. Failure to obtain advance approval may result in the refusal of the university to accept such work in transfer.

Graduate students must secure written permission from the Office of Graduate Admissions **before** registering for any course or courses at another institution while registered for any course at UNT Dallas. Failure to secure the required permission for concurrent enrollment prior to registration at the second institution may cause UNT Dallas to refuse degree credit for the work taken elsewhere. In no case may the combined total of semester hours enrolled for at the two institutions exceed the maximum load permitted to graduate students at UNT Dallas.

Special provisions for avoiding more than one minimum tuition charge are available for students enrolling concurrently in more than one state-supported institution of higher education. Students planning concurrent enrollment are cautioned to check these provisions prior to enrollment in any state institution.

Enrollment at the Universities Center at Dallas

Students enrolling for upper-division undergraduate courses or graduate courses offered by the partner universities of the Universities Center at Dallas (UCD), a Multi-Institutional Teaching Center (MITC) located in downtown Dallas, may enroll at their home institution for courses offered by the other UCD universities.

Three universities cooperate in offering upper-division undergraduate courses and graduate courses at UCD: Texas A&M University-Commerce, the University of North Texas and the University of Texas at Arlington. For details and

course offerings, call UCD at 214-915-1900 or visit the UCD web site at www.ucddowntown.org. UCD is located at 1901 Main Street in downtown Dallas.

Evening and Saturday Classes

A large number of classes at the graduate level are scheduled for one three-hour meeting per week during the spring and fall terms/semesters, usually on Saturday morning or on a weekday evening. These classes carry residence credit, thus enabling many people in the Dallas-Fort Worth area to pursue graduate study while continuing their employment. Consult the online schedule of classes at <http://untdallas.edu/registrar>, available prior to spring and fall registration, for schedule details.

A few of these classes also are available during summer terms/sessions. Consult the online schedule of classes at <http://untdallas.edu/registrar>.

Schedule Changes

For information concerning adding or dropping courses, consult the online *Academic Calendars* at <http://untdallas.edu/registrar> or my.untallas.edu.

Advanced Placement and Credit by Examination

UNT Dallas awards undergraduate college credit on the basis of local and national examinations, subject to general limitations. This also includes military service credit and classroom instruction offered through the non-academic institutions approved by the American Council on Education. Such credit is not included in determining grade point averages and has the following additional restrictions:

1. may not be used to reduce the general degree requirement of completing a minimum of 30 semester hours in residence at UNT Dallas;
2. may not be used to reduce the general degree requirement of completing at least 24 semester hours of advanced work at UNT Dallas;
3. may not be used to reduce the general degree requirement of completing at least 12 advanced hours in the major at UNT Dallas;
4. may not be earned in any course the student has previously completed at any university; and
5. may not be earned in any course prerequisite to another course in the same subject for which the student has previously earned credit.

UNT Dallas recognizes exam credit in transfer from other accredited institutions within the limits outlined above. Scores from exam credits accepted in transfer are not re-evaluated by UNT Dallas. Credit by examination cannot be substituted for any grade, including an F earned for a course in high school, at UNT Dallas or at another college or university. The credit earned through examination will not be included in the grade point average at UNT Dallas, but it will be included in accepted semester credit hours and on the UNT Dallas transcript.

Credit and advanced placement may be granted only in accordance with policy and procedures in operation at UNT Dallas. Departments that honor the CLEP Subject Examinations, the College Board Advanced Placement Examinations or other instruments for granting advanced placement set departmental standards for their use.

Advanced Placement (AP) Examinations

Students who have received college-level training in secondary school and who present applicable scores on the appropriate Advanced Placement Examination will be granted, on request, placement and credit for comparable courses at the university following enrollment.

Visit www.unt.edu/pais/insert/ucebr.htm for updated information.

| AP Examination | AP Exam Score | Semester Credit Hours | UNT Dallas Course Equivalent |
|------------------------------------|---------------|-----------------------|----------------------------------|
| Composition and Literature | | | |
| English Language and Composition | 4 | 3 | ENGL 1310D |
| | 5 | 6 | ENGL 1310D , 1320 |
| English Literature and Composition | 4 or 5 | 3 | ENGL 2210D |
| Fine Arts | | | |
| Art History | 4 or 5 | 6 | ART 2350, 2360 |
| Music, Listening and Literature | 3, 4 or 5 | 3 | MUMH 2040D |
| Studio Art - Drawing Portfolio | 4 or 5 | 3 | ART 1500 |
| Studio Art - 2D Design | 4 or 5 | 3 | ART elective; 1000 or 2000 level |
| Studio Art - 3D Design | 4 or 5 | 3 | ART 1450 |
| Languages | | | |
| Chinese Language | 3 | 8 | CHIN 1010, 1020 |
| | 4 | 11 | CHIN 1010, 1020, 2040 |
| | 5 | 14 | CHIN 1010, 1020, 2040, 2050 |
| French Language | 3 | 8 | FREN 1010, 1020 |
| | 4 | 11 | FREN 1010, 1020, 2040 |
| | 5 | 14 | FREN 1010, 1020, 2040, 2050 |
| German Language | 3 | 8 | GERM 1010, 1020 |
| | 4 | 11 | GERM 1010, 1020, 2040 |
| | 5 | 14 | GERM 1010, 1020, 2040, 2050 |
| Italian Language | 3 | 8 | ITAL 1010, 1020 |
| | 4 | 11 | ITAL 1010, 1020, 2040 |

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|---|-----------|----|---|
| | 5 | 14 | ITAL 1010, 1020, 2040, 2050 |
| Japanese Language | 3 | 8 | JAPN 1010, 1020 |
| | 4 | 11 | JAPN 1010, 1020, 2040 |
| | 5 | 14 | JAPN 1010, 1020, 2040, 2050 |
| Latin - Vergil | 3 | 8 | LATI 1010, 1020 |
| | 4 | 11 | LATI 1010, 1020, 2040 |
| | 5 | 14 | LATI 1010, 1020, 2040, 2050 |
| Spanish Language | 3 | 8 | SPAN 1010D , SPAN 1020D |
| | 4 | 11 | SPAN 1010D , SPAN 1020D , SPAN 2040D |
| | 5 | 14 | SPAN 1010D , SPAN 1020D , SPAN 2040D , SPAN 2050D |
| Mathematics | | | |
| Calculus AB | 3, 4 or 5 | 4 | MATH 1710D |
| Calculus BC | 3, 4 or 5 | 7 | MATH 1710D , MATH 1720D |
| Calculus AB Subscore for the Calculus BC exam | 3, 4 or 5 | 4 | MATH 1710D |
| Statistics | 3, 4 or 5 | 3 | MATH 1680D |
| Natural and Computer Sciences | | | |
| Biology | 3 | 6 | BIOL 1112, 1122 |
| Biology | 4 or 5 | 8 | BIOL 1710D /BIOL 1730D , BIOL 1720D /BIOL 1740D |
| Chemistry | 4 | 4 | CHEM 1410D / CHEM 1430D |
| | 5 | 8 | CHEM 1410D / CHEM 1430D , CHEM 1420D /CHEM 1440D |
| Computer Science A | 4 or 5 | 3 | CSCE 1030D |
| Computer Science AB | 4 or 5 | 7 | CSCE 1030D , CSCE 1040D |
| Environmental Science | 3, 4 or 5 | 3 | BIOL 1132D |

| | | | |
|---------------------------------------|-----------|---|----------------------------------|
| Physics B | 4 or 5 | 8 | PHYS 1410/1430, 1420/1440 |
| Physics C (Electricity and magnetism) | 4 or 5 | 4 | PHYS 2220D /PHYS 2240D |
| Physics C (Mechanics) | 4 or 5 | 4 | PHYS 1710D /PHYS 1730D |
| Social Sciences and History | | | |
| Economics-macroeconomics | 3, 4 or 5 | 3 | ECON 1110D |
| Economics-microeconomics | 3, 4 or 5 | 3 | ECON 1100D |
| Government and Politics - Comparative | 3, 4 or 5 | 3 | Political science elective hours |
| Government and Politics - U.S. | 3, 4 or 5 | 3 | PSCI 1050D |
| History - European | 3, 4 or 5 | 3 | History elective hours |
| History - U.S. | 3, 4 or 5 | 3 | HIST 2610D , HIST 2620D |
| History - World | 3, 4 or 5 | 6 | HIST 1050, 1060 |
| Human Geography | 3, 4 or 5 | 3 | GEOG 1170 |
| Psychology | 4 or 5 | 3 | PSYC 1630D |

The College Board Advanced Placement Examinations are offered in May each year and are administered by The College Board in most school districts. Students typically complete an AP course offered by their high school before taking an AP examination in that subject. However, in consideration of homeschooled students and students whose schools do not offer AP courses, The College Board does not require a student to complete an AP course before taking an AP examination. All requests for information should be directed to the Advanced Placement Program of The College Board, P.O. Box 6671, Princeton, NJ, 08541-6671.

AP Credit Evaluation and Notification

Entering freshmen who took the Advanced Placement (AP) Exam for credit (and who designated that their scores be sent to the University of North Texas at Dallas, code 5999) will receive an evaluation of their scores at Freshman Orientation during the summer, if scores have been received and qualify for credit. Students who do not receive their AP evaluations at that time should check with the Office of Admissions prior to receiving academic advisement to confirm that their AP results have been received.

Former, continuing and transfer students who wish to have their AP test results applied to their UNT Dallas transcript must initiate this process through the Office of Admissions during their first term/semester enrolled at UNT Dallas. (Note: students who fail to initiate the process during their first term/semester at UNT Dallas may still be eligible to

receive credit, but may be subject to the standards in place at the time of initiation, rather than those that were current when the test was taken.)

College-Level Examination Program (CLEP)

UNT Dallas recognizes credit earned through College-Level Examinations of the College Board only if the credit is first certified by the Office of Admissions. The dean of the student's school at UNT Dallas has the option of applying CLEP credit to the student's degree audit.

CLEP General Examinations

UNT Dallas does not grant credit on the basis of College Board CLEP General Examination scores.

CLEP Subject Examinations

Credit is certified but not necessarily applied to a degree if the student scores at or above the average scores of those students in the national norms sample who earned a C in regular college courses on the subject.

Effective July 1, 2001, CLEP began using a new "common recommended credit-granting score" for all CLEP exams. UNT Dallas recognizes CLEP credit recommendations as posted on the official student score report.

Use of CLEP Credit

A student may not earn examination credit for any course failed. All general regulations for credit by examination apply to CLEP credit.

| CLEP Subject Examination | Maximum Semester Credit Hours |
|---|--------------------------------------|
| Languages | |
| College French (two to four semesters) | 8-14 hours |
| College German (two to four semesters) | 8-14 hours |
| College Spanish (two to four semesters) | 8-14 hours |
| Mathematics | |
| Calculus with Elementary Functions | 6 hours |
| Pre-calculus | 5 hours |

| | |
|--|---------|
| College Algebra | 3 hours |
| Natural Science | |
| General Biology | 6 hours |
| General Chemistry | 6 hours |
| Social Sciences and History | |
| American Government | 3 hours |
| History of the United States I | 3 hours |
| History of the United States II | 3 hours |
| Human Growth and Development | 3 hours |
| Introduction to Educational Psychology | 3 hours |
| Introductory Psychology | 3 hours |
| Introductory Sociology | 3 hours |
| Principles of Macroeconomics | 3 hours |
| Principles of Microeconomics | 3 hours |
| Western Civilization I | 3 hours |
| Western Civilization II | 3 hours |

SAT Subject Tests

UNT Dallas does not grant college credit on the basis of The College Board SAT Subject Test scores.

Educational Experience in the Armed Services

Credit may be given for formal service school courses completed in the armed services after evaluation of official documents by the Office of Admissions. The student's academic dean decides if credit awarded for such courses will be applied toward requirements for the bachelor's degree.

Credit for Work Experience

Credit will not be granted for knowledge acquired through prior work, certification, or performance experience regardless of whether these experiences were of a paid or voluntary nature.

International Baccalaureate (IB)

UNT Dallas awards a minimum of 24 semester hours of credit to students who have completed the International Baccalaureate Program and have received the International Baccalaureate Diploma. Students must earn a minimum score of 4 on tests that count toward the diploma. The admissions office will certify the examination credit based on the qualifying scores.

A student who has completed a high school International Baccalaureate Program but has not earned the diploma and who has scored 5, 6 or 7 on the higher level IB examination will receive college credit at UNT Dallas. Credit is awarded as listed in the chart below.

| Subject Area | Hours | UNT Dallas Equivalent |
|---------------------------------------|-------|---|
| Arabic - Language B | 14 | ARBC 1010, 1020, 2040, 2050 |
| Art/Design | 3 | ART 2900, applied to degree audit as lower-level elective COVAD policy regarding IB Credit) |
| Biology | 8 | BIOL 1710D /BIOL 1730D , BIOL 1720D /BIOL 1740D |
| Chemistry | 8 | CHEM 1410D / CHEM 1430D , CHEM 1420D /CHEM 1440D |
| Chinese - Language B | 14 | CHIN 1010, 1020, 2040, 2050 |
| Computer Science Computing Studies | 8 | CSCE 1030D , CSCE 1040D |
| Danish - Language B | 14 | LANG 1010, 1020, LANG 2040D , LANG 2050D |
| Dutch - Language B | 14 | LANG 1010, 1020, LANG 2040D , LANG 2050D |
| Economics | 3 | ECON 1100D |
| English - A1 | 12 | ENGL 1310D , 1320, ENGL 2210D , ENGL 2220D |
| French - Language B | 14 | FREN 1010, 1020, 2040, 2050 |
| Geography | 3 | GEOG 1200 |
| German - Language B | 14 | GERM 1010, 1020, 2040, 2050 |

| | | |
|--|----|---|
| Hebrew - Language B | 14 | HEBR 1010, 1020, 2040, 2050 |
| Hindi - Language B | 14 | LANG 1010, 1020, LANG 2040D , LANG 2050D |
| History | 6 | HIST 1060, HIST elective |
| History - Culture of the Islamic World | 3 | HIST elective |
| History of the Americas | 3 | HIST elective |
| Italian - Language B | 14 | ITAL 1010, 1020, 2040, 2050 |
| Japanese - Language B | 14 | JAPN 1010, 1020, 2040, 2050 |
| Management | 3 | MGMT elective |
| Mathematics | 4 | MATH 1710D |
| Music | 3 | Music elective |
| Norwegian - Language B | 14 | LANG 1010, 1020, LANG 2040D , LANG 2050D |
| Physics | 8 | PHYS 1410/1430, 1420/1440 |
| Portuguese | 14 | PORT 1010, 1020, 2040, 2050 |
| Psychology | 3 | PSYC 1630D |
| Russian - Language B | 14 | RUSS 1010, 1020, 2040, 2050 |
| Spanish - Language B | 14 | SPAN 1010D , SPAN 1020D , SPAN 2040D , SPAN 2050D |
| Swedish - Language B | 14 | LANG 1010, 1020, LANG 2040D , LANG 2050D |
| Visual Arts | 3 | Visual Arts elective |

Note: The minimum score requirements for awarding credit based upon International Baccalaureate examinations is under review and subject to change.

The IB institution code for UNT Dallas is 01800. Students should use this code when requesting to have IB scores sent to the UNT Dallas undergraduate admissions office.

Admission policies are reviewed periodically and are subject to change. Check the UNT Dallas web site at <http://untdallas.edu/admissions> for the latest admission information or contact the Office of Admissions at 972-780-3645, 877-868-3257, Dallas-Fort Worth Metro 972-780-3600. Answers to the most frequently asked questions can be viewed at (<http://untdallas.edu/admissions>); if a particular question is not answered there, it can be e-mailed to the Office of Admissions through that site.

Student Attendance

Policy Statement: The University of North Texas at Dallas ("UNTD" or "the University") recognizes that student success is promoted by the expectation of regular attendance and participation in class.

Application of Policy: This policy applies to all students.

Definitions:

1. Active Military Service: "Active Military Service" includes active military service performed by a member of the Texas National Guard of the Texas State Guard.
2. Reasonable Time: "Reasonable Time" means no fewer than 10 days.
3. Religious Holy Days: "Religious Holy Days" means a holy day observed by a religion whose place of worship is exempt from state property tax.
4. Student: "Student" includes students enrolled in distance education, self-paced and other asynchronous courses.

Procedures and Responsibilities

Class Attendance:

1. Responsibility for class attendance rests with students. Regular and punctual attendance at all scheduled classes is expected.
2. Faculty members will clearly state their policy regarding class absence and the impact of absences on course grades on their course syllabi. Absences may lower a student's grade where class attendance and class participation are deemed essential by the faculty member.
3. A faculty member who informs students in writing about the necessity of class attendance may request that the Registrar drop a student from a course with a grade of WF upon the accumulation of the stated number of absences. Instructor drops for non-attendance may be processed up to two (2) weeks prior to the first day of final examinations for the fall or spring semester and equivalent dates for summer. If the instructor-initiated drop action falls within the time the student is eligible to drop with instructor consent and without penalty, the Registrar will notify the student that a WF will be recorded unless the student initiates the drop procedure, in which case a W will be assigned.

Excused Absences:

1. An absence may be excused for the following reasons:
 - a. Religious holy day, including travel for that purpose;
 - b. active military service;
 - c. participation in an official university function; or
 - d. illness or other extenuating circumstances.
2. A student is responsible for requesting an excused absence in writing, providing satisfactory evidence to the faculty member to substantiate the excused absence and delivering the request personally to the faculty member assigned to each course.
3. When the absence is excused, the faculty member will provide a reasonable time after the absence for the student to complete the assignment or examination.

Student Absence Due to Religious Holy Day:

A student may be excused from attending classes or other activities, including examinations, for observance of a religious holy day, including travel for that purpose.

1. A student should notify a faculty member of anticipated absence to observe religious holy days as early in semester as possible.

2. An excused student may not be penalized for the absence and must be allowed to take an examination or complete an assignment from which the student is excused within a reasonable period after the absence. The faculty member may take appropriate action if a student fails to satisfactorily complete an assignment or examination.
3. If a student and faculty member disagree about the nature of the absence being for the observance of a religious holy day or about whether the student has been given reasonable time to complete any missed assignments or examination, either the student or the faculty member may appeal to the Provost. The student and faculty member will abide by the decision of the Provost.

Student Absence Due to Military Service:

A student will be excused from attending classes or other activities upon providing notice of participation in active military service.

1. A student called to active military service must provide a copy of the student's military order to each faculty member instructing a course in which the student is enrolled.
2. An excused student will not be penalized for an absence due to military service and will be allowed to take an examination or complete an assignment from which the student is excused within a reasonable period after the absence.
3. The course syllabus or instructional plan for a course in which a student was enrolled when called to active military service will be retained so that the student may complete the course without prejudice and pursuant to the course requirements that were in effect when the student enrolled in the course upon the student's return from active military service. All course work completed by the student prior to being called to active military service will be retained until the student returns.
4. A student who returns from active military service who will not be able to satisfactorily complete any outstanding assignments or examinations within a reasonable period of time must contact the Office of the Provost to develop a written plan and timeframe for completing all outstanding assignments or to make any other arrangements as may be appropriate under the circumstances.
5. The maximum period for which a student may be excused will be no more than 25% (twenty-five percent) of the total number of class meetings or the contract hour equivalent (not including the final examination period) for the specific course or courses in which the student is currently enrolled at the beginning of the period of active military service.
6. A student returning from active military service who believes that they have not been given full and fair treatment in accordance with this policy, or all other relevant state or federal laws relating to return from active military service, may seek review by the Provost. The Provost will review the complaint asserted by the student, meet with all university officials who may have knowledge of the circumstances, and attempted to resolve the dispute amicably in accordance with UNTD policy and state and federal law.

Student Absence for Official University Functions:

Student absences due to participating in a university function or activity must be approved in advance by the department chair and the academic dean. Within three (3) days after the absence, students must obtain absence cards from the Office of the Provost to be presented to faculty members. Excused students who present authorized absence cards will be permitted to make up missed work when practicable or will be given specialized consideration so that they are not penalized for their absence.

Student Absence Due to Illness:

In case of an illness that will require absence from class for more than one (1) week, the student should notify his or her academic dean. The dean's office will inform the appropriate faculty members. In case of class absence due to a brief illness, the student should inform the faculty member directly.

Course Drop

1. A student may drop a course prior to the census date (the 12th class day of the fall or spring semester or the equivalent dates in a summer session) in the Office of the Registrar. Courses dropped prior to the census date

- will not appear on the student's transcript and will not be included in the limitation of dropped courses as set forth below.
2. After the census date a student must receive written approval from the faculty member prior to dropping a course. A faculty member may withhold consent to drop a course for any reason that has been communicated to students, in writing, at the start of the semester.
 - a. If a course is dropped prior to the end of the sixth week of classes for the fall or spring semester or the equivalent dates for the summer sessions the faculty member will assign a grade of W.
 - b. If a course is dropped after the sixth week of class for the fall or spring semester or the equivalent dates for the summer session and the student maintains a passing grade at the time the course is dropped the faculty member will assign a grade of W.
 3. If a course is dropped after the sixth week of class for the fall or spring semester or the equivalent dates for the summer session and the student is not maintaining a passing grade at the time the course is dropped the faculty member will assign the appropriate grade the student earned at the end of the term/semester. No student may drop any course after the date designated by the Office of the Registrar during the tenth (10th) week of the fall or spring semester, or the equivalent date of the summer session.
 4. No student may drop more than six (6) courses during their academic program except as set forth below. A faculty member or the Registrar may refuse to allow a student to drop a course if the student has dropped six (6) courses previously.
 5. Students applying for financial aid must contact the Office of Financial Aid prior to dropping any class in order to understand the potential impact of the dropped course on student financial aid eligibility.
 6. All relevant course drop dates will be published annually by the Registrar and will be made available on the UNT Dallas on-line academic calendar. All drop procedures must be completed by 5:00 p.m. on the deadline dates specified on the UNT Dallas academic calendar.

Limitations on Course Drops

Undergraduate students who enrolled in higher education for the first time after fall 2007 will not be permitted to drop a total of more than six (6) courses, including any course a transfer student dropped at another Texas public institution of higher education unless the student shows good cause for dropping more than six (6) courses, including but not limited to a showing that:

1. A severe illness or debilitating condition affects the student's ability to satisfactorily complete a course;
2. The student's responsibility for the care of a sick, injured or needy person if the provision of that care affects the student's ability to satisfactorily complete the course;
3. The death of a person who is considered to be a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student that the person's death is considered to be a showing of good cause;
4. The active duty service as a member of the Texas national Guard or the armed forces of the United States of either the student or a person who is considered to be a member of the student's family or who is otherwise considered to have a sufficiently close relationship to the student that the person's active military service is considered to be a showing of good cause;
5. The change of the student's work schedule that is beyond the control of the student and affects the student's ability to satisfactorily complete the course; or,
6. Other good cause as determined by the Assistant Provost for Academic Excellence.

Courses dropped for complete withdrawal from UNT Dallas are not calculated for purposes of the course drop limitation.

This limitation does not apply to courses dropped prior to the 12th day of classes. Courses dropped for complete withdrawal from UNT Dallas are not calculated for purposes of the course drop limitation.

Requests for exception to the drop limitation must be made in writing to the student's academic dean and must occur during the semester that the dropped course was taken.

Leave of Absence

Leave of absence applies to students admitted to the master's or doctoral degree who wish to discontinue work toward the degree for a specified period of time due to exigent circumstances. Leave of absence may be granted by the academic program, which then notifies the Office of Graduate Admissions. If the student has begun thesis and is under the continuous enrollment requirement, a waiver of continuous enrollment must also be requested and approved by the Graduate School. Degree requirements and graduation must be completed within the appropriate time limit for completion of the degree. (See "Time Limitations ")

Withdrawal from UNT Dallas

A student may withdraw from UNT Dallas any time prior to two (2) weeks before the first day of final examinations for the fall or spring semester or the equivalent dates for summer session.

The Registrar will record a W for each course in which a student was enrolled for withdrawals processed prior to the sixth (6th) week of classes for the fall or spring semester or the equivalent for summer sessions. For withdrawals processed by the Registrar after the sixth (6th) week of classes for the fall or spring semester or the equivalent for summer sessions, a W will be recorded for those courses in which a student was passing at the time of withdrawal. The appropriate grade(s) earned by the student will be recorded for those courses in which a student was not passing at the time of withdrawal.

Students called to active military service during a semester in which they are enrolled may be entitled to a refund of tuition and fees if they withdraw or the student may be entitled to receive a final grade or incomplete grade in courses. Students should contact the Office of the Registrar at 972-780-3664 to determine their options.

Students seeking to withdraw for medical reasons should consult the relevant UNT Dallas policy.

Official dates and deadlines for withdrawing are specified in the Academic Calendar at <http://untdallas.edu/registrar>.

Notice:

- Students receiving financial aid also must contact <http://www.untdallas.edu/finaid> before dropping a class or withdrawing. Students receiving financial aid may be required to go through an exit interview with a financial aid counselor before they are permitted to withdraw.
- Students who withdraw from UNT Dallas will have student services and privileges terminated.
- To receive a refund for a parking permit, a student must return the parking permit to Student Financial Services.

Effects of Withdrawal on Academic Status

Any student who withdraws from UNT Dallas prior to the end of the sixth week of classes (or the equivalent dates for summer sessions) is given grades of W and is not penalized with a reduced CGPA. Any student who withdraws after this period, but at least two weeks before the first day of final exams (summer session, six class meetings prior to finals; three week session, three class meetings prior to finals), is given grades of W depending upon the student's grade average at the time of withdrawal. A student who does not officially withdraw from the university is held responsible for grades of F and is placed on probation or suspended from the university if the grades of F bring the CGPA below the minimum required.

Pre-Finals Week

So that students can more adequately prepare for their final examinations, special rules apply to the seven calendar days preceding the final week of each fall and spring term/semester.

During pre-finals week, student organizations do not meet; activities requiring student participation such as field trips or performances by dance, drama or music ensembles are not scheduled.

On the Friday of the week immediately preceding final exams (reading day), no classes are held.

Final Examinations

Faculty members are expected to administer final examinations at the designated times during the exam week of each long semester and during the specified day of each summer term. Any deviation from the published schedule of final examinations must be approved in advance by the appropriate academic dean.

Students who have as many as three final examinations scheduled on one day may appeal to their academic dean to reschedule one of those examinations on another day during the final examination period.

Commencement

Application for Graduation (Undergraduate Students)

Applications for graduation are available in online at the student center at my.untDallas.edu. (Visit <http://untDallas.edu/registrar> for degree application deadlines.)

Degree applications are accepted only from undergraduate students who have a minimum overall C average. See "General University Requirements " in the Academics section of this catalog for grade point calculation details. Before applying, the student also must remove grades of I in required courses necessary for graduation if these courses increase the term/semester load beyond the maximum permitted.

Students otherwise eligible for graduation who complete their final course or courses elsewhere will not graduate at the end of the term/semester or summer session/term in which the work is completed because of the time required for obtaining transcripts; such students will have their degrees conferred at the close of a subsequent UNT Dallas term/semester.

August graduates may file for graduation before the end of the spring term/semester.

Graduation with Honors

Candidates for graduation whose overall grade point average, based on grades earned in University of North Texas at Dallas resident credit courses and transferred resident credit courses, is at least 3.500 but less than 3.700 are eligible to graduate cum laude; those whose GPA, as defined above, is at least 3.700 but less than 3.900 are eligible to graduate magna cum laude; and those whose GPA, as defined above, is 3.900 to 4.000 are eligible to graduate summa cum laude.

Hours earned through correspondence and extension courses, or pass/no pass courses, may not be counted in calculating the GPA for determination of eligibility for graduation with honors. Candidates for a second bachelor's degree are not eligible for graduation with honors.

Commencement Exercises

Commencement exercises are held in May and December. Diplomas are mailed to candidates approximately eight weeks after the end of the semester in which the student has applied for graduation and the coursework has been verified.

Academic Information and Regulations

Ease your transition into college life. Here you'll find academic information and regulations, the list of degrees offered at UNT Dallas and the group of classes known as the University Core Curriculum. To get your UNT Dallas degree you will need to meet the requirements of the core curriculum and complete the courses deemed necessary for your major. Also in this section, you will find important information about grades, transfer credits, transcripts and graduation.

Note: A definition of academic terms may be found at the end of this section.

Degrees Offered

Bachelor of Applied Arts and Sciences (**BAAS**)

Bachelor of Arts (**BA**)

Bachelor of Business Administration (**BBA**)

Bachelor of Science (**BS**)

Master of Business Administration (**MBA**)

Master of Education (**MEd**)

Master of Science (**MS**)

Juris Doctor (**JD**)

Schools

UNT Dallas is organized into the following academic schools.

- College of Law
- School of Business
- School of Education
- School of Human Services
- School of Liberal Arts and Sciences

These schools offer the degrees, majors, concentrations under majors, minors, and certifications listed under <http://untdallas.edu/academics>. See individual areas in this catalog for information about graduate and undergraduate offerings.

Current Academic Programs *(updated Nov. 3, 2015)*

| University of North Texas at Dallas | | | | | |
|--|---------------|----------|----------|----------------------|----|
| Degree Inventory | | | | | |
| Institutional Administrative Structure | Level | | | Minimum SCH Required | C |
| | Baccalaureate | Master's | Doctoral | | |
| School of Business | | | | | |
| Department of Business | | | | | |
| Accountancy ¹ | BS | | | 121 | 52 |
| Accounting | BBA | | | 120 | 52 |
| Business Administration | | MBA | | 30 | 52 |
| Entrepreneurship ¹ | BBA | | | 120 | 52 |
| Finance | BBA | | | 120 | 52 |

| | | | | | |
|---|------|-----|--|-----|----|
| Forensic Accounting (beginning Spring 2016) | | MS | | 30 | 52 |
| General Business | BBA | | | 120 | 52 |
| Hospitality Management | BBA | | | 120 | 52 |
| Logistics & Supply Chain Management | BS | | | 120 | 52 |
| Organizational Behavior & Human Resource Management | BBA | | | 120 | 52 |
| School of Education | | | | | |
| Curriculum & Instruction | | MED | | 36 | 13 |
| Educational Leadership | | MED | | 30 | 13 |
| Interdisciplinary Studies | BS | | | 123 | 30 |
| School of Human Services | | | | | |
| Child Development and Family Studies | BS | | | 120 | 19 |
| Clinical Mental Health Counseling | | MS | | 60 | 42 |
| School Counseling | | MED | | 48 | 13 |
| Human Services Management & Leadership | BS | | | 120 | 44 |
| School of Liberal Arts and Sciences | | | | | |
| Applied Arts & Sciences | BAAS | | | 120 | 30 |
| Department of Languages & Communications | | | | | |
| Communication & Technology (beginning Spring 2016) | BA | | | 120 | 09 |
| Department of Life & Health Sciences | | | | | |
| Biology | BA | | | 120 | 26 |
| Biology | BS | | | 120 | 26 |
| Public Health | BA | | | 120 | 51 |
| Department of Mathematics & Information Sciences | | | | | |
| Information Technology | BA | | | 120 | 11 |
| Mathematics | BA | | | 120 | 27 |
| Department of Social Sciences | | | | | |
| Political Science (beginning Fall 2016) | BA | | | 120 | 45 |

| Department of Sociology & Psychology | | | | | |
|---|----|----|----|-----|----|
| Psychology | BA | | | 120 | 42 |
| Sociology | BA | | | 120 | 45 |
| Department of Urban & Public Leadership | | | | | |
| Criminal Justice | BS | | | 120 | 43 |
| Criminal Justice | | MS | | 36 | 43 |
| Public Leadership | | MS | | 39 | 44 |
| College of Law | | | | | |
| Law | | | JD | 88 | 22 |
| Source: Texas Higher Education Coordinating Board (THECB), and UNT Dallas Office of Institutional Research and Planning. <i>1. This degree program is being phased out. No new students are being accepted into this program.</i> http://www.theccb.state.tx.us/apps/programinventory/InvSearch.cfm | | | | | |

Note: Degrees, majors, concentrations under majors, professional fields, minors, and certifications are selected in consultation with an advisor and, if approved, are incorporated into the student's degree plan and/or program of study.

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General University Requirements

UNT Dallas will confer the bachelor's degree when the following conditions have been met.

1. A minimum of 120 semester hours.
2. Completion of all requirements in the university core curriculum (42-hour minimum).
3. A major of at least 24 semester hours. At least 12 hours of advanced work (3000/4000 level) in the major must be earned at UNT Dallas (except for the BAAS degree). See "Major" in the Academics section of this catalog.
4. A minor, if required for a particular undergraduate degree, of a minimum of 18 semester hours, including at least 6 hours of advanced work (3000/4000 level). For details, see the individual requirements under specific degree programs in this catalog.
5. A minimum of 42 semester hours of advanced work, 24 of which must be completed at UNT Dallas. A lower level course that, when transferred, is determined to be equivalent to a UNT Dallas upper-level course does not satisfy the requirement of advanced hours.
6. An official degree plan must be on file. It is recommended that the degree plan be made no later than the beginning of the junior year.
7. A minimum grade point average of 2.000 (C) on all courses, including all transfer credits. It should be noted that the GPA that appears on grade reports and is used to determine the student's academic status, does not include correspondence, extension and transfer work. Thus, a 2.000 GPA on the grade report does not necessarily imply eligibility for graduation.
8. A minimum GPA of 2.000 (C) on all work at UNT Dallas. Transferred work may not be used to raise the GPA of work done at UNT Dallas.
9. Twenty-five (25) percent of the credit hours required for a degree must be earned in residence.

10. A proficiency in English composition. Students must show competence in written expression by receiving credit for or earning a grade of C or better in two general education English courses that have a strong writing component (ENGL 1310, ENGL 1313, ENGL 1323). Students who have earned a D in one or more of these two required courses must repeat the course and raise the grade to a C or better. Students who are transferring to UNT Dallas with more than 90 hours and who have earned a D in any of the basic English writing courses must retake the course during their first term/semester in residence.

General Undergraduate Degree Requirements

Writing Proficiency

UNT Dallas is committed to the discovery, acquisition, development, preservation and dissemination of knowledge and the enhancement of the intellectual, cultural and proficiency levels of all who enter its programs. Fulfilling this commitment will contribute to both a better society and a more rewarding pattern of individual life. As students endeavor to complete their academic studies, they are expected to exhibit good college-level writing skills in all university course work as a consideration in grading.

Graduation under a Particular Catalog

A student may meet the graduation requirements noted in the catalog in effect at the time of admission to UNT Dallas or the requirements in any later catalog published before the student's graduation.

Any student transferring directly from a Texas community college to UNT Dallas shall have the same choice of catalog published degree requirements as the student would have had if the dates of attendance at the university had been the same as the dates of attendance at the community college. Transfer students from senior institutions or out-of-state community colleges will use the catalog in effect at their date of enrollment at UNT Dallas.

All requirements of the chosen catalog must be met within eight years of that catalog's publication. This catalog will expire at the close of the 2023 summer semester/term.

Changes in either major or non-major requirements made necessary by altered or discontinued courses or by requirements imposed by external accrediting or certification agencies become effective for degree audit purposes at the beginning of the academic year immediately following the academic year in which the changes are published in the university catalog. The changes may include additions, deletions and other changes in prerequisite requirements for existing courses. Whenever possible, new requirements are implemented with a beginning class or upon the expiration of the appropriate time limit.

Texas Success Initiative (TSI)

The Texas Success Initiative (TSI) is a state legislated program requiring all undergraduate students (new students, transfer students, and international students) who enter a Texas public institution of higher education to either (A) Demonstrate readiness for college-level reading, writing and mathematics before enrolling in college-level academic course work by achieving the statutory threshold(s) on the state-approved readiness assessments or (B) Meet one of the conditions for exemption from the testing requirement. Students must satisfy all TSI requirements before receiving a baccalaureate degree. Students who do not meet TSI requirements must complete developmental coursework to attain TSI compliance.

Exemptions:

Students are exempt from readiness testing if any of the following exemption categories applies.

1. Reading:
 - ACT: Composite 23 and English 19
 - SAT: Composite 1070* and Critical Reading/Verbal 500
 - TAKS: ELA 2200 with a writing score of 3
2. Math:
 - ACT: Composite 23 and Math 19
 - SAT: Composite 1070* and Math 500
 - TAKS: Math 2200
3. Writing:
 - ACT: Composite 23 and English 19
 - SAT: Composite 1070* and Critical Reading/Verbal 500
 - TAKS: ELA 2200 with a writing score of 3

**SAT Composite = Critical Reading plus Math scores; ACT and SAT scores are valid for five years from the date taken; TAKS scores are valid for three years from the date taken.*

4. A student who has graduated with an associate or baccalaureate degree from an institution of higher education.
5. A student who transfers from a private or out-of-state institution of higher education and who has satisfactorily completed college-level course work as determined by UNT Dallas.
6. A student who has previously attended another Texas public institution of higher education and has been determined to have met readiness standards by that institution.
7. A student who is serving on active duty as a member of the armed forces of the United States, the Texas National Guard, or as a member of a reserve component of the armed forces of the United States and has been serving for at least three years preceding enrollment.
8. A student who on or after August 1, 1990, was honorably discharged, retired or released from active duty as a member of the armed forces of the United States, the Texas National Guard, or as a member of a reserve component of the armed forces of the United States.

Exemption documentation should be submitted to Academic Support Services, 7300 University Hills Boulevard, Dallas, Texas 75241-4605.

Academic Assessment and Course Placement

UNT Dallas accepts scores on the ACCUPLACER, ASSET, COMPASS or THEA tests for assessment purposes. These state-approved tests measure college-level readiness in reading, mathematics and writing. Minimum score thresholds required to demonstrate college readiness in each subject area as follows:

| | Reading | Math | Writing |
|-------------------|---------|------|---------------------------------------|
| ACCUPLACER | 78 | 63 | 80 objective w/ 5 essay/ 6 essay only |
| ASSET | 41 | 38 | 40 objective w/ 5 essay/ 6 essay only |
| COMPASS | 81 | 39 | 59 objective w/ 5 essay/ 6 essay only |
| THEA | 230* | 230 | 220 |

Students applying to a major in education need a THEA score of 240

Students participate in a developmental program for each semester of enrollment for those subjects where readiness has not been demonstrated. Students may demonstrate readiness by either passing the highest level of indicated developmental course work (C or better) or by scoring above statutory thresholds on one of the approved tests.

Students are individually advised into the appropriate developmental program according to their developmental need. UNT Dallas offers course-based and non-course-based developmental programs. Developmental courses offered at UNT Dallas include:

Reading/Writing

- **TECM 1200 - Developmental Writing**

Mathematics

- **MATH 1010 - Fundamentals of Algebra**

| | Math 1010D | Math 1010D plus 2-hour lab |
|-------------------|-------------------|-----------------------------------|
| ACCUPLACER | 57-62 | Less than 57 |
| ASSET | 36-37 | Less than 36 |
| COMPASS | 34-38 | Less than 34 |
| THEA | 220-229 | Less than 220 |

All students below reading and/or writing thresholds are placed in **TECM 1200**. In addition to courses offered at UNT Dallas, students may meet their developmental program course needs through concurrent enrollment in equivalent course work at another institution of higher education. International students may meet their initial remedial needs through Intensive English Language Institute course work before enrolling at UNT Dallas full-time.

Non-course-based programs include workshops, tutorials and self-paced instruction. This program option is generally available to students for only one semester. Advisors monitor student progress in their non-course-based programs through the semester.

Demonstrating College Readiness

Students may demonstrate college readiness or otherwise satisfy TSI requirements by any of the following:

1. Successful completion of the highest level of the appropriate developmental course with a C or better.
2. Achievement of a score above the statutory threshold on an approved readiness assessment.
3. Placement into college-level reading, math or writing according to UNT Dallas academic placement guidelines.
4. Demonstration of an applicable documented disability and registering with the UNT Dallas Office of Disability Accommodation.

Requirements for a Second Bachelor's Degree

To be eligible for a second bachelor's degree, a student must have completed an undergraduate degree and also must meet all current catalog requirements for the second degree, including 12 hours of advanced courses in a field different from the major for the first bachelor's degree.

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Undergraduate Academic Certificate Programs

UNT Dallas offers upper-division undergraduate academic certificate programs to meet workforce needs or to provide students with life/career skills and knowledge and to allow for specialization in academic disciplines.

Admission

All students pursuing an undergraduate academic certificate must meet regular UNT Dallas admission requirements. Candidates for admission to the undergraduate academic certificate program must meet the minimum academic standards for the academic discipline. Post-baccalaureate students are eligible to pursue an undergraduate academic certificate.

Requirements

Undergraduate academic certificates require 12-20 semester credit hours, the majority of which must be advanced.

Students are responsible for all prerequisites specified in course requirements.

Students are expected to complete all hours for the undergraduate academic certificate requirements at UNT Dallas.

Upon completion of the requirement for an undergraduate academic certificate program, a student should apply to the academic dean of his or her school. Application forms are sent to the Registrar's Office at the end of each term.

The Registrar's Office posts undergraduate academic certificates to students' transcripts at the end of the semester earned and prints the certificates, which are mailed by the school awarding them.

Note: Hours used for attaining an undergraduate academic certificate could potentially exclude a student from consideration for the \$1,000 Tuition Rebate since all hours earned for the undergraduate academic certificate are counted in the total hours earned toward a degree.

Grading System

UNT Dallas' grading system uses the letters A, B, C, D, F, P, NP, I, PR, W, and Z.

A - excellent work, four grade points for each semester hour.

B - good work, three grade points for each semester hour.

C - fair work, two grade points for each semester hour.

D - passing work, one grade point for each semester hour.

F - failure; given when a student (1) has failed the course while still officially enrolled at the end of the term/semester; (2) is failing a course and misses the final examination without satisfactory explanation; or (3) stops attending class without processing an official drop or withdrawal.

P - passed; a credit grade (1) on pass/no pass option, (2) on student teaching, and (3) in selected undergraduate and graduate individual problems, research, thesis and dissertation courses.

NP- not passed; a failing grade on the pass/no pass option; non-punitive.

I - I is a non-punitive grade given only during the last one-fourth of a term/semester and only if a student (1) is passing the course and (2) has justifiable and documented reason, beyond the control of the student (such as

serious illness or military service), for not completing the work on schedule. The student must arrange with the instructor to finish the course at a later date by completing specific requirements. These requirements must be listed on a Request for Grade of Incomplete form signed by the instructor, student and department chair and must be entered on the grade roster by the instructor. Grades of I assigned to an undergraduate course at the end of the Fall 2007 semester and later will default to F unless the instructor has designated a different automatic grade. See also "Removal of I" policy in this section of this catalog.

PR - used to show that work is in process on thesis or dissertation in courses numbered 5950D

W - drop or withdrawal without penalty. Given when a student drops a course or withdraws from the university prior to the end of the sixth week of classes of long terms/semesters or corresponding dates for summer sessions. After that time the student must have a passing grade for the instructor to assign a grade of W for a dropped course; otherwise, the appropriate grade earned by the student is recorded at the end of the term/semester.

Z - used to indicate that a grade was not properly received and/or recorded for a course.

Note: No grade points are allowed for grades F, I, NP, P, PR, or Z.

A complete record of all previously used grades and grading systems is detailed on the official transcript.

Grade Point Average

The overall grade point average is used to determine student class loads, eligibility for admission to the university and certain programs, financial aid eligibility, and eligibility for graduation. It is calculated by dividing the total number of grade points by the total number of semester hours attempted. All GPA calculations are subject to post-audit and correction by the Registrar's Office.

The number of semester hours attempted includes all courses with grades of A, B, C, D, and F unless replaced by a later grade. Courses with grades of I, NP, P, PR, W or Z are not counted as courses attempted. Students may repeat courses in which they receive a grade of "D" or "F".

Grade Books

The University's records retention schedule requires that grade books be retained by the departmental chair or associate dean for five years.

Grade Reports

The electronic grade report and student's academic standing are available online at my.untd.edu at the close of each term/semester. If the grade report or the student's academic standing is believed to be in error, the student should contact the Office of Registrar within 30 days following the first class day of the succeeding term/semester.

At mid-term/semester in the long session, instructors may provide individual written warnings to students who are doing unsatisfactory class work. These warnings are mailed from the Office of the Registrar upon request by the instructor.

Dean's List and President's List

Undergraduate students enrolled in at least 12 hours of class work in regularly graded courses taken in residence during the long session with a grade point average of 4.0 are placed on the president's list. Students enrolled in at least 12 hours of course work during the long semesters with a grade point average of 3.5 or above are placed on the dean's list. Students are notified of this recognition by the president or the appropriate academic dean.

Pass/No Pass Option

- **Undergraduate Students**

An incoming freshman or any undergraduate in good standing with a C average or better on all work attempted in residence at UNT Dallas may schedule one course a term/semester on the pass/no pass option. Seniors may elect more than one pass/no pass course during their final term/semester.

A maximum of 18 semester hours of credit under the pass/no pass option may be applied toward the bachelor's degree. Only courses counted as electives on the student's degree plan may be scheduled under the pass/no pass option. These hours are not used in calculating the grade point average, but count as full credit.

A grade of D or better will be shown as a P. If the course is not passed, the record will show NP and the hours attempted will not be used in calculating the grade point average.

The pass/no pass option for a particular course is elected at the time of registration. Requests are processed after the term/semester begins. Students may change to the regular grading system in the office of their academic dean any time before the end of the sixth week of classes, or the corresponding point of a summer session, provided the eligibility requirements above are met.

Courses taken under the regular grading system may not be repeated as pass/no pass courses unless a grade of W was previously received.

A student who changes majors is not automatically denied credit for a pass/no pass course that becomes a degree requirement for the new major. The decision is made by the academic dean of the new department.

However, under no circumstances is a grade of P changed to a letter grade.

Transfer students have the same pass/no pass privileges and restrictions, but they must pass 30 semester hours of regularly graded courses at UNT Dallas to be eligible for graduation.

- **Graduate Students**

Graduate students may enroll under the pass/no pass option only for undergraduate courses that are not required as a deficiency makeup or as a graduate degree requirement.

- **Courses Automatically Graded Pass/No Pass**

Certain graduate-level individual instructional courses will be graded pass/no pass when classes are taught on campus in those departments whose faculty have voted for the use of this grading system for individual instruction.

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Academic Standards (Undergraduate)

Minimum standards have been set that a student must achieve at the end of a given enrollment period in order to remain in good academic standing. The minimum academic requirement for undergraduate students is a 2.0 cumulative grade point average (CGPA).

The CGPA upon which academic standards are based is calculated by dividing the total number of grade points earned in residence at UNT Dallas by the total number of semester credit hours (SCH) attempted in residence at UNT Dallas. Excluded in this calculation are all courses in which the student received grades of NP, P, W, Z or I. The cumulative grade point average as defined here is used only for determining a student's academic status and is not necessarily related to the grade point average that governs eligibility for graduation.

In calculating grade points, grades count as follows: A = 4 points per semester credit hour, B = 3 points, C = 2 points, D = 1 point, F = 0 points.

Classification for the purpose of establishing the academic standing of the student is determined by the sum of all hours attempted in residence in regularly graded courses at UNT Dallas, hours passed in pass/no pass graded courses at UNT

Dallas, and hours transferred from other institutions. Not included in the definition of student classification for academic standards are hours granted by the university for extension, service experience, advanced placement, credit by examination, CLEP or transfer hours attempted but not passed or accepted by the university for academic credit.

A student is placed on academic alert or academic probation at the end of any enrollment period in which the CGPA on work attempted in residence at this university does not equal or exceed 2.0.

Academic Standards for Transfer Students

New UNT Dallas students who have fewer than 30 hours of transfer credit, excluding non-traditional credit, who are admitted via individual review and have less than a 2.0 grade point average will be placed on academic alert. Other transfer students with 30 or more hours of transfer credit who are admitted via individual review are placed automatically on academic probation if their transfer cumulative grade point average falls below 2.0. See "Transfer Students " in the Admission section of this catalog for a statement of current minimum entrance requirements for transfer students. To avoid academic suspension, transfer students admitted on academic probation must make a grade point average equal to or exceeding the minimum 2.0.

Transfer students admitted to UNT Dallas in good standing are subject to the same minimum academic requirements as continuing students. Thus, if at the end of the first enrollment period a transfer student's grade point average on all work attempted at UNT Dallas does not meet the minimum 2.0 CGPA requirement, the student will be placed on academic alert or academic probation for the next period of enrollment and the section(s) Regulations Governing Students on Academic Alert or Academic Probation will apply.

Transfer students who have more than 30 credit hours and are admitted to UNT Dallas on academic probation are evaluated at the end of their first long term/semester in attendance, at which time they are either cleared from probation or suspended. To avoid academic suspension, the student must have earned a CGPA on all work attempted at UNT Dallas equal to or greater than the minimum 2.0.

Additional information concerning academic status is available from the offices of the academic deans or the Office of the Registrar.

Transfer Hours from Another Institution

Students who complete work at another institution, to be applied toward a bachelor's degree at UNT Dallas, should make sure that the appropriate officer of the other institution furnishes to the Office of Admissions at UNT Dallas a complete official transcript of such work.

The Office of Admissions determines acceptable transfer credit from other institutions based on evaluation of course content as described in the catalogs of those institutions and in consultation with appropriate academic units at UNT Dallas as necessary for clarification.

Transfer credit may only be received for course work completed at an accredited institution of higher education. Transfer credit from other institutions will be converted to semester hours and a 4.0 grading system for evaluation purposes as appropriate. The student's academic dean determines applicability of the credit to a degree program. Students seeking a Bachelor of Applied Arts and Sciences (BAAS) degree should refer to the special provisions of the respective degree programs.

Students who have begun residence work at UNT Dallas and who have attained junior standing may, only with the prior written consent of their academic dean, enroll in and transfer hours from approved two-year colleges.

Grade points earned at other institutions are excluded in the computations of the CGPA, but transfer hours accepted are included in determining the classification and minimum required level of performance.

Additional information concerning academic status is available from the advising offices of the academic deans or the Registrar's Office.

Because of the time required for receipt of transcripts, students otherwise eligible for graduation who complete their last course or courses elsewhere do not graduate at the end of the term/semester or summer session in which the work is completed, but receive their degrees at the close of a subsequent UNT Dallas term/semester or summer session.

Transfer hours from another institution are included in the overall GPA when determining honors for graduation.

Regulations Governing Students on Academic Alert

A freshman is placed on academic alert the first term/semester the CGPA drops below 2.0. To be removed from academic alert, the student must raise the CGPA to a minimum of 2.0 during the next period of enrollment.

A student on academic alert who does not raise the CGPA to at least the minimum 2.0 at the end of the next term/semester of enrollment is placed on academic probation.

Regulations Governing Students on Academic Probation

A student who is not classified as a freshman, or a student who is a freshman and has been on academic alert, is placed on academic probation at the end of any enrollment period in which the CGPA drops below a 2.0.

A student remains on academic probation at the end of any enrollment period in which the student earns at least a 2.25 GPA but does not achieve the minimum 2.0 CGPA.

A student remains on academic probation during any summer enrollment in which the student fails to raise the CGPA to the minimum 2.0 CGPA.

A student who, during a probationary fall or spring term/semester, fails to raise the CGPA to the minimum 2.0 standard, or who fails to make at least a 2.25 GPA for the term/semester, is automatically suspended from UNT Dallas for one or more long terms/semesters. (See "Regulations Governing Students under Academic Suspension.")

The electronic grade report and student's academic standing are available online at the end of each term/semester at my.untd.edu. Each student is responsible for knowing whether the minimum CGPA has been achieved and whether they are eligible to re-enroll or remain enrolled in the university. Any student enrolled when ineligible will be withdrawn by the Registrar, and no special consideration will be given to such student on a plea of ignorance of academic status. If the cumulative record is believed incorrect, the student should contact the Registrar's Office.

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Regulations Governing Students under Academic Suspension

A student who is suspended from the University for failure to meet the standards prescribed in the "Regulations Governing Students on Academic Probation" is prohibited from re-enrolling for the following long term(s)/semester(s) as outlined below:

- First suspension: One long term/semester
- Second suspension: Two long terms/semesters
- Third suspension: Indefinite

A student who has been suspended for an indefinite period may request, at the end of two calendar years from the time of the suspension, a review of the case by the appropriate academic dean.

Each student is responsible for knowing the minimum CGPA requirements and the standards for academic standing. Any ineligible student who enrolls during a long term/semester will be withdrawn by the Registrar, regardless of whether the student has registered or pre-registered and paid fees. The student should be aware that course work taken at another institution while the student is suspended from UNT Dallas may not apply to a degree.

A student who has been suspended from UNT Dallas re-enters on academic probation. A student under academic suspension may attend the UNT Dallas summer enrollment periods. If, at the end of the summer enrollment period, a student raises the CGPA to the 2.0 minimum standard, the student will be reinstated in good academic standing.

Course Duplications

A student may take a course a second or subsequent time. The Office of the Registrar will post duplications at the request of the student, at the request of an academic advisor or upon review of the student's record. Until a duplication is posted the Office of the Registrar includes a repeated course in the student's cumulative record of hours attempted and grade points earned. The Registrar includes without exception any course repeated more than once in the student's cumulative record of hours attempted and grade points earned. Departments may count the highest grade for departmental GPA requirements; however, the academic dean uses only the last grade recorded in certifying the student's eligibility for graduation.

Undergraduate students who enroll in the same course more than twice may be charged additional tuition amounts.

Status Changes Due to Course Duplications

A student request for the recording of a course duplication made before or on the last class day of any term or session will be reflected in the hours attempted and grade points earned at the beginning of the term/semester or session.

If a student who is on academic alert or academic probation requests the recording of course duplications, and the resulting adjusted CGPA equals or exceeds the minimum 2.0 academic standard, the academic alert or probation status will be removed if the student notifies the Office of the Registrar on or before the last class day for that term/semester or session. Otherwise, the student will remain on academic alert or probation for that enrollment period and be subject to attendant penalties.

If a student is suspended at the end of a term/semester during which the student has repeated a course and the posting of that duplication will result in a CGPA that would have been sufficient to be continued on probation at the end of that term/semester (or to be cleared), the student will be reinstated if the student requests the duplication and applies for reinstatement at the Office of the Registrar. The delayed posting of course duplications completed during prior enrollment periods cannot be used as a basis for altering suspension history or reinstating lost registration schedules.

Courses duplicated Fall 2005 and later will result in a re-evaluation of a student's suspension history beginning with the term that the duplication was completed. The delayed processing of course duplications and updating of suspension history cannot be used as justification for reinstating lost registration schedules.

Transcripts

Transcripts contain the complete record of all courses in which the student was registered, including the grades, any degree, diploma, or certificate conferred. Transcript request information can be found on the Registrar web page (<http://untdallas.edu/registrar>). Students can request transcripts in person at the Registrar counter or may mail the request.

Before an official transcript can be released, all financial or administrative obligations to the university must be resolved. To check for blocks, please refer to the student center at my.unt.edu. When sending a written request, include:

- Your full name and any previous name(s), if applicable
- Your student ID number
- Your birth date
- Your approximate dates of attendance at UNT Dallas
- Complete directions where to mail the transcript
- Your signature (required)

- A daytime phone number, e-mail address and your home mailing address (to contact you if there are any questions)
- Instructions for any "special handling" requirements (e.g., "place transcripts in separate, sealed envelopes," "hold request until current term/semester grades are posted," etc.)

Mail your written request to:

University of North Texas at Dallas
Office of the Registrar
Attn: Transcripts
7300 University Hills Boulevard
Dallas, TX 75241

Or fax the written request to:

972-338-1939

Attn: Transcripts

If you have any questions concerning transcripts, please visit the Office of the Registrar or call 972-780-3664.

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Tests

University policy requires that departments retain tests for one year after the term/semester has been completed or return tests to students. If the tests are returned, students are responsible for producing the tests should a grade appeal be necessary.

Removal of a Grade of I

A student who receives a grade of Incomplete (I) should not register for the course again. A student may remove a grade of I within one year by completing the stipulated work. After the student completes the stipulated work, the instructor records the final grade on a UNT Dallas Grade Change Form and obtains the department chair's or associate dean's signature. The instructor's academic dean completes processing with the Registrar's Office, where the grade point average is adjusted accordingly. For undergraduate courses taken Fall 2007 or later, if a student does not complete the stipulated work within the time specified, the grade of I will default to F unless the instructor has designated a different automatic grade. The GPA is adjusted accordingly, and the student will be subject to academic penalty should any exist.

Grade Changes

No grade except I may be removed from a student's record once properly recorded. Changes are not permitted after grades have been filed except to correct clerical errors.

Requests for error correction must be initiated immediately after the close of the term/semester for which the grade was recorded.

A faculty member who believes an error has been made in calculating or recording a grade may submit in person a request for a grade change to the department chair and the appropriate dean. The Registrar accepts requests for grade changes only from the academic deans.

Policy on Grade Appeal

The University of North Texas at Dallas encourages students to resolve grade disputes through informal discussion with their instructors and through a formal process only when necessary. The UNT Dallas grade appeal policy is based on the principles that faculty are responsible for selecting instructional materials as well as determining grades in accordance with the course goals and student learning outcomes. A student may dispute a grade based on one or more of the criteria described in this policy. Only the final course grade may be appealed.

- **Definitions**

1. Arbitrary. a substantial departure from accepted academic norms such that the instructor did not actually exercise professional judgment.
2. "Business Days" are those days the university's business offices operate.

- Criteria for Grade Appeal

1. A clerical or administrative error was made in the calculation or assignment of the student's grade.
2. The grade was not calculated in accordance with the grading criteria stated in the syllabus.
3. The grade was based on an arbitrary or unlawful reason, including discrimination, harassment, retaliation, or observance of religious holy days.

Grade Appeal Procedures and Responsibilities

1. A student who wishes to appeal a final course grade should first arrange an informal meeting with the instructor to discuss the student's concern.
2. If the concern is not resolved after the informal meeting with the instructor, the student may appeal the final course grade to the chair of the department. The student must forward a grade appeal form to the chair within 10 business days of the first class day of the following semester.
3. The chair may solicit written feedback from the student and instructor and may meet with each separately before rendering a decision. The chair will notify the student and instructor of his/her decision within 10 business days of receiving the student's appeal. The student or the instructor may appeal the decision of the chair.
4. The student or instructor has 10 business days from receipt of the chair's decision to send a written appeal of the chair's decision to the dean of the respective division/school/college. The dean will appoint a three-person *ad hoc* committee of faculty members to hear the appeal.
5. The *ad hoc* committee will review the appeal and may request an in-person meeting with the student and instructor separately.
6. The *ad hoc* committee will notify the dean of its decision within 10 business days of its appointment. The dean will notify the student and instructor of the *ad hoc* committee's decision within three business days of his/her receipt of the decision.
7. All rulings made by the *ad hoc* committee are final.
8. All records related to the appeal will be filed with the chair of the department in which the grade was originally assigned and retained in accordance with the UNT Dallas record retention policy.

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Graduate Academic Standards and Policies

Graduate Credit for Work Experience

Graduate credit will not be granted for knowledge acquired through prior work or performance experience regardless of whether these experiences were of a paid or voluntary nature.

Quality of Coursework Required

The graduate student must maintain a B average on all courses that receive graduate credit, whether or not the courses are to be applied toward a graduate degree. Grades received in all courses numbered 5000 or higher are included in the computation of the graduate student's grade point average.

The student whose graduate GPA earned at another institution is below B will be required to make up the deficiency either at the other institution or at UNT Dallas. This regulation applies not only to graduate work attempted elsewhere before the student was first admitted to the Toulouse School of Graduate Studies at UNT Dallas, but also to graduate work attempted elsewhere after the student's admission at UNT Dallas.

Students must make satisfactory progress toward completion of degree requirements to remain in good standing within a specific degree program. Students whose progress is unsatisfactory may be removed from the program by the dean on recommendation of the major department or school. Courses in which the grade is D cannot be used toward completion of graduate degree requirements.

A grade of C or better must be earned in each undergraduate or graduate course assigned as a deficiency by the student's major department. Departments that wish to do so may establish more stringent requirements.

Probation and Suspension (Graduate)

A student who fails to achieve the required cumulative average of 3.0 GPA (B average) on all courses carrying graduate credit in a term/semester will be placed on academic probation for the subsequent term/semester. If the student achieves a 3.0 semester GPA in the subsequent term/ semester, but the cumulative GPA is still below 3.0, the student will remain on academic probation. The student will be removed from probation when the 3.0 cumulative GPA is achieved. A student who is on probation cannot apply for graduation and cannot graduate.

A student who is placed on academic probation who does not receive either a semester or a cumulative 3.0 GPA during the term/semester of probation will be subject to academic suspension for a period of up to one calendar year before becoming eligible to re-enroll for further graduate courses. Graduate work completed elsewhere during a period of graduate suspension at UNT Dallas may not be counted for graduate credit at UNT Dallas. After the one-year period of suspension, students must reapply for admission to graduate school (see "Readmission of Graduate Students" in the Admission section of this catalog); students may then enroll in graduate courses under probation with the same probation conditions as previously described. Students who are then suspended a second time without having returned to good academic standing by achieving a cumulative GPA of 3.0 or better will be dismissed from the university.

Special probation and suspension rules apply for all degree-seeking students in the School of Business and Public Leadership. Consult the School of Business for further information.

The student whose UNT Dallas GPA in graduate work falls below 3.0 must make up the deficit, either by repeating courses in which the grades are low, or by completing other UNT Dallas courses with grades high enough to bring the UNT Dallas GPA up to 3.0. Low grades made in graduate courses at UNT Dallas may not be duplicated at other institutions.

Masters Degree Requirements

Application for Admission

Applications must be submitted online at www.applytexas.org. Application is made through the UNT Dallas Office of Graduate Admissions. Most master's degree programs require supplemental application materials. Contact the academic unit for additional information.

General Requirements

The candidate must earn 30 or more hours of graduate credit, depending upon the requirements for the degree sought. Specific graduate degree requirements are determined by the catalog currently in force at the time the student's degree plan is approved by the graduate admissions office.

Consult subsequent sections of this publication for the specific course requirements for each master's degree.

Level of Work Required

All of the course work to be credited toward the master's degree plan must be numbered 5000 or higher. Deficiencies or background courses are completed in addition to course work to be credited toward the master's degree plan regardless of course number. *A maximum of 12 semester hours* earned in non-degree or certification status prior to admission to a degree program may be counted toward degree requirements.

Time Limitations

All course work and other requirements to be credited toward the master's degree must be completed within the following time periods, depending on the number of semester hours required for the degree.

- 42 or fewer hours: 6 years
- 43 to 49 hours: 7 years
- 50 or more hours: 8 years

As individual courses exceed these time limits they lose all value for degree purposes. Credits more than six years old at the time of first registration for graduate work are not transferable from other institutions.

Time limits are strictly enforced. Students exceeding the time limit may be required to repeat the comprehensive exam, replace out-of-date credits with up-to-date work, and/or show other evidence of being up-to-date in their major and minor fields. Students anticipating they will exceed the time limit should apply for an extension two semesters **before** the normal time period to complete the degree expires. Holding a full-time job is not considered in itself sufficient grounds for granting an extension. For time extension procedure/forms contact the Office of Graduate Admissions.

Time spent in active service in the U.S. armed forces will not be used in computing the time limit. However, career members of the armed forces should consult the graduate admissions office concerning the credit given to work completed before or during active military service.

Leave of Absence

Leave of absence applies to students admitted to the master's degree who wish to discontinue work toward the degree for a specified period of time due to exigent circumstances. Leave of absence may be granted by the academic program, which then notifies the Office of Graduate Admissions. Degree requirements and graduation must be completed within the appropriate time limit for completion of the degree.

Use of Transfer Credit and Extension Credit

Subject to the approval of the Office of Graduate Admission and the department or school concerned, a student who holds a bachelor's degree and who has been admitted to graduate studies at UNT Dallas may apply toward a master's degree the following amount of graduate work completed elsewhere:

1. up to 6 semester hours in a 30- to 35-hour program,
2. up to 9 semester hours in a 36- to 41-hour program,
3. up to 12 semester hours in a program of 42 hours or more.

Subject to the approval of the Office of Graduate Admissions and the department or school concerned, UNT Dallas extension credit may be applied toward the master's degree in the same ratio as transfer credit stated above, or in combination with transfer credit, so long as the total number of semester hours of combined transfer and extension

credit does not exceed the limits stated above. Extension and correspondence credit earned at other institutions will not be counted toward a graduate degree at UNT Dallas.

It is the student's responsibility to make sure official transcripts of courses completed elsewhere are furnished to the Office of Graduate Admissions, and that graduate credit has been assigned by the other institution or institutions to whatever courses are to be counted toward the UNT Dallas degree. Such courses, although listed on the UNT Dallas degree plan, will not be counted toward the degree until official transcripts showing graduate credit have been received and the credit has been approved by the graduate office. All transfer courses are subject to the time limitation described previously.

If transfer credits do not show a B average, the student is required to make up the deficiency either at the institution where the credit was earned or at UNT Dallas.

In accordance with the rules of the Texas Higher Education Coordinating Board, at least one-third of the semester hours required for any graduate degree must be completed in course work on the campus of UNT Dallas.

Degree Plan: Admission to Candidacy

The student who desires to become a candidate for the master's degree should, before or at the time of registration, confer with the major department concerning the selection of a major professor and, if a minor is desired, with the intended minor department concerning the selection of a minor professor. The major professor, minor professor, and the chair of the major department or a representative designated by the chair will constitute the student's advisory committee. The major professor will act as chair of the committee. The student's program is planned under the direction of the major and minor professors immediately after the completion of the first term/semester of graduate study. The degree plan is submitted to the graduate office when all admission provisions are complete. When the degree plan is approved by the graduate office the student will then be admitted to candidacy for the master's degree.

Certain degree programs require successful completion of a specific course for admission to candidacy. Consult the appropriate section of this catalog for the specific course requirement. Immediately after the student has completed the admission course, the proposed degree plan will be sent to the UNT Dallas Office of Graduate Admissions for final approval. When the degree plan is approved the student is admitted to candidacy for the master's degree.

All changes in the degree plan must be approved by the major professor and the department chair or department graduate advisor, and must be submitted in writing to the Office of Graduate Admissions.

Courses listed on the degree plan must carry letter grades, with the exception of those courses in which the student is engaged in individual research and is not attending an organized class. These courses, with the approval of the department, may be assigned pass/no pass grades.

No student whose academic or personal record is unsatisfactory will be admitted to candidacy for the master's degree.

Applicants will be notified by the Office of Graduate Admissions of their admission to candidacy for a graduate degree program.

Major and Minor Field

The candidate for the master's degree ordinarily is required to select a major and a minor field. To major in any field, the candidate must have completed a minimum of 24 semester hours of undergraduate courses in the field, including at least 12 hours of advanced courses prior to beginning graduate course work. Certain graduate majors require more extensive undergraduate preparation. Consult the section of this catalog describing the particular major desired for information concerning undergraduate preparation requirements.

A minor is defined as graduate work completed outside of the student's major department or school. Minor areas of study can only be chosen from academic areas in which UNT Dallas is already authorized to offer a major or concentration, or where specific Texas Higher Education Coordinating Board approval has been given to offer courses for the purposes of a minor. When an official minor is required or opted, the candidate's graduate advisory committee must include a faculty member from that area who will verify accountability in the minor area through comprehensive examinations, thesis, problem in lieu of thesis, dissertation projects, or other appropriate means.

For a master's degree, the student must complete at least 6 hours in a single area to have the area count as a minor. For master's students all hours counted toward a minor must carry graduate credit and must be numbered 5000 or above.

Twelve hours of undergraduate credit are the usual prerequisites for a minor in any field. (*Exception:* In the case of a minor in a foreign language, the student is required to have completed the second term/semester of the sophomore year of study in the intended minor language.) In departments that offer no freshman courses only 6 hours of undergraduate credit are required as prerequisite to a graduate minor in that field.

Minors are not required on certain graduate degrees. Consult subsequent sections of this publication for specific regulations governing the degree sought.

The Master's Degree without Thesis Requirement

In programs leading to the master's degree that do not require the preparation of a thesis or problem in lieu of thesis, required or elective courses are substituted for the thesis requirement. The graduate curricula at UNT Dallas foster research and/or independent learning including research experiences, mentoring between graduate faculty and graduate students, and practical training that allows for contributions to the field of study, the development of new knowledge and practical experience. These programs are identified and described in subsequent sections of this catalog.

The candidate for the master's degree under the non-thesis option is required to pass a comprehensive final examination, scheduled in accordance with the rules governing the comprehensive examination. Information concerning this requirement is available from the student's major department or school.

Requirements for the Second Master's Degree

Subject to the approval of the Office of Graduate Admissions and the department or school concerned, a graduate student may be allowed to apply up to 12 semester hours previously earned at UNT Dallas and applied toward a master's degree at an accredited institution toward a second master's degree, providing the 12 hours are in a minor or related field of study for the second master's degree.

This provision is subject to the rules governing the maximum amount of transfer and extension work that may be credited toward any master's degree and the age of work offered on a master's degree. A student simultaneously pursuing two master's degrees must complete the requirements for one degree in full before any final decision is made concerning application of any of the work on that degree toward the second degree.

Milestones for the Master's Student

- **OGA** - Office of Graduate Admissions, Director
- **ADCom** - Advisory Committee
- **GA** - Graduate Advisor
- **MP** - Major Professor
- **DC** - Department Chair

| Procedure | Initiate Through | Approved By | Time |
|--|---------------------|-----------------|---|
| 1. Apply for admission. Submit all official transcripts and an official copy of the appropriate standardized test score. | OGA | DC and OGA | At least six weeks prior to registration (seven to eight months prior to registration for foreign students). Note: Some programs have specific deadlines in advance of these suggested time periods. |
| 2. become familiar with general regulations and appropriate master's degree section of catalog. | Student | | Before registration. |
| 3. Meet with graduate advisor assigned by department chair to plan course of study for first semester. | Admiss and GA | GA | Before first semester registration. |
| 4. Establish advisory committee; prepare proposed degree program. | GA and DC | MP, DC, and OGA | Upon or before completion of 12 semester hours. |
| 5. Submit degree plan to the Graduate Admissions Office for approval. | MP, GA, and Student | OGA | Upon or before completion of 12 semester hours. |
| 6. Apply for graduation. | OGA | OGA | See graduate deadline at www.unt.edu/catalog/calendar.htm |
| 7. Check to be sure degree program and Advisory Committee are up to date and all course work is complete. | Student | | Well before final comprehensive examination. Follow regular procedures for changes. |
| 8. Schedule and complete final comprehensive examination. | ADCom | | Follow deadlines at www.unt.edu/catalog/calendar.htm |
| 9. File graduate application to continue graduate study, if the student so plans. | OGA | DC and OGA | Immediately upon completion of all requirements for master's degree. |
| 10. Arrange for cap and gown at University Bookstore. | | | By deadline date for placing order. |

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Definition of Terms

Academic Status

This term is used as an indication of a student's academic standing with the university. Students must maintain a minimum cumulative grade point average (CGPA) of 2.0 to remain in good academic standing. Graduate students must maintain a minimum cumulative grade point average (CGPA) of 3.0 to remain in good academic standing.

Academic Alert

A freshman is placed on academic alert the first term/semester the CGPA drops below a 2.0. To be removed from academic alert, the student must raise the CGPA to a minimum of 2.0 during the next period of enrollment. A student on academic alert who does not raise the CGPA to at least the minimum 2.0 at the end of the next term/semester of enrollment is placed on academic probation.

Academic Probation/Suspension

A student who is not classified as a freshman, or a student who is a freshman and has been on academic alert, is placed on academic probation at the end of any enrollment period in which the CGPA drops below a 2.0.

A student who, during a probationary fall or spring term/semester, fails to raise the CGPA to the minimum 2.0 standard, or who fails to make at least a 2.25 for the term/semester, is automatically suspended from UNT Dallas for one or more long terms/semesters.

A graduate student is placed on academic probation at the end of any enrollment period in which the CGPA drops below 3.0.

Academic Suspension (Graduate Students)

A graduate student who is placed on academic probation and who does not receive either a semester or a cumulative 3.0 graduate GPA during the term/semester of probation will be subject to academic suspension for a period of up to one calendar year before becoming eligible to reapply for graduate admission (see "Readmission of Graduate Students" in the Admission section) and enroll for further graduate courses. After the one-year period of suspension, students may re-enroll in graduate courses under probation. Students who are then suspended a second time without having returned to good academic standing by achieving a CGPA of 3.0 or better will be dismissed from the university.

Certification-Only Students

Certification-only students are admitted to graduate studies to pursue professional or teacher certification only. Up to 12 graduate semester credit hours taken as a non-degree seeking or certification-only student may be used toward a degree with approval from the academic department. These students must meet graduate school admission requirements.

Classification of Students

Students are classified on the basis of term/semester hours passed. Semester hours passed are computed by adding transfer hours accepted, pass/no pass hours passed, graded hours passed and non-traditional credit accepted at UNT Dallas.

Undergraduate classifications are: freshmen, those who have completed less than 30 semester hours of college credit; sophomores, 30 to 59 hours completed; juniors, 60 to 89 hours completed; seniors, 90 or more hours completed but who have not received a bachelor's degree. Graduate students are those who have graduated with a baccalaureate degree from an accredited college or university.

Classification of Graduate Students

Any student who holds a bachelor's degree from a regionally accredited institution is classified as a graduate student, whether or not admission to a degree program has been granted, and is subject to the regulations contained in this catalog concerning graduate students. Records concerning admission, continuation and graduation of such students are maintained in the Office of Graduate Admissions.

Classification as a graduate student on this basis does not guarantee financial aid eligibility. Students should consult the Office of Financial Aid and Scholarships for details.

Concentration

A concentration is a recognized focus in a subfield of a major field of study. Concentrations are placed on the UNT Dallas transcript.

Concurrent Enrollment

Concurrent enrollment is enrollment for any course or courses at another institution while registered for courses at UNT Dallas. Graduate students must secure written permission for concurrent enrollment from the Office of Graduate Admissions prior to registration, and students must not exceed the maximum enrollment limitation set by UNT Dallas.

Concurrent Programs

Concurrent programs are defined as programs (degrees, graduate academic certificates or teacher certification) that a student is pursuing simultaneously. Students in their first semester of graduate enrollment must satisfy the admission test requirement prior to submitting an application for a concurrent degree.

Continuing Students

Continuing students are those students who have been officially enrolled at UNT Dallas at least once during the 12 consecutive months **prior** to the term/semester of planned enrollment and/or have not received a degree during the same period. Students who receive a degree and reapply to the university are considered new graduate students.

Core Complete

A student who transfers to UNT Dallas as core complete has successfully completed a 42- to 48-hour common core curriculum at another state-assisted institution of higher education in Texas and will have satisfied the core curriculum at UNT Dallas.

Inactive Continuing Students (undergraduate students only)

Inactive students are undergraduates who have not been officially enrolled at UNT Dallas in the last 12 consecutive months and who have not received a degree during the same period.

Inactive students are required to complete the following requirements to re-enroll:

1. complete the Texas Common Application for returning students;
2. submit transcripts from all colleges attended, if any, since leaving UNT Dallas;
3. if previous UNT Dallas enrollment was as a transient, dual credit, summer visiting student or special student, all academic credentials are required prior to re-enrollment; International students should contact the Office of International Admissions.

Course Numbering System

Freshman courses, *1000-1999*.

Sophomore courses, *2000-2999*.

Junior courses, *3000-3999*.

Senior courses, *4000-4999*.

Graduate courses, *5000 and above*.

The graduate student enrolled in a 5000-level course that meets with a senior-level undergraduate course will be expected to complete additional requirements beyond those expected of undergraduates in the same course.

Courses 2900D, 2910D, 4900D and 4910D, **Special Problems**, are used upon approval of the department chair or dean for individual instruction in any department to cover course content in special circumstances. Courses 5900D, 5910D, 5920D and 5930D are used in any department that offers graduate work.

Experimental Courses, 1980D, 2980D and 4980D, are new courses offered on a trial basis for 1-4 hours credit each. Registration is permitted only upon approval of the department chair.

Advanced Courses, numbered 3000D to 4999D, are open to students who have 12 semester hours of credit in a given subject or who have the indicated prerequisites, and to those without the prerequisites who have the consent of the department. In some instances, school requirements may vary. Students should consult individual areas prior to enrolling in advanced courses.

Cumulative Grade Point Average

The cumulative grade point average (CGPA) upon which academic standards are based is calculated by dividing the total number of grade points earned in residence at UNT Dallas by the total number of semester credit hours (SCH) attempted in residence at UNT Dallas.

Not included in the definition of student classification for academic standards are hours granted by this university for extension courses, service experience, advanced placement, credit by examination, CLEP or transfer hours attempted but not passed.

Excluded from the calculation of the CGPA are all courses in which the student received grades of I, NP, P, PR, W or Z.

The cumulative grade point average as defined here is used only for determining a student's academic status and is not necessarily related to the grade point average that governs eligibility for graduation or graduating with honors.

Degree Plan (Undergraduate Students)

The degree plan is an official document prepared in the office of the student's academic dean. It lists all courses completed, courses not completed, proficiency examinations and all other requirements for a particular degree sought. A student should have a degree plan prepared no later than the beginning of the junior year. See also the entries for Major at this resource page by clicking [HERE](#). Information regarding Double Major and Minor information is also listed in this section.

Degree Plan (Graduate Students)

The degree plan is an official document prepared and approved in the student's major department that lists courses completed, courses to be completed, proficiency examinations and all other requirements for a particular degree program. The degree plan should be prepared and approved in the department and submitted for approval by the Office of Graduate Admissions during the student's first term/semester of enrollment. The degree plan is subject to the requirements of the catalog in effect at the time the degree plan is approved.

Changes in either major or non-major requirements made necessary by altered or discontinued courses or by requirements imposed by external accrediting or certification agencies become effective for degree plan purposes at the beginning of the academic year immediately following the academic year in which the changes are published in the university catalog. The changes may include additions, deletions and other changes in prerequisite requirements for existing courses. Whenever possible, new requirements are implemented with a beginning class or upon the expiration of the appropriate time limit.

Former Students (Graduate Students only)

Former students are those graduate students who have not been enrolled at least once during the 12 consecutive months **prior** to planned enrollment and/or those who have received a degree.

Grade Point Average

The overall grade point average is used to determine student class loads, eligibility for admission to the university and certain programs, and eligibility for graduation. All GPA calculations are subject to post-audit and correction by the Office of the Registrar. See this link for additional information.

The GPA is calculated by dividing the total number of grade points by the total number of semester hours attempted. The number of semester hours attempted includes all courses with grades of A, B, C, D, and F unless replaced by a later grade. Courses with grades of I, NP, P, PR, W or Z are not counted as courses attempted.

Leave of Absence

Leave of absence applies to students admitted to the master's degree who wish to discontinue work toward the degree

for a specified period of time due to exigent circumstances. Leave of absence may be granted by the academic program, which then notifies the Office of Graduate Admissions. Degree requirements and graduation must be completed within the appropriate time limit for completion of the degree. (See "Time Limitations" in the master's degree requirements sections of this catalog.

Non-Degree Students

Non-degree seeking students are admitted to graduate studies to enroll in graduate or undergraduate courses and are not admitted to a degree program or do not intend to complete a degree at UNT Dallas. Up to 12 graduate semester credit hours taken as a non-degree seeking student may be used toward a degree only with approval from the academic department. Non-degree seeking students must meet graduate studies admission requirements.

Students who continue to register for courses beyond the first 12 hours risk earning credits that cannot be applied to a degree program if admission is obtained later. Satisfactory completion of course work and/or other degree requirements does not imply acceptance of those credits toward a degree program. It is the responsibility of the student to know his or her admission status and seek admission to a degree program in a timely manner.

Major

At least 24 semester hours in a given subject are required for a major, including 12 hours of advanced work. The number of hours required depends on the department selected

The term "professional field" is used in the School of Business to designate the major for the Bachelor of Business Administration (BBA) and the Master of Business Administration in Strategic Management (MBA) degrees.

Double Major

A student seeking a double major must consult with an advisor from the second department. If approved, the requirements for the second major are incorporated into the student's degree audit.

Minor

A minor requires at least 18 semester hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. Not all degrees require a minor.

Prerequisite

A prerequisite is a course or other preparation that must be completed before enrollment in another course. All prerequisites are included in catalog course descriptions.

Schedule Changes (Add/Drop, Withdrawal)

Students may make adjustments to their schedules by adding and/or dropping classes or by withdrawing. Specific procedures must be followed in making these changes. (See Enrollment section of this catalog for details.)

Note: Students dropping all of their courses must go to the Registrar's Office or send a written request to the Registrar's Office to withdraw.

Semester Hour

A semester hour is the unit of credit at UNT Dallas; the credit allows for 1 lecture hour a week for 15 weeks or the equivalent. In course listings, figures in parentheses following the course credit hours indicate the number of clock hours per week devoted to lecture and laboratory. When it appears, the third and final number in these parentheses indicates the number of recitation hours per week.

Summer Visiting Student

A summer visiting student is an undergraduate student (U.S. citizen or permanent resident alien) who has been enrolled at another college or university and who enrolls at UNT Dallas for any summer session/term with the intent of returning to the home institution upon completion of summer studies. Summer visiting students must reapply each summer that enrollment is sought.

Term/Semester/Session

The academic year includes three terms/semesters: fall, spring and summer. During the summer term, a number of

sessions are scheduled. Presently the options include 3W1 (three week one), 5W1 and 5W2 (five week one and two), 8W1 (eight week one), 10W (ten week) and the full summer term.

Time Limitation (Master's Degrees)

A time limitation is the length of time a student has to complete all requirements for the degree program. Master's students have six to eight years to complete their degree requirements depending on the number of semester hours required for the degree. Students anticipating that they will exceed the time limit must apply for a time extension through the academic department and school, then approval by the Office of Graduate Admissions before the time limit has expired. Information on filing a time extension can be obtained by contacting the Office of Graduate Admissions. Time limitations also apply to transfer credits used toward a degree.

Track

A track is a group of courses designed for students seeking specialized training toward specific career objectives or a group of courses designed to meet a specific need within a degree program.

Transient Student

A transient student is an undergraduate student who has been enrolled at another college or university and who plans to attend UNT Dallas for one long term/semester only and then to return to the college or university where previously enrolled.

Undergraduate Academic Certificates

UNT Dallas offers upper-division undergraduate academic certificates to meet workforce needs or to provide students with life/career skills and knowledge and to allow for specialization in academic disciplines. Undergraduate academic certificates require 12-20 hours, the majority of which must be advanced. See this link for additional details.

Policies

UNT System Equal Opportunity Statement

The University of North Texas System is firmly committed to equal opportunity and does not permit - and takes actions to prevent - discrimination, harassment (including sexual violence), and retaliation on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity or expression, age, disability, family status, genetic information, citizenship or veteran status in its application and admission processes, educational programs and activities, facilities, and employment practices. The University of North Texas System immediately investigates and takes remedial action when appropriate.

The University of North Texas System also takes actions to prevent retaliation against individuals who oppose a discriminatory practice, file a charge, or testify, assist or participate in an investigative proceeding or hearing.

Harassment

UNT Dallas does not tolerate the harassment of students, employees, candidates for positions at the University, and visitors. Harassment is defined as an unwelcome action directed at a person or group of persons because of race, color, religion, sex, age, national origin, disability, veteran status, or sexual orientation that adversely affects a term, condition, or privilege of the work or educational environment. Such behavior is prohibited by University policy and may be considered a violation of the *Code of Conduct*. For more information, see the University's policy prohibiting harassment (5.001) at: <http://www.untDallas.edu/hr/upol>.

Disability Services

UNT Dallas provides reasonable accommodations to qualified students with disabilities in accordance with state and federal laws, including the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. The Disability Services Coordinator assists qualified students with disabilities in determining and coordinating appropriate reasonable accommodations and/or auxiliary aids and services, to the extent necessary, for qualified prospective, newly admitted or currently enrolled students. Students with disabilities can register for services with the Disability Services Coordinator after being accepted to UNT Dallas and registering for classes. In order to register for services, students must contact the Disability Services Coordinator to set up an intake appointment.

Students must provide documentation of their disability in accordance with University policy. Students requesting a reasonable accommodation under the Americans with Disabilities Act (ADA) must provide the supporting documentation to the Disability Services Coordinator from their physician, educational diagnostician, licensed psychologist, psychiatrist, or other qualified professional. Documentation received will be considered in determining whether a student is disabled as defined by the ADA, and therefore entitled to reasonable accommodation. For more information, see the University's policy on disability accommodation for students (7.004) at: <http://www.untdallas.edu/hr/upol>.

Students with questions or concerns and those wishing to request an accommodation should call Cynthia Suarez, the Disability Services Coordinator, at 972-338-1777. Individuals who are deaf, hard-of-hearing, deaf-blind or speech-disabled may contact the Disability Services Office by using Relay Texas. To contact Relay TX dial 7-1-1.

The Family Educational Rights and Privacy Act (FERPA)

The Family Education Rights and Privacy Act (FERPA) (20 USC § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education, including UNT Dallas.

Directory Information

In accordance with FERPA and the policies of UNT Dallas, the following "directory information" may be made public without the consent of the student, unless the student submits a request to withhold any or all of this directory information:

- Name
- Address
- University assigned e-mail address
- University assigned EUID
- Date and place of birth
- Major field of study
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Dates of attendance
- Enrollment status
- Degrees, awards and honors received
- Expected graduation date
- Most recent previous school attended
- Photograph

Currently enrolled students wishing to withhold any or all directory information may do so by submitting a written request in the Office of the Registrar prior to the 12th class day in the fall and spring terms or equivalent dates during the summer sessions. A request to withhold directory information may be submitted after the stated deadline for a term

or session, but information may be released between the deadline and receipt of the request. Directory information of a student who has requested withholding of directory information will remain excluded until the student submits a subsequent written request to release directory information.

Student Right to Inspect and Review Records

With limited exception, a student has the right to inspect and review their own education records, to receive explanation and interpretation of the records, and to obtain copies of the records when needed to allow the student to effectively exercise the right of inspection and review. Students seeking to inspect and/or review their education records should contact the appropriate custodian according to the categories of records described below:

| Record | Office | Responsible Official |
|------------------------------|-------------------------|-------------------------------|
| Permanent | Office of the Registrar | Registrar |
| Academic transcript | Office of the Registrar | Registrar |
| Disciplinary record | Student Affairs | Director of Student Affairs |
| Academic disciplinary record | Student Affairs | Director of Student Affairs |
| Financial Aid | Financial Aid | Director of Financial Aid |
| Financial Accounts | Student Accounting | Manager of Student Accounting |
| Placement | Student Affairs | Director of Student Affairs |
| Graduate | Office of the Registrar | Registrar |
| Police | University Police | Chief of Police |

If the records are not maintained by the University official to whom the request was submitted, that official will advise the student of the correct official to whom the request should be addressed.

The University will comply with all student requests to review and inspect records within 45 days of the date that the request is submitted to the appropriate records custodian. Students requesting access to their education records may be asked to verify their identity prior to inspection with a government issued photo identification. Students seeking access either electronically or by telephone will be asked to verify their identity by providing information of specific individual relevance - not including a social security number.

Students enrolled at UNT Dallas are deemed to be the owners of their own education records. The University may, but is not required to, grant a parent/guardian access to a student's education record if the student is identified as a dependent on the parent/guardian's federal income tax return. Under no circumstances will a student's education record be released to a parent/guardian without verification of the student's dependent status on the appropriate federal tax forms.

Student Right to Request Amendment of Education Records

UNT Dallas students have the right to correct their own education records when the records are inaccurate, misleading or otherwise in violation of the student's privacy rights. Students may request amendment of their education record by submitting a request to the appropriate records custodian. The University will issue a decision within a reasonable period of time after receiving the student's request.

Students may challenge a University decision regarding the amendment of an education record by filing a request for a hearing with Student Affairs. The request must identify the contested record and specify the reason that the record is

believed to be inaccurate, misleading or a violation of the privacy rights of the student. At the requested hearing the student will be given a full and fair opportunity to present evidence and may, at their own expense, be assisted or represented by one or more other individuals, including an attorney. If the University determines that the education record is not inaccurate, misleading or a violation of the student's privacy, the student may place a statement in his/her education record commenting on the contested content and/or stating the basis for disagreement with the University's decision. The University will amend any education record that is determined to be inaccurate, misleading or a violation of the student's privacy rights.

The right to amend or correct an education record does not apply to routine grade appeals. Contact Student Affairs at (972) 338-1775 for additional details regarding the process for amendment of education records or review the UNT Dallas Student Records Policy (7.003) at <http://www.untDallas.edu/hr/upol>.

Student's Right to Consent to Disclosure of Education Records

Except in limited circumstances, UNT Dallas will not release personally identifiable information from a student's education record without signed, dated, and written consent from the student. A student's consent to disclose an education record to a third party must specifically identify the education record for which consent is granted, the purpose for the disclosure, and the identity of the person or entity to which the education record is to be disclosed.

Disclosure of Education Records as Permitted without a Student's Consent

FERPA permits the disclosure of education records without a student's consent under very limited circumstances. For a full description of the circumstances under which education records may be released without student consent, please consult UNT Dallas Policy 7.003 at <http://www.untDallas.edu/hr/upol>. The primary circumstances under which disclosure without student consent may occur are as follows:

- Disclosure to school officials with legitimate education interests.
UNT Dallas may release a student's education record to school officials with a legitimate educational interest without a student's consent. A "school official" includes any administrator, faculty, staff (including law enforcement personnel), member of the Board of Regents, committee member (whether faculty, staff or student) or student employee who performs a function or task on behalf of or at the request of the University, its faculty, colleges, departments or divisions. A "school official" may also include contractors, consultants, volunteers or other individuals or entities to whom the University has outsourced a University function (such as an attorney, auditor or collection agent). A "legitimate educational interest" means the interest of UNT Dallas officials who have demonstrated a legitimate need to review the education record to fulfill their official professional responsibilities. Disclosure to a "school official" having a legitimate educational interest does not constitute University authorization to transmit, share, or disclose any or all information received to third parties unless such disclosure is permitted or required by law.
- Disclosure to parents.
UNT Dallas may release a student's education record to a student's parent/guardian when: (1) the student is a dependent for tax purposes as evidenced by appropriate documentation, including the parent's most recent federal income tax return of a student's application for student financial aid; (2) when a health or safety emergency necessitates disclosure to protect the health or safety of the student or another individual; (3) when the student is under the age of 21 and has violated a Federal, State or local law or UNT Dallas policy governing the use or possession of alcohol or a controlled substance which results in a violation of the Code of Conduct.
- Disclosure to appropriate parties in connection with a health or safety emergency.
- Disclosure to another school to which a student seeks or intends to enroll.
- Disclosure in connection with a student's request for or receipt of financial aid, as necessary to determine the eligibility, amount or conditions of the financial aid, or to enforce the terms or conditions of the aid.
- Disclosure pursuant to compliance with a judicial order or lawfully issued subpoena.
- Certain officials of the U.S. Department of Education, the U.S. Attorney General, the Comptroller General, state and local education authorities, and certain state or federally supported education programs.
- Disclosure to organizations conducting certain studies for or on behalf of the University.

- Disclosure to accrediting organizations to carry out their functions.
- Disclosure to an alleged victim of a crime of violence or non-forcible sex offense. The disclosure may only include the final results of any University disciplinary proceeding with respect to the alleged crime or offense, regardless of whether the University concluded a violation occurred.
- Disclosure to the general public if the University determines as a results of a disciplinary hearing that the student committed a crime of violence or non-forcible sex offense in violation of University rules or policy or state or federal law.
- Disclosure if allowed to be reported or disclosed pursuant to state law adopted before November 19, 1974.
- Disclosure to the student.

Student's Right to Report Violations of FERPA

A student who believes that UNT Dallas has failed to comply with its obligations under FERPA may file a complaint with:

The United States Department of Education
 Family Policy Compliance Office
 400 Maryland Avenue S.W.
 Washington, D.C. 20202-4605

Distribution of Copyrighted Material

The unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students and individuals to civil and criminal liabilities. Almost all of the music, movies, television shows, software, games and images found on the Internet are protected by federal copyright law. The owner of the copyright in these works has the right to control their distribution, modification, reproduction, public display and public performance. It is generally illegal therefore to use file sharing networks to download and share copyrighted works without the copyright owner's permission unless "fair use" or another exemption under copyright law applies.

Fair use under the federal Copyright Act allows the use without permission of copyrighted material for the purpose of criticism, comment, news reporting or teaching under certain limited circumstances. There is no blanket exception from liability for students or employees of educational institutions, however, and whether the use of copyrighted material without permission falls within "fair use" or one of the other exceptions in the Act depends on a very detailed, case-by-case analysis of various factors. Students should be aware that sharing music, videos, software and other copyrighted materials is very likely not to be considered a 'fair use' and therefore may be a violation of the law.

A violation of the institution's policy for use of its information technology system can result in termination of network access for the student and/or other disciplinary action including removal of the student from the institution. Moreover, there are severe civil and criminal penalties for copyright infringement under federal law. A copyright owner is entitled to recover actual damages and profits resulting from an infringement, but also may recover statutory damages ranging from \$750 to \$30,000 per work for a non-willful infringement and up to \$150,000 for a willful infringement, even if there is no proof of actual damages, in addition to court costs and reasonable attorneys' fees. The government also can file criminal charges that can result in fines and imprisonment.

UNT Dallas policies in regard to copyright infringement via the Internet prohibit the illegal downloading or unauthorized distribution of copyrighted materials using the institution's information technology system. UNT Dallas policies prohibit use of the UNT Dallas computer network to engage in illegal copying or distribution of copyrighted works such as by unauthorized peer-to-peer file sharing (i.e., the sharing of copyrighted works, typically in digital or electronic files), without permission.

Solicitation

Engaging in unauthorized canvassing or solicitation is not allowed.

Commercial Solicitation and Advertising

Individuals and organizations may engage in commercial solicitation and advertising only as allowed under UNT Dallas policy.

Free Speech and Public Assembly

The University of North Texas at Dallas recognizes that the freedom to exchange ideas and to publicly assemble is an essential component of the educational process. Such activities promote debate and the sharing of ideas that substantially contribute to the marketplace of ideas and are a foundation of educational institutions.

The responsibility of UNT Dallas to operate and maintain an effective and efficient institution of higher education requires regulation of the time, place and manner of assembly, speech and other expressive activity on UNT Dallas grounds. In keeping with this responsibility, students, faculty and staff are free to exercise their rights to assemble and to engage in expressive activity at UNT Dallas in a constitutionally protected manner subject only to the content-neutral regulations necessary to fulfill the mission and obligations of UNT Dallas, preserve the rights of others, coordinate multiple uses of limited space and assure preservation of the campus facilities and grounds.

This policy applies to all UNT Dallas students, student organizations, employees and sponsored guests. This policy does not apply to official UNT Dallas academic and administrative activities and functions.

Definitions

The following definitions apply for the purposes of this policy only:

1. Amplified sound. "Amplified sound" means sound that is increased or enhanced by any electric, electronic or mechanical means, including hand-held devices such as megaphones and sound trucks. Other sound, specifically individual shouting or group chanting/singing is subject to general regulations concerning disruption of official University functions.
2. Campus grounds. "Campus grounds" mean all outdoor areas owner, leased or controlled by UNT Dallas that are common and accessible to all students and employees such as sidewalks and courtyards and grassy areas.
3. Designated areas. "Designated areas" mean outdoor areas of property owned, leased or controlled by UNT Dallas that may be reserved by students and employees for expressive activity and used by sponsored guests for this purpose.
4. Employee. "Employee" means a person currently employed by UNT Dallas on a full-time, part-time or hourly basis.
5. Expressive activity. "Expressive activity" means the verbal or symbolic expression of an idea, thought or opinion that may include speeches, assembly, marches, parades, rallies, picketing, distribution of literature, graphic or pictorial displays and other similar activities intended to communicate an idea or an opinion. Expressive activity does not include speech that is likely to incite or produce imminent lawless action, expression that consists of fighting words or threats of physical harm or expression that is defamatory, obscene or commercial in nature.
6. Literature. "Literature" means any printed material that is produced in multiple copies for distribution or publication to an audience, including but not limited to flyers, handbills, leaflets, placards, bulletins, newspapers, and magazines, but does not include any UNT Dallas sanctioned student newspaper or official UNT Dallas materials.

7. Official University function. "Official University function" means all activities, events and programs sponsored by an academic or administrative unit of UNT Dallas and all activities and on-campus programs sponsored by student or employee organizations.
8. Sponsored activity. "Sponsored activity" means any expressive activity that is presented by a sponsored guest under this policy.
9. Sponsored guest. "Sponsored guest" means any person or organization invited to engage in expressive activity on campus grounds by a sponsoring organization in accordance with this policy.
10. Student. "Student" means any person who is currently enrolled and attending UNT Dallas.
11. Sponsoring organization. "Sponsoring organization" means a registered student organization or a group comprised of UNT Dallas students or employees who officially represent UNT Dallas at activities sanctioned by UNT Dallas.
12. University. "University" means the University of North Texas at Dallas.

Use of Campus Grounds

The facilities and campus grounds at UNT Dallas are intended to be used first for UNT Dallas instructional and research programs and administrative activities and secondarily for programs sponsored and conducted by UNT Dallas academic and administrative departments or organizations affiliated with those departments, including student organizations.

Students and employees may engage in expressive activity on campus grounds without the need for prior reservation except as set out in this and other applicable UNT Dallas policies. Expressive activity may not create a vehicular or other safety hazard or constitute disruptive activity, defamation, riotous conduct or obscenity as those terms are defined by federal or state law and may not impede access to other expressive activity, such as blocking the audience's view or preventing the audience from hearing a speaker. Displaying a sign, gesturing, wearing symbolic clothing or otherwise protesting silently is permissible anywhere on University grounds unless such activity is disruptive as defined by federal or state law.

Students, employees and sponsoring organizations that wish to organize parades, marches or rallies in areas that cross streets or would stop or slow traffic must register with Student Affairs at least eight (8) business days in advance of the activity in order to ensure that the proposed route does not substantially interrupt the safe and orderly movement of traffic or create a safety hazard.

University facilities and campus grounds may not be used by individuals or organizations not directly connected with UNT Dallas except as permitted by UNT Dallas policy. Campus grounds generally are open to students, employees and sponsoring organizations for expressive activity.

Areas Designated for Expressive Activity Anticipated to Draw a Crowd

Individuals and organizations are encouraged to reserve areas on campus that are designated for expressive activity when the activity may reasonably be anticipated to draw a crowd of twenty-five (25) or more people. Designated areas may be reserved on a first-come, first-serve basis and are subject to the reservation procedures published by Student Affairs and set out in this policy. Only the individuals or sponsoring organizations that reserve a designated space may use the area for expressive activity during the reserved period.

Appeal of Decisions Related to Expressive Activity

Students, employees and organizations whose requests for use of campus grounds for expressive activity are denied may appeal the decision to the Vice Provost no later than two (2) business days after the challenged decision was issued.

The appeal must be in writing and state the specific reason(s) the individual or organization disagrees with the decision. The appeal should include all information the individual or organization believes will assist the Vice Provost in deciding the matter.

The Vice Provost will issue a decision on the appeal within three business days of receipt. The decision is final.

Relocation of Expressive Activity

Individuals and organizations engaged in expressive activity on campus may be required to relocate to other areas by the Associate Provost for Student Success, the Office of Student Affairs, or when immediate action is necessary, the University Police, under the following circumstances:

- i. the noise generated by the activity disrupts an official UNT Dallas function or substantially interferes with official UNT Dallas activities (e.g., the activity is too close to an academic building);
- ii. the location does not safely accommodate the number or participants;
- iii. the number of individuals participating in or attending the activity creates unsafe conditions for vehicular or pedestrian traffic, parking or blocks the ingress or egress to buildings or official UNT Dallas activities;
- iv. the space has been reserved for an official UNT Dallas function, has been reserved in accordance with this policy, or a reserved location is needed for an official UNT Dallas function; or,
- v. the activity creates a health or welfare hazard, such as interfering with fire, police or emergency services.

Use of Amplified Sound

Advance registration is required before amplified sound may be used on campus grounds. Students, employees, organizations and sponsored guests may use amplified sound on campus grounds only at the locations and times published by Student Affairs. Amplified sound areas may be reserved on a first-come, first-serve basis and are subject to the reservation procedures published by Student Affairs. Amplification in the designated areas cannot exceed 92 decibels on the "A" scale at fifty feet from the source of amplification.

Sponsored Guests

Sponsoring organizations are required to reserve a designated area for expressive activity by a sponsored guest. Only sponsoring organizations may invite sponsored guests to use campus grounds for expressive activity. A request to reserve space for use by a sponsored guest must be made no fewer than eight (8) business days in advance of a sponsored activity.

In order to allow reasonable access to designated areas, students, employees and sponsoring organizations may reserve these locations a total of fifteen days and no more than five (5) consecutive days in a semester.

Student Affairs is responsible for administration of this policy, including:

- identifying locations and establishing times for use as designated areas and identifying locations and establishing times for use of amplified sound.
- managing requests for reservation of campus grounds under this policy.
- relocating expressive activity as permitted under this policy.
- developing procedures for reserving areas for expressive activity and use of amplified sound and for registering parades, rallies and marches.

- creating forms for use in reserving designated areas for expressive activity, using amplified sound and registering parades, rallies and marches; and,
- publishing the locations, times, procedures and forms required under this policy at the beginning of each academic year.

Actions on Reservation Requests

Student Affairs will act on a request to reserve designated areas and to register a parade, rally or march no later than two (2) business days after a properly submitted request is received. If a request is denied, the Director of the Student Affairs will, where feasible, propose measures to address any defects in the request. When the basis for denial is receipt of an earlier request for the same location and time, Student Affairs will inform the individual or organization whose request is denied of other dates, times and locations that are available for reservation.

Actions Regarding a Request for a Reservation or Permit

Requests to reserve a designated area, to use amplified sound, or to register a route for a parade, march or rally may not be denied based on the content of the proposed expressive activity.

Requests may only be denied for the following reasons:

- i. an earlier request to reserve the same location has been made;
- ii. the designated area or an adjacent area has been reserved for an official UNT Dallas function or the designated area is no longer suitable for use due to a conflict with a nearby official UNT Dallas function;
- iii. the reservation or registration form is incomplete;
- iv. the request exceeds more than fifteen days in a semester or is for more than five consecutive days;
- v. the proposed route of a parade, march or rally will cross space that has been reserved for an official UNT Dallas function or space that otherwise has been reserved in accordance with this policy or the proposed route will substantially interrupt the safe and orderly movement of traffic or create a safety hazard; or
- vi. the request was submitted by an individual or an organization that is not permitted to reserve space on campus under this policy.

Distribution of Literature

Students, employees and sponsoring organizations may distribute literature on campus grounds.

Sponsored guests may distribute literature only in the designated area reserved for their use.

Individuals and groups should be considerate about collecting any litter that may be generated as a consequence of their activities and are expected to collect all extra literature and any literature that has been discarded on the ground.

Literature distributed by a sponsoring organization that includes the name UNT Dallas or University of North Texas at Dallas in its name, or that contains any reference to an affiliation with UNT Dallas, must include a statement that the literature is not official UNT Dallas literature and does not represent the views or official position of UNT Dallas.

Signs and Banners

Students and employees and members of student and employee organizations may display signs by holding them or otherwise attaching them to their persons. Otherwise, all displays of signs and banners, including displays on outdoor bulletin boards and displays by sponsored guests, must comply with UNT Dallas Policy.

Outdoor Exhibits

Stationary exhibits. Stationary exhibits and structures may be placed only on designated areas, except that individuals may place displays on easel-type supports on campus grounds that are open and accessible for expressive activity. Stationary exhibits and structures may not exceed twenty-five (25) feet in length or width of fifteen (15) feet in height and may not extend into or onto any sidewalks or walkways in such a way as to interfere with pedestrian or vehicular traffic or otherwise present an unreasonable threat to public safety. Student Affairs may grant exceptions to the dimension requirements upon a showing that an exhibit will not present a safety hazard and will not interfere with pedestrian or vehicular traffic. Proof that a requesting individual or organization has insurance to cover injury or damage to persons or property is not grounds for exception to the dimensions regulation. Requests for exceptions must be made at least seven (7) business days in advance of the desired display date.

Sponsored guests. Sponsored guests may set up exhibits only in accordance with this policy and UNT Dallas Policy.

Responsibilities of Individuals, Sponsoring Organizations and Sponsored Guests

Sponsoring organizations are responsible for ensuring that sponsored guests read and understand all obligations set out in this and all other applicable UNT Dallas policies. Members of the University community may be held individually responsible and sponsoring organizations may be held collectively accountable for any violations of UNT Dallas policies, including the Code of Student Conduct and personnel policies as applicable.

Sponsored guests who do not comply with this or other applicable UNT Dallas policies will automatically forfeit their reservations and must immediately vacate UNT Dallas property.

Student Travel

The University of North Texas at Dallas encourages students to travel safely to and from UNT Dallas sponsored activities or events.

This policy applies to the travel of enrolled students to attend UNT Dallas organized or sponsored events that occur more than 25 miles from the UNT Dallas campus and the travel is either required by a registered student organization or requires the use of a vehicle that is owned or leased by UNT Dallas.

Sponsored activities or events may include but are not limited to course-related field trips, recreational sports club trips, the activities of registered student organizations and meetings of academic organizations where a student is officially representing UNT Dallas.

This policy does not apply to individual student travel to engage in student teaching, internships, practicum, observations or research, unless the research is organized by a member of the UNT Dallas faculty.

Definitions

Appropriate administrator. "Appropriate administrator" means a dean, department chair or their designee in regard to travel for academic programs or the designated official within Student Affairs for travel related to registered student organizations.

Enrolled student. "Enrolled student" means a student who has been admitted to and is attending classes at UNT Dallas.

Organized event. "Organized event" means an event that is initiated, planned and arranged by a member of the UNT Dallas faculty or staff, or by the members of a registered student organization, and is approved by an appropriate administrator.

Sponsored event. "Sponsored event" means an activity or event that UNT Dallas endorses by supporting it financially or by sending students to participate as official representatives of UNT Dallas.

Procedures and Responsibilities

1. Travel Authorization. Travel undertaken in accordance with this policy must be authorized in advance by the appropriate administrator and is subject to additional requirements as established in guidelines developed by the Student Affairs. A request for authorization to travel must be accompanied by:
 - a. A list of all student travelers including their names, local addresses, phone numbers and phone number of persons to contact in the case of an emergency.
 - b. The name and phone number of the responsible UNT Dallas employee(s) who will be available to assist the student travelers at all times during travel.
 - c. Copies of valid driver's licenses for any student who will operate the vehicle.
 - d. Health insurance information on any student that has health insurance.
2. Guidelines for Safe Travel. Student Affairs will work with appropriate risk management professionals to develop guidelines to protect the safety of enrolled students when traveling to and from University sponsored and/or organized events. At a minimum the guidelines must include provisions addressing:
Use of Seat Belts and Other Safety Devices. Students must use seat belts and all other vehicle safety devices at all times when traveling in a vehicle that is owned or leased by UNT Dallas.

Passenger Capacity. Travel in vans with a capacity to hold 15 or more passengers must be approved in advance by Student Affairs. Actual passenger capacity in a 15 passenger van is restricted to 10 or fewer passengers, including the driver.

Driver Training and Qualification. All students who operate vehicles that are owned or leased by UNT Dallas must be at least 18 years of age, possess a valid driver's license, have current automobile liability insurance, and have a good motor vehicle driver history. Additionally, student drivers must satisfy all other qualifications and training requirements established by Student Affairs.

Fatigue and Time of Travel. Students traveling to and from University sponsored events and/or activities should have a minimum of six (6) hours of sleep before traveling and drive no more than 500 miles in a 24-hour period. Students may not drive between the hours of 10:00 p.m. and 6:00 a.m. unless authorized by the organization advisor or Student Affairs.

Privately Owned Vehicles. Students who travel in a privately owned vehicle or any vehicle other than those owned or leased by UNT Dallas when traveling to and/or from a sponsored event or activity must follow the guidelines established by Student Affairs and all applicable state law.

Travel by Air and Other Modes of Commercial Transportation. Students traveling by air or other modes of commercial transportation must comply with all federal laws regulating the specific mode of travel and rules of the specific common carrier, including laws and rules regarding carry-on baggage and baggage weight restrictions.

International Travel. Students must comply with UNT Dallas policies and procedures related to international travel. Students engaged in international travel are responsible for satisfying all international travel requirements, including obtaining a valid passport, obtaining appropriate health and other insurance, establishing safe points of contact in the host country, and following travel advisories issued by the United States Department of State, the host country or other recognized international organization.

Alcohol, Illegal Drugs and Weapons Prohibited. All students traveling to and from sponsored activities and/or events are prohibited from consuming or possessing alcohol or illegal drugs and transporting weapons in vehicles owned or leased by UNT Dallas.

Travel Authorization. Registered student organizations that require students to travel to sponsored events or activities must obtain advance written approval for such travel from Student Affairs. When transportation is provided by UNT Dallas, students traveling to events on the UNT Dallas provided transportation must return in the UNT Dallas provided transportation unless authorized in advance by the Office of Student Life to do otherwise. Students under the age of eighteen (18) will not be authorized to return in a vehicle other than the vehicle provided by UNT Dallas.

Travel to Areas Declared a Natural Disaster. All registered student organizations wishing to travel to areas that have been declared a natural disaster or have been placed under a travel warning must seek advance written approval from Student Affairs. If travel is approved, students must assure that all emergency contact information is updated in the Office of the Registrar and must confirm approval of the absence in accordance with UNT Dallas attendance policies.

Compliance and Enforcement. UNT Dallas departments that encourage or require travel to sponsored events or activities must verify that students are familiar with the requirements of this policy and the guidelines issued by Student Affairs. Any violation of this policy must be reported to Student Affairs.

University employees who authorize students to drive leased vehicles to any sponsored event or activity must verify that the student meets the requirements of state law and Student Affairs for the operation of a leased vehicle.

Students and student organizations that violate this policy or the guidelines established by Student Affairs may be subject to disciplinary action in accordance with the Code of Student Conduct.

Student E-Mail Account

UNT Dallas e-mail serves as the official UNT Dallas method for communicating with students. The UNT Dallas e-mail account will be used as a method for notifying students of dangerous or emergency situations occurring on campus, academic or financial responsibilities, or any other University matter.

It is the responsibility of the student to regularly check his/her UNT Dallas e-mail.

Misuse of Computers

Students are subject to all policies regarding the use of University information resources. Violations of these ethical standards and unauthorized or inappropriate use of computers is prohibited. Such use includes but is not limited to:

- Unauthorized entry into a file, to use, read, or change the contents or for any other purpose.
- Unauthorized transfer of a file.
- Unauthorized use of another's identification and password.
- Use of computing facilities to interfere with the work of another student, faculty member or University official.
- Use of computing facilities to send obscene, abusive, or threatening messages.
- Use of computing facilities to interfere with normal operations of the University computing system.
- Unauthorized entry into or use of University facilities or property, entry or occupation at any unauthorized time, or any unauthorized or improper use of any University property, equipment or facilities.
- Damaging or altering records or programs.
- Furnishing false information.

For more information, see the University's policies on information technology (chapter 14) at: <http://www.untdallas.edu/hr/upol>.

Annual Campus Security Report

The University publishes an annual report concerning campus security and crime statistics. The report includes information on reporting of crimes and other emergencies, safety and security programs, crime reporting procedures, campus law enforcement, and alcohol and drug policies.

Copies of the report may be viewed online or obtained from the Office of the Vice Provost and/or the Campus Police Department. The report is also available on the Campus Police Department's web page link "Publications and Reports". For additional information about the preparation of the Annual Campus Security Report, see the UNTD Policy 7.010 at: <http://www.untDallas.edu/hr/upol>.

Drug-Free Schools and Communities Act

As required by the Drug Free Schools and Communities Act of 1989, annually the University will provide a written statement to students covering: a) standards of conduct concerning drugs and alcohol; b) federal, state and local legal sanctions governing the unlawful possession or distribution of illicit drugs or alcohol; c) health risks associated with the use of illicit drugs and the abuse of alcohol; d) a description of counseling and treatment programs available for alcohol and drug abuse; e) University disciplinary sanctions imposed for unlawful possession, use or distribution of illicit drugs and alcohol.

Standards of Conduct

UNT Dallas students are expected to comply with laws and University policies relating to the use of drugs and alcohol. Through its *Code of Conduct*, the University prohibits the illicit use, sale, attempted sale, conveyance, distribution, manufacture, cultivation, dispensation, purchase, attempted purchase and possession of illegal drugs, intoxicants or controlled substances on University property at any time and in any amount or in any manner. Substances prohibited under this policy shall include, but are not limited to: marijuana, hashish, amphetamines, barbiturates, cocaine, heroin, lysergic acid (LSD), methaqualone, morphine, pentazocine, peyote, phencyclidine, and anabolic steroids.

Using, possessing, or distributing alcoholic beverages is not allowed except as expressly permitted by law and University policy. For more information, see the University's policy on drugs and alcohol use (7.011) at: <http://www.untDallas.edu/hr/upol>.

Description of Drug and Alcohol Prevention Program

The following includes a description of drug and alcohol programs available to students and employees:

Student Affairs provides support, distributes literature, and makes appropriate referrals for on and off-campus resources. Information on the health effects associated with drugs and alcohol is included in the section below.

A biennial review of this program is done to determine its effectiveness, to implement changes to the program if they are needed and to ensure that the University's disciplinary sanctions described are consistently enforced.

For more information, contact Student Affairs at (972) 338-1775 or StudentAffairs@unt.edu. You may also refer to the University's policy on the alcohol and substance abuse program (7.011) at: <http://www.untDallas.edu/hr/upol>.

University Discipline

UNT Dallas may impose disciplinary sanctions for violation of the standards of conduct relating to the unlawful possession, use or distribution of illicit drugs and alcohol on UNT Dallas property or during UNT Dallas activities up to and including expulsion for students and termination of employment for employees and referral for prosecution.

Legal Sanctions

Local, state and federal laws also prohibit the unlawful possession, use, distribution and sale of alcohol and illicit drugs. Criminal penalties for violation of such laws range from fines up to \$20,000 to imprisonment for terms up to and including life.

Health Risks Associated with the Use of Drugs and Alcohol

Specific serious health risks are associated with the use of alcohol and illicit drugs. Some of the major risks are listed below. For more information contact Student Affairs at (972) 338-1775 or StudentAffairs@unt.edu.

- **Alcohol and other depressants (barbiturates, sedatives, and tranquilizers)** - addiction, accidents as a result of impaired ability and judgment, alcohol poisoning, overdose when used with other depressants, damage to a developing fetus, heart and liver damage.
- **Marijuana** - impairs short-term memory, thinking, and physical coordination. Can cause panic reaction and increase the risk of lung cancer and emphysema. Can interfere with judgment, attention span, concentration, and overall intellectual performance. Impairs driving ability. May cause psychological dependence and compromise the immune system.
- **Cocaine** - addiction, cardiovascular system damage including heart attack, brain damage, seizures, lung damage, severe depression, paranoia, psychosis. Similar risks are associated with other stimulants, such as speed and uppers.
- **Nicotine** - tobacco smoke contains thousands of chemical compounds, many of which are known to cause cancer. Nicotine, which is a central nervous system stimulant, produces an increase in heart and respiration rates, blood pressure, adrenaline production and metabolism. People can rapidly become physically and psychologically dependent on tobacco. Nicotine compromises the immune system.
- **Inhalants** - inhalants are a diverse group of chemicals that easily evaporate and can cause intoxication when their vapors are inhaled. Most inhalants are central nervous system depressants. Use of these drugs slows down many body functions. High doses can cause severe breathing failure and sudden death. Chronic abuse of some of these chemicals can lead to irreversible liver damage and other health problems.
- **Prescription drug abuse** - adverse reactions, dependency, withdrawal, and overdose.
- **Resources** - A variety of resources exist for alcohol and other drug prevention education, counseling and referral. For detailed information concerning these resources available from the University, students may contact Student Affairs at (972) 338-1775, Faculty and staff members may contact the Employee Assistance Program at 800-343-3822 or Human Resources at 972-780-3037.

Hazing Education

Below is an abbreviated summary, in question and answer form, of the contents of the Texas Education Code, section 51.936 & 37.151-157 regarding hazing, and the applicability and implications for students, faculty and staff at UNT Dallas. **This is only a summary.**

The definitions of hazing:

"Hazing means any intentional, knowing, or reckless act, occurring on or off the campus of UNT Dallas, by one person

alone or acting with others, directed against a student that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in any organization whose members are students at UNT Dallas.

The term includes but is not limited to:

1. Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of harmful substances on the body, or similar activity;
2. Any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk or harm or that adversely affects the mental or physical health or safety of the student;
3. Any activity involving consumption of a food, liquor, alcoholic beverage, liquor, drug, or other substance which subjects the student to an unreasonable risk of harm or which adversely affects the mental or physical health or safety of the student;
4. Any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, or that adversely affects the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subsection;
5. Any activity that induces, causes, or requires the student to perform a duty or task which involves violation of the Penal Code. Sec. 4.52.

A person commits an offense if the person:

1. Engages in hazing;
2. Solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing;
3. Intentionally, knowingly, or recklessly permits hazing to occur; or,
4. Has firsthand knowledge of the planning of a specific hazing incident involving a student of UNT Dallas, or firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report said knowledge in writing to the appropriate University official.

Does it matter if I did not intend to hurt anyone?

Regardless of the intent, the University policies state that if one of the above occurs, it is hazing.

Does it matter if the person being hazed agrees to the activity?

Consent is not a defense. The law and University policy states that if one of the above occurs, it is hazing, regardless of the consent or cooperation of the recipient.

What is the penalty if I'm found guilty of hazing?

1. Failing to report hazing: fine up to \$1,000 and/or up to 180 days in jail.
2. Hazing not resulting in serious bodily injury: fine of \$500-\$1,000 and/or 90-180 days in jail.
3. Hazing resulting in serious bodily injury: fine \$1,000-\$5,000 and/or 180 days-one year in jail.
4. Hazing resulting in death: fine of \$5,000-\$10,000 and/or 1-2 years in jail.
5. Except where the hazing results in death, the student may be required to perform community service in lieu of confinement to jail.
6. The student may also be subject to University disciplinary action, up to and including removal from the University, in addition or regardless of any penalty imposed by the state.

Can an organization be found guilty of hazing?

Yes. An organization commits an offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alumni of the organization commits or assists in the commission of hazing. Organizations which are covered under this law include a fraternity, sorority, association, corporation, order, society, chorus, cooperative, club, or service, social, or similar group whose members are primarily students at an educational institution.

Can I get into trouble for reporting hazing?

No. Any person who reports a specific hazing incident involving a student to an appropriate University official is protected from civil or criminal liability. However, a person who reports in bad faith or with malice is not protected by

this section. The University hazing policy can be found in the UNT Dallas Policy Manual (7.013) at <http://www.untdallas.edu/hr/upol>.

Please report all potential hazing incidents to Student Affairs at (972) 338-1775 or StudentAffairs@unt.edu.

HIV Infection/AIDS Education

HIV Infection and AIDS education is coordinated through programming offered by Student Affairs. For more information, contact Student Affairs at (972) 338-1775.

Failure To Respond To A Reasonable Directive Of University Official

All students are expected to comply with a reasonable directive of a UNTD official, including campus police, the Director of Student Affairs, and any UNTD instructor, administrator or employee acting in the performance of their official duties. Refusal of any person while on institutional property to comply with an order from authorized officials to leave such premises or cease behavior that violates the Code is prohibited.

It is the responsibility of each student to answer promptly all written notices from UNTD faculty and staff. Failure to respond in a timely manner will be construed as a waiver of the student's right to respond and, in appropriate circumstances, may result in disciplinary action on the part of the institution.

Supervision Of Minors

UNT Dallas is a learner centered institution of higher education. To ensure that all student learners receive quality academic instruction, only registered students should be in the classroom. Children, friends, family members, and others who do not appear on the class roster should not be in the classroom. Because UNT Dallas does not provide onsite child care, parents or adult guardians are responsible for supervising and monitoring all activities of their children and children under their care while they are on campus.

The following applies for students who bring children/minors to the UNT Dallas campus:

- Parents or adult guardians are responsible for any damage caused by children in their care (e.g., cutting, tearing or destroying books, periodicals, equipment or furniture, or otherwise defacing campus property).
- Children 17 years of age or under must not be left unattended anywhere on the UNT Dallas campus, including the parking lot, computer labs, hallways, or the library.
- An occurrence of an unattended child or children will be reported to University Police.
- Children under the age of 18 should be accompanied by a parent or adult guardian at all times while on the UNT Dallas campus.
- The parent(s) or adult guardian(s) of a child who disrupts campus operations and/or activities may be required to remove the child from the premises.
- Students required to leave class to attend to a disruptive child may be considered absent from class.

Smoke-Free Buildings And Facilities

Smoking is prohibited on the UNTD campus. For more information, see the University's smoking policy (11.002) at: <http://www.untDallas.edu/hr/upol>.

Severe Weather Dismissals

Weather conditions may temporarily disrupt University operations. The University policy regarding severe weather disruption pertains to all University classes unless exceptions are noted specifically in news media and web site announcements. For more information, see the policy on the closing of campuses due to extreme weather conditions at: <http://www.untDallas.edu/hr/upol>.

Courses taught online via Web CT are unaffected by severe weather closings unless instructors inform students otherwise. Those students should continue course work as regularly scheduled.

Closings due to severe weather are posted on the UNT Dallas web site (<http://untDallas.edu>), are released to the Dallas-Fort Worth news media, and are sent to registered students, faculty and staff via Eagle Alert system when appropriate.

Liability for Personal Loss

The University is not responsible for and does not assume any liability for loss of or damage to personal property, including vehicles. Students are encouraged to obtain personal insurance coverage for loss or damage to possessions on campus, including possessions in vehicles.

Motor Vehicles Regulations

Persons who operate motor vehicles and bicycles on the campus of UNT Dallas must comply with the Texas Transportation Code and published University regulations regarding vehicle and bicycle use, parking, display of decals and penalties for violation. The regulations are available online at the UNT Dallas Parking Services website at <http://untDallas.edu/parking>.

Vehicle Emissions

UNT Dallas is prohibited from issuing parking permits to faculty, staff, and students driving motor vehicles registered out of state unless the vehicle has satisfied the state requirements for vehicle emission inspections. Failure to register the vehicle in Texas and failure to display a current and appropriate Texas Inspection Certificate may result in a citation being issued to the vehicle operator.

Student Rights and Responsibilities

The following section includes, in its entirety, university policies on the *Code of Student's Rights, Responsibilities and Conduct* and the *Code of Academic Integrity*. These policies are an articulation of the University's commitment to recognize and support the rights of its students and to provide a guide for defining behaviors that the University may consider a violation of such policies. It is not, however, meant to be an exhaustive list of all actions which may be considered misconduct.

Code of Student's Rights, Responsibilities and Conduct

Policy Statement

As a student-centered public University, the University of North Texas at Dallas has established standards of conduct to foster a safe environment conducive to learning and development. Students and University student groups are expected to conduct themselves in a manner that demonstrates respect for the rights and property of others and upholds the integrity of the University community. The standards of conduct outlined in the Code of Student Conduct were developed in consultation with students, faculty, administrators and staff with specific consideration for the well-being, honor and dignity of all who live, learn and work in our educational community.

Application of Policy

This policy applies to all students.

Definitions

- A. **Board of Regents** - Governing body of the UNT System, appointed by the governor of Texas.
- B. **Code of Student Conduct ("the Code")** - Standards of conduct and procedures established to provide a full and fair opportunity for review of alleged student misconduct.
- C. **Committee on Student Conduct ("the Committee")** - A group convened at the request of a student or student group for the purpose of providing a second opportunity for impartial evaluation of alleged violations of misconduct and/or sanctions.
- D. **Complainant** - An individual who files a complaint with UNTDSA alleging a violation of the Code of Student Conduct.
- E. **Conduct History** - Documentation of a student's conduct sanctions.
- F. **Conduct Process** - The procedures provided in the Code from the initial complaint through final resolution to consider whether a student has engaged in misconduct, and whether conduct sanctions should be imposed.
- G. **Consent** - Words or actions that show an active knowing and voluntary agreement to engage in mutually agreed- upon sexual activity. Consent cannot be gained by force, by ignoring or acting without regard to the objectives of another, or by taking advantage of the incapacitation of another, where the student knows or reasonably should have known of such incapacity. Use of alcohol or drugs may impair an individual's capacity to freely consent and may render an individual incapable of giving consent. Consent is absent when the activity in question exceeds the scope of previously given consent.
- H. **Dating Violence** - Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

- I. **Director of Student Affairs** - University official responsible for administering the student disciplinary conduct process in accordance with the Code of Student Conduct, for maintaining student disciplinary conduct records, and for assisting students in resolving conflicts with one another.
- J. **UNTDSA Representative** - A University official authorized by the Director of Student Affairs to investigate alleged violations of the Code and to administer the procedures and sanctions as set forth in the Code.
- K. **Day** - Monday through Friday during regular University business hours (8am to 5pm), unless otherwise specifically noted.
- L. **Domestic Violence** - Includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, or by a person with whom the victim shares a child in common, or by a person who is cohabitating with, or has cohabitated with the victim as a spouse, or by a person similarly situated to a spouse of a victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- M. **Good Conduct Standing** - Status in which a student is fully eligible to participate in University activities and privileges.
- N. **Preponderance of the Evidence** - Standard of review in the student conduct process which evaluates whether allegations are more likely than not to have happened. (ex. *More likely than not and/or 50.1% and/or Greater Weight*).
- O. **No-Contact Order** - Order issued by a UNTDSA Representative prohibiting contact between individuals. Order may be imposed as a sanction or as a directive of an UNTDSA Representative during an investigation.
- P. **Notice of Complaint** - The initial document in the conduct process that identifies alleged misconduct in violation of the Code, and schedules a meeting between the student and a UNTDSA Representative to discuss possible violations of the Code and sanctions.
- Q. **Permanent Student Conduct Record** - Documentation of a student's conduct violation(s) and sanction(s) that are permanently maintained by UNTDSA subject to the University records retention schedule. This record is separate from an academic record.
- R. **Reconsideration** - An opportunity for a student to present new information to a UNTDSA Representative in order to modify a finding of misconduct and/or imposed conduct sanctions. Reconsideration will only occur after a proper appeal has been submitted and approved through a UNTDSA Representative.
- S. **Responsible Student** - A student who is found or alleged to have engaged in an act or acts of sexual misconduct in violation of the Code.
- T. **Security Clearance Committee** - Committee designated to review possible Code violations prior to an applicant's admission.
- U. **Sexual Exploitation** - Taking non-consensual or abusive sexual advantage of another for another's own advantage or benefit, or to benefit or advantage anyone other than the person being exploited, including, but not limited to, non-consensual video or audio-taping of sexual activity or undetected viewing of another's sexual activity.
- V. **Sexual Harassment** - Unwelcome conduct of a sexual nature including but not limited to unwelcome sexual advances, requests for sexual favors, sexual violence and other verbal, nonverbal or physical conduct of a sexual nature.

- W. **Sexual Misconduct** - Conduct including sexual harassment, sexual exploitation, and/or sexual violence.
- X. **Sexual Violence** - Physical sexual acts perpetrated against a person's will or when a person is incapable of giving consent due to the victim's use of drugs or alcohol or other disability, including age. Sexual violence includes but is not limited to rape, sexual assault, sexual battery or sexual coercion.
- Y. **Sexual Coercion** - The use of manipulation or threat to force someone to have sex.
- Z. **Stalking**- Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or to suffer substantial emotional distress.
- AA. **Student** - An individual taking courses at the University, either full or part-time and pursuing either graduate or undergraduate studies, including individuals who withdraw from the University during the conduct process; those who are not currently enrolled in courses but who have a continuing academic relationship with the University, and those who have been admitted to the University.
- BB. **Title IX Coordinator** - University official responsible for monitoring the University's implementation of Title IX, coordinating compliance and investigating complaints of sex discrimination.
- CC. **University** - The University of North Texas at Dallas.
- DD. **University Community** - The collective group of students, faculty, staff, University officials and any other person employed by or contributing to the University.
- EE. **University Premises** - All buildings, facilities, land and other property that is owned, used or controlled by the University.
- FF. **University Privilege** - A special benefit that is granted by the University or enjoyed by students, including but not limited to, participating in social events or University sponsored activities, election to student leadership positions, membership in fraternities or sororities, and registration as a University sponsored organization.
- GG. **University Sponsored Activity** - An activity that is conducted under the authority of, or with the support of, the University.
- HH. **University Student Group ("Student Group")** - A group of students who share a common interest and who are registered as a recognized student group with the Office of Campus Activities and Student Organizations.

Procedures and Responsibilities

Scope of the Code of Student's Rights, Responsibilities and Conduct

The Code of Student Conduct ("the Code") was adopted as a University policy by the president of the University in accordance with authority delegated by the Board of Regents of the University of North Texas System. The Code is implemented and enforced under the direction of the Vice Provost through UNTDSA. The Director of Student Affairs will develop procedures and guidelines to further assist in the administration of the conduct process that are entirely consistent with the provisions of the Code.

The Code establishes a standard of conduct for all University students. References to "students" throughout the Code should be interpreted to include "University student groups" unless otherwise specified.

The Code applies to conduct that occurs on University premises, at University activities and also to conduct that may occur off campus that could adversely affect the University community and/or pursuit of the University's educational mission or that could create a hostile environment for a student on campus. UNTDSA will decide whether the Code will apply to student off-campus conduct on a case-by-case basis.

Each student is responsible for his or her conduct from the time of application for admission to the University through the award of a degree, or such other time as there is a formal termination of the student relationship with the University.

Each student is responsible for conduct occurring before classes begin and after classes end, as well as during the academic year and during periods between terms of enrollment. The Code continues to apply to student conduct even if a student withdraws from the University during the conduct process. In addition, applicants and students who wish to enroll are also responsible for their conduct prior to admission or re-enrollment.

Academic Integrity

Matters of academic integrity are reviewed and enforced under the exclusive direction of the Provost and Vice Provost. Students engaged in acts which may constitute both academic dishonesty, as well as misconduct as defined by the Code may be subject to sanction under both authorities.

Concurrent Violations of Law and the Code

Students may be accountable to criminal or civil authorities for conduct which may also establish a violation of the Code. The University conduct process will normally proceed during the pendency of any related criminal or civil proceedings and will not be subject to reconsideration even if related criminal charges may be dismissed or otherwise resolved.

Admissions and Enrollment

Conduct review of applicants

1. Applicants to the University and former students seeking re-enrollment, may be referred to the Security Clearance Committee to consider alleged misconduct that could violate the Code and therefore impact admission or re-enrollment, including falsification of admissions documents. In such cases, Security Clearance Committee will review the student's alleged misconduct to consider the individual's potential to benefit from University attendance as well as the welfare and safety of the University community.
2. Security Clearance Committee may determine not to clear an applicant for admission or a former student for re-enrollment, or place the appropriate sanction(s) as conditions for enrollment upon an applicant or former student when evidence indicates that the applicant or former student has:
 - a. Engaged in acts that were disruptive to the normal operations of an educational institution.
 - b. Falsified the enrollment application or other admissions forms.
 - c. Engaged in conduct that violates one or more categories of misconduct as prohibited by the Code.
 - d. Been formally charged with commission of a criminal act.

- e. Been convicted of a criminal act and still subject to criminal penalty, including but not limited to imprisonment, parole and/or probation.
3. A student may request a meeting to discuss the admissions decision with the Dean of Students.
4. The decision of the Security Clearance Committee relating to admission or re-enrollment based on the conduct process is final.

Student Group Responsibility

University student groups ("Student Groups") are expected to conduct themselves in a manner consistent with the University's function as an educational institution. Student groups must observe all international, federal, state and local laws and University policies, including the Code, both on and off campus. A student group will be responsible for the actions and conduct of its members, when one or more of its members, acting in the capacity of their membership, commit a violation of the Code. Student groups found in violation of the Code will be subject to conduct procedures and sanctions in the same manner as individual students, except that student groups cannot be permanently removed from the University.

Any Notice of Complaint regarding alleged misconduct involving a student group will be delivered to the student group's local address that is on file with the University. A Notice of Complaint will be sent to the attention of the president or other leader of the student group with a copy to the on campus advisor and/or other advisors as appropriate. Student groups are responsible for responding to all Notices of Complaint and failure to respond may result in resolution of the matter in the absence of any representative of the student group.

A complaint filed against a student group does not preclude the possibility of complaints being filed individually against any or all individual students involved in alleged misconduct.

Records

Documents that are created and maintained as part of the conduct process are subject to the protections of the Family Education Rights and Privacy Act (FERPA), 20 U.S.C § 1232g. FERPA provides specific exceptions for disclosure of disciplinary records in certain circumstances, including disclosure of the final results of any disciplinary action to consider misconduct involving an alleged crime of violence or non-forcible sex offense to the victim of the alleged misconduct regardless of whether the UNTDSA concluded a violation was committed.

Conduct records are maintained by UNTDSA in accordance with the University records retention policy.

A student may request that their permanent conduct record be destroyed by submitting a written request to UNTDSA including the specific basis for the request. The UNTDSA Representative will evaluate request on a case-by-case basis and will typically provide written notice of the decision within ten (10) days of the request. The decision of the UNTDSA Representative is final.

Categories of Misconduct

Students or student groups may be disciplined for the misconduct listed below.

A. Acts of Dishonesty, including but not limited to -

1. Intentionally furnishing false or misleading information to the University or University official.
2. Forging, altering or misusing any University document or instrument of identification.
3. Intentionally interfering with any election process.
4. Failure to fulfill financial obligation(s) to the University.
5. Misrepresenting oneself as a University official.

B. Acts Affecting the University Community; including but not limited to -

1. Interfering with University or University-sponsored activities including, teaching, learning and/or research including international travel.
2. Interfering with any University emergency or public safety function, such as fire, police or emergency services.
3. Engaging in disorderly or obscene conduct including recording another's image in violation of their reasonable expectation of privacy and without effective consent.
4. Breaching the peace, or aiding, abetting or inciting another to breach the peace.
5. Failing to comply with a reasonable directive of a University official, including campus police and UNTDSA officials acting in performance of their official duties.
6. Engaging in disruptive activity, including but not limited to such acts as defined in the Texas Education Code.

C. Acts Affecting Property or Services; including but not limited to -

1. Theft or attempted theft of property or services and knowingly possessing stolen property
2. Intentional or reckless destruction or damage to University property, or the property of others.
3. Unauthorized possession, duplication, or use of access devices to University property.
4. Unauthorized entry onto or use of University premises.

D. Acts Affecting Intellectual Property; including but not limited to -

1. The use or distribution of the original work of another (whether copyrighted or not copyrighted) without the express consent of the owner, including but not limited to the unauthorized downloading of copyrighted music and the distribution for commercial or personal purposes or creation of derivative works from written materials created by faculty or staff, without expressed written permission of the originator.
2. The use or distribution of a trademark, including the University trademark, without the expressed written consent of the owner.

E. Acts Affecting Computing Resources or Technology; including but not limited to -

1. Unauthorized access, use or misuse of University computing resources, systems or data.
2. Disrupting University computer operations, or the availability of computing resources.

3. Using another individual's identification, password, or other credentials to access University computing resources.
4. Unauthorized sharing of copyrighted materials through electronic means.
5. Initiating or contributing to attacks against external networks or University systems.

F. Acts Affecting Health, Safety or Welfare; including but not limited to -

1. Engaging in physical, and/or verbal abuse, fighting, domestic violence, dating violence, threats, intimidation, harassment, coercion, physical or electronic stalking or any other conduct which threatens or endangers the health, safety or welfare of any person. Speech protected by the First Amendment of the U.S. Constitution is not a violation of this provision, though fighting words and statements which reasonably threaten or endanger the health and safety of any person are not protected speech.
2. Hazing, (as defined in the Texas Education Code), including engaging in, soliciting, encouraging, direction, aiding or intentionally, knowingly or recklessly permitting behavior such as physical brutality, risk of harm to mental or physical health or safety, intimidation, threat or ostracism, mental stress, humiliation, or other behaviors adverse to health or human dignity in association with pledging, initiation, affiliation with, holding office in, or maintain membership in a student group; or having firsthand knowledge of the planning of hazing or of its occurrence and failing to report it to school authorities
3. Arson or unauthorized use or possession of ammunition, firearms, explosives, or other objects that are dangerous or flammable or that could cause damage by fire or explosion to persons or property.
4. Illegal use, possession, sale, manufacture, distribution or effective control of chemical precursors, controlled substances, controlled substance analogues, or dangerous or illegal drugs; misuse or possession of a legal drug or other substance which could cause harm to the user; possession of drug paraphernalia; or encouraging, being a party to any of the above or facilitating any of the above.
5. Public intoxication; driving under the influence, driving while intoxicated, use, possession or distribution of alcoholic beverages, except as expressly permitted by law and University policy or regulation.
6. Tampering with or misuse of security or safety equipment.
7. Reporting a false emergency or threat.
8. Engaging in acts of sexual misconduct, sexual assault, sexual abuse, sexual harassment, sexual exploitation, sexual violence or sexual coercion as defined by state, international and federal law and University policy.

G. Violations of International, Federal, State or Local laws (whether convicted or not) or other University Policies.

H. Interfering with the Conduct Process; including but not limited to -

1. Failing to comply with a request to attend a conference with a UNTDSA Representative.
2. Failing to comply with sanction(s) imposed under the Code or sanction(s) otherwise imposed by the University, including failing to comply with any "no-contact" order.
3. Falsifying or misrepresenting information at any stage of the conduct process; or knowingly initiating a false complaint to UNTDSA Representative.
4. Attempting to discourage a person's participation in, or use of the conduct process.

5. Retaliating or engaging in any threatening behavior against a Complainant.

6. Harassing or intimidating a University official, member of the Committee on Student Conduct, or a peer advocate.

I. Facilitating Acts of Misconduct; including but not limited to -

1. Planning or facilitating an act of misconduct.

2. Being present during the commission of an act of misconduct and supporting or encouraging the act.

Sanctions For Misconduct

Any student found to have engaged in conduct in violation of the Code may be subject to one or more of the following sanctions. Repeated misconduct may result in assignment of more serious sanctions, including but not limited to suspension or expulsion.

A. **Warning -**

1. A verbal or written notice to a student that they have violated the Code and must not engage in violations in the future.

2. No impact on good conduct standing.

3. Not subject to review by the Committee.

B. **Educational Sanction -**

1. An assignment designed to educate a student about the potential impact of misconduct and to prevent reoccurrence, may include referral to the Substance Abuse Resource Center, education workshops or assignment of reflection papers.

2. No impact on good conduct standing.

3. Not subject to review by the Committee.

4. Failure to comply with the assignment may result in further discipline.

C. **University Restrictions -**

1. A temporary or permanent restriction of University privileges, including but not limited to, the ability to participate in an organizational intake process or hold a leadership position in a student group, to participate in study abroad programs, to register as a student group, or to participate in social or extracurricular events; may also result in withholding of an official transcript or blocking enrollment for a specified period of time.

2. No impact on good conduct standing.

3. Not subject to review by the Committee unless loss of privileges is related to another reviewable sanction.

4. Student groups may request reconsideration of a restriction no sooner than one (1) year after the date that the sanction was imposed. Reconsideration will be at the discretion of the UNTDSA Representative. The decision of the UNTDSA Representative is final and the Student Group may not request reconsideration again.

until date specified by the UNTDSA Representative.

D. Level I Conduct Probation -

1. A written reprimand that expires automatically after a specified time but includes the probability of a more severe sanction if a student violates the Code again during the probationary period.
2. No impact on good conduct standing.
3. Not a permanent conduct record.
4. Not subject to review by the Committee.

F. Level II Conduct Probation -

1. A written reprimand that expires automatically after a specified time but includes the probability of a more severe sanction if a student violates the Code again during the probationary period.
2. Good conduct standing is removed during the specified period.
3. Not a permanent conduct record.
4. Not subject to review by the Committee.

G. Level III Conduct Probation -

1. A written reprimand that remains in effect that during the remainder of the student's academic career (including future enrollments) and includes the probability of more severe sanction if s student violates the Code again.
2. Good conduct standing is removed for the remainder of a student's academic career at the University.
3. Becomes a permanent conduct record.
4. May be reviewed by the Committee.
5. Sanction cannot be applied to student groups.

H. Student Suspension -

1. Removal from the University for a specified period of time. A suspended student will be removed from enrollment, prohibited from entering University premises and blocked from future registration until reviewed and approved by UNTSDA.
2. Good conduct standing is removed.
3. Becomes a permanent conduct record.
4. May be reviewed by the Committee.
5. Must meet with a UNTDSA Representative after suspension term is over to be re-instated to the University.

I. Student Group Suspension -

1. Removal of privileges and recognitions accorded to student groups for a specified period of time as defined by the UNTDSA Representative.
2. Student group will not be permitted to participate as a recognized student group in University activities or functions, or to sponsor any activities representing the University.
3. Student groups may submit a request the UNTDSA Representative for reinstatement after the expiration of the specified period of time.
4. May be reviewed by the Committee.

J. Expulsion -

1. Permanent removal from the University. An expelled student will be permanently removed from enrollment and permanently prohibited from entering any University premises.
2. Good conduct standing is permanently removed.
3. Becomes a permanent conduct record.
4. May be reviewed by the Committee.
5. Sanction cannot be applied to student groups.

K. University Withdrawal - A student may be administratively withdrawn from a class, a course, or all courses. A withdrawn student may also be prohibited from entering University premises and barred from re-enrollment until specific conditions are met. Reasons for University withdrawal include, but are not limited to:

1. To prevent the disruption of the education process.
2. The student failed to respond to an official summons from a University official.
3. The student has been suspended or expelled from the University.

L. Immediate Suspension - Immediate removal from all or part of the University premises while the conduct process is pending when a violation reasonably indicates that the student's continued presence poses a substantial or immediate danger to the health, safety or welfare of any member of the University community or to the University premises.

M. Immediate Suspension of Student Group - The group will cease all activities, meetings, programs and representation as a group while an investigation is in progress by UNTDSA. A student group can be immediately suspended for posing a substantial or immediate danger to the health, safety or welfare of any member of the University community or to the University premises.

N. No-Contact Order - The Director of Student Affairs may impose a limited or campus-wide No Contact Order between parties involved in a conduct matter when the fear of retaliation and/or harassment may be present. Specific instructions will accompany the No-Contact Order outlining expected behavior including face-to-face contact, correspondence, email, social media or telephone. Friends, relatives and other acquaintances are also prohibited from contact on behalf of either party.

Conduct Procedures

A. UNTDSA

1. Review of Alleged Misconduct -

a. UNTDSA will investigate all suspected and reported violations of the Code whether referred by student, faculty, staff, law enforcement, or any other credible third-party source of information, without regard to any related criminal arrest, prosecution or pending criminal or civil litigation. Complaints regarding alleged misconduct should be submitted to UNTDSA as soon as possible after the alleged misconduct occurs.

b. In matters of sexual misconduct, domestic violence, dating violence, stalking,

i.) Prior to initiating an investigation, UNTDSA will review issues related to confidentiality with the Complainant. If the Complainant requests confidentiality or requests that the complaint not be pursued, UNTDSA will take all reasonable steps to investigate the complaint and respond consistent with the Complainant's request as long as doing so does not prevent the University from responding effectively to sexual misconduct, domestic violence, dating violence or stalking, UNTDSA will inform the Complainant that confidentiality in the conduct process cannot be assured.

ii.) If a Complainant insists that they remain anonymous in the investigation, UNTDSA will inform the Complainant that such a request will limit the University's ability to respond to the complaint. UNTDSA will evaluate Complainant's request for confidentiality in the context of the University's responsibility to provide a safe and nondiscriminatory environment for all students.

iii.) UNTDSA will inform Complainants and Respondent that retaliation will not be permitted and that steps, such as a No-Contact Order may be taken to prevent retaliation and that strong action will be taken if retaliation occurs.

iv.) UNTDSA will complete an investigation of allegations within sixty (60) calendar days of receiving notice except in exceptional circumstances as determined based on the availability of witnesses, the number of witnesses or the volume of documents to be collected and/or reviewed. UNTDSA will regularly update the Complainant and if appropriate the Responsible Student on the status of the investigation.

v.) UNTDSA will notify the Complainant about their right to file a criminal complaint with appropriate law enforcement officials; however a criminal complaint will not preclude UNTDSA from proceeding with its investigation. Students who have not already contacted the Title IX Coordinator for cases involving sexual misconduct, domestic violence, dating violence or stalking will also be informed of the right to file a complaint with the Title IX Coordinator.

vi.) UNTDSA will notify the Title IX Coordinator upon receipt of a complaint of sexual misconduct subject to the requests for confidentiality communicated by the complainant. UNTDSA will coordinate with the Title IX Coordinator throughout the investigation as set forth in UNT Policy and will similarly coordinate with campus law enforcement as appropriate.

2. Notice of Complaint - If the UNTDSA finds likelihood that a student has violated the Code, the UNTDSA will deliver a Notice of Complaint to the student that includes:

- a. A summary of the alleged misconduct.
 - b. The specific section of the Code that may have been violated and that, as a result, sanctions are possible
 - c. A date by which a student must schedule a conference with a UNTDSA Representative to discuss the alleged misconduct and to respond to the alleged violation of the Code.
 - d. UNTDSA will either hand-deliver, email or mail of the Notice of Complaint to the current address on file with the University. Students are responsible for maintaining a current, accurate address with the University registrar.
3. Conference with a UNTDSA Representative -
- a. A UNTDSA Representative will hold an informal conference with the student to review the alleged misconduct and to provide an opportunity for the student to respond directly to the alleged violation and to offer a response. The conference is an educational forum designed to enable the UNTDSA Representative to determine whether there has been a violation of the Code, and if so, what sanctions are appropriate. The student may present relevant information regarding the alleged misconduct including witness information, documents, or any other information that would assist the UNTDSA Representative in reviewing the alleged misconduct. A student may be accompanied by an advisor, but the student must represent herself or himself at the conference. If a student intends to be accompanied by an attorney, the student must notify the UNTDSA Representative at least two (2) days prior to the conference so that the University can have a representative from the Office of General Counsel present at the conference.
 - b. In matters of alleged sexual misconduct, domestic violence, dating violence, or stalking, the informal conference with the student must be scheduled no fewer than ten (10) and no more than twenty (20) days from the date of the Notice of Complaint. Dates may be extended at the discretion of UNTDSA in the interest of fairness. The UNTDSA Representative will also hold an informal conference with the Complainant within the same timeframe for the Complainant to review the alleged misconduct and to present relevant information including witness information, documents or other information that would assist the UNTDSA Representative in reviewing the alleged misconduct. The Complainant may be accompanied by an advisor, but the Complainant must represent herself or himself during the conference. If a Complainant intends to be accompanied by an attorney, the Complainant must notify the UNTDSA Representative at least two (2) days prior to the conference so that the University can have a representative from the Office of General Counsel present for the conference.
 - c. In the informal conference phase and all subsequent phases of the conduct process, the past sexual history of the Complainant and the allegedly Responsible Student will not be considered in a matter of sexual misconduct except as the history may directly relate to the incident in the complaint. Additionally, the alcohol or drug use of the allegedly Responsible Student at the time of the incident will not be considered a mitigating circumstance.
4. Notice of Conduct Findings -
- a. If a UNTDSA Representative determines through a thorough investigation that the preponderance of evidence indicates that a student engaged in misconduct in violation of the Code, the UNTDSA Representative will deliver a Notice of Conduct Findings to the student no later than seven (7) days after the conference informing the student of the violation(s) and the assigned sanction(s). The UNTDSA Representative will also notify the student about any process for review, if applicable. If the UNTDSA Representative determines that a student has not violated the Code, the UNTDSA Representative will notify the student of this finding and no further action will be taken.

b. In matters of alleged sexual misconduct, domestic violence, dating violence, stalking the Notice of Conduct Findings will be delivered concurrently to the Complainant and Responsible Student. All notices will be compliant with the requirements of the Family Education Rights and Privacy Act.

5. Request for Reconsideration -

If new information regarding misconduct or the reasonableness of an assigned sanction is made available within three (3) days after the UNTDSA Representative issues a Notice of Conduct Findings, a student, or in cases of sexual misconduct, domestic violence, dating violence or stalking the Complainant, may request reconsideration by the UNTDSA Representative. The time frame may be extended by the UNTDSA Representative in the interest of fairness. All levels of sanctions can be reconsidered, but only if new information is available.

6. Effective Date of Conduct Sanction -

Unless a student has been immediately suspended, the sanction imposed by a UNTDSA Representative will not take effect until the conduct process is complete.

B. Committee on Student Conduct

1. Authority of the Committee - The Committee on Student Conduct will be assembled as the request of a student, or in the case of sexual misconduct, domestic violence, dating violence or stalking by the Complainant, to review a UNTDSA Representative's findings of misconduct and/or assigned sanctions at the levels of:

- a. Level III Conduct Probation
- b. Suspension
- c. Expulsion

2. Composition of the Committee - A Chairperson will be appointed to preside of the Committee which will include two (2) other members including one (1) representative from the faculty, the student body and the staff from UNT Dallas[KWR1] . The Chairperson will direct the procedures of the Committee and will participate fully in all reviews, but will offer a vote only in the event of a tie. The student, or in the case of sexual misconduct, domestic violence, dating violence or stalking the Complainant, may object the presence of any Committee member prior to the start of the review based on a concern for the Committee member's capacity to make a fair and objective decision. Requests to remove a Committee member will be considered and decided by the Committee Chairperson. If an objection is raised regarding the presence of the Chairperson, the objection will be reviewed by the Vice Provost.

3. Request for Review -

- a. A student who has been assigned Level III Conduct Probation, Suspension or Expulsion ("Responsible Student") may request review before the Committee on Student Conduct by submitting

a Request for Review to the Chairperson of the Committee within three (3) days after the Notice of Conduct Findings.

b. In a matter of sexual misconduct, domestic violence, dating violence or stalking a Complainant may request review before the Committee on Student Conduct if the Responsible Student was assigned a sanction of Level III Conduct Probation, Suspension or Expulsion. The Complainant must submit a Request for Review to the Chairperson of the Committee within (3) days after the Notice of Conduct Findings.

4. Schedule Notice - Upon receiving a Request for Review, the Chairperson of the Committee will schedule a date for the requested review and notify the student. In matters of sexual misconduct, domestic violence, dating violence or stalking, notice will be provided to both the Responsible Student and the Complainant. The date for the review will typically not be more than (10) days after the request was submitted. Time frames may be adjusted at the discretion of the Committee chairperson in the interest of fairness. [KWR2].

5. Procedures for Review before Committee -

a. Advance summary of positions - No fewer than five (5) days prior to the scheduled Committee Review, both the student requesting the review and the UNTDSA Representative, and the Complainant or Responsible Student in a matter of sexual misconduct, domestic violence, dating violence or stalking must submit the following information to the Committee Chairperson:

- i. A written summary of their position.
- ii. A list of individuals who will speak to the behavior in question on their behalf as witnesses.
- iii. A list of all documents that will be presented to the Committee.

b. The Committee Chairperson will exchange the information between the parties no fewer than three (3) days prior to the scheduled review. Information will not be provided to Committee members in advance of the review.

c. Authority of the Chairperson - The Chairperson will preside over the Committee review and make all decisions regarding review procedures. The Chairperson may adjust review procedures and time frames in the interest of fairness.

6. Committee Review Process -

a. Reviews are informal proceedings and traditional rules of courtroom evidence do not apply. Each party will have forty-five (45) minutes to present their issues to the Committee, including personal statements and any witness presentations. Documents and written witness statements may be submitted to the Committee to supplement an oral presentation. The parties may ask questions of any individual making a presentation during the review; however in the case of a matter involving sexual misconduct, domestic violence, dating violence or stalking, all questions must be directed through the Chairperson. Both the student and the UNTDSA Representative will have the opportunity to give a summation of their case.

b. In matters of sexual misconduct, domestic violence, dating violence or stalking the Complainant has the option to make a presentation by alternate means at the discretion of the Chair. Alternate means may include appearance by telephone or closed circuit technology or presentation from behind a screen to avoid contact with the Responsible Student.

c. Reviews are not open to the public unless a party makes a specific request for an open review at the time of the initial Request for Review. Individual witnesses may specifically request that their presentation be provided in a closed setting. The Chairperson will make all decisions regarding closed hearings.

d. Students, and in matters of sexual misconduct, domestic violence, dating violence or stalking a Responsible Student or Complainant, requesting a review are expected to attend in person. Students, and in matters of sexual misconduct, domestic violence, dating violence or stalking a Responsible Student, or Complainant requesting a review, are expected to attend in person. Except in emergency circumstances, if a requesting party fails to attend the hearing, the review may be dismissed and the decision of the UNTDSA Representative will be final. The UNTDSA Representative is also expected to attend in person.

e. A party requesting a review must present to the Committee on their own behalf. A party requesting a review may be assisted by one advisor, including an attorney, of their choosing, but only the parties may speak to the Committee or ask questions. Attorneys will not be permitted to present evidence or argument before the Committee. Should a party be accompanied by an attorney, the University will also have representative of the Office of General Counsel present.

f. The UNTDSA Representative must show, by the preponderance of the evidence, that the student engaged in conduct in violation of the Code, and/or that the conduct sanction imposed by the UNTDSA Representative was reasonable based on the circumstance. In light of this burden, the UNTDSA Representative must begin the presentation before the Committee and be the concluding presentation as well.

g. Reviews will be recorded and recordings will be the property of the University. Copies of recordings may be provided at the requestor's expense. Recordings will be maintained according to the University records retention policy.

h. If the student requesting the review does not show up for the scheduled review, the decision of the UNTDSA Representative will be upheld.

7. Committee Findings and Conclusions - No more than seven (7) days after the review, the Chairperson will provide the student, and in matters of sexual misconduct the Responsible student and the Complainant with a summary of the Committee's findings and conclusions. Notice related to matters of sexual misconduct, domestic violence, dating violence or stalking will be prepared in compliance with the requirements of the Family Education Rights and Privacy Act. The Committee may uphold, modify or reject the decision of the UNTDSA Representative. A copy of the summary will be provided to UNTDSA. UNTDSA will take action as appropriate based on the findings of the Committee. The findings and conclusions of the Committee are final, subject to review by the Vice Provost.

C. Review by Vice Provost -

Within three (3) days of the Committee on Student Conduct's decision, either the student or the UNTDSA Representative, or in matters of sexual misconduct, domestic violence, dating violence or stalking the Responsible Student, the Complainant or the UNTDSA Representative may request, in writing, a review by the Vice Provost if it is a sanction that is able to be reviewed. The reason(s) for the review should be outlined in the request. The Vice Provost may request additional information from any person as needed to make a decision. The Vice Provost may uphold, modify or reject the decision of the Committee on Student Conduct and this decision is final. In matters of sexual misconduct, domestic violence, dating violence or stalking the final decision will be prepared in accordance with the Family Education Rights and Privacy Act and delivered to both the Complainant and the Responsible Student.

D. Immediate Suspension - A student may be immediately suspended from all or part of the University premises, when alleged misconduct reasonably indicates that the presence of the student on the University premises poses substantial or immediate danger to the health, safety or welfare of any member of the University community or University property.

1. Conference regarding immediate suspension - A student who is immediately suspended must contact the UNTDSA Representative within two (2) days of receiving a Notice of Immediate Suspension to schedule a conference to discuss: (1) the reliability of evidence supporting the alleged misconduct; and (2) whether the continued presence of the student on University premises reasonably indicates a substantial or immediate danger to the health, safety or welfare of any member of the University community or University property. Failure to make a timely request for a conference or to appear at a requested conference will cause the immediate suspension to remain in effect until the conduct process is complete.

2. Findings and Conclusions regarding immediate suspension - If the UNTDSA Representative determines that immediate suspension is appropriate under the circumstances, the UNTDSA Representative will issue findings and conclusions and the student will be immediately suspended from the University premises, including all events and activities. Immediately suspended student groups will be immediately precluded from engaging in any activities, programs, or events, including, but not limited to recruitment, philanthropy or community service. The immediate suspension remains in effect until the conduct process is complete or until otherwise altered by the UNTDSA Representative. If the UNTDSA Representative determines that immediate suspension is no longer appropriate, the UNTDSA Representative may permit the student to return to University premises while the conduct process continues. An immediate suspension cannot be reviewed by the Committee.

3. In matters of sexual misconduct, domestic violence, dating violence or stalking a Complainant may be provided notice regarding the findings and conclusions regarding immediate suspension in accordance with the Family Education Rights and Privacy Act.

E. Timeframes -

1. The timeframes set forth in this policy are goals and the University's inability to meet a timeframe will not render the procedures invalid so long as no student rights are violated.

2. Timeframes may be extended by mutual written agreement of decision makers and the student, Responsible Student and/or the Complainant or by approval of the Director.

3. The timeframe for investigation of a matter of sexual misconduct, domestic violence, dating violence or stalking may be extended by the Vice Provost based on the anticipated complexity of the investigation and the severity and extent of the alleged conduct. An extension of the stated timeframe for investigation will be communicated upon approval to the Complainant and to the allegedly Responsible Student.

4. In the matters of sexual misconduct, domestic violence, dating violence or stalking, UNTDSA will deliver investigation status updates to a Complainant and a Responsible Students no less than weekly during an investigation.

Interpretation and Revision

A. Interpretation - Questions of interpretation or application of the Code will be referred to the Director of Student Affairs, Vice Provost, or a designee, for final determination following consultation with the Office of General Counsel.

B. Revision - The code will be reviewed every three (3) years under the direction of the Vice Provost.

Sanctions at a Glance

| Sanction | Impact on Conduct | Permanent | | Reviewable by Committee |
|------------------------------------|--|---------------|-----|--|
| | Standing | Record | | |
| Warning | No Impact | No | No | |
| Educational Sanctions | No Impact | No | | If in conjunction with a reviewable sanction |
| Loss of Privileges | No Impact | No | | If in conjunction with a reviewable sanction |
| Level I Conduct Probation | No Impact | No | No | |
| Level II Conduct Probation | Temporary removal from Good Conduct Standing | No | No | |
| Level III Conduct Probation | Permanent removal from Good Conduct Standing | Yes | Yes | |
| Student Suspension | Permanent removal from Good Conduct Standing | Yes | Yes | |
| Student Group Suspension | No Impact | No | Yes | |
| Expulsion | Permanent removal from Good Conduct Standing | Yes | Yes | |
| University Withdrawal | Removal from Good Conduct Standing | Yes | Yes | |
| Immediate Suspension | Depends on final Sanctions | Only if final | No | |

sanction is
permanent

Code of Academic Integrity

Policy Statement

The University of North Texas at Dallas expects all students to exhibit a high level of personal responsibility, accountability and honesty in all academic endeavors. The value of the UNT Dallas degree depends upon the absolute integrity of the student work submitted to attain a UNT Dallas degree. Therefore, it is imperative that all students demonstrate a high standard of individual honor in their scholastic work. Such standards are aligned with the Code of Academic Integrity values of UNT Dallas: Virtue, Civility, Reasoning and Accountability. This policy applies to all students.

Definitions

Academic Dishonesty Review Process. "Academic Dishonesty Review Process" means the procedures provided in the Code of Academic Integrity from the initial meeting with the faculty member through final resolution. The academic dishonesty review process does not include the disciplinary review process which is initiated by the Dean of Students.

Academic Disciplinary History. "Academic Disciplinary History" means the record of a student's violations of the Code of Academic Integrity that is maintained in the Office of the Dean of Students.

Academic Work. "Academic Work" means work submitted by a student for the purposes of receiving academic credit, including but not limited to: papers, reports, examinations, exercises, quizzes, performances, presentations, artwork, laboratory work and scientific experiments. May be submitted in any form including written, oral, pictorial or electronic.

Academic Misconduct Sanction. "Academic Misconduct Sanction" means penalty for engaging in academic dishonesty that may be assigned by a faculty member.

Code of Student's Rights, Responsibilities and Conduct. "Code of Student's Right, Responsibilities and Conduct" means the standards of conduct and procedures established to provide a full and fair opportunity for review of alleged student misconduct.

Conduct Sanction. "Code Sanction" means penalty for violating the Code of Student's Rights, Responsibilities and Conduct that may be assigned by the Dean of Students.

Day. "Day" means the period between 9:00 a.m. and 6:00 p.m. when UNT Dallas is open for official business.

Examination. "Examination" means a set of questions or exercises to test a student's knowledge.

Greater Weight of the Evidence. "Greater Weight of the Evidence" means the standard of review in the academic dishonesty review process which evaluates whether academic dishonesty is more likely than not to have occurred.

University Community. "University Community" means the collective group of students, faculty, staff, UNT Dallas officials and any other persons employed by UNT Dallas.

Definitions of Academic Misconduct

The Code of Academic Integrity was not written with specificity, nor was the Code of Academic Integrity intended to cover every instance of potentially prohibited academic misconduct. A student's lack of intent to engage in academic misconduct, or lack of knowledge of the Code of Academic Integrity, is not a defense to academic misconduct.

Abuse of the academic process - Engaging in activity which interferes with the academic process; including but not limited to:

- Falsifying or attempting to falsify class attendance, course registration and grade records, transcripts or any other academic records.
- Fabricating excuses for class or examination absence.
- Falsifying evidence or intimidating or exerting improper influence on another in connection with an alleged violation of the Code of Academic Integrity.
- Offering or giving any favor or thing of value for the purpose of influencing improperly a grade or other evaluation of a student in an academic program.

Cheating - Intentionally using or attempting to use unauthorized materials, information, notes, study aids or other devices or materials in academic work, including but not limited to:

- Purchasing academic work from a commercial service or another individual.
- Copying information from another student during an examination.
- Giving or receiving unauthorized assistance to another student by knowingly permitting the other student to see or copy all or a part of an examination or any academic work.
- Obtaining unauthorized advance knowledge of an examination; including accessing previously administered examinations.
- Distributing unauthorized copies of examinations, by sale or otherwise, to another student.

Fabrication - Falsification or invention of any information, data, research or citation in academic work, including but not limited to:

- Falsifying scientific or other data.
- Changing information on examinations or other academic work that has been graded and resubmitting the work for the purpose of improving the grade.

Multiple submissions - Submitting substantial portions of the same work for credit more than once without authorization from the faculty member for the class in which the student submits the work, including but not limited to:

- Submitting the same paper for credit in more than one course without the faculty member's permission.
- Representing group work done in one class as one's own work for the purpose of using it in another class.

Plagiarism - Using another's ideas, processes, results or words without proper attribution; including but not limited to:

• Intentional misrepresentation by word or action of any situation of fact, or intentional omission of material fact, so as to mislead any person in connection with any academic work

(including, without limitation, the scheduling, completion, performance, or submission of any such work).

- Quoting or paraphrasing another without citing proper sources.

Complicity - Intentionally or knowingly helping or attempting to help another to commit an act of academic dishonesty; including but not limited to:

•Use of another person's work or ideas without proper acknowledgement of source.

- Knowingly allowing another to copy from one's paper during an examination.
- Distributing test questions or substantive information about materials to be tested without the faculty member's permission.
- Unauthorized collaboration on academic work.
- Sitting for an examination in place of another student, or requesting that another student sit for an examination on their behalf.
- Conspiring or agreeing with others to commit an act of academic dishonesty.

Procedures and Responsibilities

Student Responsibility

Student's Role in Maintaining Academic Integrity - Whenever a student is uncertain as to whether conduct would violate the University's Code of Academic Integrity, it is the responsibility of the student to seek clarification from the appropriate faculty member or instructor of record prior to engaging in such conduct.

Independent work - All ideas, arguments, phrases and other written or created work, submitted by a student without attribution to other sources, must be the creative product of the student. All passages and text from other works must be properly cited.

Authentic data - All experimental data, observation, interviews, statistical surveys and other information collected and reported as part of academic work must be authentic.

Approved collaboration - Students may only collaborate within the limits prescribed by their faculty member.

Maintain assignment guidelines - Students must adhere to the guidelines provided by their faculty member to complete course assignments.

Faculty Role in Maintaining Academic Integrity

Faculty members are encouraged to:

- i. Include an academic integrity statement on all syllabi and course materials which summarizes the principles of the Code of Academic Integrity.
- ii. Request that students affirm compliance with the Code of Academic Integrity by including a statement on all academic work, including exams, papers and written assignments as follows:
On my honor, I have not given, nor received, nor witnessed any unauthorized assistance that violates the UNT Dallas Academic Integrity Policy.
- iii. Take reasonable steps to foster a climate of academic honesty by:
- iv. Informing students of the Code of Academic Integrity and its application to any particular academic work, and the specific types of academic assistance that may be permissible in connection with the academic work.
- v. Maintaining adequate security precautions in the preparation and handling of tests.
- vi. Providing ample room for proper spacing of students during exams.
- vii. Monitoring exams, especially in large classes.
- viii. Faculty members are not required to assume these responsibilities and a faculty member's failure to take the encouraged steps is not a defense to academic dishonesty.
- ix. Sanctions for Engaging in Academic Dishonesty.
- x. Any student engaging in academic dishonesty in violation of the Code of Academic Integrity may be subject to one or more of the following sanctions.

Academic Sanctions

Any student engaging in academic dishonesty in violation of the Code of Academic Integrity may be subject to one or more of the following sanctions.

Academic sanctions assigned by University faculty and/or administration.

Admonition - A verbal or written warning.

Education sanction - A remedy determined at the discretion of the faculty member; including but not limited to: assignment of additional academic work, attendance at an educational program, interviews with appropriate UNT Dallas officials.

Partial or no credit for academic work - Credit assigned at the discretion of the faculty member. If review of academic dishonesty extends beyond the date for assignment of semester grades, the grade will reflect the penalty. The grade will be adjusted, if appropriate, after the academic dishonesty review process is complete.

Withdrawal from the course - Student will be removed from a course and assigned a grade of "WF". A student will be permitted to remain in a class in pending final resolution of an allegation of academic dishonesty.

Conduct sanctions (assigned in accordance with the Code of Student's Rights, Responsibilities and Conduct)

Suspension - Separation of the student from UNT Dallas for a specified period of time. Student will be removed from enrollment and withdrawn from all courses. Student grades will be assigned in accordance with UNT Dallas policy and a "WF" will be assigned by the faculty member in the course in which academic dishonesty was committed. Student will be blocked from future registration until reviewed and approved by the Dean of Students and Success.

Expulsion - Permanent separation of the student from UNT Dallas with no provision for readmission. An expelled student will be removed from enrollment and withdrawn from all courses. Student grades will be assigned in

accordance with UNT Dallas policy and a WF will be assigned by the faculty member in the course in which academic dishonesty was committed.

Procedures for Review of Academic Dishonesty

Reporting academic dishonesty - All members of the university community are expected to report academic dishonesty to the faculty member of the class in which the academic dishonesty is alleged to have occurred. Reports of academic dishonesty may also be made to the Dean of Students and Success. Reports may be verbal, in writing or electronic.

Jurisdiction to Issue Sanctions For Academic Dishonesty

Faculty member - Any faculty member may issue academic sanctions based on a finding of academic dishonesty. A faculty member may refer an allegation of academic dishonesty to the Dean of Students for consideration and process at any time for review in accordance with the Code of Student's Rights Responsibilities and Conduct.

Dean of Students - The Dean of Students may issue conduct sanctions in cases of serious or flagrant academic dishonesty or repeated acts of academic dishonesty. Conduct sanctions will be assessed in accordance with the procedures established in the Code of Student's Rights Responsibilities and Conduct.

Faculty Review of Academic Dishonesty

Initial faculty contact with student - No more than three (3) days after establishing a reasonable basis to believe that a student may have engaged in academic dishonesty, a faculty member must make a good faith effort to contact the student either orally or in writing to:

- Inform the student of the allegations.
- Request a meeting with the student to review the allegations and offer an opportunity for the student to respond.
- Inform the student that failure to attend a requested meeting with the faculty member could result in a decision in the student's absence.
- Inform the student that the process for review of academic dishonesty can be found in the Code of Academic Integrity which is available on-line or in the Office of the Dean of Students and Success.
- After a reasonable period of time but no less than five (5) days after initially attempting to contact the student, the faculty member may review the allegation of academic dishonesty and impose academic sanctions in the absence of the student.

Meeting with the student - No more than five (5) days after initially contacting a student, the faculty member will hold an informal conference with the student, either in person or by telephone, at which time the faculty member will review all information available to support the allegation of academic dishonesty and offer the student the opportunity to respond and provide any additional relevant information.

If the student fails to attend a scheduled meeting, the faculty member can make a determination in the student's absence.

If the faculty member requires additional information to reach a decision, the faculty member may continue the meeting to collect additional information.

Notice of the outcome of a meeting with a student - A meeting between the student and the faculty member may result in any one of the following outcomes which will be confirmed in writing and provided to the student no more than five (5) days after the faculty member finishes the meeting with the student:

No finding of academic dishonesty. The notice will be retained by the faculty member and will not be submitted to the Dean of Students; or

Student accepts responsibility for academic dishonesty and agrees to the faculty member's proposed sanction - The faculty member and student will develop a written agreement identifying the violation and the sanction. The agreement will be submitted to the Dean of Students; or,

Student accepts responsibility for academic dishonesty but disagrees with the faculty member's proposed sanction -

The faculty member and student will develop a written agreement identifying the violation.

The student will seek review of the proposed sanction by submitting a request for review and any supporting documentation to the faculty member's chair no later than three (3) days after receiving notice of the outcome of the meeting with the faculty member.

The faculty member's chair will review the student's request for review of sanctions and may consult with the faculty member to determine whether the proposed sanction is disproportionate to the admitted offense. Within five (5) days of receiving the student's request, the chair will approve, reject or modify the proposed sanction but in no event will the chair increase the proposed sanction. The chair will provide notice of the decision to the student and the faculty member. The decision of the chair will be final.

The written agreement between the student and the faculty member and the chair's decision will be submitted together to the Dean of Students; or

Student denies responsibility for academic dishonesty and the faculty member determines by the greater weight of the evidence that the student has engaged in academic dishonesty -

The faculty member will consult with the Dean of Students to evaluate whether the academic dishonesty may be serious enough to warrant conduct sanctions under the Code of Student's Responsibilities, Rights and Conduct.

Academic dishonesty not warranting conduct sanctions - Written notice to the student will include:

- a summary of findings related to academic dishonesty.
- the academic misconduct sanction to be imposed.
- information regarding the process for appeal to the chair.
- A copy of the notice will be submitted to the Dean of Students.

Academic dishonesty warranting conduct sanctions - Written notice to the student will include:

- a summary of the findings related to academic dishonesty,
- the academic misconduct sanction to be imposed,
- a copy of the notice referring the matter to the Dean of Students for further consideration of the complaint in accordance with the Code of Student's Rights Responsibilities and Conduct which will be delivered after the date for appeal to the faculty member's chair has expired.

Faculty member is unable to reach a conclusion regarding academic dishonesty. Written notice to the student that a complaint has been referred to the Dean of Students for further investigation and review in accordance with the Code of Student's Rights Responsibilities and Conduct

Allegations involving multiple students - If more than one student is involved in an allegation of academic dishonesty, a faculty member must convene separate meetings for each individual student. Personally identifiable information will not be shared with other students without the students' express written consent.

Appeal of a Faculty Member's Academic Penalty to Department Chair

If a student disagrees with a faculty member's finding of academic dishonesty or with the academic sanction, the student may appeal to the chair of the faculty member's department within three (3) days of receiving the faculty member's written decision. In the case of notice issued under section VII(C)(3)(d)(ii) of the Code of Student's Rights Responsibilities and Conduct, no complaint will be referred to the Dean of Students until after the period of appeal has expired.

The student's written request for appeal must state:

- i. Whether the student is appealing the finding of academic dishonesty or the academic sanction.
- ii. The specific basis for the appeal.
- iii. Any factual information to be considered on appeal.

On appeal the chair will review:

- i. All information submitted by the student.
- ii. The written findings of the faculty member.
- iii. Any information submitted by the faculty member if requested by chair.
- iv. Within 10 days after receiving the request for appeal, the chair will issue a written decision.
- v. The chair may approve or reject the finding of academic dishonesty and/or approve, reject or modify the academic sanction.

The decision of the chair will be final.

If the chair rejects a faculty member's finding of academic dishonesty no complaint will be referred to the Dean of Students.

If the chair approves the faculty member's finding of academic dishonesty, a copy of the chair's decision will be submitted to the Dean of Students along with the complaint if a complaint will be referred.

Jurisdiction of the Dean of Students and Student Conduct Committee

The Dean of Students will review complaints of academic dishonesty when:

- A confirmed case academic dishonesty is referred as a complaint by a faculty member or chair to consider whether the academic dishonesty is sufficiently serious or flagrant to consider conduct sanctions.
- A complaint is referred by a faculty member who is unable to determine whether the student engaged in academic dishonesty in which case the Director will fully investigate the complaint and any will meet with the student to consider whether the student engaged in academic dishonesty and what misconduct sanctions may be appropriate.
- On the Director's own initiative a student's academic disciplinary record evidences repeat violations of academic dishonesty.

Upon receiving a complaint or initiating an investigation based on repeat violations, the Dean of Students will provide all process required for a student under the Code of Student's Rights, Responsibilities and Conduct, Section XI, including notice and an opportunity to respond to the allegation of academic dishonesty.

Except in situations where the allegation of academic dishonesty has not been conclusively determined by the faculty member, the Dean of Students will not consider whether the student has engaged in academic dishonesty, but will focus exclusively on whether the established violation was sufficiently serious or flagrant to warrant suspension or expulsion, or whether a student's disciplinary record reflects repeat acts of academic dishonesty which merit conduct sanctions.

If the Director assigns conduct sanctions based on a finding of academic dishonesty, the student will have all rights of review and process by the Student Conduct Committee as set forth in Section X (B) of the Code of Student's Rights Responsibilities and Conduct.

If the Student Conduct Committee affirms a misconduct sanction based on a finding of academic dishonesty, the student will have all rights of review and process before the Associate Provost for Student Success as set forth in Section X(C) of the Code of Student's Rights Responsibilities and Conduct.

Miscellaneous

•Referral for misconduct violations

Student who engages in an alleged misconduct violation in addition to alleged academic dishonesty may be immediately referred to the Dean of Students for consideration of conduct sanctions under the Code of Student's Rights, Responsibilities and Conduct.

•Grade penalties

Grade penalties will be effective when all appeal deadlines have expired or at the end of the semester, whichever occurs first. If appeal of an academic sanction extends beyond the semester of the allegation and the grade penalty is modified on appeal to the chair, the chair will notify the registrar to change the course grade. Academic sanctions assigned through this process are not subject to appeal through the UNT Dallas appeal process.

•Notices

All notices will either be delivered to a student's official UNT Dallas email address or hand-delivered to the student.

No refunds of tuition or fees - Students who fail a course as an academic sanction are not be eligible for a refund of any tuition or fees for the failed course.

•Continuation of coursework

Additionally, a student will not be permitted to withdraw from or drop a class without the faculty member's permission unless the final outcome of the process dictates that no academic penalty will be imposed.

•Timelines

The timelines established in the Code of Academic Integrity are guidelines and failure to meet any specific time frame will not impact the jurisdiction of any faculty member, chair or other UNT Dallas official to proceed.

•Student responsibility to respond to requests and complete sanctions

Students are expected to respond to all notices and contacts by faculty members or any other UNT Dallas official who is carrying out their responsibility under the Code of Academic Integrity. Failure to comply with a directive issued under the Code of Academic Integrity or to complete any sanctions imposed under the Code of Academic Integrity may result in discipline in accordance with section IX(B)(5) of the Code of Student's Responsibilities, Rights and Conduct.

•Records

Documents that are created and maintained as part of the disciplinary process and the academic dishonesty process are subject to the protections of the Family Education Rights and Privacy Act, 20 U.S.C. § 1232g. Disciplinary records, including conduct and academic disciplinary records are maintained by the office of the Dean of Students and Success in accordance with the university records retention policy.

•Interpretation

Questions of interpretation or application of the Code of Academic Integrity will be referred to the Associate Provost for Student Success, or a designee, for final determination following consultation with the Office of General Counsel.

•Revision

The Code of Academic Integrity will be reviewed every three (3) years under the direction of the Associate Provost for Student Success.

Summons

The University may make an official request or summon a student to appear before a university administrator when a student's conduct or behavior is reasonably believed to be in violation of these policies or any published university policy or rule. A student who receives a summons should always consider it important and respond immediately. Failure to answer a summons can result in disciplinary action up to and including administrative withdrawal from the University.

Questions or concerns regarding these policies should be referred to the Dean of Students at (972) 338-1775.

Student Life

The following section includes some of the many services provided to students from Student Affairs. For more information, call (972) 338-1775 or e-mail: StudentAffairs@unt.edu.

Disability Services

UNT Dallas provides reasonable accommodations to qualified students with disabilities in accordance with state and federal laws, including the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. The Disability Services Coordinator assists qualified students with disabilities in determining and coordinating appropriate reasonable accommodations and/or auxiliary aids and services, to the extent necessary, for qualified

prospective, newly admitted or currently enrolled students. Students with disabilities can register for services with the Disability Services Coordinator after being accepted to UNT Dallas and registering for classes. In order to register for services, students must contact the Disability Services Coordinator to set up an intake appointment.

Students must provide documentation of their disability in accordance with University policy. Students requesting a reasonable accommodation under the Americans with Disabilities Act (ADA) must provide the supporting documentation to the Disability Services Coordinator from their physician, educational diagnostician, licensed psychologist, psychiatrist, or other qualified professional. Documentation received will be considered in determining whether a student is disabled as defined by the ADA, and therefore entitled to reasonable accommodation. For more information, see the University's policy on disability accommodation for students (7.004) at: <http://www.untdallas.edu/hr/upol>.

Students with questions or concerns and those wishing to request an accommodation should call Cynthia Suarez, the Disability Services Coordinator, at 972-338-1777. Individuals who are deaf, hard-of-hearing, deaf-blind or speech-disabled may contact the Disability Services Office by using Relay Texas. To contact Relay TX dial 7-1-1.

First Year Seminars

Aside from the First Year course, students will have opportunities to be involved in co-curricular activities both on and off campus. Our goal is to help every first year student get acclimated to college life by providing information about campus resources and opportunities that are available on campus while establishing and maintaining interpersonal relationships with fellow students, faculty and staff members within the university community.

Student Organizations

We know from research that student satisfaction with their college experience stems in large part of their opportunities to participate in programming outside of the classroom and the Office of Student Affairs hopes to provide you with those opportunities through our growing number of Student Clubs and Organization. The University of North Texas at Dallas is home to more than 20 student organizations, representing the diverse interests of students across campus.

Not only do student groups offer you an opportunity to socialize and develop relationships with other students who have similar interests, but this experience will also help cultivate and enhance the skills that employers and graduate schools are looking for in college graduates. From leadership and decision-making, to cooperation and communication, you won't just be building your résumé during your time with this group, but you will also build self-confidence, lasting relationships, and school traditions that will become a lasting legacy at UNT Dallas.

If you'd like to form a new organization and/or have questions about the process, please email Student Affairs at StudentAffairs@untdallas.edu for more information.

Career Fairs

Area organizations come to UNT Dallas to find qualified and motivated employees for all types of employment opportunities each semester coordinated by Career Services.

Career Services

Career Services offers a variety of career advising, major decision, and job search services, computerized programs, workshops, in-class assignments, career assessments, and graduate school planning/guidance. Career Services assist students with using social media for the job search and how to create an academic and career portfolio. Career Services provides a variety of employment opportunities - full-time and part-time employment opportunities, and internships and volunteer experiences off campus to currently enrolled students and alumni. For information, call 972-338-1775 or email StudentAffairs@unt.edu.

Counseling

The Office of Wellness Services maintains strict confidentiality of records and counseling relationships in accordance with FERPA and HIPPA. No information disclosed in a counseling relationship is shared with anyone inside or outside the University unless the student signs a release of information, the student is a threat to self or others, reports abusing a child or elder, or if the records are ordered to be released by a court of law.

Student Advocacy is available through Student Affairs. Students may come discuss issues with staff and receive referrals to campus/ community resources for a number of concerns, including: Academic and other adjustment problems ; Test anxiety ; Career indecision; Romantic or other relationship problems; Grief related to the loss of family member or friend; Stress; Family conflict; Major-life changes; Depression; Thoughts of suicide; Hopelessness; Anxiety; Alcohol and drug problems.

Contact Student Affairs for more information.

Student Resources

Academic Advising

The University of North Texas at Dallas is committed to providing effective advising services to students as an essential component of their educational experience. Students are encouraged to seek academic advising regularly throughout their academic careers, preferably at least once a semester. *Students are responsible for initiating advising contact and preparing for advising sessions.*

UNT Dallas's advising systems are available to all students to assist in and provide for the following:

1. **Goal setting.** Help students set both short-term and long-term educational goals.
2. **Information.** Inform students of the graduation requirements of their department, help with strategic course selections so as to minimize the number of semesters required for graduation, and inform students of career opportunities in their field of study.
3. **Transitions.** Inform students how to change majors and provide information to explain the process students follow to enroll in their curriculum and to drop or add courses during the semester.
4. **Accessibility.** Have reasonable hours and methods of availability for students. Students should be able to set up appointments for an adequate amount of time to make curricular selections.
5. **Referral to campus resources.** Be able to refer students to various campus resources

Students are ultimately responsible for fulfilling all the requirements of the curriculum in which they are enrolled.

Students share responsibility for a successful university experience and are expected to contribute to effective advising sessions by:

1. Participating in orientation programs, providing standardized test scores, and providing an academic history that aids in course selection decisions.
2. Working with an advisor to develop and implement both short- and long-term educational and career goals.

3. Knowing academic policies and procedures, academic calendar deadlines, and degree or program requirements.
4. Consulting with an advisor when necessary and following through on recommendations.
5. Scheduling and keeping appointments with an advisor. Coming prepared for appointments by bringing appropriate materials, identifying course choices from requirements of the preferred program or major, and identifying questions to address.
6. Informing an academic advisor of any special needs, deficiencies, or barriers that might affect academic success.
7. Remaining informed of progress in meeting academic requirements, carefully maintaining academic records, and seeking assistance to resolve any errors or questions.

Students must be pursuing a degree program that is currently being offered at UNT Dallas to get accurate academic advising. If a student chooses to transfer to another institution or complete courses towards a degree program that is not currently being offered by UNT Dallas, there may have additional course work to complete and UNT Dallas Advisors are not responsible for advising curriculum that UNT Dallas does not support.

Academic Support

University College Academic Support Office provides services for:

- Texas Success Initiative
- Testing/Placement
- Learning Center (labs and tutoring support)
- Performance & Attendance Warning System (PAWS)
- Academic Coaching

Texas Success Initiative (TSI)

TSI is a program which requires testing in reading, mathematics, and writing to ensure that all students attending public universities in Texas have the skills necessary to perform effectively in college-level coursework. The Academic Support Office administers approved TSI exams. A fee is charged to take a TSI approved exam.

Math Placement

Students interested in placing into College Algebra or higher math class should schedule with Academic Support to take the math placement exam. The placement exam may be taken once per semester of enrollment at no cost. The following are prerequisites for College Algebra:

- Passed a UNT Dallas math course with a minimum grade of C, or
- Passed a transfer course at the level of UNT Dallas' MATH 1100D - College Algebra (or above) with a minimum grade of C

The Learning Center

The Learning Center offers three labs for supplemental instruction. The labs are open for extended hours during the weekdays and by appointment on weekends. Students are also encouraged to use the labs for individual or group study. All labs are equipped with computers and appropriate software.

Writing Center - The Writing Center is a free service for UNT Dallas students to help you with all your writing needs. Appointments are required for writing consultations. Students may schedule tutoring sessions online by visiting

www.untDallas.edu/writingcenter and logging on to GradesFirst. Walk-ins are limited, so we ask students to prepare and book appointments in advance. For more questions on scheduling your writing appointment email AcademicSupport@untDallas.edu.

Math Lab - The Math Lab provides free tutoring and homework assistance for students in UNT Dallas math related classes. The Math Lab staff will answer specific question, help you get started on problems, check that you are approaching a problem correctly and encourage you through the process. No appointment is needed in the math lab.

Language Lab - The Language Lab offers software on computers for students to practice and improve their Spanish language speaking and listening skills. Students are encouraged to do independent study or schedule an appointment.

Performance & Attendance Warning System (PAWS)

At UNT Dallas, emphasis is placed on academic excellence and student success for each and every student, and we will alert you for anything that puts your academic achievement at risk. You will be expected to attend classes regularly and punctually, and complete all course requirements on a timely basis. If you have unexcused absences from class that might affect your grade, your instructor will send an Attendance Alert to the University College, and we will contact you; similarly, if your course work shows a need for supplemental instruction, your instructor will send a Performance Alert, and we will work with you in planning the academic support needed for you to succeed. The academic support may be offered in the Learning Center in the form of tutorial assistance, peer group help, or self-help sessions.

Academic Coaching & Learning Skill Assessment

Students can schedule individual appointments with a learning specialist to discuss goal setting, time management, study skills, & reading strategies, test-taking skills, and classroom note-taking. You can also make an appointment to take the Learning and Study Strategies Inventory to help identify your learning strengths and weaknesses and then devise an academic success plan built upon your strengths.

Learning Foundations

A course offered to assist students in understanding both the theoretical and practical applications of learning theory in order to increase motivation and develop strategies that relate to problem solving and persistence in college. Students on academic alert and academic probation are encouraged to take this course.

Workshops

Students can attend a variety of academic success workshops throughout the semester. Topics include: Writing APA; Test-taking strategies; Brain Style; LASSI (Learning and Social Skills Inventory); Time Management & Goal Setting.

Check the activities calendar for scheduled workshops or contact the Office of Wellness Services to set up an individual appointment.

Counseling Services and Wellness Services

The Office of Wellness Services maintains strict confidentiality of records and counseling relationships in accordance with FERPA and HIPPA. No information disclosed in a counseling relationship is shared with anyone inside or outside the University unless the student signs a release of information, the student is a threat to self or others, reports abusing a child or elder, or if the records are ordered to be released by a court of law.

Student Advocacy is available through Student Affairs. Students may come discuss issues with staff and receive referrals to campus/ community resources for a number of concerns, including: Academic and other adjustment problems ; Test anxiety ; Career indecision; Romantic or other relationship problems; Grief related to the loss of family member or friend; Stress; Family conflict; Major-life changes; Depression; Thoughts of suicide; Hopelessness; Anxiety; Alcohol and drug problems.

Contact Student Affairs for more information.

Prohibition of Sexual Assault and Retaliation

The University of North Texas at Dallas (the "University") is committed to maintaining a work and educational environment free from sexual assault and retaliation. Conduct that is inconsistent with this commitment will not be tolerated at any location, program or other activity associated with the university. Application of Policy.

This policy applies to all students, faculty, staff, and applicants for employment or admission, individuals and organizations conducting business on behalf of or for the University of North Texas at Dallas, visitors and participants at any location, program or other activity associated with the University. The University may act under this policy when prohibited conduct that occurs off-campus adversely affects or has a reasonable likelihood of adversely affecting the academic or work environment.

The policy in its entirety may be viewed at http://www.untDallas.edu/sites/default/files/page_level2/hds0041/pdf/5.038_untD_sexual_assault_policy_5_038_-_legally_sufficient_4_8_16_00163436_0.pdf. Information concerning resources for sexual assault prevention may be viewed at <http://www.untDallas.edu/svh>.

Counseling Clinic

The UNT Dallas Counseling Clinic provides counseling services including: Play therapy; Individual counseling; Group counseling; Couples counseling; Family counseling. There is a nominal fee for each session.

Clinic hours vary per semester.

The counseling clinic is associated with the UNT Dallas Master's Program in Counseling. Counselors-in-training provide counseling services under the supervision of counseling program faculty.

For more information, clinic hours, or to schedule an appointment, please contact: Evette Thomas at 972-780-3646.

The Counseling Clinic maintains strict confidentiality of records and counseling relationships. No information disclosed in a counseling relationship is shared with anyone inside or outside the University unless provided by law.

Library Services

Our predominantly electronic (or virtual) library provides research and instructional services and support for students and faculty. The library has access to a large number of electronic databases, full-text books, and other materials available for use both on and off campus.

Through the library's membership in TexShare, students and faculty may obtain a TexShare card and borrow materials at college, university and public libraries throughout the state of Texas. For materials not owned by UNT System libraries, Interlibrary Loan Services may borrow items from libraries throughout the world.

Students also have access to other UNT System libraries in Denton and Fort Worth.

Computer Services

Centralized computing services that support instruction, research and student learning are provided through the Information and Technology Shared Services Department. These services include support for a wide range of computing platforms, student messaging, training, consulting and a university computing help desk (<http://www.untDallas.edu/its/services>).

Computer networks are installed in all academic departments, providing Internet connectivity. Wireless networking (JagNet) is available in the campus buildings. Online elements of courses are offered with support from the Center for Learning, Enhancement, Assessment and Redesign using computing systems supported by the Computing and Information Technology Center through a shared services agreement.

Student Computing Services

Two general access microcomputer laboratories, housing approximately 70 computers, are available to all students for use of Windows personal computers. Laser printers are provided in all labs. Three computer classrooms serve students in particular courses.

UNT Dallas provides electronic mail to all students via EagleConnect, a web-based e-mail and calendar system. EagleConnect is used as an official communication medium between the university and students. Internet services available to students include personal web page publishing and online file storage.

Research Computing Support

Academic Computing Services and User Services (ACS/US) provides support for a variety of microcomputer-based software applications through a shared services agreement. Site licenses are maintained for microcomputer versions of SPSS, SAS, S-Plus, STATA, and Matlab, which provide statistical analysis capabilities.

Several statistical analysis packages, including SAS, SPSS and S-Plus, are provided in the general access labs.

ACS/US serves as a repository for a substantial body of machine-readable data including the Inter-University Consortium for Political and Social Research (ICPSR) data archives, Standard and Poor's COMPUSTAT and the Center for Research in Security Prices' (CRSP) data sets. The University Libraries also maintain a number of databases and other research materials that are accessible through the campus network.

Consulting, Training and Help Desk Services

Consulting and training are provided by Information and Instructional Technology to facilitate the use of research and instructional computing facilities by students. A series of short courses is offered each term/semester to allow students to gain the expertise necessary for effective use of campus computer systems and software. A number of computer-based training programs are accessible within student laboratories or via the web (<http://www.untDallas.edu/its/services>). Experienced consultants are available to assist students with technical problems.

The Information and Technology Shared Services (ITSS) department operates a campus-wide help desk service to provide students with information and help on a variety of computing problems (<http://www.untdallas.edu/its/services>).

JAG Wire, ITSS's newsletter, is published regularly and serves as an excellent resource for current information systems at UNT Dallas. Current and past issues are available via the department web site (<http://www.untdallas.edu/its/services>).

Identification Card

The identification card is distributed during registration after all fees have been paid. The card entitles the bearer to student admission to campus programs, dances, movies, and general access computer laboratories. It provides identification at the libraries for checking out materials. *As the student's official university identification, it must be presented to any UNT Dallas official upon request.*

Lost ID cards may be replaced for a \$5 charge at IT Shared Services. Misplaced ID cards that have been turned in are held in IT Shared Services.

The card is void upon termination or interruption of enrollment. Students are asked to retain their ID cards, even though they may not be enrolled. The cards are reactivated upon subsequent enrollment.

Fraudulent use of the ID card subjects the user to a fine not to exceed \$4,000, confinement not to exceed one year, or both (Class A Misdemeanor). Anyone who uses the ID card to give false information to a police officer is subject to a fine of not more than \$500 (Class C Misdemeanor).

Degree Programs

University of North Texas at Dallas

School of Business

The School of Business' undergraduate and graduate degree programs give students the knowledge and skills they need to succeed personally and professionally. Our students graduate with a keen sense of social responsibility, ready to serve the diverse needs of Texas, our nation, and the world.

At UNT Dallas, we care about our students. Our team of faculty and staff are committed to making sure each student is more than another face in a crowded class. We will work with you each step of the way to make sure you graduate prepared and confident in your ability to succeed professionally.

Students are taught by faculty who first found success doing what they now teach. Most of the School's full-time faculty are recognized in their field, and have been published in nationally and internationally recognized journals. The School also is fortunate to retain a number of professionally experienced part-time faculty who bring a wealth of practical knowledge and professionalism to the classroom.

We invite you to visit our School and experience firsthand the care we have for our students, and the real-world experience we bring to the classroom. Best wishes in your future educational pursuits.

School of Education

The School of Education prepares teachers, principals and school counselors for employment and leadership in their respective disciplines in the linguistically and culturally diverse communities of the North Texas region and beyond. Our faculty ensures that our graduates are highly qualified, actively recruited and successfully employed.

As a professional school, we offer both undergraduate and graduate degrees with specialized licensure and/or certifications.

Most full-time faculty in the School of Education have terminal degrees in their discipline and are enthusiastic and passionate about inspiring and encouraging academic excellence in each of our students.

The school is also fortunate to employ a number of highly qualified part-time practitioners who bring value-added job-related experiences to our classrooms. The mix of faculty engaged in research and current practice enhances the quality of our professional programs.

Each degree program has a unique mission and offers specialized tracks qualifying students for state certificates. Holding both a degree and a specialized certificate greatly enhances the knowledge-base and skill-sets needed for an impressive resume in today's competitive job market.

Department of Teacher Education and Administration

School of Human Services

Department of Counseling and Human Services

School of Liberal Arts and Sciences

Department of Languages and Communication

Department of Life and Health Sciences

Department of Math and Information Sciences

Department of Public Leadership

Department of Sociology and Psychology

Department of Social Sciences

Graduate Degree Programs

Master

Business Administration, MBA

Admission Procedures

Before being admitted to a master's program in the School of Business, the applicant must meet the minimum requirements for admission to graduate studies as administered by the Office of Graduate Admissions.

1. Obtain admission to the university by submitting the following to the UNT Dallas Office of Graduate Admissions:
 - a. Graduate School Application for Admission (apply online at www.applytexas.org)
 - b. Complete official transcripts from all colleges and universities attended
2. Obtain admission to the MBA program by submitting the following additional admissions materials to the School of Business. Students seeking on-time registration need to submit a completed application packet by July 15 (Fall admission) or November 15 (Spring admission).
 - a. Essay - please share with the admissions committee any unique events, life experiences, and qualifications that you feel distinguish your candidacy and will add value to the class
 - b. Resume (work/academic experience)

Admission Standards

The School of Business determines admission and assesses background courses that may be required. In the determination of an applicant's eligibility for admission to the MBA degree, the following measures are of critical importance in determining the ability to succeed in the program.

- a. A GPA of 3.0 or better (4.0 scale) in the final 60 hours of undergraduate coursework leading to an undergraduate degree that was completed at a regionally accredited college or university or the foreign equivalent
- b. A GMAT score of 400 or better or a comparable GRE score (scores more than five years old at the time of application for admission will not be considered)
- c. Four (4) or more years of relevant professional, managerial, or military experience
- d. A cumulative GPA of 3.4 (4.0 scale) or better on minimum of 12 graduate level courses completed at a regionally accredited college or university or the foreign equivalent
- e. An earned master's, doctoral or professional degree in any discipline earned at a regionally accredited college or university or the foreign equivalent

Unconditional Admission

Applicants who have earned a graduate/professional degree in any discipline from a regionally accredited college or university or the foreign equivalent and are in good academic standing with that institution are granted automatic Unconditional Admission. Applicants who do not already hold an earned graduate/professional degree must satisfy at least 2 of the measures of ability to succeed. With Unconditional Admission, students who are in good academic standing with the University are allowed to take courses in any order, assuming all prerequisites have been met.

Conditional Admission

Applicants who meet at least one of the measures of ability to succeed can be granted under the Conditional Admission status. Conditionally admitted students must take a minimum of 9 credit hours of core and/or

elective coursework earning a cumulative GPA of 3.0 or better. Students meeting the terms of the conditional admission are then granted a Full Admission status.

Denied Admission

Applicants not who do not meet any of the measures of ability to succeed and whose complete file shows that certain criteria needs improvement will likely be denied admission. All applicant data will be considered before an admission denial is made.

Graduate Non-degree Status

Students admitted under the graduate non-degree (GNDE) classification may take up to twelve hours of 5000-level business courses prior to admission in the MBA program. The 12 hours chosen may consist of the background courses or the 30 hours required of the MBA degree. Students admitted in this status must have met university minimum admission criteria.

UNT Dallas requires a minimum of 2.8 overall GPA or a 3.0 for the last 60 hours GPA from the student's undergraduate degree. Applicants who have already completed a master's degree must have at least at 3.4 GPA on the master's or meet the undergraduate GPA standards.

Academic Standards

- The MBA program requires that a student maintain a minimum GPA of 3.0 (B) or better.
- The MBA Admissions Committee will recommend dismissal of a student from the master's program if the student receives two course grades below C (for purposes of this rule, the lowest grade received in a course is used).
- Master's students may not graduate with more than two C's in their program requirements, although a course may be repeated to raise a grade of C or less.
- Master's students whose academic performance falls below a cumulative 3.0 GPA on all graduate work attempted will be notified by the Office of Graduate Admissions that they have been placed on academic probation.
- Students will remain on probation and be allowed to re-enroll for a subsequent term/semester as long as they achieve a minimum 3.0 GPA on all graduate work attempted during the term/semester even if their overall graduate GPA remains under 3.0.
- Students on probation who fail to make a 3.0 GPA in graduate work attempted during a term/semester (fall, spring or summer) will be notified by the Office of Graduate Admissions that they have been placed on academic suspension for one term/semester (fall, spring or summer) during which the student may not enroll at UNT Dallas.
- Probationary students who have previously been placed on suspension will be notified by the Office of Graduate Admissions that they have been terminated from the program should they fail to make a 3.0 GPA on all graduate work attempted during an academic term/semester (fall, spring or summer).
- Course work taken at another university by a student on suspension cannot be applied toward the degree program.

Background Courses:

Background Courses are required for students who do not have the appropriate undergraduate business courses.

| Course | Semester | Delivery Format |
|--|----------|-----------------|
| ACCT 5020 (3.0 hrs.) <i>UNTD Undergraduate Equivalent: ACCT 2010 and ACCT2020</i> | Fall 1 | 100% online |
| BLAW 5050 (1.5 hrs.) <i>UNTD Undergraduate Equivalent: BLA W 3430</i> | Spring 1 | 100% online |
| DSCI 5010 (1.5 hrs.) <i>UNTD Undergraduate Equivalent: DSCI 3710</i> | Spring 1 | 100% online |
| ECON 5000 (3 hrs.) <i>UNTD Undergraduate Equivalent: ECON 1100 and ECON 1110</i> | Fall 2 | 100% online |
| FINA 5040 (1.5 hrs.) <i>UNTD Undergraduate Equivalent: FINA 3770</i> | Spring 2 | 100% online |
| MGMT 5070 (1.5 hrs.) <i>UNTD Undergraduate Equivalent: MGMT 3830</i> | Spring 2 | 100% online |

CORE AND ELECTIVE COURSES:

| | Course | Semester | Delivery Format |
|-----------------|--|----------------------|-----------------|
| Elective Course | MGMT 5870 (3 CH) - Leadership Research & Development | Fall 8W1 - morning | Hybrid |
| Core Course | ECON 5140 (3 CH) - Managerial Economics | Fall 8W1 - afternoon | Hybrid |

| | Course | Semester | Delivery Format |
|-----------------|---|------------------------|------------------------|
| Elective Course | MGMT 5660 (3 CH) - International Management | Fall 8W2 - morning | Hybrid |
| Core Course | MKTG 5150 (3 CH) - Marketing MGMT | Fall 8W2 - afternoon | Hybrid |
| Core Course | BUSI 5190 (3 CH) - Administrative Strategy | Fall 8W2 - morning | Hybrid |
| Core Course | FINA 5170 (3 CH) - Financial MGMT | Spring 8W1 - morning | Hybrid |
| Core Course | MGMT 5140 (3 CH) - Organizational Behavior & Analysis | Spring 8W1 - afternoon | Hybrid |
| Elective Course | MGMT 5300 (3 CH) - Entrepreneurship & Venture | Spring 8W2 - morning | Hybrid |
| Core Course | ACCT 5130 (3 CH) - Accounting for Managers | Spring 8W2 - afternoon | Hybrid |
| Core Course | BUSI 5190 (3 CH) - Administrative Strategy | Spring 8W2 - morning | Hybrid |

| | Course | Semester | Delivery Format |
|-----------------|--|-----------------|------------------------|
| Elective Course | MGMT 5240 (3 CH) - Project Management | Summer | 100% online |
| Elective Course | MGMT 5120 (3 CH) - Managing Organizational Design & Change | Summer | 100% online |
| Core Course | BUSI 5190 (3 CH) - Administrative Strategy | Summer | 100% online |

This course rotation schedule is subject to change based on enrollment changes and faculty availability.

Please note that most courses in the rotation are offered once per year. We strongly recommended following the proposed course rotation schedule to insure timely graduation.

Courses are offered in an 8-week hybrid format during the fall and spring terms and in 8-week online format during the summer. Morning classes are from 9:00 AM - 11:50 AM; afternoon classes are from 1:00 PM - 3:50 PM.

Clinical Mental Health Counseling, MS

(60 hour degree in Clinical Mental Health Counseling)

Clinical Mental Health Counseling Program Advisor - Dr. Yu-fen Lin

(P) 972.338.1378

Email: Yu-fen.Lin@untdallas.edu

The Counseling Program offers a Master of Science degree in Clinical Mental Health Counseling. This 60-hour track prepares graduates to counsel in clinical mental health settings such as mental health centers, private counseling agencies, drug abuse treatment centers, centers for counseling older adults, child protective services, child counseling clinics, family counseling centers, pastoral counseling settings, private practice, and business and industry. Students completing the entire sequence of course work will meet the educational requirements for the Texas State License in Professional Counseling. However, to obtain a License in Professional Counseling, the State of Texas stipulates additional requirements such as passing the national counseling exam and obtaining 3,000 clock hours of supervised clinical experience after the Masters degree has been obtained. Consult the Texas Department of Health website for details at <http://www.dshs.state.tx.us/counselor/default.shtm>.

Admission Procedures

1. Submit the following to the UNT Dallas Office of Graduate Admissions:
 - a. Graduate School Application for Admission (apply online at www.applytexas.org)
 - b. Official copies of all college transcripts
 - c. Official GRE scores from the Educational Testing Service (allow three to four weeks for the test to be received by the Graduate School)

2. Submit additional admission materials to the Department of Counseling and Human Services. All admission to the Counseling Program is provisional, procedures for provisional admission are as follows:
 - a. All required admission materials must be filed in the program office by May 15 preceding the Fall term/semester, or October 15 preceding the Spring term/semester.
 - b. Submission of a completed Application for Admission to Master's Program in Counseling form, three completed Reference Evaluation Forms, a **one-page**, type-written Writing Sample. See UNT Dallas Office of Graduate Admissions website for specifics.
 - c. Each applicant is required to participate in an orientation and interview.

Admission Standards

- Applicants must submit the official Graduate Record Examination (GRE) scores on the verbal, quantitative, and writing sections to the graduate school for admission to the program. Conditional admission may be granted pending submission of GRE scores prior to registration for the second term of enrollment.
- Applicants must have at least a 3.0 GPA on the last 60 undergraduate semester hours of work prior to receiving the bachelor's degree, or a 2.8 GPA on all undergraduate work, to be considered for unconditional admission to graduate studies at UNT Dallas. Applicants who have already completed a master's degree must have at least a 3.4 GPA on the master's or meet the undergraduate GPA standards.
- Applicants must hold at least a bachelor's degree.
- All students granted provisional admission to the master's program are required to enroll in COUN 5710D during the first term/semester of enrollment in graduate school and must receive a grade of B or higher. Concurrent enrollment in COUN 5680D and COUN 5710D is encouraged. Students must receive a grade of B or higher in these two courses to be considered for full admission to the program.
- Admission to the counseling program is provisional until the student's progress is evaluated by the counseling faculty upon completion of COUN 5680D. The student's progress is evaluated on the basis of the demonstration of adequate subject matter knowledge and the personal and interpersonal skills required for counseling.
- After the progress review, the counseling faculty either recommends that the student continue the program or reserves the right to withdraw the student from the program.
- Following this initial evaluation, the student will be routinely evaluated on the criteria of knowledge, personal and interpersonal skills and counseling skills to determine if progress is adequate, if remedial work is needed or if the student should be withdrawn from the program.
- This degree requires a passing score on the comprehensive examination administered during the student's internship.

Required Courses for MS in Counseling

(60 hour degree in Clinical Mental Health Counseling)

**The MS degree requires a minimum of 60 semester hours including successful completion of internship, COUN 5720D/COUN 5721D, and passing a comprehensive examination. .*

| Required | Taken In Any Order Within # | Program Course Number - Course Title |
|--------------------------|-----------------------------|---|
| 1 st semester | | COUN 5710D - Counseling Theories |
| 1 st semester | | COUN 5680D - Basic Counseling Skills. |
| | #2 | EPSY 5050D - Educational Research and Evaluation (prereq. To 5760D /5730D) |
| | #2 | COUN 5670D - Developmental Processes and Strategies |
| | #3 | COUN 5765D - Appraisal in Counseling |
| | #3 | COUN 5100D - Counseling Ethics and Professional Orientation |
| | #4 | COUN 5790D - Counseling Culturally Diverse Clients |
| | | COUN 5200D - Counseling Adolescents or COUN 5700D - Introduction to Play Therapy |
| Sem. Before 5690 | | COUN 5660D - Advanced Counseling Skills (prereq. to COUN 5740D) |
| | | COUN 5470D - Career Development and Information Resources |
| | | COUN 5740D - Group Counseling Theories and Procedures COUN 5480D - Biopsychosocial Assessment and Wellness in Counseling |

| | | |
|-------------------|--|---|
| | | COUN 5610D - Drug and Addiction Education for Counselors COUN 5490D - Crisis Intervention Counseling COUN 5500D - Human Sexuality in Counseling |
| Sem. Before 5720 | | COUN 5690D - Practicum in Counseling |
| Sem. Before 5721 | | COUN 5720D - Internship in Counseling I |
| | | COUN 5300D - Systems, Leadership, and Program Development in Clinical Mental Health Counseling |
| Last sem. of prog | | COUN 5721D - Internship in Counseling II |
| | | COUN 5580D - Family Counseling or COUN 5640D - Group Play Therapy or COUN 5610D - Drug and Addiction Education for Counselors |

Criminal Justice, MS

Masters of Science in Criminal Justice (36 hours)

Required

- CJUS 5000- Criminal Justice Policy
- CJUS 5600- Advanced Criminological Theory
- CJUS 5700- Evaluation and Research Methods

Choose One

- CJUS 5200- Legal Aspects of the Criminal Justice System
- CJUS 5500- Seminar in Criminal Justice Administration

Option 1: Choose 24 elective hours

- CJUS 5050- Criminal and Drugs
- CJUS 5100- Information Warfare, Security and Risk Analysis
- CJUS 5120- Cyber Crime
- CJUS 5130- Information policy, Law and Justice

- CJUS 5250- Administration of Law and Justice
- CJUS 5270- Criminal Evidence
- CJUS 5350- Seminar Contemporary Policing
- CJUS 5450- Punishment Discipline and Social Policy
- CJUS 5460- Correctional Practices and Programs
- CJUS 5470- Seminar in Juvenile Delinquency
- CJUS 5620- Victimology
- CJUS 5800- Topics in Criminal Justice
- CJUS 5850- Directed Study
- CJUS 5900- Special Problems

Option 2: Choose 15 elective hours plus the following 6 hours

- CJUS 5750- Criminal Justice Statistics
- CJUS 5950- Thesis

Course Requirements (Non-Thesis Option)

Core Curriculum

Part I (9 hours)

Part II (3 hours)

Electives (24 hours)

Note:

*Dallas

**Content varies as course covers specific issues of current interest and concern in criminal justice and criminology. May be repeated as topic changes.

^courses not on UNT Dallas Course Rotation 2011-2012

Curriculum and Instruction, MEd

Acalog ACMS™
Undergraduate and Graduate Catalog

2014-2015

Dr. Glenda Moss, Dal 1 201P

(P) 972.338.1373 glenda.moss@untdallas.edu

A Master's of Education Degree in Curriculum and Instruction will have a STEM focus designed to for certified teachers and individuals seeking initial certification for K-12. The coursework will professionally develop full-time teachers and prepare individuals seeking initial certification in classroom research and pedagogical content knowledge. The 36 credit master's degree must be completed at the graduate level. The program allows for six (6) core courses and choices between multiple concentration areas. Students who are fully-certified teachers select one of the 18-hour areas

from the Professional Development concentrations. Students seeking an initial teaching certificate select one of the 18-hour areas from the Initial Certification concentration.

The specific Student Learning Outcomes of the M.Ed. program for candidates are:

Understand the nature of classroom inquiry, develop inquiry skills, and use inquiry processes in teaching and learning in the math and science content area subjects.

Access scholarly data bases and gain knowledge pedagogical content knowledge through reading and reviewing researched publications.

Deepen pedagogical content knowledge of math and science through inquiry based processes.

Construct understanding of K-12 student learning of math and science, and of effective instructional practices to engage K-12 students in active learning.

Address Texas state standards when selecting and developing high quality teaching and learning experiences for K-12 students in math and science subject areas.

Use technology in science, technology, engineering, and math lessons in elementary, middle, and secondary classrooms.

Design and implement classroom research projects to address problem areas in teaching and student learning of math and science.

Admission Standards

Applicants must have at least 3.0 GPA on the last 60 undergraduate semester hours of work prior to receiving the bachelor's degree, or a 2.8 GPA on all undergraduate work, to be considered for unconditional admission to the UNT Graduate School for studies at the master's level. Applicants who have already completed a master's degree must have at least a 3.4 GPA on the master's.

Admission Procedures

Submit the following to the UNT Dallas School of Graduate Studies:

Graduate School Application for Admission (apply online at www.applytexas.org)

Complete official transcripts from all colleges and universities attended

Core

To complete the master's degree, candidates would have to complete the following core courses as well as 18 credits in one selected concentration area.

All courses are 3 credit hours unless otherwise noted.

EDCI 5011 - Introduction to Classroom Research

EDCI 5012 - Classroom Research Project

EDCI 5013 - Technology in STEM

EDCI 5014 - Instructional and Behavioral Management in Classrooms

EDCI 5015 - Action Research for Multicultural and Multilingual Education

EDCI 5016 - STEM Literacy Across the Disciplines

Professional Development Concentrations (for Full-Time Teachers)

All courses are 3 credit hours unless otherwise noted.

Mathematics

MATH 5001 - Teaching Dual Credit Mathematics

MATH 5680 - Introduction to Probability and Statistics

MATH 5611 - Introduction to Mathematical Analysis I

MATH 5621 - Introduction to Mathematical Analysis II

MATH 5011 - Mathematical Models for Educators

MATH 5090 - Topics in Math Content and Pedagogy

Biology

BIOL 5315 - Teaching Secondary Biology for Dual Credit

BIOL 5240 - Advanced Topics in Molecular Biology

BIOL 5325 - Conservation Biology and Chemical Ecology

BIOL 5090 - Animal Biology

BIOL 5170 - Evolution Ecology and Genetics

BIOL 5335 - Biological Basis of Disease

PK-8 Science Concentration

EDCI 5310 - Advanced Pedagogical Content Knowledge for Teachers of Life Science

EDCI 5370 - Advanced Pedagogical Content Knowledge for Teachers of Earth Science

EDCI 5330 - Advanced Pedagogical Content Knowledge for Teachers of Physical Science

EDCI 5340 - Innovations in Earth and Space Science

EDCI 5350 - Advanced Pedagogical Content Knowledge for Teachers of K-8 Science Elective

PK-8 Math Concentration

EDCI 5510 - Advanced Pedagogical Content Knowledge for Teaching Algebraic Thinking

EDCI 5520 - Advanced Pedagogical Content Knowledge for Teachers of Numbers and Operations

EDCI 5530 - Advanced Pedagogical Content Knowledge for Teachers of Probability & Statistics

EDCI 5540 - Advanced Pedagogical Content Knowledge for Teachers of Geometry & Measurement

EDCI 5550 - Advanced Pedagogical Content Knowledge of Financial Literacy for EC-8 Teachers

Elective

Early Childhood Concentration

EDEC 5312 - Teaching PK-K Language and Literacy

EDEC 5322 - Teaching PK-K Math and Science

EDEC 5412 - Advanced Interventions for Pre-K/K Language and Literacy

EDEC 5422 - Advanced Interventions for Pre-K/K Math and Science

Elective

Elective

English as a Second Language (ESL)

EDCI 5018 - English as a Second Language for EC-12 Classrooms

EDRE 5070 - Literacy Development for English Language Learners

EDBE 5560 - Fundamentals of Bilingual and English as a Second Language Education in EC-12

EDBE 5660 - English Language Acquisition by Spanish Speakers: Theories and Methods

Elective

Elective

Special Education (EDSP)

EDSP 5050 - Legal Aspects of Special Education

EDSP 5020 - Behavior Management and Positive Behavior Interventions and Supports

EDSP 5030 - Individualized Evaluation for Educational Decision Making

EDSP 5040 - Methods of Teaching Students with Disabilities

Elective

Elective

Initial Certification is a Transition to Teaching Program

The degree program prepares baccalaureate graduates from related fields of study with the knowledge and skills to effectively teach in PK-12 urban and rural settings. The program allows for initial certification choices among a variety of elementary, middle school and secondary concentrations: EC-6 Generalist, 4-8 Math, 4-8 Science, 4-8 Social Studies, 4-8 Reading/Language Arts, or Grades 7-12 in any content area. All 36 credits of the master's degree are completed at the graduate level. Students must complete the core courses for the master's degree plus one pedagogical content area.

All courses below are 3 credit hours unless otherwise noted.

EC-6 Generalist Pedagogical Content

*Prerequisite - EDRE 4450 - Reading and Writing (Birth through Grade 6)

*Prerequisite - EDRE 4850 - Assessment and Evaluation of Reading

EDCI 5017 - Human Development for Educators

EDCI 5101 - Seminar I (1 credit)

EDCI 5102 - Seminar II (1 credit)

EDCI 5103 - Seminar III (1 credit)

EDCI 5120 - Curriculum and Instructional Methodologies in Language Arts and Social Studies K-8 (with 25 field hours)

EDCI 5150 - Curriculum and Instructional Methodologies for Mathematics and Science K-8 (with 25 field hours)

EDCI 5190 - Clinical Teaching (6 credits)

4-8 Pedagogical Content

EDCI 5017 - Human Development for Educators

EDCI 5101 - Seminar I (1 credit)

EDCI 5102 - Seminar II (1 credit)

EDCI 5103 - Seminar III (1 credit)

EDCI 5018 - English as a Second Language for EC-12 Classrooms

EDCI 5120 - Curriculum and Instructional Methodologies in Language Arts and Social Studies K-8 (with 25 field hours) or EDCI 5150 - Curriculum and Instructional Methodologies for Mathematics and Science K-8 (with 25 field hours) EDCI 5190 - Clinical Teaching (6 credits)

7-12 Pedagogical Content

Educational Leadership, MEd

Department Advisors:

Dr. Glenda Moss, Dal 1 201P

(P) 972.338.1373

glenda.moss@untDallas.edu

Ms. Genell McClendon, Dal 1 201M

(P) 972.338.1364

genell.mcclendon@untDallas.edu

Admission Procedures

1. Submit the following to Graduate Admissions:
 - a. Graduate School Application for Admission (apply online at www.applytexas.org)
 - b. Complete official transcripts from all colleges and universities attended
 - c. Official GRE scores from the Educational Testing Service (allow three to four weeks for the test to be received by the Graduate School)
2. Submit the following admissions packet to the Education Administration Office (EDAM) program office. Students seeking on-time registration need to submit the completed application packet by **the first Friday in: July for Fall semester; December for Spring semester; April for Summer semester.**
 - a. Program Application form - indicate Master's and Principal Certification
 - b. Essay Form

- c. Supervisor Recommendation Form
- d. Resume

Admission Standards

- Applicants must have at least 3.0 GPA on the last 60 undergraduate semester hours of work prior to receiving the bachelor's degree, or a 2.8 GPA on all undergraduate work, to be considered for unconditional admission to Graduate Admissions for studies at the master's level. Applicants who have already completed a master's degree must have at least at 3.4 GPA on the master's or meet the undergraduate GPA standards.
- Applicants must hold at least a bachelor's degree.
- Applicants must hold at least a provisional teacher certificate.
- Applicants must have at least two (2) years creditable teaching experience in K-12 public or private schools.

Recommended Course Sequence for MEd in Educational Administration

Degree and Certification plans are prepared in the EDAD 5300 course. After the student has completed the four core courses, the student may apply for Internship (EDAD 5500). Once the student is enrolled in the internship, the faculty Internship Supervisor becomes the advisor for the remainder of the program. In preparing the degree plan, a student may transfer up to nine (6) semester hours of course work from another institution with advisor and Graduate Admissions permission. Students have six years to complete the degree. Work that is more than six years old at the time of your graduation cannot be counted toward the Master's degree. Students must apply for graduation in the final semester of course work in order to receive the degree. Students completing the entire sequence of course work will be eligible to take the TExES principal exam and be recommended for certification through the Texas Education Agency/State Board of Education Certification (SBEC). The University of North Texas at Dallas is an approved principal certification program of the Texas Education Agency.

Core Courses (Courses must be taken prior to Professional Courses)

EDAD 5300 - Introduction to Educational Leadership
EDAD 5330 - Instructional Leadership
EDAD 5360 - Leadership for Social Justice
EDAD 5390 - Campus Level School Law

Internship

EDAD 5500 - Internship (after core is completed)

Students must apply for the internship in advance by the appropriate deadline as stated on the application. Internship must be taken prior to the Practicum course for students seeking principal certification.

Professional Courses

EDAD 5610 - Communications and Public Relations
EDAD 5620 - Leadership for Student Educational Services
EDAD 5640 - School Resource Alignment for Student Achievement
EDAD 5680 - Leadership of the K-12 Curriculum

Final Course

EDAD 5700 - Practicum in Educational Leadership (Must be final course taken in the final semester) Students must apply for the practicum in advance by the appropriate deadline as stated on the application. Students cannot take the practicum (5700) and the internship (EDAD 5500) in the same semester. Internship must be taken prior to the Practicum course for students seeking principal certification.

Public Leadership, MS

Program Coordinator: Dr. Larry D. Terry II (P) 972.338.1545
Email: larry.terry@untdallas.edu

Admission Procedures

Submit the following to UNT Dallas Graduate Admissions:

- Graduate School Application for Admission (apply online at www.applytexas.org)
- Complete official transcripts from all colleges and universities attended

Admission Standards

Unconditional Admission: Applicants who meet all the following requirements will be considered for unconditional admission:

- Minimum undergraduate GPA of 3.0 in last 60 hours; 2.8 overall
- Outstanding letters of recommendation
- Strong, well-written personal essay
- Non-native English speakers only: TOEFL scores of at least 550 (paper-based), 213 (computer-based), or 79 (iBT) with sectional scores that meet or exceed 22 writing, 21 Speaking, 20 Reading, and 16 Listening; or, IELTS score of at least 6.5.

Probationary Admission: Applicants who do not meet all requirements for unconditional admission will be considered for probationary admission on the basis of the strength of all the listed admission factors. Test scores will not constitute the sole or primary basis for ending consideration of an applicant. Under probationary admission, special course requirements or other conditions may be imposed.

Other types of admission decisions pertaining to applicants:

- **Deferred:** Applicants who are unable to supply required application materials, or who must complete additional preparatory work before their admissibility can be determined, may be deferred until records are complete.
- **Provisional:** Applicants who are unable to supply all required documentation prior to the admission deadline but who otherwise appear to meet admission requirements may be granted provisional admission pending submission of complete and satisfactory credentials before the end of the semester in which they have registered in a provisional status.
- **Denied:** Applicants who fail to meet more than one of the admission requirements and for whom there is insufficient basis to justify any other kind of admission will be denied admission. As the admission process is competitive, applicants meeting basic admission requirements who are less well-qualified than other applicants may also be denied admission

Academic Standards

The graduate committee in the Department of Public Leadership will recommend withdrawal of a student from the master's program if the student receives two course grades of C or below (for purposes of this rule, the first grade received in a course is used). Each graduate student must receive advising from the departmental graduate advisor prior to registration each term/semester.

Required Courses (27 Hours)

PADM 5020 - Leading and Managing Public Organizations

PADM 5030 - Managing Human Resources

PADM 5400 - Managing Financial Resources

PLDR 53XX - Strategic Planning in Public Service Organizations (pending UCC approval)

PLDR 5320 - Public Service and Society

PLDR 5330 - Organization Theory and Managing Change in Public Service

PLDR 5300 - Data Analytics and Research Methods I

PLDR 5310 - Data Analytics and Research Methods II

PADM 5035 - Professional Practice for Public Managers (Capstone)

Elective Courses (12 Hours)

ACCT 5130- Accounting for Management

CJUS 5000 - Criminal Justice Policy

CJUS 5050 - Criminals and Substance Abuse

CJUS 5100- Information Warfare, Security and Risk Analysis

CJUS 5120- Cybercrime and Digital Forensics

CJUS 5130- Information Policy, Law and Justice

CJUS 5200 - Legal Aspects of the Criminal Justice System

CJUS 5250 - Administrative Law and Justice

CJUS 5270 - Criminal Evidence

CJUS 5350 - Seminar in Contemporary Policing

CJUS 5450- Punishment, Discipline and Social Policy

CJUS 5460 - Correctional Programs

CJUS 5470- Seminar on Juvenile Delinquency

CJUS 5500 - Seminar in Criminal Justice Administration

CJUS 5800 - Advanced Criminological Theory

CJUS 5620 - Seminar in Victimology

CJUS 5700 - Evaluation and Research Methodologies

CJUS 5750 - Criminal Justice Statistics

CJUS 5800- Topics in Criminal Justice

ECON 5140- Managerial Economics

FINA 5170- Financial Management

MGMT 5710- Management Strategies for Public Issues

PADM 5050 - Legal Issues in Public Administration

PADM 5060 - Seminar in Intergovernmental Relations

PADM 5310 - Economic and Community Development

PADM 5410 - Capital Budgeting and Planning

PADM 5420 - Revenue Policy and Administration

PADM 5430 - Financial Accountability in Government

PADM 5550 - Seminar in Program Evaluation

PADM 5560 - Performance Measurement in Public and Nonprofit Sectors

PLDR 53XX - Geographic Information Systems in Public Service (pending UCC approval)

PLDR 53XX - Introduction to Nonprofit Management (pending UCC approval)

PLDR 53XX - Program Evaluation I (pending UCC approval)

PLDR 53XX - Program Evaluation II (pending UCC approval)

PLDR 53XX - Grant Writing (pending UCC approval)

School Counseling, MEd

(48 hour degree with concentration in either Elementary School Counseling or Secondary School Counseling)

School Counseling Program Advisor - Dr. Eric Green

(P) 972.338.1376

Email: Eric.Green@untDallas.edu

The Counseling Program offers a Master of Education in Counseling with a concentration in either Elementary School Counseling or Secondary School Counseling. The Master's degree requires an internship in lieu of a thesis. The internship should be the last enrollment in the Master's program. The University of North Texas at Dallas is an approved school counseling certification program of the Texas Education Agency. For details on requirements to become a Certified School Counselor in Texas, visit the Texas Education Agency website at http://www.tea.state.tx.us/Guidance_Counseling_FAO.html#q4. In addition to completing the course work, candidates

must also have 2 years creditable teaching experience prior to internship and pass the TExES - Counselor examination to be eligible for School Counselor Certification in Texas.

Admission Procedures

1. Submit the following to the UNT Dallas Office of Graduate Admissions:
 - a. Graduate School Application for Admission (apply online at www.applytexas.org)
 - b. Official copies of all college transcripts
 - c. Official GRE scores from the Educational Testing Service (allow three to four weeks for the test to be received by the Graduate School)
2. Submit additional admission materials to the Department of Counseling and Human Services. All admission to the Counseling Program is provisional, procedures for provisional admission are as follows:
 - a. All required admission materials must be filed in the program office by May 15 preceding the Fall term/semester, or October 15 preceding the Spring term/semester.
 - b. Submission of a completed Application for Admission to Master's Program in Counseling form, three completed Reference Evaluation Forms, a **one-page**, type-written Writing Sample. See UNT Dallas Office of Graduate Admissions website for specifics.
 - c. Each applicant is required to participate in an orientation and interview.

Admission Standards

- Applicants must submit the official Graduate Record Examination (GRE) scores on the verbal, quantitative, and writing sections to the graduate school for admission to the program. Conditional admission may be granted pending submission of GRE scores prior to registration for the second term of enrollment.
- Applicants must have at least a 3.0 GPA on the last 60 undergraduate semester hours of work prior to receiving the bachelor's degree, or a 2.8 GPA on all undergraduate work, to be considered for unconditional admission to graduate studies at UNT Dallas. Applicants who have already completed a master's degree must have at least a 3.4 GPA on the master's or meet the undergraduate GPA standards.
- Applicants must hold at least a bachelor's degree.
- Applicants for the school counseling track must have at least two (2) years creditable teaching experience in K-12 public or private schools in order to be certified as a school counselor by the state of Texas. Students must submit their teacher service record indicating two years of creditable teaching experience prior to internship.
- All students granted provisional admission to the master's program are required to enroll in COUN 5710D during the first term/semester of enrollment in graduate school and must receive a grade of B or higher. Concurrent enrollment in COUN 5680D and COUN 5710D is encouraged. Students must receive a grade of B or higher in these two courses to be considered for full admission to the program.
- Admission to the counseling program is provisional until the student's progress is evaluated by the counseling faculty upon completion of COUN 5680D. The student's progress is evaluated on the basis of the demonstration of adequate subject matter knowledge and the personal and interpersonal skills required for counseling.
- After the progress review, the counseling faculty either recommends that the student continue the program or reserves the right to withdraw the student from the program.
- Following this initial evaluation, the student will be routinely evaluated on the criteria of knowledge, personal and interpersonal skills and counseling skills to determine if progress is adequate, if remedial work is needed or if the student should be withdrawn from the program.
- This degree requires a passing score on the comprehensive examination administered during the student's internship.

Required Courses for M.Ed. in Counseling

(48 hour degree with concentration in School Counseling)

**The MEd degree requires a minimum of 48 semester hours, including successful completion of internship, COUN 5720D /COUN 5721D , and passing a comprehensive examination.*

| Required | Taken In Any Order Within # | Program Course Number - Course Title |
|--------------------------|-----------------------------|---|
| 1 st semester | | COUN 5710D - Counseling Theories |
| 1 st semester | | COUN 5680D - Basic Counseling Skills. |
| | #2 | EPSY 5050D - Educational Research and Evaluation (prereq. to COUN 5765D) |
| | #2 | COUN 5670D - Developmental Processes and Strategies |
| | #2 | COUN 5461D - Professional School Counseling |
| | #3 | COUN 5765D - Appraisal in Counseling |
| | #3 | COUN 5100D - Counseling Ethics and Professional Orientation |
| | #4 | COUN 5790D - Counseling Culturally Diverse Clients |
| | | COUN 5200D - Counseling Adolescents or COUN 5700D - Introduction to Play Therapy |
| Sem. Before 5690 | | COUN 5660D - Advanced Counseling Skills (prereq. to COUN 5740D) |
| | | COUN 5470D - Career Development and Information Resources |
| | | COUN 5740D - Group Counseling Theories and Procedures |
| Sem. Before 5720 | | COUN 5690D - Practicum in Counseling |
| Sem. Before 5721 | | COUN 5720D - Internship in Counseling I |
| Last sem. of prog | | COUN 5721D - Internship in Counseling II |
| | | COUN 5580D - Family Counseling or COUN 5640D - Group Play Therapy or COUN 5610D - Drug and Addiction Education for Counselors |

Track Specific Classes

School Counseling - Elementary

School Counseling - Secondary

Undergraduate Degree Programs

Bachelor

Accountancy, BS (Currently being phased out)

Requirements for the Bachelor of Science degree with a major in Accounting Control Systems include the following.

1. **Hours Required and General/College Requirements:** A minimum of 121 semester hours, of which 42 must be at the 3000 level or above (advanced), and fulfillment of degree requirements for the Bachelor of Business Administration degree.
2. **Pre-Business Requirements:** Students must have completed at least 45 credit hours of the pre-business program to be admitted into the major. Enrollment in upper-division courses is restricted until the following courses are complete with a C or above and a cumulative 2.7 UNT Dallas GPA.
 - ENGL 1310 - College Writing I
 - TECM 2700 - Technical Writing
 - ECON 1100 - Principles of Microeconomics
 - ECON 1110 - Principles of Macroeconomics
 - MATH 1190 - Business Calculus
 - BCIS 2610 - Introduction to Computers in Business
 - ACCT 2010 - Accounting Principles I (Financial Accounting)
 - ACCT 2020 - Accounting Principles II (Managerial Accounting)
 - DSCI 2710 - Data Description and Analysis with Spreadsheets
3. **Accounting Duplication Policy:** Accounting courses may not be taken more than twice whether at UNT Dallas or at another college or university. If the required grade is not made by the second attempt, the student cannot be an Accounting major. Students may not retake certain Accounting courses once they have completed (with a grade of C or better) a course for which it is a prerequisite.
4. **Advanced Accounting GPA Policy:** Accounting majors must have a 2.5 GPA in all ACCT 3000 and ACCT 4000 level courses taken at UNT Dallas or their equivalent taken at other colleges and universities. If this GPA is not met, the student will be required to retake the most recent Accounting course.
5. **Other Requirements:** Students who have courses that "double-dip," which count for both core and major, may be required to take additional electives to meet the 120 semester hour requirement.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Students may make adjustments and consult the current Undergraduate Catalog for course prerequisites.

**Denotes classes that satisfy a requirement where there may be other class choices available, please see your advisor for full course list.*

^ Denotes general Elective; please see your advisor for options.

{ } Denotes "double-dip" courses which count for both core and major course list.

Denotes that only one of these courses is required; enrolling in all three enables the student to meet 30-hour requirement for CPA exam sitting; alternatively, the student could take a business or general elective.

First Year

Fall (15 hours)

Spring (15 hours)

Second Year

Fall (15 hours)

Spring (15 hours)

Third Year

Fall (15 hours)

Spring (15 hours)

Fourth Year

Fall (15 hours)

Spring (15 hours)

Accounting, BBA

A bachelor degree in the field of accounting provides the knowledge and skills to succeed at almost anything in the business world. It prepares students to determine how a business is doing and communicate this knowledge to clients or others in the business organization. This program is designed to help students prepare for the CPA but can also prepare them to take the CMA for immediate certification.

Program Advisor: Dr. Randall Hahn

Randall.Hahn@untdallas.edu

Requirements for the Bachelor of Business Administration degree with a major in accounting includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 42 hours designated as business core requirements.
3. **Major Requirements:** The accounting major requires 36 hours of accounting and business courses
4. **Requirements:** All students entering the accounting program must have an overall cumulative Grade Point Average of at least 2.0, a UNT Dallas Grade Point Average of at least 2.0, and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|----------------------------------|---|---|
| Communication 1 | ENGL 1313 - College Writing I (*Grade of C or better required) | 3 |
| Communication 2 | ENGL 1323 - College Writing II (*Grade of C or better required) | 3 |
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | ECON 1100 - Microeconomics (*Double-dip w/ business core) | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication (*Double-dip w/ business core) | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 42 hours of required business core courses as listed below:

| | |
|---|---|
| ECON 1100 - Microeconomics (may be taken as CORE) | 3 |
| ECON 1110 - Macroeconomics | 3 |
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| Select ONE: | |
| · MATH 1680 - Elementary Probability and Statistics | 3 |
| · MATH 1190 - Business Calculus (*Prerequisite: MATH 1100 or higher) | |
| BCIS 2610 - Intro to Computers in Business (*Prerequisite: MATH 1100 or higher) | 3 |

| | |
|---|---|
| ACCT 2010 - Accounting Principles I (*Prerequisite: MATH 1100 or higher) | 3 |
| ACCT 2020 - Accounting Principles II (*Prerequisite: ACCT 2010 with grade of C or higher) | 3 |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business (*Prerequisites: PSCI 1040 and PSCI 1050) | 3 |
| BCIS 3610 - Basic Information Systems (*Prerequisite: BCIS 2610) | 3 |
| MKTG 3650 - Foundations of Marketing Practice (*Prerequisite: Junior Standing) | 3 |
| DSCI 3710 - Business Statistics (*Prerequisite: DSCI 2710 with a grade of C or better) | 3 |
| FINA 3770 - Finance (*Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better) | 3 |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management (*Prerequisite: DSCI 2710) | 3 |
| BUSI 4940 - Business Policy (** <i>Graduating Seniors Only</i> **) | 3 |

Students will earn the following 36 credit hours to complete the accounting major:

| | |
|---|---|
| TECM 2700 - Technical Writing | 3 |
| ACCT 3110 - Intermediate Accounting I (*Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better) | 3 |
| ACCT 3120 - Intermediate Accounting II (*Prerequisite: ACCT 3110) | 3 |
| ACCT 3270 - Cost Accounting (*Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better) | 3 |
| ACCT 4300 - Federal Income Taxation (*Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better) | 3 |
| ACCT 4100 - Accounting Systems (*Co-requisite: ACCT 3120) | 3 |
| ACCT 4140 - Advanced Accounting Principles | 3 |
| ACCT 4400 - Auditing Professional Responsibilities *Prerequisites: ACCT 3120, ACCT 4100, and BLAW 3430) | 3 |
| ACCT 4270 - Advance Cost Accounting (*Prerequisite: ACCT 3270) | 3 |
| ACCT 4350 - Advance Income Taxation | 3 |
| ACCT 4410 - Auditing Evidence | 3 |
| MGMT 3330 - Communicating in Business | 3 |

Applied Arts and Sciences, BAAS

The Bachelor of Applied Arts & Sciences (BAAS) Degree is multidisciplinary, highly flexible, and can help you complete your degree at UNTD in record time. Not only does this degree allow you to design your own program, but you can also bring your coursework from community colleges, other universities, and the military to your degree plan. Working with a team of talented and caring advisors, you can craft a degree that focuses on your unique career goals and educational experiences.

Students may choose from one of two options in their selection of concentrations:

1. **Option 1:** requires completion of three concentrations of 12 credit hours each.
2. **Option 2:** requires completion of one primary and one secondary concentration totaling 36 hours. The secondary concentration must consist of at least 12 hours.

Concentration areas consisting of 12 hours can be selected from the following disciplines:

Alternative Dispute Resolution

- The Alternative Dispute Resolution (ADR) concentration teaches students theories of conflict management and conflict resolution skills. Students learn procedures such as arbitration, mediation, negotiation, neutral fact-finding, panel review and other alternatives to litigation. (Students seeking ADR certification will need to take additional hours through the department of Counseling and Human Services.)

Applied Gerontology

- The Applied Gerontology concentration focusses on the needs of the elderly and provides students with the background knowledge to act as caregivers. (Students seeking certification in Applied Gerontology will need to take additional hours through the department of Counseling and Human Services.)

Child Development and Family Studies

- The Child Development and Family Studies concentration provides students with the knowledge and skillset to become practitioners in the areas of children as well as examining how families function systemically.

Communication and Technology

- The Communication and Technology concentration gives students the knowledge and skills to succeed in the emerging field of digital communication. This exciting career is increasingly linked to corporate, entertainment, government, broadcasting, advertising, public relations, and nonprofit settings.

Creative Writing

Criminal Justice

- The Criminal Justice concentration is directed at upholding social control, deterring and mitigating crime, and sanctions those who violate laws with criminal penalties and rehabilitation efforts as well as the study of law and ethics as they related to the phenomenon of crime.

Dallas Studies

- The Dallas Studies concentration is a multidisciplinary program focusing on the history, life, people, and culture of the city.

Ethnic and Minority Studies

- The Ethnic and Minority Studies concentration is a multidisciplinary approach to the study of various ethnicities and minorities. This concentration includes classes within the disciplines of history, psychology, and sociology.

History

- Hospitality Management concentration combines skills from human resource management, operations management, finance, accounting, sales, and marketing as related to the hotel, food, and beverage industries.

Hospitality Management

- Hospitality Management concentration combines skills from human resource management, operations management, finance, accounting, sales, and marketing as related to the hotel, food, and beverage industries.

Human Services Management and Leadership

- Human Services Management and Leadership (HSML) concentration prepares students for careers as entry-level service practitioners in the non-profit sector and specializes in human services fields such as gerontology, substance abuse, dispute resolution, and other human services.

Psychology

- The Psychology concentration prepares students for career areas such as human services, public relations, correctional institutions, rehabilitation facilities, program development and research.

Rehabilitation

Sociology

- The Sociology concentration prepares students for careers in a wide variety of fields including education, social services, health, probation, criminal justice, and government.

Sports and Entertainment Marketing

- The Sports and Entertainment Marketing concentration is a communications centered career path focusing on the sales, marketing, and promotion in the sports and entertainment industries.

Concentration areas consisting of more than 12 hours can be selected from the following disciplines:

Alternative Dispute Resolution

The Alternative Dispute Resolution (ADR) concentration teaches students theories of conflict management and conflict resolution skills. Students learn procedures such as arbitration, mediation, negotiation, neutral fact-finding, panel review and other alternatives to litigation. (Students seeking ADR certification will need to take additional hours through the department of Counseling and Human Services.) [LINK]

Business

The Business concentration teaches students organizational, management, and other skills valuable in business settings.

Communication and Technology

Dallas Studies

- The Dallas Studies concentration is a multidisciplinary program focusing on the history, life, people, and culture of the city.

Ethnic and Minority Studies

- The Ethnic and Minority Studies concentration is a multidisciplinary approach to the study of various ethnicities and minorities. This concentration includes classes within the disciplines of history, psychology, and sociology.

History

- The history concentration includes a variety of courses in American, Mexican-American, Latin-American, Native-American, and Dallas history among others.

Hospitality Management

- Hospitality Management concentration combines skills from human resource management, operations management, finance, accounting, sales, and marketing as related to the hotel, food, and beverage industries.

Psychology

- The Psychology concentration prepares students for career areas such as human services, public relations, correctional institutions, rehabilitation facilities, program development and research.

Sociology

- The Sociology concentration prepares students for careers in a wide variety of fields including education, social services, health, probation, criminal justice, and government.

Sports and Entertainment Marketing

- The Sports and Entertainment Marketing concentration is a communications centered career path focusing on the sales, marketing, and promotion in the sports and entertainment industries.

Degree Requirements

Core Requirements

| | Course | Recommended Hours | Grade Term |
|--|--|-------------------|------------|
| Communication 1 <i>*C or better required</i> | ENGL 1313 - College Writing I | 3 | |
| Communication 2 <i>*C or better required</i> | ENGL 1323 - College Writing II | 3 | |
| Mathematics | Choose from: MATH 1581, MATH 1681, or MATH 1100 | 4 | |
| Life & Physical Sciences 1 | BIOL 1132 - Environmental Science | 3 | |
| Life & Physical Sciences 2 | GEOG 1710 - Earth Science | 3 | |
| Language, Philosophy, & Culture | ENGL 2220 - World Literature I | 3 | |
| Creative Arts | ART 1300 - Art Appreciation | 3 | |
| American History 1 | HIST 2610 - US History to 1865 | 3 | |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 | |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 | |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 | |
| Social & Behavioral Science | SOCI 1510 - Intro to Sociology | 3 | |

| | | |
|------------------|--|---|
| Component Area 1 | Choose from: SOCI 1510, PSYC 1630, ECON 1100, or AGER 2250 | 3 |
| Component Area 2 | Choose from: SOCI 2070, CJUS 2100, COMM 1010, or DFST 2033 | 3 |

Foundation Requirements - 9 Hours

| Course | Hours | Grade | Term |
|--|--|-------|------|
| HSML 3000 - Human Service in the Non-Profit Sector | 3 | | |
| SOCI 3220 - Quantitative Data Collection <i>and Junior Standing</i> | <i>*Prerequisite SOCI 1510 with C or better</i> 3 | | |
| <u>Choose ONE:</u> | | | |
| • SOWK 4540 - Human Diversity in the Helping Profession | 3 | | |
| • SOCI 4540 - Race and Ethnic Minorities | | | |

Professional Development Concentrations - 36 Hours

*One Concentration Area must be completed at UNT Dallas from one of the following options: Human Services Management & Leadership, Criminal Justice (CJUS), Applied Gerontology Certificate, Rehabilitation Certificate, Sociology (SOCI), Creative Writing, Dallas Studies, History, Ethnic and Minority Studies, Hospitality Management, Sports Marketing, Communication Studies, Communication and Technology, Psychology, and Child Development & Family Studies. The other concentration areas may come from any other department at UNTD (except for INDE courses) or may consist of technical/professional coursework already completed at a community college (or in the military) as part of an Associate's degree.

| Areas - Option 1 Courses | Areas - Option 2 Courses | Hours | Grade | Term |
|--------------------------|--------------------------|-------|-------|------|
| | *Concentration 1: | 3 | | |
| Concentration 1: | | 3 | | |
| | | 3 | | |
| | | 3 | | |
| | | 3 | | |
| Concentration 2: | Concentration 2: | 3 | | |
| | | 3 | | |
| | | 3 | | |
| | | 3 | | |

| | | |
|----------------------|-------------------------|---|
| | *Concentration 1 | 3 |
| Concentration | must contain | 3 |
| 3: | 18- 24 hours in | |
| | the required | 3 |
| | field | |

Occupational Specialization - 21 Hours

| Course | Hours | Grade | Term |
|--------|-------|-------|------|
| | 3 | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |

Elective Requirements - 12 Hours

| Course | Hours | Grade | Term |
|------------------|-------|-------|------|
| General Elective | 3 | | |
| General Elective | 3 | | |
| General Elective | 3 | | |
| General Elective | 3 | | |

UNT Dallas Degree Requirements:

Requirement Complete

120 hours (minimum) required for degree completion

Residency Requirement - At least 30 hours must be completed at UNT Dallas

42 Advanced Hours (3XXX or 4XXX) - 24 advanced hours must be completed at UNT Dallas

UNT GPA 2.0 or higher required

Cumulative GPA 2.0 or higher required

Biology, BA

Biology is a scientific study of the living world that leads to careers in education, health, environmental science, forensic biology, scientific journalism, and research. Studies in biology give us a way to understand nature and the interconnectedness of all living things. This field is important to everyday life because it allows us to better understand ourselves, our natural resources, and the potential threats that would alter, damage, or destroy our environment. The UNT Dallas Bachelor of Arts in Biology prepares students to go into education, journalism, environmental management, and research.

Degree Requirements

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|---|--|-------|
| Communication 1 <i>*Grade of C or better required</i> | ENGL 1313 - College Writing I | 3 |
| Communication 2 <i>*Grade of C or better required</i> | TECM 2700 - Technical Writing (<i>Fulfilled by major req.</i>) | 3 |
| Mathematics | Choose from: MATH 1680, MATH 1100, or MATH 1710 | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1710 or CHEM 1410 (<i>Fulfilled by major req.</i>) | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1720 or CHEM 1420 (<i>Fulfilled by major req.</i>) | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | <i>Any approved course in Foundational Area</i> | 3 |
| Social & Behavioral Science | <i>Any approved course in Foundational Area</i> | 3 |
| Component Area 1 | <i>Any approved course in Foundational Area</i> | 3 |
| Component Area 2 | <i>Any approved course in Foundational Area</i> | 3 |

Major Curriculum Requirements - 55 Hours

**Must maintain a Major GPA of 2.0 or better*

| Biology Core | | Hours |
|---|---|-------|
| BIOL 1710/1730 - General Biology I Lecture and Lab | | 3/1 |
| BIOL 1720/1740 - General Biology II Lecture and Lab | *Prerequisite <i>BIOL 1710/1730</i> | 3/1 |
| BIOL 2301/2311 - Anatomy and Physiology Lecture and Lab | | 3/1 |
| BIOL 2140 - Principles of Ecology | *Prerequisite <i>BIOL 1710/1730 and 1720/1740</i> | 3 |
| BIOL 3451 - Genetics | *Prerequisite 8 hours Biology, and CHEM 2370/3210 (may be taken concurrently) | 3 |
| BIOL 3510 - Cell Biology | *Prerequisite <i>BIOL 1710/1730 and BIOL 1720/1740</i> | 3 |
| BIOL 4260 - Evolution | *Prerequisite <i>BIOL 3451</i> | 3 |
| Biology Electives | | |
| BIOL 3XXX or 4XXX | *Prerequisite(s) may exist; please see catalog | 3 |
| BIOL 3XXX or 4XXX | *Prerequisite(s) may exist; please see catalog | 3 |
| BIOL 3XXX or 4XXX | *Prerequisite(s) may exist; please see catalog | 3 |
| BIOL 3XXX or 4XXX | *Prerequisite(s) may exist; please see catalog | 3 |
| Additional Requirements | | |
| CHEM 1410/1430 - General Chemistry I Lecture and Lab | *Prerequisite <i>MATH 1100</i> | 3/1 |
| CHEM 1420/1440 - General Chemistry II Lecture and Lab | *Prerequisite <i>CHEM 1410</i> | 3/1 |
| CHEM 2370/3210 - Organic Chemistry I Lecture and Lab | *Prerequisite <i>CHEM 1420</i> | 3/1 |
| MATH 1710 - Calculus | *Prerequisite <i>MATH 1650 or MATH 1600</i> | 4 |
| MATH 1680 - Statistics | | 3 |

Electives/Minor/Certificate Requirements - 23 Hours

**Please note neither a Minor nor Certificate are required - but are strongly recommended*

| Course | | Hours |
|---|--|-------|
| Minor, Certificate or General Elective 3XXX or 4XXX | *Prerequisite(s) may exist; please see catalog | 3 |

| Course | | Hours |
|---|---|-------|
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective | | 3 |
| Minor, Certificate or General Elective | | 3 |
| Minor, Certificate or General Elective | | 3 |
| Minor, Certificate or General Elective | | 3 |

UNT Dallas Degree Requirements:

| Requirement |
|--|
| 120 hours (minimum) required for degree completion |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas |
| 42 Advanced Hours (3XXX or 4XXX) - 24 advanced hours must be completed at UNT Dallas |
| UNT GPA 2.0 or higher required |
| Cumulative GPA 2.0 or higher required |
| Biology GPA 2.0 or higher required |

Biology, BS

Biology is a scientific study of the living world that leads to careers in education, health, environmental science, forensic biology, scientific journalism, and research. Studies in biology give us a way to understand nature and the interconnectedness of all living things. This field is important to everyday life because it allows us to better understand ourselves, our natural resources, and the potential threats that would alter, damage, or destroy our environment. The

UNT Dallas Bachelor of Science in Biology is a professional, science-based degree that prepares students to enter professional training in the health field and may lead to a career in the health professions (pharmacy, dentistry, physician assistant, veterinary, and medical sciences).

Degree Requirements

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|---|--|-------|
| Communication 1 <i>*Grade of C or better required</i> | ENGL 1313 - College Writing I | 3 |
| Communication 2 <i>*Grade of C or better required</i> | TECM 2700 - Technical Writing (<i>Fulfilled by major req.</i>) | 3 |
| Mathematics | MATH 1100 - College Algebra (<i>Fulfilled by major req.</i>) | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1710 or CHEM 1410 (<i>Fulfilled by major req.</i>) | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1720 or CHEM 1420 (<i>Fulfilled by major req.</i>) | 3 |
| Language, Philosophy, & Culture | <i>Any approved course in Foundational Area</i> | 3 |
| Creative Arts | ART 1300D - Art Appreciation | 3 |
| American History 1 | HIST 2610D - US History to 1865 | 3 |
| American History 2 | HIST 2620D - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040D - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050D - American Government: Process and Policies | 3 |
| Social & Behavioral Science | <i>Any approved course in Foundational Area</i> | 3 |
| Component Area 1 | <i>Any approved course in Foundational Area</i> | 3 |
| Component Area 2 | <i>Any approved course in Foundational Area</i> | 3 |

Major Curriculum Requirements - 67 hours

**Must maintain a Major GPA of 2.0 or better*

| Biology Core | Hours |
|--|-------|
| BIOL 1710/1730 - General Biology I Lecture and Lab | 3/1 |

| Biology Core | | Hours |
|---|---|-------|
| BIOL 1720/1740 - General Biology II Lecture and Lab | <i>*Prerequisite BIOL 1710/1730</i> | 3/1 |
| BIOL 2301/2311 - Anatomy and Physiology I Lecture and Lab | | 3/1 |
| BIOL 2041/2042 - Microbiology Lecture and Lab | <i>*Prerequisite BIOL 1710/1730 and credit for or concurrent enrollment in BIOL 1720/1740 (may be taken concurrently)</i> | 3/1 |
| BIOL 3451 - Genetics | <i>*Prerequisite 8 hours Biology, and CHEM 2370/3210 (may be taken concurrently)</i> | 3 |
| BIOL 3510 - Cell Biology | <i>*Prerequisite BIOL 1710/1730 and BIOL 1720/1740, not 4 hours of organic chemistry</i> | 3 |
| BIOL 4260 - Evolution | <i>*Prerequisite BIOL 3451</i> | 3 |
| Biology Electives | | |
| BIOL 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| BIOL 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| BIOL 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| BIOL 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Additional Requirements | | |
| CHEM 1410/1430 - General Chemistry I Lecture and Lab | <i>*Prerequisite MATH 1100</i> | 3/1 |
| CHEM 1420/1440 - General Chemistry II Lecture and Lab | <i>*Prerequisite CHEM 1410</i> | 3/1 |
| CHEM 2370/3210 - Organic Chemistry I Lecture and Lab | <i>*Prerequisite CHEM 1420</i> | 3/1 |
| CHEM 2380/3220 - Organic Chemistry II Lecture and Lab | <i>*Prerequisite CHEM 2370</i> | 3/1 |
| PHYS 1410/1430 - Physics I Lecture and Lab | | 3/1 |
| PHYS 1420/1440 - Physics II Lecture and Lab | <i>*Prerequisite PHYS 1410</i> | 3/1 |
| MATH 1680 - Statistics | | 3 |
| MATH 1710 - Calculus | <i>*Prerequisite MATH 1650 or MATH 1600</i> | 4 |

Electives/Minor/Certificate Requirements

**Please note neither a Minor nor Certificate are required - but are strongly recommended*

| Course | | Hours |
|---|---|-------|
| Minor, Certificate or General Elective 3XXXD or 4XXXD | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXXD or 4XXXD | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXXD or 4XXXD | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXXD or 4XXXD | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXXD or 4XXXD | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXXD or 4XXXD | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXXD or 4XXXD | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |

UNT Dallas Degree Requirements:

| Requirement |
|--|
| 120 hours (minimum) required for degree completion |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas |
| 42 Advanced Hours (3XXX or 4XXX) - 24 advanced hours must be completed at UNT Dallas |
| UNT GPA 2.0 or higher required |
| Cumulative GPA 2.0 or higher required |
| Biology GPA 2.0 or higher required |

Child Development and Family Studies, BS

A Bachelor's of Science Degree in Child Development and Family Studies prepares graduates with the knowledge and skills to effectively work with young children and their families in multicultural and multilingual urban settings. This program is distinctive in that it emphasizes healthy development of young children (0 to 5 years old) and their families, particularly those who are bilingual. Courses and approximately 100 hours of hands-on experiential learning allow students to develop skills and knowledge to serve typically developing young children in the home, community, and child care settings.

Program Advisor: Nedra Washington
 Nedra.Washington@untdallas.edu

Requirements for the Bachelor of Science degree with a major in Child Development and Family Studies includes the following:

1. Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. Major Requirements: Completion of a minimum of 39 hours from Child Development of which 30 must be advanced. 18 hours of Elective Requirements and 21 hours of Preferred Electives are strongly recommended, but not required. Students should complete 3000-level courses before enrolling in 4000-level courses.
3. Minor Requirements: A minor requires at least 18 hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. A minor is not required but is an option.
4. Requirements: All students entering the Child Development program must have a cumulative Grade Point Average of at least 2.0 and be in good academic standing. Must clear criminal background check.

Degree Requirements

Core Curriculum - 42 Hours **Must maintain a Major GPA of 2.0 or better*

| Core Requirements | Course Recommended | Hours |
|---|--|-------|
| Communication 1 <i>*Grade of C or better required</i> | ENGL 1313 - College Writing I | 3 |
| Communication 2 <i>*Grade of C or better required</i> | ENGL 1323 - College Writing II | 3 |
| Mathematics | MATH 1350 - Math for Elementary Educators | 4 |
| Life & Physical Sciences 1 | BIOL 1132 - Environmental Science | 3 |
| Life & Physical Sciences 2 | GEOG 1710 - Earth Science | 3 |
| Language, Philosophy, & Culture | ENGL 2220 - World Literature I | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | *CDFS 1013 - Human Development | 3 |
| Component Area 1 | SOCI 2070 - Intro to Race Ethnicity | 3 |
| Component Area 2 | CDFS 2033 - Parenting in Diverse Families | 3 |

Elective Requirements - 18 Hours

| Course | Hours |
|--|-------|
| PSYC 1100 - Introduction to Psychology | 3 |
| HSML 1300 - Introduction to HS Systems | 3 |
| SOCI 1510 - Introduction to Sociology | 3 |
| ECON 1100 - Principles of Microeconomics | 3 |
| SPAN 1010 - Elementary Spanish I | 3 |
| SPAN 1020 - Elementary Spanish II | 3 |

Major Curriculum Requirements - 39 Hours **Must maintain a Major GPA of 2.0 or better*

| Course | Hours |
|--|-------|
| CDFS 3113 - Infant and Toddler Development | 3 |
| CDFS 3123 - Child Development | 3 |
| CDFS 3213 - Infant Toddler Intervention | 3 |
| CDFS 3300 - Family Theories | 3 |
| *CDFS 3310 - Family Crisis | 3 |
| *CDFS 3305 - Family Development | 3 |
| CDFS 3423 - Family, School, and Community | 3 |
| EDEC 3613 - Intro to Early Childhood Education | 3 |
| *CDFS 3315 - Communications in Families | 3 |
| CDFS 4023 - Practicum | 3 |
| *CDFS 4413 - Family Life Education | 3 |
| EDEC 4243 - Environmental Processes Assessment | 3 |
| EDEC 4633 - Nurturing Children's Social Competence | 3 |

Preferred Electives 21 Hours

| | Hours |
|--|-------|
| *CDFS 3320 - Developmental Sexuality | 3 |
| *CDFS 4333 - Family Resource Management | 3 |
| *CDFS 4340 - Occupational & Ethical Issues | 3 |
| *CDFS 4323 - Family Law and Public Policy | 3 |
| *CDFS 4345 - Parenting Issues & Education | 3 |
| *CDFS 1013 - Human Development | 3 |
| CDFS 4900 - Capstone | 3 |

UNT Dallas Degree Requirements:

| Hours Required and General/College Requirements |
|---|
| 120 hours (minimum) required for degree completion of which 42 must be advanced and fulfillment of degree requirements for the Bachelors of Science Degree |
| Major Requirements: Completion of 39 hours in Child Development and Family Studies of which 30 must be advanced. |
| Electives: 18 hours of Elective Requirements and 21 hours of Preferred Electives are strongly recommended, but not required. Students should complete 3000-level courses before enrolling in 4000-level courses. |
| *Asterisk denotes classes for Certified Life Education Exam |
| UNT-Dallas GPA 2.0 or higher |
| Cumulative GPA 2.0 or higher |
| Child Development and Family Studies GPA 2.0 or higher required |

| National Council on Family Relations Certification | |
|--|--|
| NCFR Contact Areas | Approved coursework for Abbreviated Application (Grade of A, B, or C-) |
| 1. Families & Individuals in Societal Contexts | Family Development |
| 2. Internal Dynamics of Families | Family Crisis |

| National Council on Family Relations Certification | |
|--|--|
| 3. Human Growth & Dev Across the Life Span | Human Development |
| 4. Human Sexuality | Developmental Sexuality |
| 5. Interpersonal Relationships | Communication in Families |
| 6. Family Resource Management | Family Resource Management |
| 7. Parent Education & Guidance | Parenting Issues and Education |
| 8. Family Law & Public Policy | Public Policy: Family Sciences Perspectives |
| 9. Professional Ethics & Practice | Diversity in Contemporary Families and Family Life and Consumer Education, and Occupational Issues in Family |
| 10. Family Life Education Methodology Internship/Practicum | Family Life and Consumer Education Professional Development in Family Sciences |
| For more information on CFLE visit https://www.ncfr.org/cfle-certification/what-family-life-education | |

Communication and Technology, BA

A degree in Communication & Technology gives students the knowledge and skills to succeed in the emerging field of digital communication. This exciting career is increasingly linked to corporate, entertainment, government, broadcasting, advertising, public relations, and nonprofit settings. This program is designed to produce career-ready graduates in digital production, sports and entertainment broadcasting and promotion, and strategic communication. As a part of this major, students build their creative and team-building skills and develop useful professional networks. All Communication & Technology students are encouraged to complete a Dallas-area internship before they graduate.

Program Advisor: Christopher Dickman
 Christopher.Dickman@untdallas.edu

Requirements for the Bachelor of Arts degree with a major in Communication and Technology includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, including 42 hours General Education Core Curriculum, 18 hours Major Core Curriculum, 12 hours Prescribed Electives, 9 hours Required Concentration Courses, and 39 hours Free Electives.
2. **Major Requirements:** Completion of a minimum of 39 hours from Communication and Technology: 18 hours Major Core Curriculum Courses, 12 hours Prescribed Major Electives, and 9 hours of Major Concentration Courses. Students should complete 3000-level courses before enrolling in 4000-level courses.
3. **Concentrations:** One of three concentrations is required in the major:
 1. **Digital Production** is for individuals who intend to create, edit, and distribute digital media productions, especially audio and video for a broad range of applications.
 2. **Sports and Entertainment Communication** is for individuals who want to report on and produce sports or entertainment communication, including broadcast production.
 3. **Strategic Communication** is for those seeking experience in public relations and advertising, with a special focus on digital communication media

4. **Requirements:** All students entering the Communication and Technology program must have a cumulative Grade Point Average of at least 2.0 and be in good academic standing.

Curriculum

Students will earn 42 hours in University core curriculum courses. Then, they will earn 39 hours of major requirements and 39 hours of free electives.

Major Requirements

Major Core Curriculum: TECM 2400, COMM 2010, COMM 2020, COMM 3010, COMM 3020, COMM 4900

Prescribed Electives: Choose four courses from: COMM 2400, COMM 3400, COMM 3410, CSCE 3410, COMM 3420, COMM 3060, COMM 3430, COMM 3440, COMM 3450, COMM 2410, COMM 4400, COMM 2230, COMM 4460, COMM 4470, COMM 4480, COMM 3460, COMM 2410, COMM 4490, COMM 4500, SOCI 2050

Concentrations: Choose one concentration (9 hours). Suggested Electives are listed for each concentration

Digital Production

| Required Concentration Courses (9 Hours) | Suggested Electives (15 hours) |
|---|--|
| COMM 2210 Screenwriting | COMM 2230 Digital Photography |
| COMM 3110 Digital Production I | COMM 2400 Audio for New Media |
| COMM 4110 Digital Production II | COMM 2410 Web Design Principles |
| | COMM 3410 Computer Graphics |
| | COMM 4460 Topics in Digital Production |

Sports and Entertainment Communication

| Required Concentration Courses (9 Hours) | Suggested Electives (15 hours) |
|--|--|
| COMM 2210 Sports and Entertainment Writing | COMM 2410 Web Design Principles |
| COMM 3210 Sports and Ent. Public Relations | COMM 2400 Audio for New Media |
| COMM 4210 Sports and Ent. Broadcast & Production | COMM 3430 Sports Announcing |
| | COMM 3420 Advanced Social Media |
| | COMM 4470 Topics in Sport & Ent. Comm. |

Strategic Communication

| Required Concentration Courses (9 Hours) | Suggested Electives (15 hours) |
|---|---------------------------------------|
|---|---------------------------------------|

COMM 2310 Intro. to Strategic Communication
 COMM 3310 Creative Concepts
 COMM 4310 Strategic Communication Campaigns

COMM 2410 Web Design Principles
 COMM 3460 Communication Law
 COMM 3420 Advanced Social Media
 COMM 4470 Topics in Strategic Communication
 COMM 4500 Crisis Communication

Criminal Justice, BS

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours | Grade | Term |
|---|--|-------|-------|------|
| Communication 1 <i>*Grade of C or better required</i> | ENGL 1313D - College Writing I | 3 | | |
| Communication 2 <i>*Grade of C or better required</i> | ENGL 1323D - College Writing II | 3 | | |
| Mathematics | Choose from: MATH 1581D or DSCI 2710D | 4 | | |
| Life & Physical Sciences 1 | Choose from: BIOL 1132D, CHEM 1360D, or GEOG 1710D | 3 | | |
| Life & Physical Sciences 2 | Choose from: BIOL 1132D, CHEM 1360D, or GEOG 1710D | 3 | | |
| Language, Philosophy, & Culture | Choose from: ENGL 2220D or LING 2050D | 3 | | |
| Creative Arts | ART 1300D - Art Appreciation | 3 | | |
| American History 1 | HIST 2610D - US History to 1865 | 3 | | |
| American History 2 | HIST 2620D - US History 1865 to Present | 3 | | |
| Government & Political Science 1 | PSCI 1040D - American Government: Laws and Institutions | 3 | | |
| Government & Political Science 2 | PSCI 1050D - American Government: Process and Policies | 3 | | |
| Social & Behavioral Science | CJUS 2100D - Crime & Justice in the US <i>(Fulfilled by major req.)</i> | 3 | | |
| Component Area 1 | COMM 1010D - Intro to Communication | 3 | | |

| | | | | |
|------------------|--|---|--|--|
| Component Area 2 | CJUS 4901D - Capstone <i>*Prerequisite grade of C or better in SOCI 3200D, SOCI 3220D, SOCI 3240D & SOCI 3280D</i> | 3 | | |
|------------------|--|---|--|--|

Major Curriculum Requirements - 39 Hours (69 Total)

**Must maintain a Major*

GPA of 2.5 or better

| New Course | Hours | Grade | Term |
|--|-------|-------|------|
| CJUS 2100D - Crime and Justice in the United States | 3 | | |
| CJUS 2600D - Diversity Issues | 3 | | |
| CJUS 2300D - Criminal Law <i>*Prerequisite CJUS 2100D</i> | 3 | | |
| CJUS 2302D - Police Systems <i>*Prerequisite CJUS 2100D</i> | 3 | | |
| CJUS 2301D - Correctional Systems <i>*Prerequisite CJUS 2100D</i> | 3 | | |
| CJUS 3600D - Criminology <i>2100D, SOCI 1510D, and PSYC 1630D</i> <i>*Prerequisite CJUS 2100D</i> | 3 | | |
| CJUS 3610D - Juvenile Justice <i>2100D, SOCI 1510D, and PSYC 1630D</i> <i>*Prerequisite CJUS 2100D</i> | 3 | | |
| CJUS 3700D - Ethical Issues in Criminal Justice <i>*Prerequisite CJUS 2100D</i> | 3 | | |
| CJUS 335D - Statistics in Criminal Justice <i>MATH 1581D or DSCI 2710D</i> <i>*Prerequisite CJUS 2100D and</i> | 3 | | |
| CJUS 4200D - Criminal Procedure <i>CJUS 2100D and CJUS 2200D</i> <i>*Prerequisite</i> | 3 | | |
| CJUS 4300D - Comparative Criminal Justice <i>18 CJUR hours, 12 CJUS Core</i> <i>*Prerequisite Senior standing,</i> | 3 | | |
| CJUS 4700D - Research Methods in Criminal Justice <i>hours and 12 CJUS Core</i> <i>*Prerequisite minimum 18 CJ</i> | 3 | | |
| CJUS 4901D - Senior Seminar: CJUS and Public Policy <i>*Prerequisite Senior standing, 18 CJUR hours, 12 CJUS Core - Enroll during your final semester</i> | 3 | | |
| Criminal Justice Electives - 18 Hours | | | |

| | | | | |
|---|-----------------------------------|---|--|--|
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | *Any CJUS Advanced Hours course - | 3 | | |
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | *Any CJUS Advanced Hours course - | 3 | | |
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | *Any CJUS Advanced Hours course - | 3 | | |
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | *Any CJUS Advanced Hours course - | 3 | | |
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | *Any CJUS Advanced Hours course - | 3 | | |
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | *Any CJUS Advanced Hours course - | 3 | | |
| Major Supporting Courses - 12 Hours | | | | |
| TECM 2700D - Technical Writing | | 3 | | |
| PSYC 1630D - Introduction to Psychology | | 3 | | |
| SOCI 1510D - Introduction to Sociology | | 3 | | |
| COMM 1010D - Introduction to Communication | | 3 | | |
| | | | | |

Electives/Minor/Certificate Requirements - 9 Hours
Certificate are required - but are strongly recommended

**Please note neither a Minor nor*

| Course | Hours | Grade | Term |
|--|-------|-------|------|
| Minor, Certificate or General Elective | 3 | | |
| Minor, Certificate or General Elective | 3 | | |
| Minor, Certificate or General Elective | 3 | | |

UNT Dallas Degree Requirements:

| Requirement | Complete |
|--|----------|
| 120 hours (minimum) required for degree completion | |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas | |
| 42 Advanced Hours (3XXX or 4XXX) - 12 advanced hours must be completed at UNT Dallas | |
| UNT GPA 2.0 or higher required | |
| Cumulative GPA 2.0 or higher required | |

| | |
|---|--|
| Criminal JUSTICE GPA 2.0 or higher required | |
|---|--|

Entrepreneurship, BBA (Currently being phased out)

Requirements for the Bachelor of Business Administration degree with a professional field in Entrepreneurship include the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be at the 3000 level or above (advanced), and fulfillment of degree requirements for the Bachelor of Business Administration degree.
2. **Pre-Business Requirements:** Students must have completed at least 45 credit hours of the pre-business program to be admitted into the major. Enrollment in upper-division courses is restricted until the following courses are complete with a C or above and a cumulative 2.7 UNT Dallas GPA.
 - ENGL 1313 - Computer Assisted College Writing I
 - ENGL 1323 - Computer Assisted College Writing II
 - ECON 1100 - Principles of Microeconomics
 - ECON 1110 - Principles of Macroeconomics
 - MATH 1190 - Business Calculus
 - COMM 1010 - Introduction to Communication (exempt from grade of C or higher rule)
 - BCIS 2610 - Introduction to Computers in Business
 - ACCT 2010 - Accounting Principles I (Financial Accounting)
 - ACCT 2020 - Accounting Principles II (Managerial Accounting)
 - DSCI 2710 - Data Description and Analysis with Spreadsheets
3. **Other Requirements:** Students who have courses that "double-dip," which count for both core and major, may be required to take additional electives to meet the 120 semester hour requirement

Suggested Academic Plan

This is a suggested academic plan for full-time students. Students may make adjustments and consult the current Undergraduate Catalog for course prerequisites.

**Denotes classes that satisfy a requirement where there may be other class choices available, please see your advisor for full course list.*

^ Denotes general Elective to be taken only if needed; please see your advisor for options.

{ } Denotes "double-dip" courses which count for both core and major

First Year

Fall (15 hours)

Spring (15 hours)

Second Year

Fall (15 hours)

Spring (15 hours)

Third Year

Fall (15 hours)

Spring (15 hours)

Fourth Year

Fall (15 hours)

Spring (15 hours)

Finance, BBA

A bachelor degree in the field of finance prepares students in areas such as budgeting, forecasting, investing, valuation and obtaining funds for business operations.

Program Advisor: Dr. Mostafa Malki

Mostafa.Malki@untdallas.edu

Requirements for the Bachelor of Business Administration degree with a major in finance includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 42 hours designated as business core requirements.
3. **Major Requirements:** The finance major requires 36 hours of accounting and business courses
4. **Requirements:** All students entering the finance program must have an overall cumulative Grade Point Average of at least 2.0, a UNT Dallas Grade Point Average of at least 2.0, and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|-----------------|--|---|
| Communication 1 | ENGL 1313 - College Writing I (*Grade of C or better required) | 3 |
| Communication 2 | ENGL 1323 - College Writing II (*Grade of C or better required) | 3 |
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |

| | | |
|----------------------------------|--|---|
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | ECON 1100 - Microeconomics (*Double-dip w/ business core) | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication (*Double-dip w/ business core) | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 42 hours of required business core courses as listed below:

| | |
|--|---|
| ECON 1100 - Microeconomics (may be taken as CORE) | 3 |
| ECON 1110 - Macroeconomics | 3 |
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| <u>Select ONE:</u> · MATH 1680 - Elementary Probability and Statistics · MATH 1190 - Business Calculus (*Prerequisite: MATH 1100 or higher) | 3 |
| BCIS 2610 - Intro to Computers in Business (*Prerequisite: MATH 1100 or higher) | 3 |
| ACCT 2010 - Accounting Principles I (*Prerequisite: MATH 1100 or higher) | 3 |
| ACCT 2020 - Accounting Principles II | 3 |

| | |
|--|---|
| (*Prerequisite: ACCT 2010 with grade of C or higher) | |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business (*Prerequisites: PSCI 1040 and PSCI 1050) | 3 |
| BCIS 3610 - Basic Information Systems (*Prerequisite: BCIS 2610) | 3 |
| MKTG 3650 - Foundations of Marketing Practice (*Prerequisite: Junior Standing) | 3 |
| DSCI 3710 - Business Statistics (*Prerequisite: DSCI 2710 with a grade of C or better) | 3 |
| FINA 3770 - Finance (*Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better) | 3 |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management (*Prerequisite: DSCI 2710) | 3 |
| BUSI 4940 - Business Policy <i>**Graduating Seniors Only**</i> | 3 |

Students will earn the following 36 credit hours to complete the finance major:

| | |
|--|---|
| FINA 4200 - Investments (*Prerequisites: FINA 3770 with a grade of C or better) | 3 |
| FINA 4300 - Liquidity & Working Capital Management (*Prerequisites: FINA3770 with a grade of C or better) | 3 |
| FINA 4310 - Valuation & Financial Decisions (*Prerequisites: FINA3770 with a grade of C or better) | 3 |
| FINA 4400 - Financial Markets & Institutions (*Prerequisites: FINA3770 with a grade of C or better) | 3 |
| FINA 4500 - International Finance (*Prerequisites: FINA3770 with a grade of C or better) | 3 |

| | |
|---|---|
| ECON 3560 Intermediate Macro-Theory | 3 |
| ECON 4850 International Trade | 3 |
| LSCM 3960 Logistics and Supply Chain Management | 3 |
| MGMT 3330 Communicating in Business | 3 |
| BLAW 4450 Corporation Law | 3 |
| Advanced 3xxx or 4xxx Business Elective | 3 |
| Advanced 3xxx or 4xxx Business Elective | 3 |

General Business, BBA

General Business, BBA

A bachelor degree in general business provides the skills that can transfer into a wide variety of career in business. Skill sets include application of knowledge to solve business problems, decision-making, quantitative analysis, communication and strategic management.

Program Advisor: Dr. Daniel Friesen

Daniel.Friesen@untdallas.edu

Requirements for the Bachelor of Business Administration degree in general business includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 42 hours designated as business core requirements.
3. **Major Requirements:** The general business major requires 36 hours of accounting and business courses
4. **Requirements:** All students entering the general business program must have an overall cumulative Grade Point Average of at least 2.0, a UNT Dallas Grade Point Average of at least 2.0, and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|-----------------|--|---|
| Communication 1 | ENGL 1313 - College Writing I *Grade of C or better required | 3 |
| Communication 2 | ENGL 1323 - College Writing II *Grade of C or better required | 3 |

| | | |
|----------------------------------|--|---|
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | ECON 1100 - Microeconomics *Double-dip w/ business core | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication *Double-dip w/ business core | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 42 hours of required business core courses as listed below:

| | |
|--|---|
| ECON 1100 - Microeconomics (may be taken as CORE) | 3 |
| ECON 1110 - Macroeconomics | 3 |
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| <u>Select ONE:</u> · MATH 1680 - Elementary Probability and Statistics · MATH 1190 - Business Calculus *Prerequisite: MATH 1100 or higher | 3 |
| BCIS 2610 - Intro to Computers in Business *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2010 - Accounting Principles I *Prerequisite: MATH 1100 or higher | 3 |

| | |
|--|---|
| ACCT 2020 - Accounting Principles II *Prerequisite: ACCT 2010 with grade of C or higher | 3 |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business *Prerequisites: PSCI 1040 and PSCI 1050 | 3 |
| BCIS 3610 - Basic Information Systems *Prerequisite: BCIS 2610 | 3 |
| MKTG 3650 - Foundations of Marketing Practice *Prerequisite: Junior Standing | 3 |
| DSCI 3710 - Business Statistics *Prerequisite: DSCI 2710 with a grade of C or better | 3 |
| FINA 3770 - Finance *Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better | 3 |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management *Prerequisite: DSCI 2710 | 3 |
| BUSI 4940 - Business Policy <i>**Graduating Seniors Only**</i> | 3 |

Students will earn the following 36 credit hours to complete the general business major:

| | |
|--|---|
| MGMT 3880 - Business Ethics & Social Responsibility | 3 |
| MGMT 3850 - Entrepreneurship | 3 |
| MGMT 3860 - Human Resource | 3 |
| MKTG 4520 - Marketing Channels & Strategic Partnerships *Prerequisite: MKTG 3650 | 3 |
| FINA 4400 - Financial Markets & Institutions *Prerequisite: FINA 3770 with a grade of C or better | 3 |
| MGMT 3330 - Communicating in Business | 3 |
| <u>Select ONE:</u> | |

| | |
|--|---|
| <ul style="list-style-type: none"> · MGMT 4660 - International Management Perspectives · FINA 4500 - International Finance <p style="text-align: center;">*Prerequisite: FINA 3770 with a grade of C or better</p> | 3 |
| DSCI 3870 - Management Science | |
| 3XXX /4XXX Advanced Business Elective | 3 |
| 3XXX /4XXX Advanced Business Elective | 3 |
| 3XXX /4XXX Advanced Business Elective | 3 |
| 3XXX /4XXX Advanced Business Elective | 3 |

Hospitality Management, BBA

A bachelor degree in business administration with a major in hospitality management combines skills from human resource management, operations management, finance and accounting as well as sales and marketing to provide a strong business base as well as hospitality specific knowledge.

Program Advisor: Mr. Michael Lansing

Michael.Lansing@untdallas.edu

Requirements for the Bachelor of Business Administration degree in hospitality management includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 42 hours designated as business core requirements.
3. **Major Requirements:** The hospitality management major requires 36 hours of accounting and business courses
4. **Requirements:** All students entering the hospitality management program must have an overall cumulative Grade Point Average of at least 2.0, a UNT Dallas Grade Point Average of at least 2.0, and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|----------------------------|---|---|
| Communication 1 | ENGL 1313 - College Writing I *Grade of C or better required | 3 |
| Communication 2 | ENGL 1323 - College Writing II *Grade of C or better required | 3 |
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |

| | | |
|----------------------------------|---|---|
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | ECON 1100 - Microeconomics *Double-dip w/ business core | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication *Double-dip w/ business core | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 42 hours of required business core courses as listed below:

| | |
|---|---|
| ECON 1100 - Microeconomics (may be taken as CORE) | 3 |
| ECON 1110 - Macroeconomics | 3 |
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| <u>Select ONE:</u> | |
| · MATH 1680 - Elementary Probability and Statistics | 3 |
| · MATH 1190 - Business Calculus *Prerequisite: MATH 1100 or higher | |
| BCIS 2610 - Intro to Computers in Business *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2010 - Accounting Principles I *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2020 - Accounting Principles II *Prerequisite: ACCT 2010 with grade of C or higher | 3 |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business *Prerequisites: PSCI 1040 and PSCI 1050 | 3 |
| BCIS 3610 - Basic Information Systems *Prerequisite: BCIS 2610 | 3 |
| MKTG 3650 - Foundations of Marketing Practice *Prerequisite: Junior Standing | 3 |
| DSCI 3710 - Business Statistics *Prerequisite: DSCI 2710 with a grade of C or better | 3 |

| | |
|---|---|
| FINA 3770 - Finance *Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better | 3 |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management *Prerequisite: DSCI 2710 | 3 |
| BUSI 4940 - Business Policy **Graduating Seniors Only** | 3 |

Students will earn the following 36 credit hours to complete the hospitality management major:

| | |
|--|---|
| HMGT 33xx Career Development in Hospitality | 3 |
| HMGT 33xx Building Consumer Relations in Hospitality | 3 |
| HMGT 33xx Hospitality Industry Marketing and Sales | 3 |
| HMGT 33xx Hotel Operations | 3 |
| HMGT 43xx Hospitality Management Internship | 3 |
| HGMT 43xxx Capstone | 3 |
| Any Level HGMT XXXX | 3 |
| Any Level HGMT XXXX | 3 |
| Any Level HGMT XXXX | 3 |
| Any Level HGMT XXXX | 3 |
| 3xxx or 4xxx Business Elective | 3 |
| 3xxx or 4xxx Business Elective | 3 |

Human Services Management and Leadership, BS

The mission of the Human Services Management and Leadership (HSML) program is to prepare human service practitioners, through education, reasearch, and service, to serve as leaders in nonprofit service agencies. The HSML program provides an innovative interdisciplinary curriculum designed to prepare highly competent professionals to work in nonprofit organizations serving individuals, groups, organizations, and communities.

Program Faculty Advisor: Dr. Constance Lacy at Constance.Lacy@untdallas.edu

Students may indicate an intention of majoring in Human Services Management and Leadership (HSML) at any point during the early part of their academic career by declaring a pre-HSML major. They may consult with HSML advisors regarding degree requirements at any time. However, formal acceptance as an HSML major program is contingent upon (a) earning a "B" or better in HSML 3000, (b) having a 2.75 GPA overall, and (c) approval of a formal application for admission. Applications are available from program faculty.

Requirements for the Bachelor of Science degree with a major in Human Service Management and Leadership include the following.

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Major Requirements:** Completion of a minimum of 33 hours from the human service curriculum, of which 27 must be advanced. Students should complete 3000-level courses before enrolling in 4000-level courses.
3. **Minor Requirements:** A minor requires at least 18 hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. A minor is not required **BUT** recommended in Psychology or Sociology.
4. **Specialization/Certificate Program Requirements:** A minimum of 12 hours in one of the approved human services specialization or certificate programs, specifically Applied Gerontology, Substance Abuse & Addiction, or Alternative Dispute Resolution.
5. **Electives:** Hours required for electives may vary based on course selection and the University Core Curriculum Requirements. Students are responsible for completing the total minimum hours required for the degree.
6. **GPA Requirements:** All students entering the Human Services Management Leadership program must have a cumulative grade point average of at least 2.0 or otherwise be in good academic standing.

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|---|--|-------|
| Communication 1 <i>Grade of C or better required</i> | ENGL 1313 - College Writing I | 3 |
| Communication 2 <i>Grade of C or better required</i> | ENGL 1323 - College Writing II | 3 |
| Mathematics | Choose from: MATH 1100 MATH 1580 or MATH 1680 | 4 |
| Life & Physical Sciences 1 | BIOL 1132 - Environmental Science | 3 |
| Life & Physical Sciences 2 | GEOG 1710 - Earth Science | 3 |
| Language, Philosophy, & Culture | ENGL 2220 - World Literature I or LING 2050 - Language of Now | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | DFST 1013 - Human Development | 3 |
| Component Area 1 | Choose from: SOCI 1510, PSYC 1630, ECON 1100, or AGER 2250 | 3 |

| | | |
|------------------|--|---|
| Component Area 2 | Choose from: SOCI 2070, CJUS 2100, COMM 1010, or DFST 2033 | 3 |
|------------------|--|---|

Major Curriculum Requirements - 33 Hours **Must maintain a Major GPA of 2.0 or better*

| Course | | Hours |
|---|--|-------|
| HSML 3000 - Human Service in the Non-Profit Sector | | 3 |
| HSML 4000 - Finance for Nonprofits | | 3 |
| HSML 4700 - Program Planning and Evaluation | | 3 |
| HSML 4750 - Capstone | <i>*Prerequisite Consent of HSML Coordinator</i> | 3 |
| HSML 4850 - Internship | <i>*Prerequisite Consent of HSML Coordinator</i> | 3 |
| HSML 4200 - Grant Proposal Research and Writing | | 3 |
| HSML 4300 - Volunteer Development and Management | | 3 |
| HSML 4350 - Community Organizing, Development and Collaboration | | 3 |
| HSML 4400 - Leadership in the Nonprofit Sector | | 3 |
| HSML 3100 - Professional Interpersonal Skills | | 3 |
| HSML 3700 - Case Management in H.S. | <i>*Prerequisite RHAB 3000</i> | 3 |

Certificate Requirements -12 Hours **Students must complete a Certificate in addition to Major Requirements*

| Select from APPLIED GERONTOLOGY, ALTERNATIVE DISPUTE RESOLUTION or SUBSTANCE ABUSE & ADDICTIONS | Hours |
|---|-------|
| HSML XXXX or PACS XXXX | 3 |
| HSML XXXX or PACS XXXX | 3 |
| HSML XXXX or PACS XXXX | 3 |
| HSML XXXX or PACS XXXX | 3 |

Elective Requirements - 33 Hours **Please note class options below are recommended for Human Service Management & Leadership majors but are not required.*

| Course | Hours |
|--------|-------|
|--------|-------|

| | |
|---|---|
| General Elective - (<i>CDFS 1013</i>) | 3 |
| General Elective - (<i>DFST 2033</i>) | 3 |
| General Elective - (<i>SOCI 2070</i>) | 3 |
| General Elective - HSML 3600 Human Behavior I: Micro | 3 |
| General Elective - HSML 4500 Diversity and Social Justice in H.S. | 3 |
| General Elective - HSML 4150 Group Processes in H.S. | 3 |
| General Elective - HSML 4525 Problems of Youth: Prevention and Intervention | 3 |
| General Elective - HSML 3850 Behavioral Addictions | 3 |
| General Elective - HSML 4525 Problems of Youth: Prevention and Intervention | 3 |
| General Elective - HSML 4851 Internship II | 3 |
| General Elective | 3 |

UNT Dallas Degree Requirements:

Requirement

120 hours (minimum) required for degree completion

Residency Requirement - Last 30 hours must be completed at UNT Dallas

42 Advanced Hours (3XXX or 4XXX) - 12 advanced hours must be completed at UNT Dallas

UNT GPA 2.0 or higher required

Cumulative GPA 2.0 or higher required

HSML Major GPA 2.0 or higher required

Certificate Courses

| Select from SUBSTANCE ABUSE & ADDICTION | Hours |
|--|--------------|
| HSML 4100 Chemical Addictions | 3 |
| HSML 4120 Theoretical Approaches to Addiction Treatment | 3 |
| HSML 4650 Assessment of Behavioral and Chemical Addictions | 3 |
| HSML 4660 Intervention Strategies for Behavioral and Chemical Addictions | 3 |

| Select from APPLIED GERONTOLOGY | Hours |
|--|--------------|
|--|--------------|

| | |
|--|------------------|
| AGER 4500 - LTC Case Management for Elders | 3 |
| AGER 4550 - Sociology of Aging | 3 |
| AGER 4560 - Minority Aging | 3 |
| *AGER XXXX - Choose from the Elective Option | 3 |
| AGER 4750 - Sexuality and Aging | *Elective Option |
| AGER 4780 - Aging Programs and Services | *Elective Option |

| Select from ALTERNATIVE DISPUTE RESOLUTION | Hours |
|--|------------------|
| PACS 4000 - Mediation | 3 |
| PACS 4050 - Negotiation | 3 |
| PACS 4060 - Practicum | 3 |
| *PACS XXXX - Choose from the Elective Option | 3 |
| PACS 4010 - Family Mediation | *Elective Option |
| PACS 4020 - Workplace ADR | *Elective Option |
| PACS 4030 - Global Work Dispute Resolution | *Elective Option |
| PACS 4040 - Crisis Intervention | *Elective Option |

Information Technology, BA

Information Technology (IT) applies modern technologies to the creation, management and use of information. IT professionals perform a variety of duties that range from installing applications to designing complex computer networks and information databases. Students are required to obtain 122 credit hours for the undergraduate Bachelor of Arts degree. As part of the degree requirements, students are required to take a combination of computer science and computer engineering classes, as well as a concentration in Mathematics, Business, or Networks & Information Security support areas.

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|--|---------------------------------|-------|
| Communication 1 *Grade of C or better required | ENGL 1313D - College Writing I | 3 |
| Communication 2 *Grade of C or better required | TECM 2700D - College Writing II | 3 |

| Core Requirements | Course Recommended | Hours |
|----------------------------------|---|-------|
| Mathematics | Math Sequence: MATH 1680D, MATH 1100D, MATH 1600D, MATH 1710D | 3 |
| Life & Physical Sciences 1 | CHEM 1410D/1430D - General Chemistry & Lab I | 3/1 |
| Life & Physical Sciences 2 | PHYS 1710D /1730D - Mechanics & Lab <i>*Prerequisite MATH 1710D</i> | 3/1 |
| Language, Philosophy, & Culture | ENGL 2220D - World Literature I or LING 2050 - Language of Now | 3 |
| Creative Arts | ART 1300D - Art Appreciation | 3 |
| American History 1 | HIST 2610D - US History to 1865 | 3 |
| American History 2 | HIST 2620D - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040D - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050D - American Government: Process and Policies | 3 |
| Social & Behavioral Science | Choose from: SOCI 1510D, PSYC 1630D, DFST 1013D, ECON 1100D or AGER 2250D | 3 |
| Component Area 1 | Choose from: SOCI 2070D, CJUS 2600D, COMM 1010D, or DFST 2033 | 3 |
| Component Area 2 | CSCE 4905D - Capstone | 3 |

Foundation Requirements - 10 Hours **"C" or better required for all courses below this line*

| Course | | Hours |
|--|---------------------------------|-------|
| TECM 2700D - Technical Writing | <i>*Prerequisite ENGL 1313D</i> | 3 |
| MATH 1710D - Calculus I | <i>*Prerequisite MATH 1600D</i> | 4 |
| MATH 1680D - Elementary Probability and Statistics | | 3 |

Science Requirements - 8 hours **May be fulfilled in Core*

| Course | | Hours |
|---|---------------------------------|-------|
| CHEM 1410D/CHEM 1430D - General Chemistry I | | 3/1 |
| PHSY 1710D/PHSY 1730D - Mechanics | <i>*Prerequisite MATH 1710D</i> | 3/1 |

Major Requirements **Must maintain a GPA of 2.75 or better in all IT coursework numbered above 3000*

| Course | Hours |
|--|--------------|
| CSCE 1030D - Computer Science I <i>concurrent with MATH 1710D</i> | 4 |
| CSCE 1040D - Computer Science II | 3 |
| CSCE 2100D - Foundations in Computer Science I | 3 |
| CSCE 2110D - Foundations in Computer Science II | 3 |
| CSCE 3220D - Human Computer Interfaces | 3 |
| CSCE 3420D - Internet Programming <i>2110D</i> | 3 |
| CSCE 3055D - IT Project Management <i>2100D</i> | 3 |
| CSCE 3530D - Intro to Computer Networks | 3 |
| CSCE 3600D - Systems Programming <i>2100D</i> | 3 |
| CSCE 4010D - Engineering Ethics <i>standing</i> | 3 |
| CSCE 4350D - Intro to Database Systems Design | 3 |
| CSCE 4444D - Software Engineering <i>2110D</i> | 3 |
| CSCE 4550D - Intro to Computer Security | 3 |
| CSCE 4905D - Capstone I <i>CSCE 3055D</i> | 3 |

| Course | Hours |
|---|--------------------|
| CSCE 4925D - Capstone II CSCE 4905D | *Prerequisite 3 |

Concentration & Supporting Requirements - You must select from Mathematics Track or Business Track - 27 Hours

| MATHEMATICS Track Courses | BUSINESS Track Courses | Hours |
|---|--|-------|
| CSCE 2610D - Computer Organization *Prerequisite CSCE 2100D | CSCE 3520D - Data Communications *Prerequisite CSCE 3600D | 3 |
| CSCE 3110D - Data Structures & Algorithms *Prerequisite CSCE 2110D | CSCE 4310D - Intro to Artificial Intelligence *Prerequisite see advisor | 3 |
| CSCE 4110D - Algorithms CSCE 3110D *Prerequisite | CSCE 4560D - Secure Electronic Commerce *Prerequisite CSCE 2110D | 3 |
| MATH 1720D - Calculus II *Prerequisite MATH 1710D | CSCE 3110D - Data Structures & Algorithms *Prerequisite CSCE 3110D | 3 |
| MATH 2700D - Linear Algebra *Prerequisite MATH 1710D | ACCT 2010D - Acct Principles I *Prerequisite ECON 1100D & MATH 1100D | 3 |
| MATH 3000D - Real Analysis I *Prerequisite MATH 1720D | ACCT 2020D - Acct Principles II *Prerequisite ACCT 2010D | 3 |
| MATH 3350D - Intro to Numerical Analysis *Prerequisite MATH 2700D | FINA 3770D - Finance *Prerequisite ACCT 2010D & ACCT 2020D | 3 |
| MATH 3410D - Differential Equations I *Prerequisite MATH 1720D & 2700D | MGMT 3720D - Organizational Behavior | 3 |
| MATH 3510D - Intro to Abstract Algebra *Prerequisite MATH 3000D | MKTG 3650D - Foundations in Marketing *Prerequisite Junior Standing | 3 |

UNT Dallas Degree Requirements:

| Requirement |
|--|
| 121 hours (minimum) required for degree completion |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas |
| 42 Advanced Hours (3XXX or 4XXX) - 24 advanced hours must be completed at UNT Dallas |

| Requirement |
|---|
| UNT Dallas GPA 2.0 or higher required |
| Cumulative GPA 2.0 or higher required, with "C" or better required in all non-core courses. |
| Advanced CSCE Course (Above 3000) GPA 2.75 or higher required |

Interdisciplinary Studies with Elementary Education Certification (English, Language Arts and Reading 4-8 and ESL Teacher Certification), BS

Acalog ACMS™ 2014-2015 Undergraduate and Graduate Catalog

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual

Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and

English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification

(ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

1.

Hours Required and General/College Requirements:

A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the

Bachelor of Science degree.

2.

Other Requirements:

a.

Admission to the Teacher Education Program:

Prior to enrolling in designated Teacher Education courses, students must meet these requirements for

admission to the Program:

Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80 (Reading), 63 (Math) or 90 (Arithmetic), 80/5 or 6 or higher on

essay (Writing) THEA: 240 (Reading), 230 (Math), 220 (Writing)

Have a 2.75 overall GPA

AND

a 2.75 GPA in the completed core

A grade of "C" or better in all program courses

Have a degree plan completed or in process

Core complete and have complete two of the required math courses and two of the required Science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members)

Successfully pass the Bilingual Language Assessment (where applicable)
Completed Entrance Interview

b. The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods

courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their

coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete

classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a

mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

3. All courses and their transfer equivalents or substitutions must be completed with a

grade of C or better

in order to advance to the professional methods courses and student teaching.

4. See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

5.

Eligibility for Teacher Certification and Endorsements:

In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TEXES). For Bilingual

certification, candidates must also pass the TExES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room

201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred

from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine

substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313 - Computer Assisted College Writing I

ENGL 1323 - Computer Assisted College Writing II

*Mathematics

Life & Physical Science

Life & Physical Science

Creative Arts (ART 1300)

*Language, Philosophy & Culture (LING 2050; ENGL 2220)

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

PSCI 1040 - American Government: Laws and Institutions

PSCI 1050 - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013)

*Component Area Option (EDSP 2310 or COMM 1010)

*Component Area Option (SPAN 1010 or SPAN 2313)

Certification Requirements

Academic Major: English, Language Arts and Reading

Academic Major: Teacher Education Requirements

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Courses:

EDRE 4861 - Reading and the Language Arts in Grades EC-8 (requires 20 hours field experience)

EDBE 4490 Teaching ESL EC-12: Instructional Strategies and Resources to Clinical I (requires 10 hours of

field experience)

MATH 1352 - Algebra for Teachers

MATH 1354 -Numbers and Operations for Teachers

MATH 1355 -Probability and Statistics for Teachers

DFST 1013 - Human Development

COMM 1010 or COMM 2040 - Speech Communication

ENGL 2210 or ENGL2220 - Masterpieces of world literature

JOUR 1210 Mass Communication and Society or Approved Journalism
Elective

SPAN 1010 or SPAN 2313 - Elementary Spanish or Spanish for Heritage
Speakers

THEA 3400 - Theatre for Young Audiences

ENGL Approved Advanced Ethnic Literature Course

ENGL 4160 - Advanced Expository Writing

ENGL Approved Advanced British Literature

ENGL Approved Advanced American Literature

EDSP 2310 - Individuals with Disabilities

LING 3060 - Principles of Language Study

EDBE 3470 - Foundations of Bilingual and English as Second Language
Education

EDBE 3480 - Bilingualism and Multiculturalism for English Language
Learning : Issues and Perspectives

Approved Elective

Approved Elective

Approved Elective

Approved Electives to bring total hours to 120 for graduation.

The following courses require Admission to the Teacher Education Program.

EDUC 3320 - Foundations of Education

EDSP 4340 - Classroom and Behavioral Management Strategies in K-12 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

Move to Clinical I

EDSE 4060 - Content Area Reading in Secondary Schools

EDRE 4820 - Reading and Writing in Grades 4-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

Move to Clinical I

EDRE 4840 - Linguistically Diverse Learners

Clinical II Courses:

EDUC 4200 - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Generalist EC-6 and Bilingual Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

1. **Hours Required and General/College Requirements:** A minimum of 123 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Science degree.
2. **Other Requirements:**
 - a. **Admission to the Teacher Education Program:** Prior to enrolling in designated Teacher Education courses, students must meet these requirements for admission to the Program:
 - Have junior level status
 - Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption
 - Accuplacer: 80(Reading), 63(Math) or 90(Arithmetic), 80/5 or 6 or higher on essay(Writing)
 - THEA: 240(Reading), 230(Math), 220(Writing)
 - Have a 2.75 overall GPA **AND** a 2.75 GPA in the completed core
 - A grade of "C" or better in all program courses
 - Have a degree plan completed or in process
 - Core complete and have completed two of the required math courses and two of the required Science courses with a grade of "C" or better
 - Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members)
 - Successfully pass the Bilingual Language Assessment (where applicable)
 - Completed Entrance Interview
 - The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.
3. All courses and their transfer equivalents or substitutions must be completed with a **grade of C or better** in order to advance to the professional methods courses and student teaching.
4. See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.
5. **Eligibility for Teacher Certification and Endorsements:** In order to receive recommendation for teacher certification through UNT Dallas, students must:
 - Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level
 - Successfully complete student teaching
 - Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TExES). For Bilingual certification, candidates must also pass the TExES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.
 - Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).
 - See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.
 - Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

**Denotes classes that satisfy a requirement where there may be other class choices available, please see your advisor for full course list.*

General (Core) Requirements

- ENGL 1313 - Computer Assisted College Writing I
- ENGL 1323 - Computer Assisted College Writing II Add math to core below this
- *Life & Physical Science (See Certification Requirements)
- *Life & Physical Science (See Certification Requirements)
- Creative Arts (ART 1300)
- Language, Philosophy & Culture (LING 2050; ENGL 2220)
- HIST 2610 - United States History to 1865
- HIST 2620 - United States History Since 1865
- PSCI 1040 - American Government: Laws and Institutions
- PSCI 1050 - American Government: Process and Policies
- *Social and Behavioral Sciences (DFST 1013)
- *Component Area Option (EDSP 2310)
- Component Area Option (SPAN 1010 or SPAN 2313)

Academic Major: PRE-Teacher Education Requirements

- MATH 1352 - Algebra for Teachers
- MATH 1354 - Numbers and Operations for Teachers
- MATH 1355 - Probability & Statistics for Teachers
- BIOL 1082 - Biology for Educators
- PHYS 1210 - Conceptual Physics
- GEOG 1710 - Earth Science
- BIOL 1132 - Environmental Science
- DFST 1013 - Human Development
- EDEE 2210 - Social Studies and Science Curriculum Grades EC-6
- AEAH 1750 - Visual Art Integration
- MUED 1130 - Foundations in Music
- THEA 1130 - Creative Drama
- KINE 3551 - Physical and Health Literacy
- MATH 1353 - Geometry and Measurement for Teachers (Move up to below Math 1355)
- EDSP 2310 - Individuals with Disabilities
- LING 3060 - Principles of Language Study
- LING 4030 - Acquisition of English as a Second Language
- SPAN 2313 - Advanced Spanish Composition and Grammar for Bilinguals
- EDEC 3613 - Introduction to Early Childhood Education
- EDEC 4243 - Environmental Processes and Assessment Add below: EDEC 4633 Nurturing Children's Social Competence; EDBE 3470 Foundations of Bilingual & ESL; EDBE 3480 Bilingualism/Multiculturalism
- EDRE 4450 - Reading and Writing (Birth through Grade 6)

Academic Major: Teacher Education Requirements

The following courses require Admission to the Teacher Education Program.

- EDRE 4840 - Linguistically Diverse Learners
- EDRE 4850 - Assessment and Evaluation of Reading for BL/ESL
- EDUC 3320 - Foundations of Education
- EDSP 4340 - Classroom and Behavioral Management Strategies EC-12 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)
- EDRE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources
- Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Courses:

- EDRE 4861 - Integrated Reading, Language Arts, & Social Studies in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)
- EDEE 4330 - Science in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 25 hours field experience)
- EDEE 4350 - Mathematics in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)
- EDRE 4480 - Bilingual Approaches to Content-Based Learning (requires 10 hours field experience)

Clinical II Course:

- EDUC 4200 - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Generalist EC-6 and EC-12 Special Education Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Science degree.

Other Requirements:

Admission to the Teacher Education Program: Prior to enrolling in designated Teacher Education courses, students must meet these requirements for admission to the Program:

Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80(Reading), 63(Math) or 90(Arithmetic), 80/5 or 6 or higher on essay(Writing) THEA: 240(Reading), 230(Math), 220(Writing)

Have a 2.75 overall GPA AND a 2.75 GPA in the completed core

A grade of "C" or better in all program courses

Have a degree plan completed or in process

Core complete and have completed two of the required math courses and two of the required science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members) Successfully pass the Bilingual Language Assessment (where applicable) Completed Entrance Interview

The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

All courses and their transfer equivalents or substitutions must be completed with a grade of C or better in order to advance to the professional methods courses and student teaching.

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Eligibility for Teacher Certification and Endorsements: In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TExES). For Bilingual certification, candidates must also pass the TExES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313 - Computer Assisted College Writing I

ENGL 1323 - Computer Assisted College Writing II

*Life & Physical Science (See Certification Requirements)

*Life & Physical Science (See Certification Requirements)

Creative Arts (ART 1300)

Language, Philosophy & Culture (ENGL 2220)

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

PSCI 1040 - American Government: Laws and Institutions

PSCI 1050 - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013)

*Component Area Option (EDSP 2310)

*Component Area Option (SPAN 1010 or SPAN 2313)

Academic Major: PRE-Teacher Education Requirements

MATH 1352 - Algebra for Teachers

*MATH 1354 - Numbers and Operations for Teachers

MATH 1355 - Probability and Statistics for Teachers

BIOL 1082 - Biology for Educators

PHYS 1210 - Conceptual Physics

GEOG 1710 - Earth Science

BIOL 1132 - Environmental Science

DFST 1013 - Human Development

EDEE 2210 - Social Studies and Science Curriculum Grades EC-6

AEAH 1750 - Visual Art Integration

MUED 1130 - Foundations in Music

THEA 1130 - Creative Drama

KINE 3551 - Physical and Health Literacy

EDSP 2310 - Educational Aspects of Exceptional Learners

EDSP 3240 - Family Communication and Collaboration for Exceptional Learners

LING 3060 - Principles of Language Study

SPAN 1010 - Elementary Spanish

EDEC 3613 - Introduction to Early Childhood Education

EDEC 4243 - Environmental Processes and Assessment

EDRE 4450 - Reading and Writing (Birth through Grade 6)

Academic Major: Teacher Education Requirements

The following courses require admission to the Teacher Education Program.

EDRE 4840 - Linguistically Diverse Learners

EDUC 3320 - Foundations of Education

EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical IA Courses:

EDRE 4861 - Integrated Reading, Language Arts, & Social Studies in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDEE 4350 - Mathematics in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDSP 3420 - Behavioral Disorders: Characteristics, Identification and Intervention

EDSP 4360 - Transition Education and Services for Exceptional Learners

Clinical IB Courses:

EDEE 4330D - Science in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDSP 4320D - Educational Assessment and Evaluation of Exceptional Learners

EDSP 4340D - Classroom and Behavioral Management Strategies for Exceptional Learners (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDSP 4330D - Advanced Educational Strategies for Exceptional Learners

Clinical II Courses:

EDUC 4200D - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Generalist EC-6 and ESL Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Science degree.

Other Requirements:

Admission to the Teacher Education Program: Prior to enrolling in designated Teacher Education courses, students must meet these requirements for admission to the Program:

Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80(Reading), 63(Math) or 90(Arithmetic), 80/5 or 6 or higher on essay(Writing) THEA: 240(Reading), 230(Math), 220(Writing)

Have a 2.75 overall GPA AND a 2.75 GPA in the completed core

A grade of "C" or better in the required on all program courses

Have a degree plan completed or in process

Completed two required mathematics classes and two required science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members) Successfully pass the Bilingual Language Assessment (where applicable) Completed Entrance Interview

The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

All courses and their transfer equivalents or substitutions must be completed with a grade of C or better in order to advance to the professional methods courses and student teaching.

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Eligibility for Teacher Certification and Endorsements: In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TExES). For Bilingual certification, candidates must also pass the TExES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313 - Computer Assisted College Writing I

ENGL 1323 - Computer Assisted College Writing II

*Life & Physical Science (See Certification Requirements)

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*Life & Physical Science (See Certification Requirements)

Creative Arts (ART 1300)

Language, Philosophy & Culture (LING 2050; ENGL 2220)

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

PSCI 1040 - American Government: Laws and Institutions

PSCI 1050 - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013)

*Component Area Option (EDSP 2310)

*Component Area Option (SPAN 1010 or SPAN 2313)

Academic Major: PRE-Teacher Education Requirements

MATH 1352 - Algebra for Teachers

MATH 1354 - Numbers and Operations for Teachers

MATH 1355 - Probability and statistics for Teachers

BIOL 1082 - Biology for Educators

PHYS 1210 - Conceptual Physics

GEOG 1710 - Earth Science

BIOL 1132 - Environmental Science

DFST 1013 - Human Development

EDEE 2210 - Social Studies and Science Curriculum Grades EC-6

AEAH 1750 - Visual Art Integration

MUED 1130 - Foundations in Music

THEA 1130 - Creative Drama

KINE 3551 - Physical and Health Literacy

HLTH 1100 - School and Community Health Problems and Services

EDSP 2310 - Educational Aspects of Exceptional Learners

LING 3060 - Principles of Language Study

LING 4030 - Acquisition of English as a Second Language

SPAN 1010 - Elementary Spanish

EDEC 3613 - Introduction to Early Childhood Education

EDEC 4243 - Environmental Processes and Assessment Add below: EDEC 4633 Nurturing Children's Social Competence; EDBE 3470 Foundations of Bilingual & ESL; EDBE 3480 Bilingualism/Multiculturalism

EDRE 4450 - Reading and Writing (Birth through Grade 6)

Academic Major: Teacher Education Requirements

The following courses require Admission to the Teacher Education Program.

EDRE 4840 - Linguistically Diverse Learners

EDRE 4850 - Assessment and Evaluation of Reading for BL/ESL

EDUC 3320 - Foundations of Education

EDSP 4340 - Classroom and Behavioral Management Strategies for EC-12 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)Clinical I

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Courses:

EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources

EDRE 4861 - Integrated Reading, Language Arts, and Social Studies in Grades EC-8(Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDEE 4330 - Science in Grades EC-8(Attend Orientation; Portfolio Checkpoint II; requires 25 hours field experience)

EDEE 4350 - Mathematics in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

Clinical II Courses:

EDUC 4200 - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Mathematics 4-8 and ESL Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Science degree.

Other Requirements:

Admission to the Teacher Education Program: Prior to enrolling in designated Teacher Education courses, students must meet these requirements for admission to the Program:

Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80(Reading), 63(Math) or 90(Math), 80/5 or 6 or higher on essay(Writing) THEA: 240(Reading), 230(Math), 220(Writing)

Have a 2.75 overall GPA AND a 2.75 GPA in the completed core

A grade of "C" or better in the required English, Math, History, Political Science, and Science courses

Have a degree plan completed or in process

Complete Math 1350, and two of the required Science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members) Successfully pass the Bilingual Language Assessment (where applicable) Completed Entrance Interview

The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during a day and evening track. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

All courses and their transfer equivalents or substitutions must be completed with a grade of C or better in order to advance to the professional methods courses and student teaching.

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Eligibility for Teacher Certification and Endorsements: In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TExES). For Bilingual certification, candidates must also pass the TExES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313D - Computer Assisted College Writing I

ENGL 1323D - Computer Assisted College Writing II

*Mathematics (MATH 1100 or 1354D)

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Life & Physical Science (Suggested: BIOL 1082)

Life & Physical Science (Suggested: CHEM 1410/1430)

Creative Arts (ART 1300)

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

PSCI 1040 - American Government: Laws and Institutions

PSCI 1050 - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013)

*Component Area Option (EDSP 2310)

*Component Area Option (SPAN 1010 or SPAN 2313)

Certification Requirements

MATH 1100 - College Algebra

MATH 1354 - Numbers and Operations for Teachers

MATH 1355 - Probability and Statistics for Teachers

Natural Science (BIOL 1132 or PHYS 1410/1430)

Natural Science (GEOG 1710)

EDSP 2310 - Individuals with Disabilities

LING 3060 - Principles of Language Study

DFST 1013 - Human Development

EDBE 3470 - Foundations of Bilingual and English as Second Language Education

EDBE 3480 - Bilingualism and Multiculturalism for English Language Learning: Issues and Perspectives

SPAN 1010 - Elementary Spanish or SPAN 2313 Spanish for Heritage Speakers

MATH 1353 - Geometry and Measurement for Teachers (Move up below Math 1355)

Academic Major: Mathematics Requirements

MATH 1650 - Pre-Calculus

MATH 1710 - Calculus I

MATH 1720 - Calculus II

MATH 2700 - Linear Algebra and Vector Geometry

or

MATH 2730 - Multivariable Calculus]

MATH 2000 - Discrete Mathematics

MATH 3680 - Applied Statistics

Academic Major: Teacher Education Requirements

The following courses require admission to the Teacher Education Program.

EDUC 3320 - Foundations of Education

EDSE 4060 - Content Area Reading in Secondary Schools

EDRE 4840 - Linguistically Diverse Learners

EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners(Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience) Clinical I

EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources Move down to Clinical I

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Courses:

EDEE 4350 - Mathematics in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDME 4351 - Teaching Mathematics in Grades 4-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

Clinical II Courses:

EDUC 4200 - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Science 4-8 and ESL Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Science degree.

Other Requirements:

Admission to the Teacher Education Program: Prior to enrolling in designated Teacher Education courses, students must meet these requirements for admission to the Program:

Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80(Reading), 63(Math) or 90(Arithmetic), 80/5 or 6 or higher on essay(Writing) THEA: 240(Reading), 230(Math), 220(Writing)

Have a 2.75 overall GPA AND a 2.75 GPA in the completed core

A grade of "C" or better in all program courses

Have a degree plan completed or in process

Core complete and completed two of the required math courses and two of the required science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members) Successfully pass the Bilingual Language Assessment (where applicable) Completed Entrance Interview

The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

All courses and their transfer equivalents or substitutions must be completed with a grade of C or better in order to advance to the professional methods courses and student teaching.

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Eligibility for Teacher Certification and Endorsements: In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TExES). For Bilingual certification, candidates must also pass the TExES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313D - Computer Assisted College Writing I

ENGL 1323D - Computer Assisted College Writing II

*Mathematics (MATH 1352 or 1354)

*Life & Physical Science (See Certification Requirements)

*Life & Physical Science (See Certification Requirements)

Creative Arts (ART 1300)

Language, Philosophy & Culture (LING 2050 or ENGL 2220)

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

PSCI 1040 - American Government: Laws and Institutions

PSCI 1050 - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013)

*Component Area Option (EDSP 2313)

*Component Area Option (SPAN 1010 or 2313)

Certification Requirements

MATH 1100 - College Algebra

MATH 1354 - Numbers and Operations for Teachers

MATH 1355 - Probability and Statistics for Teachers Add MATH 1353 - Geometry and Measurement for Teachers

EDSP 2310 - Individuals with Disabilities

LING 3060 - Principles of Language Study

SPAN 1010 - Elementary Spanish or SPAN 2313 Spanish for Heritage Speakers

Add DFST 1013 Human Development; EDBE 3470 Foundations of Bilingual & ESL Education; and EDBE 3480 Bilingualism/Multiculturalism

Academic Major: Science Requirements

BIOL 1132 - Environmental Science

BIOL 1710/1730 - Principles of Biology I / Lab

BIOL 1720/1740 - Principles of Biology II / Lab

CHEM 1410/1430 - General Chemistry for Science Majors / Lab

CHEM 1420/1440 - General Chemistry for Science Majors / Lab

GEOG 1710 - Earth Science

PHYS 1052 - Solar System or PHYS 1062 Stars and the Universe

PHYS 1410/1430 - General Physics I / Lab

PHYS 1420/1440 - General Physics II / Lab

Approved Advanced Elective

Approved Advanced Elective

Approved Advanced Electives

Electives of choice as needed for a total of 120 hours (labs count)

Academic Major: Teacher Education Requirements

The following courses require admission to the Teacher Education Program.

EDUC 3320 - Foundations of Education

EDSE 4060 - Content Area Reading in Secondary Schools

EDRE 4840 - Linguistically Diverse Learners

EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Course(s):

EDEE 4330 - Science in Grades EC-6 (Attend Orientation; Portfolio Checkpoint II; requires 20hours field

EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners (Attend Orientation; Portfolio Checkpoint II; requires 20hours field experience)

Clinical II Courses:

EDUC 4200 - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Social Studies 4-8 and ESL Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

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Other Requirements:

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Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80(Reading), 63(Math) or 90(Arithmetic), 80/5 or 6 or higher on essay(Writing) THEA: 240(Reading), 230(Math), 220(Writing)

Have a 2.75 overall GPA AND a 2.75 GPA in the completed core

A grade of "C" or better in all program courses

Have a degree plan completed or in process

Core complete and have complete two of the required math courses and two of the required science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members) Successfully pass the Bilingual Language Assessment (where applicable) Completed Entrance Interview

The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

All courses and their transfer equivalents or substitutions must be completed with a grade of C or better in order to advance to the professional methods courses and student teaching.

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Eligibility for Teacher Certification and Endorsements: In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TEXES). For Bilingual certification, candidates must also pass the TEXES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313D - Computer Assisted College Writing I

ENGL 1323D - Computer Assisted College Writing II

*Mathematics (MATH 1352 or 1354)

Life & Physical Science (Suggested: BIOL 1082D)

Life & Physical Science (Suggested: GEOG 1710D)

Creative Arts (ART 1300D)

Language, Philosophy & Culture (ENGL 2220D)

*HIST 2610D - United States History to 1865

*HIST 2620D - United States History Since 1865

PSCI 1040D - American Government: Laws and Institutions

PSCI 1050D - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013D)

*Component Area Option (EDSP 2310)

*Component Area Option (SPAN 1010 or SPAN 2313)

Certification Requirements

MATH 1100 - College Algebra

MATH 1354 - Numbers and Operations for Teachers

MATH 1355 - Probability and Statistics for Teachers

DFST 1013 - Human Development

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

GEOG 1200 - World Regional Geography

SPAN 1010 - Elementary Spanish or SPAN 2313 Spanish for Heritage Speakers

Academic Major: Social Studies

HIST 4700 - Texas

Approved Advanced US History course Add a second Approved Advanced US History course right after this one.

Approved Advanced European History course

Approved World History course

Approved Advanced American Government and Politics course

EDSP 2310 - Individuals with Disabilities

LING 3060D - Principles of Language Study

EDBE 3470D - Foundations of Bilingual and English as Second Language Education

EDBE 3480D - Bilingualism and Multiculturalism for English Language Learning : Issues and Perspectives

Approved Elective

Approved Elective

Approved Elective

Approved Electives Add one more approved elective.

Academic Major: Teacher Education Requirements

The following courses require admission to the Teacher Education Program.

EDUC 3320 - Foundations of Education

EDSE 4060 - Content Area Reading in Secondary Schools

EDRE 4840 - Linguistically Diverse Learners

EDSP 4340 - Classroom and Behavioral Management Strategies for EC-12 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience) Clinical I

EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources Clinical I

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Course(s):

EDRE 4860 - Reading and the Language Arts in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 40 hours field experience)

Clinical II Courses:

EDUC 4200 - Student Teaching

Interdisciplinary Studies without Certification, BS

Option to Graduate Without Certification

Interdisciplinary major Pre-Certification students who have completed at least 18 PRE-Teacher Education credits within the Academic Major and at least 24 Advanced Teacher education credits with the Academic Major may enter the non-certification plan. By doing so, students electing this route may graduate with a Bachelor's Degree but **will not be eligible to apply for certification**. Students choosing this route must:

- be core complete with a 2.75 in Core;
- be in good standing in the School of Education by having an overall 2.75 GPA or higher;
- complete all degree plan courses with a grade of "C" or better (including coursework completed in the Core Curriculum and all courses that are approved as substitutions for courses required on the degree plan);
- complete all program degree requirements listed on the Bachelor of Science in Interdisciplinary Studies - (Without Certification) degree plan;
- forfeit eligibility to obtain approval by the School of Education to sit for any TExES exams as an undergraduate program finisher; and
- sign an Add/ Change of Degree, Major, Minor, or Certificate Form to indicate a change to the Without Certificate track.

Post-graduation certification may be attained through either a post-baccalaureate, Master's Degree Program, or Alternative Certification Program of the student's choice.

Suggested Academic Plan

Students should consult with the advisors in the School of Education to ensure eligibility for this plan of study.

"" Denotes core classes that may be satisfied with a matching academic major course*

General (Core) Requirements

- ENGL 1313 - Computer Assisted College Writing I
- ENGL 1323 - Computer Assisted College Writing II
- *Mathematics (MATH 1354)
- *Life & Physical Science (See Certification Requirements)
- *Life & Physical Science (See Certification Requirements)
- Creative Arts (ART 1300)
- Language, Philosophy & Culture (LING 2050; ENGL 2220)
- HIST 2610 - United States History to 1865
- HIST 2620 - United States History Since 1865
- PSCI 1040 - American Government: Laws and Institutions
- PSCI 1050 - American Government: Process and Policies
- *Social and Behavioral Sciences (DFST 1013)
- *Component Area Option (EDSP 2310)
- *Component Area Option (SPAN 1010 or SPAN 2313)

Academic Major: PRE-Teacher Education Requirements - 21 hrs chosen from below

- MATH 1354 Number and Operations for Teachers
- MATH 1355 Probability and Statistics for Teachers
- MATH 1353 Geometry and Measurement for Teachers
- *MATH 1352 Algebra for Teachers
- BIOL 1082 Biology for Educators
- PHYS 1210 Conceptual Physics
- *GEOG 1710 Earth Science
- *BIOL 1132 Environmental Science
- *DFST 1013 Human Development
- EDEE 2210 Social Studies and Science Curriculum EC-6
- AEAH 1750 Children and Art
- MUED 1130 Foundations of Music
- THEA 1130 Creative Drama
- *SPAN 1010 or 2313 Spanish

Academic Major: Advanced Teacher Education Requirements - 42 hrs chosen from below

- LING 3060 Principles of Language Study
- LING 4030 Acquisition of English as a second Language
- KINE 3551 Physical and Health Literacy
- *EDSP 2310 Educational Aspects of Exceptional Learners
- EDEC 3613 Introduction to Early Childhood Education
- EDEC 4243 Environmental Processes and Assessment
- EDEC 4633 Nurturing Children's Social Competence
- EDBE 3470 Foundations of Bilingual & ESL Education
- EDBE 3480 Bilingualism/Multiculturalism
- EDRE 4450 Reading and Writing (Birth through grade 6)
- EDRE 4840 Linguistically and Culturally Diverse Learners
- EDUC 3320 Foundations of Education
- EDSP 4340 Classroom & Behavior Mgmt Strat K-12
- EDRE 4850 Assessment of Reading for Bilingual & ESL
- Advanced Elective
- Advanced Elective
- Advanced Elective

Electives - 15 hrs

- Elective
- Elective

- Elective
 - Elective
 - Elective
1. **Hours Required and General/University Requirements:** A minimum of 120 semester hours, of which 42 must be advanced.
 2. **Grade Requirements:** All program courses and their transfer equivalents/substitutions must be completed with a grade of C or better.
 3. **GPA Requirements:** Graduation requirements: Students must have a 2.5 + GPA in the Core and Academic Major.

Logistics and Supply Chain Management, BS

A bachelor degree in logistics and supply chain management provides the skills necessary to analyze and coordinate an organization's supply chain, which ensure movement of products from suppliers to consumers.

Program Advisor: Dr. Subhro Mitra

Subhro.Mitra@untDallas.edu

Requirements for the Bachelor of Science degree in logistics and supply chain management includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 48 hours designated as business core requirements.
3. **Major Requirements:** The logistics and supply chain management major requires 36 hours of accounting and business courses
4. **Requirements:** All students entering the logistics and supply chain management program must have a cumulative Grade Point Average of at least 2.0 and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|---------------------------------|---|---|
| Communication 1 | ENGL 1313 - College Writing I *Grade of C or better required | 3 |
| Communication 2 | ENGL 1323 - College Writing II *Grade of C or better required | 3 |
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |

| | | |
|----------------------------------|---|---|
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | ECON 1110 - Macroeconomics *Double-dip w/ business core | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication *Double-dip w/ business core | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 48 hours of required business core courses as listed below:

| | |
|---|---|
| ECON 1100 - Microeconomics | 3 |
| ECON 1110 - Macroeconomics (may be taken as CORE) | 3 |
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| <u>Select ONE:</u> | |
| · MATH 1680 - Elementary Probability and Statistics | 3 |
| · MATH 1190 - Business Calculus*Prerequisite: MATH 1100 or higher | |
| BCIS 2610 - Intro to Computers in Business *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2010 - Accounting Principles I *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2020 - Accounting Principles II *Prerequisite: ACCT 2010 with grade of C or higher | 3 |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business *Prerequisites: PSCI 1040 and PSCI 1050 | 3 |
| BCIS 3610 - Basic Information Systems *Prerequisite: BCIS 2610 | 3 |
| MKTG 3650 - Foundations of Marketing Practice *Prerequisite: Junior Standing | 3 |
| DSCI 3710 - Business Statistics *Prerequisite: DSCI 2710 with a grade of C or better | 3 |
| FINA 3770 - Finance *Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better | 3 |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management *Prerequisite: DSCI 2710 | 3 |
| BUSI 4940 - Business Policy <i>**Graduating Seniors Only**</i> | 3 |

Students will earn the following 36 credit hours to complete the logistics and supply chain management major:

| | |
|---|---|
| LSCM 4560 - Business Transportation Management | 3 |
| LSCM 4360 - Global Alliances & International Supply Chain Management *Prerequisite: LSCM 3960 | 3 |
| LSCM 4530 - E-Logistics in Supply Chain Management | 3 |
| LSCM 4800 - Logistics Internship *Prerequisite: LSCM 3960 and LSCM 4560 | 3 |
| LSCM 4860 - Advanced Logistics Management *Prerequisite: LSCM 3960 | 3 |
| MGMT 4470 - Leadership | 3 |
| MGMT 4660 - International Management Perspectives | 3 |
| MGMT 4810 - Purchasing & Materials Management | 3 |
| ACCT 3270 - Cost Accounting *Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better | 3 |
| 3xxx or 4 xxx Advanced Business Elective | 3 |
| 3xxx or 4 xxx Advanced Business Elective | 3 |

Mathematics with Secondary Teacher Certification, BA

Requirements for the Bachelor of Arts degree with a major in Mathematics and a minor in Secondary Education include the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Arts degree
2. **Other Requirements:**
 - a. **Admission to the Teacher Education Program:** Prior to enrolling in designated Teacher Education courses, students must meet these requirements:
 - 60 credit hours (junior status)
 - A 2.75+ overall GPA **AND** a 2.75+ UNTD GPA
 - Pass the THEA test with minimum scores of: 240 Reading, 230 Math, 220 Writing
 - b. **Mathematics Core Courses:** MATH 1710, MATH 1720, MATH 2700, MATH 2730
 - c. **Required Math Courses:** MATH 3000, MATH 3400, MATH 3410, MATH 3510, MATH 3680, MATH 4050, MATH 4060
 - d. **Three lab science courses from:** BIOL 1710/BIOL 1720, BIOL 1730/BIOL 1740, CHEM 1410/CHEM 1430, CHEM 1420/CHEM 1440, PHYS 1210, and PHYS 1710/PHYS 1730
 - e. **Computer Programming:** CSCE 1030
 - f. **Intermediate Foreign Language:** 6 hours
 - g. **Secondary Certification Requirements:** EDUC 3320 , EDSP 4340, EDSE 4060, EDSE 4840 (Clinical I), and EDUC 4200 (Clinical II) (Student teaching is to be completed in the final semester). These courses must be completed with a minimum grade of "C"
 - h. **GPA requirements:** Students must have a 2.75+ GPA in UNTD, Overall, Teaching Field, and Education areas. All mathematics courses numbered 3350 or above require a GPA of 2.0

3. **Eligibility for Teacher Certification and Endorsements:**

- Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary, or all levels
- Complete Student Teaching
- Pass appropriate content (Mathematics 8-12) and Pedagogy and Professional Responsibilities (PPR (EC-12)) sections of the Texas Examinations of Education Standards (TExES)
- Additional certification exams may be required. See advisor for more information

Suggested Academic Plan

This is a suggested academic plan for full-time students. Students may make adjustments and consult the current Undergraduate Catalog for course prerequisites.

**Denotes classes that satisfy a requirement where there may be other class choices available, please see your advisor for full course list.*

^ Denotes classes that require admission to the Teacher Education program.

{ } Denotes "double-dip" courses which count for both core and major

First Year

Fall (17 hours)

Spring (15 hours)

Second Year

Fall (17 hours)

Spring (17 hours)

Third Year

Fall (15 hours)

Spring (18 hours)

Fourth Year

Fall (16 hours)

Spring (6 hours)

Note:

Any Mathematics course that is not a part of the Major requirement can be considered an elective

EDSE courses and their transfer equivalents or substitutes must be completed with a grade of C or better in order to advance to PDS I and II.

Mathematics, BA

Mathematics is the study of the measurement, properties, and relationships of quantities and sets, using numbers and symbols. It is a body of related courses concerned with knowledge of measurement, properties, and relations quantities, which can include theoretical or applied studies of arithmetic, algebra, geometry, trigonometry, statistics, and calculus.

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|---------------------------------------|---|-------|
| Communication 1 *C or better required | ENGL 1313 - College Writing I | 3 |
| Communication 2 *C or better required | ENGL 1323 - College Writing II | 3 |
| Mathematics | Math Sequence: MATH 1680, MATH 1100, MATH 1600, MATH 1710 | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1710/1730, CHEM 1410/1430, GEOG 1710, or PHYS 1710/1730 | 3/1 |
| Life & Physical Sciences 2 | Choose from: BIOL 1710/1730, CHEM 1410/1430, GEOG 1710, or PHYS 1710/1730 | 3/1 |
| Language, Philosophy, & Culture | ENGL 2220 - World Literature I or LING 2050 - Language of Now | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | Choose from: SOCI 1510, PSYC 1630, DFST 1013, ECON 1100 or AGER 2250 | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication | 3 |
| Component Area 2 | Choose from any in foundational area | 3 |

Science Requirements - 12 Hours **Must maintain a Major GPA of 2.5 or better*

| Course | | Hours |
|-------------------|---------------------------------------|-------|
| <i>*Group I</i> | BIOL 1710/1730 or GEOG 1710 | 3/1 |
| <i>*Group II</i> | CHEM 1410/1430 or PHYS 1710/1730 | 3/1 |
| <i>*Group III</i> | Any other Lab Science fulfilling Core | 3/1 |

Language Requirements - 6 hours **Requires course completion or CLEP examination*

| Course | Hours |
|---|-------|
| SPAN 2040 - Intermediate Spanish I <i>*Prerequisite SPAN 1010D & SPAN 1020D</i> | 3 |
| SPAN 2050 - Intermediate Spanish II <i>*Prerequisite SPAN 2040D</i> | 3 |

Major Requirements - 37 hours **Must maintain a GPA of 2.5 or better*

| Course | Hours |
|--------------------------------------|---|
| MATH 1710 - Calculus I | <i>*Prerequisite MATH 1650</i> 4 |
| MATH 1720 - Calculus II | <i>*Prerequisite MATH 1710</i> 3 |
| MATH 2000 - Discrete Math | <i>*Prerequisite MATH 1710</i> 3 |
| MATH 2700 - Linear Algebra | <i>*Prerequisite MATH 1720</i> 3 |
| MATH 2730 - Multivariable Calculus | <i>*Prerequisite MATH 1720</i> 3 |
| MATH 3000 - Real Analysis I | <i>*Prerequisite MATH 1720</i> 3 |
| MATH 3400 - Number Theory | <i>*Prerequisite MATH 3000 or MATH 2000</i> 3 |
| MATH 3410 - Differential Equations I | <i>*Prerequisite MATH 1720 Co-requisite MATH 2000</i> 3 |
| MATH 3510 - Abstract Algebra I | <i>*Prerequisite MATH 3000</i> 3 |

| Course | | Hours |
|--|--|-------|
| MATH 3680 - Applied Statistics | <i>*Co-requisite MATH 1720</i> | 3 |
| MATH 4060 - Foundations in Geometry | <i>*Prerequisite MATH 3000 - MATH 3510 recommended</i> | 3 |
| Advanced MATH elective above MATH 3350 | <i>*See advisor for options</i> | 3 |

Minor Requirements - 18 Hours **See advisor for options*

| Course | Hours |
|--------------|-------|
| Minor Course | 3 |
| Minor Course | 3 |
| Minor Course | 3 |
| Minor Course | 3 |
| Minor Course | 3 |
| Minor Course | 3 |

Elective Requirements

| Course | Hours |
|--|-------|
| CSCE 1030 <i>*Prerequisite MATH 1650</i> | 3-4 |
| General Elective | 3 |

UNT Dallas Degree Requirements:

| Requirement |
|--|
| 120 hours (minimum) required for degree completion |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas |
| 42 Advanced Hours (3XXX or 4XXX) - 24 advanced hours must be completed at UNT Dallas |
| "C" or higher required on all MATH courses above MATH 3350D |

| Requirement |
|---|
| Science GPA of 2.5 or higher required |
| Cumulative and UNT GPA 2.0 or higher required |

Suggested Academic Plan

This is a suggested academic plan for full-time students. Students may make adjustments and consult the current Undergraduate Catalog for course prerequisites.

** Denotes classes that satisfy a requirement where there may be other class choices available, please see your advisor for full course list.*

{ } Denotes "double-dip" courses which count for both core and major.

UL Denotes Upper Level Course

First Year

Fall (17 hours)

Spring (15 hours)

Second Year

Fall (17 hours)

Spring (17 hours)

Third Year

Fall (14 hours)

Spring (15 hours)

Fourth Year

Fall (13 hours)

Spring (12 hours)

- Breadth Requirement
- Minor UL

- Math Elective UL
- Capstone Course

Organizational Behavior and Human Resources Management, BBA

A bachelor degree in the field of organizational behavior and human resource management provides knowledge and skills to recruit, interview and hire new staff, as well as consult with top executives on strategic issues.

Program Advisor: Dr. Elizabeth Muniz

Elizabeth.Muniz@untdallas.edu

Requirements for the Bachelor of Business Administration degree with a major in organizational behavior and human resource management includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 42 hours designated as business core requirements.
3. **Major Requirements:** The organizational behavior and human resource management major requires 36 hours of accounting and business courses
4. **Requirements:** All students entering the organizational behavior and human resource management program must have an overall cumulative Grade Point Average of at least 2.0, a UNT Dallas Grade Point Average of at least 2.0, and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|---------------------------------|--|---|
| Communication 1 | ENGL 1313 - College Writing I *Grade of C or better required | 3 |
| Communication 2 | ENGL 1323 - College Writing II *Grade of C or better required | 3 |
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |

| | | |
|----------------------------------|--|---|
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | ECON 1100 - Microeconomics *Double-dip w/ business core | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication *Double-dip w/ business core | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 42 hours of required business core courses as listed below:

| | |
|--|---|
| ECON 1100 - Microeconomics (may be taken as CORE) | 3 |
| ECON 1110 - Macroeconomics | 3 |
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| <u>Select ONE:</u> · MATH 1680 - Elementary Probability and Statistics · MATH 1190 - Business Calculus *Prerequisite: MATH 1100 or higher | 3 |
| BCIS 2610 - Intro to Computers in Business *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2010 - Accounting Principles I *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2020 - Accounting Principles II *Prerequisite: ACCT 2010 with grade of C or higher | 3 |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business *Prerequisites: PSCI 1040 and PSCI 1050 | 3 |
| BCIS 3610 - Basic Information Systems *Prerequisite: BCIS 2610 | 3 |

| | |
|--|---|
| MKTG 3650 - Foundations of Marketing Practice *Prerequisite: Junior Standing | 3 |
| DSCI 3710 - Business Statistics *Prerequisite: DSCI 2710 with a grade of C or better | 3 |
| FINA 3770 - Finance *Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better | 3 |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management *Prerequisite: DSCI 2710 | 3 |
| BUSI 4940 - Business Policy **Graduating Seniors Only** | 3 |

Students will earn the following 36 credit hours to complete the organizational behavior and human resource management major:

| | |
|---|---|
| MGMT 3860 - Human Resource | 3 |
| MGMT 4180 - Workplace Health & Safety | 3 |
| MGMT 4300 - Recruitment, Selection, & Placement | 3 |
| MGMT 4470 - Leadership | 3 |
| MGMT 4840 - Compensation & Benefits Administration | 3 |
| MGMT 4890 - Legal Aspects of Employment Practices | 3 |
| MGMT 4790 - HR Capstone | 3 |
| MGMT 4660 - International Management Perspectives | 3 |
| MGMT 3330 - Communicating in Business | 3 |
| MGMT 3850 - Entrepreneurship | 3 |
| MGMT 3880 - Business Ethics and Social Responsibility | 3 |
| MGMT 4860 - Organizational Design and Change | 3 |

Political Science, BA

A Bachelor's of Arts degree in Political Science blends the study of government and political behavior in a major that is designed to be interdisciplinary, pulling in insights from sociology, psychology economics and the management sciences as well as providing foundational knowledge about political theory, political institutions and international affairs. The major prepares graduates for work in a wide variety of jobs in public affairs, government, policy promoting organizations, political campaigns and journalism, as well as providing a sound foundation for graduate work in public administration and law.

Political science has a deeper relevance to modern life: students will acquire knowledge at the macro level about how the world is structured and works, but students will also cultivate and understanding of how politics functions in the workplace, neighborhoods and small groups. Political science majors will become discerning consumers of political messages and understand the importance of political context in communication.

Program Advisor: Walt Borges

Walter.Borges@untDallas.edu

Requirements for the Bachelor of Arts degree with a major in Political Science include the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Arts degree.
2. **Major Requirements:** Completion of a minimum of 42 hours from Political Science Child Development of which 36 must be advanced. Students should complete at least 27 hours of 3000D- and 4000D-level courses before enrolling in the 4000-level capstone.
3. **Minor Requirements:** A minor in political science requires 18 hours: PSCI 1040 and PSCI 1050 (3 semester hours each), plus 12 semester hours in political science (PSCI) that include 6 hours from advanced courses.
4. **Electives:** To ensure that graduates have a broad context in evaluating public affairs and policy matters, 42 hours of electives are designated. History, sociology, criminal justice and policy studies courses in other disciplines are strongly recommended to meet this requirement.
5. **Other Requirements:** All students entering the Political Science program must have a cumulative Grade Point Average of at least 2.0 and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. Then, they will earn 36 hours of major requirements and 42 hours of electives.

Major Requirements

(36 hours needed of which 36 are advanced courses)

Political Science Major Core (all four courses required)

PSCI 3XXX - Democratic Theory

PSCI 3XXX - Introduction to Public Administration

PSCI 3XXX - Quantitative Research Design and Analysis

PSCI 4XXX - Advanced Seminar in Political Science (capstone) *Enroll in final semester. Prerequisites: completion of Political Science Major Core and Political Science Distribution Courses with 2.5 GPA.*

Political Science Distribution (one course from each area)

American Politics (A) : PSCI 4020, 3100, 3110, 3130, 3160, 3200 3210, 4100, 4120 or 4140

International Affairs and Comparative Government (R): PSCI 3XXX (International Relations) or PSCI 4520

Public Law (L): PSCI 3200, 3210, 4200, 4210, 4220 or 4520

Political Behavior (B): PSCI 3120, 3160 or 4120

Political Science Electives (12 hours: at least six hours must be from one distribution area)

| | |
|------------|---|
| PSCI 3100D | Topics in American Government (A) |
| PSCI 3110D | The Legislative Process (A) |
| PSCI 3120D | Women In Politics (B) |
| PSCI 3130D | Interest Groups (A) |
| PSCI 3160D | Mass Media in American Politics (AB) |
| PSCI 3200D | The American Legal System(AL) |
| PSCI 3210D | The U.S. Supreme Court (AL) |
| PSCI 4020D | Urban Politics (AB) |
| PSCI 4100D | Political Parties (A) |
| PSCI 4120D | Public Opinion and Participation (AB) |
| PSCI 4140D | The Presidency (A) |
| PSCI 4200D | Constitutional Law: Discrimination and Powers (L) |
| PSCI 4210D | Constitutional Law: Rights and Liberties (L) |
| PSCI 4220D | Jurisprudence (L) |
| PSCI 4520D | International Human Rights (RL) |
| PSCI 3XXX | International Relations (R) |

General Electives (36 hours: history, sociology, criminal justice, economics and policy courses recommended)

HIST 4150 Mexican Immigration and the Chicano Community (AR)

HIST 4172 Modern Latin America - 1801-present (R)

| | |
|----------------|--|
| HIST 4490 | The American Revolution, 1763-1789.(A) |
| HIST 4700 | Texas History (A) |
| PADM 3700 | Introduction to Public Administration (AB) |
| PSYC XXXX | Political Psychology (B) |
| CJUS/SOCI 2100 | US Crime/Justice (AB) |
| CJUS/SOCI 3630 | Drugs, Crime and Society (AB) |
| CJUS 3201 | Criminal Law (L) |
| CJUS 3210 | Judicial Law (L) |
| SOCI 3300 | Urban Sociology (B) |
| SOCI 3550 | Collective Behavior (B) |
| SOCI 4160 | Developing Societies (R) |
| SOCI/HSML 4350 | Community Organization (B) |
| SOCI 4540 | Race and Ethnic Minorities (B) |
| SOCI 4750 | World Population Trends and Problems (R) |
| MGMT 4350 | Organizational Behavior (B) |

Psychology, BA

This undergraduate program introduces students to the science and profession of psychology. Culminating in a Bachelor of Arts degree in psychology, this is a program for students interested in such career areas as human services, program development, and research. The undergraduate psychology curriculum is designed to provide a core of knowledge of the subject matter in experimental, theoretical, and applied psychology. Other unique features of the program include opportunities for student internships and/or collaborative research experiences, as well as curricular flexibility within the major that allows students to select electives that are in accordance with their professional aspirations.

Program Advisor: Mario Casa De Calvo, Ph.D.
 Mario.Casadecalvo@untDallas.edu

Requirements for the Bachelor of Arts degree with a major in Psychology include the following:

1. Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Arts degree.

2. Major Requirements: 39 hours in Psychology, of which 30 must be advanced:

a. **Psychology Core Curriculum (18 hours):** PSYC 1100, 3100, 3200, 3210, 4600, 4040.

Note: Students must receive a C or better in the Psychology core curriculum classes.

b. **21 additional hours in Psychology**

3. Minor Requirements: A minor requires at least 18 hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. A minor is not required but is an option.

- **Psychology Minor:** PSYC 1100 (3 hours); PSYC level (9 hours); PSYC 3XXX or 4XXX (6 hours)
- **Electives: 39 hours**

4. UNT Dallas Degree Requirements

- 120 hours (minimum) required for degree completion
- Residency Requirements-At least 30 hours must be completed at UNT Dallas
- 42 Advanced Hours (3XXX or 4XXX)-12 advanced hours must be completed at UNT Dallas
- UNT Dallas GPA 2.0 or higher required
- Cumulative GPA 2.0 or higher required
- Major GPA 2.5 or higher required

Psychology Curriculum Requirements - 39 Hours (*Must maintain a Major GPA of 2.5 or better*)

Psychology Core Courses (these courses are required)

*PSYC 1100 - Introduction to Psychology

**Prerequisite course must be completed prior to enrolling in ALL Psychology courses; 3 credits*

PSYC 4600 - History and Systems

**Prerequisite PSYC 1100 C or better; 3 credits*

PSYC 3200 - Research Methods

**Prerequisite PSYC 1100 C or better and Junior Standing; 3 credits*

PSYC 3100 - Social Psychology

**Prerequisite PSYC 1100 C or better; 3 credits*

PSYC 3210 - Statistics in Psychology

**Prerequisite PSYC 1100 & 3200 with C or better, 3 credits*

PSYC 4040 - Advanced Seminar in Psychology (Capstone) (*Enroll during your final semester*)

**Prerequisite grade of C or better in PSYC 1100, 3100, 3200, 3210, 4600, & Senior standing; 3 credits*

Psychology Electives Hours

PSYC 3XXX or 4XXX

**Any PSYC Advanced Hours course - Prerequisites may exist; please see catalog; 3 credits*

PSYC 3XXX or 4XXX

**Any PSYC Advanced Hours course - Prerequisites may exist; please see catalog; 3 credits*

PSYC 3XXX or 4XXX

**Any PSYC Advanced Hours course - Prerequisites may exist; please see catalog; 3 credits*

PSYC 3XXX or 4XXX

**Any PSYC Advanced Hours course - Prerequisites may exist; please see catalog; 3 credits*

PSYC 3XXX or 4XXX

**Any PSYC Advanced Hours course - Prerequisites may exist; please see catalog; 3 credits*

PSYC Any Level; 3 credits

PSYC Any Level; 3 credits

Public Health, BA

The Bachelor of Arts program in Public Health is an ideal degree for students interested in careers where they can impact the health and well-being of their communities. UNT Dallas's Public Health degree features a broad-based and interdisciplinary curriculum designed to prepare students for a range of public health occupations. Career possibilities range from health education and research to health administration and policy development.

Degree Requirements

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|---|--|--------------|
| Communication 1 <i>*Grade of C or better required</i> | ENGL 1313D - College Writing I | 3 |
| Communication 2 <i>*Grade of C or better required</i> | ENGL 1323D - College Writing II or TECM 2700 | 3 |

| | | |
|----------------------------------|--|---|
| Mathematics | MATH 1680D (<i>Fulfilled by major requirement</i>) | 3 |
| Life & Physical Sciences 1 | BIOL 1710D- Biology I (<i>Fulfilled by major requirement</i>) | 3 |
| Life & Physical Sciences 2 | BIOL 1720D- Biology II (<i>Fulfilled by major requirement</i>) | 3 |
| Language, Philosophy, & Culture | <i>Any approved course in Foundational Area</i> | 3 |
| Creative Arts | <i>Any approved course in Foundational Area</i> | 3 |
| American History 1 | HIST 2610D - US History to 1865 | 3 |
| American History 2 | HIST 2620D - US History 1865 to Present | 3 |
| Government & Political Science 1 | <i>Any approved course in Foundational Area</i> | 3 |
| Government & Political Science 2 | <i>Any approved course in Foundational Area</i> | 3 |
| Social & Behavioral Science | SOCI 1510D - Intro to Sociology | 3 |
| Component Area 1 | COMM 1010D | 3 |
| Component Area 2 | SOCI 2070D, SPAN 1010, 1020, or 2313 | 3 |

Major Curriculum Requirements - 60 Hours - Must maintain a Major GPA of 2.5 or better

| Math and Science Requirements- 12 Hours | | Hours |
|---|---|--------------|
| MATH 1680D- Elementary Probability and Statistics | | 3 |
| BIOL 1132D- Environmental Science | | 3 |
| BIOL 1710D- Biology for Science Majors I | | 3 |
| BIOL 1720D- Biology for Science Majors II | | 3 |
| Public Health Core Courses- 12 Hours | | Hours |
| PBHL 1300D- Introduction to Public Health | | 3 |
| PBHL 3120D- Sociology of Health and Illness | | 3 |
| PBHL 43XXD- Epidemiology <i>MATH 1680</i> | <i>*Prerequisite:</i> | 3 |
| PBHL 43XXD- Public Health Capstone <i>"C" or better in</i> | <i>Prerequisite: Senior standing and grade of MATH 1680, PBHL 1300, 3120, and 43xx</i> | 3 |

Public Health Electives - 36 Hours, with at least one course from each of the four

Clusters

| | | | |
|--|--|--|--|
| <p>Cluster 1 - Health Science PBHL 33XXD- Human Nutrition BIOL 2041D- Microbiology BIOL 43XXD- Urban Ecology SOCI 3220D- Quantitative Data Collection SOCI 3240D- Qualitative Data Collection KINE 3550D- Movement Skills</p> | <p>Cluster 2 - Behavioral and Community Health AGER 4550D- Sociology of Aging PSYC 2580D- Health Psychology SOCI 3110D- Sociology of Mental Health SOCI 3300D- Urban Sociology SOC 4350D- Community Organization</p> | <p>Cluster 3 - Diversity, Ethics, and Global Health PBHL 33XXD- Public Health Ethics PBHL 43XXD- Core Issues in Global Health SOCI 4540D- Race and Ethnic Minorities SOCI 4240D- Sociology of Sexuality</p> | <p>Cluster 4 - Health Promotion and Programs AGER 4500D- Long-Term Care Older Adults AGER 4780D- Aging Programs & Services HSML 3000D- Human Services Non-Profit Sector PBHL 43XXD- Planning & Admin. Health Programs</p> |
|--|--|--|--|

| Course | Hours |
|---|-------|
| Public Health Elective (<i>choose from Cluster 1- Health Science</i>) | 3 |
| Public Health Elective (<i>choose from Cluster 2- Behavioral and Community Health</i>) | 3 |
| Public Health Elective (<i>choose from Cluster 3- Diversity, Ethics, and Global Health</i>) | 3 |
| Public Health Elective (<i>choose from Cluster 4 - Health Promotion and Programs</i>) | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |

| | |
|--|---|
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |
|--|---|

Electives/Minor - 18 Hours **Please note a minor is not required but is strongly recommended*

| Course | Hours |
|--|-------|
| Minor, Certificate or General Elective | 3 |
| Minor, Certificate or General Elective | 3 |
| Minor, Certificate or General Elective | 3 |
| Minor, Certificate or General Elective | 3 |
| Minor, Certificate or General Elective | 3 |
| Minor, Certificate or General Elective | 3 |

UNT Dallas Degree Requirements:

| Requirement | Complete |
|--|----------|
| 120 hours (minimum) required for degree completion | |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas | |
| 42 Advanced Hours (3XXX or 4XXX) - 12 advanced hours must be completed at UNT Dallas | |
| UNT GPA 2.0 or higher required | |
| Cumulative GPA 2.0 or higher required | |
| Public Health GPA 2.5 or higher required | |

Sociology, BA

A Bachelor's of Science Degree in Sociology is designed to provide students with a solid foundation of knowledge for graduate study in sociology or for careers in a wide variety of fields including: education, social service, health, probation, criminal justice, and government. The Department of Sociology and Psychology offers a Bachelor of Arts with a major in Sociology. In addition, students may also minor in Sociology. The Department of Sociology and Psychology also supports the Bachelor of Applied Arts and Sciences degree.

Requirements for the Bachelor of Science degree with a major in Sociology includes the following:

1. Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.

2. **Major Requirements:** Completion of a minimum of 39 hours from Sociology of which 30 must be advanced.
 - Sociology Core Curriculum (18 hours): SOCI 1510, SOCI 3200, SOCI 3220, SOCI 3240, SOCI 3280, SOCI 4990. Students must receive a "C" or better in Sociology core curriculum classes.
 - 21 additional hours in Sociology
1. **Minor Requirements:** A minor requires at least 18 hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. A minor is not required but recommended in Psychology.
2. **Electives:** 27 hours with a minor or 45 hours without a minor
3. **Other Requirements:** Students must have a cumulative UNTD grade point average or transfer grade point average of 2.0 to declare sociology as a major. Minimum sociology grade point average of 2.5 and a grade point average of 2.0 overall is required for graduation. 31 hour residence requirement.

Curriculum

Students will earn 42 hours in CORE curriculum courses. Then, they will earn 39 hours of major requirements and 39 hours of electives.

Major Requirements

(39 hours needed of which 30 are advanced courses)

***SOCI 1510 - Introduction to Sociology**

**Prerequisite course must be completed prior to enrolling in ALL Sociology courses*

SOCI 3200 - Sociological Theory

**Prerequisite SOCI 1510 C or better*

SOCI 3220 - Quantitative Data Collection

**Prerequisite SOCI 1510 C or better and Junior Standing*

SOCI 3240 - Qualitative Data Collection

**Prerequisite SOCI 1510 C or better and Junior Standing*

SOCI 3280 - Quantitative Methods of Social Research

**Prerequisite SOCI 3220 with C or better*

SOCI 4990 - Capstone

Enroll during your final semester

**Prerequisite grade of C or better in SOCI 3200, SOCI 3220, SOCI 3240 & SOCI 3280*

SOCI 3XXXD or 4XXX *Any *SOCI Advanced Hours* course - Prerequisites may exist; please see catalog

SOCI 3XXXD or 4XXX *Any *SOCI Advanced Hours* course - Prerequisites may exist; please see catalog

SOCI 3XXXD or 4XXX *Any *SOCI Advanced Hours* course - Prerequisites may exist; please see catalog

SOCI 3XXXD or 4XXX *Any *SOCI Advanced Hours* course - Prerequisites may exist; please see catalog

SOCI Any Level

SOCI Any Level

Recommended General Electives

(39 advanced courses)

Minor, Certificate or General Elective 3XXX or 4XXX * Prerequisites may exist; please see catalog

Minor, Certificate or General Elective 3XXX or 4XXX * Prerequisites may exist; please see catalog

Minor, Certificate or General Elective 3XXX or 4XXX * Prerequisites may exist; please see catalog

Minor, Certificate or General Elective 3XXX or 4XXX * Prerequisites may exist; please see catalog

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

UNT Dallas Degree Requirements:

- 120 hours (minimum) required for degree completion
- Residency Requirement - At least 30 hours must be completed at UNT Dallas
- 42 Advanced Hours (3XXX or 4XXX) - 12 advanced hours must be completed at UNT Dallas
- UNT Dallas GPA 2.0 or higher required
- Cumulative GPA 2.0 or higher required
- Sociology GPA 2.5 or higher required

Undergraduate Degree Programs

Undergraduate Degree Programs

Bachelor of Applied Arts and Sciences

Applied Arts and Sciences, BAAS

The Bachelor of Applied Arts & Sciences (BAAS) Degree is multidisciplinary, highly flexible, and can help you complete your degree at UNTD in record time. Not only does this degree allow you to design your own program, but you can also bring your coursework from community colleges, other universities, and the military to your degree plan. Working with a team of talented and caring advisors, you can craft a degree that focuses on your unique career goals and educational experiences.

Students may choose from one of two options in their selection of concentrations:

1. **Option 1:** requires completion of three concentrations of 12 credit hours each.
2. **Option 2:** requires completion of one primary and one secondary concentration totaling 36 hours. The secondary concentration must consist of at least 12 hours.

Concentration areas consisting of 12 hours can be selected from the following disciplines:

Alternative Dispute Resolution

- The Alternative Dispute Resolution (ADR) concentration teaches students theories of conflict management and conflict resolution skills. Students learn procedures such as arbitration, mediation, negotiation, neutral fact-finding, panel review and other alternatives to litigation. (Students seeking ADR certification will need to take additional hours through the department of Counseling and Human Services.)

Applied Gerontology

- The Applied Gerontology concentration focusses on the needs of the elderly and provides students with the background knowledge to act as caregivers. (Students seeking certification in Applied Gerontology will need to take additional hours through the department of Counseling and Human Services.)

Child Development and Family Studies

- The Child Development and Family Studies concentration provides students with the knowledge and skillset to become practitioners in the areas of children as well as examining how families function systemically.

Communication and Technology

- The Communication and Technology concentration gives students the knowledge and skills to succeed in the emerging field of digital communication. This exciting career is increasingly linked to corporate, entertainment, government, broadcasting, advertising, public relations, and nonprofit settings.

Creative Writing

Criminal Justice

- The Criminal Justice concentration is directed at upholding social control, deterring and mitigating crime, and sanctions those who violate laws with criminal penalties and rehabilitation efforts as well as the study of law and ethics as they related to the phenomenon of crime.

Dallas Studies

- The Dallas Studies concentration is a multidisciplinary program focusing on the history, life, people, and culture of the city.

Ethnic and Minority Studies

- The Ethnic and Minority Studies concentration is a multidisciplinary approach to the study of various ethnicities and minorities. This concentration includes classes within the disciplines of history, psychology, and sociology.

History

- Hospitality Management concentration combines skills from human resource management, operations management, finance, accounting, sales, and marketing as related to the hotel, food, and beverage industries.

Hospitality Management

- Hospitality Management concentration combines skills from human resource management, operations management, finance, accounting, sales, and marketing as related to the hotel, food, and beverage industries.

Human Services Management and Leadership

- Human Services Management and Leadership (HSML) concentration prepares students for careers as entry-level service practitioners in the non-profit sector and specializes in human services fields such as gerontology, substance abuse, dispute resolution, and other human services.

Psychology

- The Psychology concentration prepares students for career areas such as human services, public relations, correctional institutions, rehabilitation facilities, program development and research.

Rehabilitation

Sociology

- The Sociology concentration prepares students for careers in a wide variety of fields including education, social services, health, probation, criminal justice, and government.

Sports and Entertainment Marketing

- The Sports and Entertainment Marketing concentration is a communications centered career path focusing on the sales, marketing, and promotion in the sports and entertainment industries.

Concentration areas consisting of more than 12 hours can be selected from the following disciplines:

Alternative Dispute Resolution

The Alternative Dispute Resolution (ADR) concentration teaches students theories of conflict management and conflict resolution skills. Students learn procedures such as arbitration, mediation, negotiation, neutral fact-finding, panel review and other alternatives to litigation. (Students seeking ADR certification will need to take additional hours through the department of Counseling and Human Services.) [LINK]

Business

The Business concentration teaches students organizational, management, and other skills valuable in business settings.

Communication and Technology

Dallas Studies

- The Dallas Studies concentration is a multidisciplinary program focusing on the history, life, people, and culture of the city.

Ethnic and Minority Studies

- The Ethnic and Minority Studies concentration is a multidisciplinary approach to the study of various ethnicities and minorities. This concentration includes classes within the disciplines of history, psychology, and sociology.

History

- The history concentration includes a variety of courses in American, Mexican-American, Latin-American, Native-American, and Dallas history among others.

Hospitality Management

- Hospitality Management concentration combines skills from human resource management, operations management, finance, accounting, sales, and marketing as related to the hotel, food, and beverage industries.

Psychology

- The Psychology concentration prepares students for career areas such as human services, public relations, correctional institutions, rehabilitation facilities, program development and research.

Sociology

- The Sociology concentration prepares students for careers in a wide variety of fields including education, social services, health, probation, criminal justice, and government.

Sports and Entertainment Marketing

- The Sports and Entertainment Marketing concentration is a communications centered career path focusing on the sales, marketing, and promotion in the sports and entertainment industries.

Degree Requirements

Core Requirements

| | Course | Recommended Hours | Grade Term |
|--|--|-------------------|------------|
| Communication 1 <i>*C or better required</i> | ENGL 1313 - College Writing I | 3 | |
| Communication 2 <i>*C or better required</i> | ENGL 1323 - College Writing II | 3 | |
| Mathematics | Choose from: MATH 1581, MATH 1681, or MATH 1100 | 4 | |
| Life & Physical Sciences 1 | BIOL 1132 - Environmental Science | 3 | |
| Life & Physical Sciences 2 | GEOG 1710 - Earth Science | 3 | |
| Language, Philosophy, & Culture | ENGL 2220 - World Literature I | 3 | |
| Creative Arts | ART 1300 - Art Appreciation | 3 | |
| American History 1 | HIST 2610 - US History to 1865 | 3 | |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 | |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 | |

| | | |
|----------------------------------|---|---|
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | SOCI 1510 - Intro to Sociology | 3 |
| Component Area 1 | Choose from: SOCI 1510, PSYC 1630, ECON 1100, or AGER 2250 | 3 |
| Component Area 2 | Choose from: SOCI 2070, CJUS 2100, COMM 1010, or DFST 2033 | 3 |

Foundation Requirements - 9 Hours

| Course | Hours | Grade | Term |
|--|---|-------|------|
| HSML 3000 - Human Service in the Non-Profit Sector | 3 | | |
| SOCI 3220 - Quantitative Data Collection <i>and Junior</i> | <i>*Prerequisite SOCI 1510 with C or better</i> | 3 | |
| <i>Standing</i> | | | |

Choose ONE:

- SOWK 4540 - Human Diversity in the Helping Profession 3
- SOCI 4540 - Race and Ethnic Minorities

Professional Development Concentrations - 36 Hours

*One Concentration Area must be completed at UNT Dallas from one of the following options: Human Services Management & Leadership, Criminal Justice (CJUS), Applied Gerontology Certificate, Rehabilitation Certificate, Sociology (SOCI), Creative Writing, Dallas Studies, History, Ethnic and Minority Studies, Hospitality Management, Sports Marketing, Communication Studies, Communication and Technology, Psychology, and Child Development & Family Studies. The other concentration areas may come from any other department at UNTD (except for INDE courses) or may consist of technical/professional coursework already completed at a community college (or in the military) as part of an Associate's degree.

| Areas - Option 1 | Courses | Areas - Option 2 | Courses | Hours | Grade | Term |
|------------------------|---------|-------------------------|---------|-------|-------|------|
| | | *Concentration | | 3 | | |
| Concentration | | 1: | | 3 | | |
| | | | | 3 | | |
| | | | | 3 | | |
| Concentration | | | | 3 | | |
| 2: | | Concentration 2: | | 3 | | |

| | | |
|----------------------|-------------------------|---|
| | | 3 |
| | | 3 |
| | | 3 |
| Concentration | *Concentration 1 | 3 |
| 3: | must contain | 3 |
| | 18- 24 hours in | |
| | the required | 3 |
| | field | |

Occupational Specialization - 21 Hours

| Course | Hours | Grade | Term |
|--------|-------|-------|------|
| | 3 | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |
| | 3 | | |

Elective Requirements - 12 Hours

| Course | Hours | Grade | Term |
|------------------|-------|-------|------|
| General Elective | 3 | | |
| General Elective | 3 | | |
| General Elective | 3 | | |
| General Elective | 3 | | |

UNT Dallas Degree Requirements:

- Requirement Complete
- 120 hours (minimum) required for degree completion
- Residency Requirement - At least 30 hours must be completed at UNT Dallas

42 Advanced Hours (3XXX or 4XXX) - 24 advanced hours must be completed at UNT Dallas

UNT GPA 2.0 or higher required

Cumulative GPA 2.0 or higher required

Bachelor of Arts

Biology, BA

Biology is a scientific study of the living world that leads to careers in education, health, environmental science, forensic biology, scientific journalism, and research. Studies in biology give us a way to understand nature and the interconnectedness of all living things. This field is important to everyday life because it allows us to better understand ourselves, our natural resources, and the potential threats that would alter, damage, or destroy our environment. The UNT Dallas Bachelor of Arts in Biology prepares students to go into education, journalism, environmental management, and research.

Degree Requirements

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|--|--|-------|
| Communication 1 * <i>Grade of C or better required</i> | ENGL 1313 - College Writing I | 3 |
| Communication 2 * <i>Grade of C or better required</i> | TECM 2700 - Technical Writing (<i>Fulfilled by major req.</i>) | 3 |
| Mathematics | Choose from: MATH 1680, MATH 1100, or MATH 1710 | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1710 or CHEM 1410 (<i>Fulfilled by major req.</i>) | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1720 or CHEM 1420 (<i>Fulfilled by major req.</i>) | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | <i>Any approved course in Foundational Area</i> | 3 |

| Core Requirements | Course Recommended | Hours |
|-----------------------------|---|-------|
| Social & Behavioral Science | <i>Any approved course in Foundational Area</i> | 3 |
| Component Area 1 | <i>Any approved course in Foundational Area</i> | 3 |
| Component Area 2 | <i>Any approved course in Foundational Area</i> | 3 |

Major Curriculum Requirements - 55 Hours

**Must maintain a Major GPA of 2.0 or better*

| Biology Core | | Hours |
|---|--|-------|
| BIOL 1710/1730 - General Biology I Lecture and Lab | | 3/1 |
| BIOL 1720/1740 - General Biology II Lecture and Lab | <i>*Prerequisite BIOL 1710/1730</i> | 3/1 |
| BIOL 2301/2311 - Anatomy and Physiology Lecture and Lab | | 3/1 |
| BIOL 2140 - Principles of Ecology | <i>*Prerequisite BIOL 1710/1730 and 1720/1740</i> | 3 |
| BIOL 3451 - Genetics | <i>*Prerequisite 8 hours Biology, and CHEM 2370/3210 (may be taken concurrently)</i> | 3 |
| BIOL 3510 - Cell Biology | <i>*Prerequisite BIOL 1710/1730 and BIOL 1720/1740</i> | 3 |
| BIOL 4260 - Evolution | <i>*Prerequisite BIOL 3451</i> | 3 |
| Biology Electives | | |
| BIOL 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| BIOL 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| BIOL 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| BIOL 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Additional Requirements | | |
| CHEM 1410/1430 - General Chemistry I Lecture and Lab | <i>*Prerequisite MATH 1100</i> | 3/1 |
| CHEM 1420/1440 - General Chemistry II Lecture and Lab | <i>*Prerequisite CHEM 1410</i> | 3/1 |
| CHEM 2370/3210 - Organic Chemistry I Lecture and Lab | <i>*Prerequisite CHEM 1420</i> | 3/1 |

| Biology Core | | Hours |
|------------------------|---|-------|
| MATH 1710 - Calculus | <i>*Prerequisite MATH 1650 or MATH 1600</i> | 4 |
| MATH 1680 - Statistics | | 3 |

Electives/Minor/Certificate Requirements - 23 Hours

**Please note neither a Minor nor Certificate are required - but are strongly recommended*

| Course | Hours | |
|---|---|---|
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> | 3 |
| Minor, Certificate or General Elective | | 3 |
| Minor, Certificate or General Elective | | 3 |
| Minor, Certificate or General Elective | | 3 |
| Minor, Certificate or General Elective | | 3 |

UNT Dallas Degree Requirements:

| Requirement |
|---|
| 120 hours (minimum) required for degree completion |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas |

| Requirement |
|--|
| 42 Advanced Hours (3XXX or 4XXX) - 24 advanced hours must be completed at UNT Dallas |
| UNT GPA 2.0 or higher required |
| Cumulative GPA 2.0 or higher required |
| Biology GPA 2.0 or higher required |

Communication and Technology, BA

A degree in Communication & Technology gives students the knowledge and skills to succeed in the emerging field of digital communication. This exciting career is increasingly linked to corporate, entertainment, government, broadcasting, advertising, public relations, and nonprofit settings. This program is designed to produce career-ready graduates in digital production, sports and entertainment broadcasting and promotion, and strategic communication. As a part of this major, students build their creative and team-building skills and develop useful professional networks. All Communication & Technology students are encouraged to complete a Dallas-area internship before they graduate.

Program Advisor: Christopher Dickman
 Christopher.Dickman@untdallas.edu

Requirements for the Bachelor of Arts degree with a major in Communication and Technology includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, including 42 hours General Education Core Curriculum, 18 hours Major Core Curriculum, 12 hours Prescribed Electives, 9 hours Required Concentration Courses, and 39 hours Free Electives.
2. **Major Requirements:** Completion of a minimum of 39 hours from Communication and Technology: 18 hours Major Core Curriculum Courses, 12 hours Prescribed Major Electives, and 9 hours of Major Concentration Courses. Students should complete 3000-level courses before enrolling in 4000-level courses.
3. **Concentrations:** One of three concentrations is required in the major:
 1. **Digital Production** is for individuals who intend to create, edit, and distribute digital media productions, especially audio and video for a broad range of applications.
 2. **Sports and Entertainment Communication** is for individuals who want to report on and produce sports or entertainment communication, including broadcast production.
 3. **Strategic Communication** is for those seeking experience in public relations and advertising, with a special focus on digital communication media
4. **Requirements:** All students entering the Communication and Technology program must have a cumulative Grade Point Average of at least 2.0 and be in good academic standing.

Curriculum

Students will earn 42 hours in University core curriculum courses. Then, they will earn 39 hours of major requirements and 39 hours of free electives.

Major Requirements

Major Core Curriculum: TECM 2400, COMM 2010, COMM 2020, COMM 3010, COMM 3020, COMM 4900

Prescribed Electives: Choose four courses from: COMM 2400, COMM 3400, COMM 3410, CSCE 3410, COMM 3420, COMM 3060, COMM 3430, COMM 3440, COMM 3450, COMM 2410, COMM 4400, COMM 2230, COMM 4460, COMM 4470, COMM 4480, COMM 3460, COMM 2410, COMM 4490, COMM 4500, SOCI 2050

Concentrations: Choose one concentration (9 hours). Suggested Electives are listed for each concentration

Digital Production

Required Concentration Courses (9 Hours)

COMM 2210 Screenwriting

COMM 3110 Digital Production I

COMM 4110 Digital Production II

Suggested Electives (15 hours)

COMM 2230 Digital Photography

COMM 2400 Audio for New Media

COMM 2410 Web Design Principles

COMM 3410 Computer Graphics

COMM 4460 Topics in Digital Production

Sports and Entertainment Communication

Required Concentration Courses (9 Hours)

COMM 2210 Sports and Entertainment Writing

COMM 3210 Sports and Ent. Public Relations

COMM 4210 Sports and Ent. Broadcast &
Production

Suggested Electives (15 hours)

COMM 2410 Web Design Principles

COMM 2400 Audio for New Media

COMM 3430 Sports Announcing

COMM 3420 Advanced Social Media

COMM 4470 Topics in Sport & Ent. Comm.

Strategic Communication

Required Concentration Courses (9 Hours)

COMM 2310 Intro. to Strategic Communication

COMM 3310 Creative Concepts

COMM 4310 Strategic Communication Campaigns

Suggested Electives (15 hours)

COMM 2410 Web Design Principles

COMM 3460 Communication Law

COMM 3420 Advanced Social Media

COMM 4470 Topics in Strategic Communication

COMM 4500 Crisis Communication

Information Technology, BA

Information Technology (IT) applies modern technologies to the creation, management and use of information. IT professionals perform a variety of duties that range from installing applications to designing complex computer networks and information databases. Students are required to obtain 122 credit hours for the undergraduate Bachelor of Arts degree. As part of the degree requirements, students are required to take a combination of computer science and computer engineering classes, as well as a concentration in Mathematics, Business, or Networks & Information Security support areas.

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|---|---|-------|
| Communication 1 <i>*Grade of C or better required</i> | ENGL 1313D - College Writing I | 3 |
| Communication 2 <i>*Grade of C or better required</i> | TECM 2700D - College Writing II | 3 |
| Mathematics | Math Sequence: MATH 1680D, MATH 1100D, MATH 1600D, MATH 1710D | 3 |
| Life & Physical Sciences 1 | CHEM 1410D/1430D - General Chemistry & Lab I | 3/1 |
| Life & Physical Sciences 2 | PHYS 1710D /1730D - Mechanics & Lab <i>*Prerequisite MATH 1710D</i> | 3/1 |
| Language, Philosophy, & Culture | ENGL 2220D - World Literature I or LING 2050 - Language of Now | 3 |
| Creative Arts | ART 1300D - Art Appreciation | 3 |
| American History 1 | HIST 2610D - US History to 1865 | 3 |
| American History 2 | HIST 2620D - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040D - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050D - American Government: Process and Policies | 3 |
| Social & Behavioral Science | Choose from: SOCI 1510D, PSYC 1630D, DFST 1013D, ECON 1100D or AGER 2250D | 3 |
| Component Area 1 | Choose from: SOCI 2070D, CJUS 2600D, COMM 1010D, or DFST 2033 | 3 |
| Component Area 2 | CSCE 4905D - Capstone | 3 |

Foundation Requirements - 10 Hours **"C" or better required for all courses below this line*

| Course | | Hours |
|--------------------------------|---------------------------------|-------|
| TECM 2700D - Technical Writing | <i>*Prerequisite ENGL 1313D</i> | 3 |

| Course | | Hours |
|--|---------------------------------|-------|
| MATH 1710D - Calculus I | <i>*Prerequisite MATH 1600D</i> | 4 |
| MATH 1680D - Elementary Probability and Statistics | | 3 |

Science Requirements - 8 hours **May be fulfilled in Core*

| Course | | Hours |
|---|---------------------------------|-------|
| CHEM 1410D/CHEM 1430D - General Chemistry I | | 3/1 |
| PHSY 1710D/PHSY 1730D - Mechanics | <i>*Prerequisite MATH 1710D</i> | 3/1 |

Major Requirements **Must maintain a GPA of 2.75 or better in all IT coursework numbered above 3000*

| Course | | Hours |
|--|---|-------|
| CSCE 1030D - Computer Science I <i>concurrent with MATH 1710D</i> | <i>*Prerequisite MATH 1600D - may be concurrent with MATH 1710D</i> | 4 |
| CSCE 1040D - Computer Science II | <i>*Prerequisite CSCE 1030D</i> | 3 |
| CSCE 2100D - Foundations in Computer Science I | <i>*Prerequisite CSCE 1040D</i> | 3 |
| CSCE 2110D - Foundations in Computer Science II | <i>*Prerequisite CSCE 2100D</i> | 3 |
| CSCE 3220D - Human Computer Interfaces | <i>*Prerequisite CSCE 2110D</i> | 3 |
| CSCE 3420D - Internet Programming <i>2110D</i> | <i>*Prerequisite CSCE</i> | 3 |
| CSCE 3055D - IT Project Management <i>2100D</i> | <i>*Prerequisite CSCE</i> | 3 |
| CSCE 3530D - Intro to Computer Networks | <i>*Prerequisite CSCE 3600D</i> | 3 |
| CSCE 3600D - Systems Programming <i>2100D</i> | <i>*Prerequisite CSCE</i> | 3 |

| Course | Hours |
|---|-------|
| CSCE 4010D - Engineering Ethics <i>standing</i> *Prerequisite Junior | 3 |
| CSCE 4350D - Intro to Database Systems Design *Prerequisite CSCE 2110D | 3 |
| CSCE 4444D - Software Engineering 2110D *Prerequisite CSCE | 3 |
| CSCE 4550D - Intro to Computer Security *Prerequisite CSCE 3600D | 3 |
| CSCE 4905D - Capstone I CSCE 3055D *Prerequisite | 3 |
| CSCE 4925D - Capstone II CSCE 4905D *Prerequisite | 3 |

Concentration & Supporting Requirements - You must select from Mathematics Track or Business Track - 27 Hours

| MATHEMATICS Track Courses | BUSINESS Track Courses | Hours |
|---|--|-------|
| CSCE 2610D - Computer Organization *Prerequisite CSCE 2100D | CSCE 3520D - Data Communications *Prerequisite CSCE 3600D | 3 |
| CSCE 3110D - Data Structures & Algorithms *Prerequisite CSCE 2110D | CSCE 4310D - Intro to Artificial Intelligence *Prerequisite see advisor | 3 |
| CSCE 4110D - Algorithms CSCE 3110D *Prerequisite | CSCE 4560D - Secure Electronic Commerce *Prerequisite CSCE 2110D | 3 |
| MATH 1720D - Calculus II *Prerequisite MATH 1710D | CSCE 3110D - Data Structures & Algorithms *Prerequisite CSCE 3110D | 3 |
| MATH 2700D - Linear Algebra *Prerequisite MATH 1710D | ACCT 2010D - Acct Principles I *Prerequisite ECON 1100D & MATH 1100D | 3 |
| MATH 3000D - Real Analysis I *Prerequisite MATH 1720D | ACCT 2020D - Acct Principles II *Prerequisite ACCT 2010D | 3 |
| MATH 3350D - Intro to Numerical Analysis *Prerequisite MATH 2700D | FINA 3770D - Finance *Prerequisite ACCT 2010D & ACCT 2020D | 3 |

| MATHEMATICS Track Courses | BUSINESS Track Courses | Hours |
|--|---|-------|
| MATH 3410D - Differential Equations I *Prerequisite MATH 1720D & 2700D | MGMT 3720D - Organizational Behavior | 3 |
| MATH 3510D - Intro to Abstract Algebra *Prerequisite MATH 3000D | MKTG 3650D - Foundations in Marketing *Prerequisite Junior Standing | 3 |

UNT Dallas Degree Requirements:

| Requirement |
|---|
| 121 hours (minimum) required for degree completion |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas |
| 42 Advanced Hours (3XXX or 4XXX) - 24 advanced hours must be completed at UNT Dallas |
| UNT Dallas GPA 2.0 or higher required |
| Cumulative GPA 2.0 or higher required, with "C" or better required in all non-core courses. |
| Advanced CSCE Course (Above 3000) GPA 2.75 or higher required |

Mathematics with Secondary Teacher Certification, BA

Requirements for the Bachelor of Arts degree with a major in Mathematics and a minor in Secondary Education include the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Arts degree
2. **Other Requirements:**
 - a. **Admission to the Teacher Education Program:** Prior to enrolling in designated Teacher Education courses, students must meet these requirements:
 - 60 credit hours (junior status)
 - A 2.75+ overall GPA **AND** a 2.75+ UNTD GPA
 - Pass the THEA test with minimum scores of: 240 Reading, 230 Math, 220 Writing
 - b. **Mathematics Core Courses:** MATH 1710, MATH 1720, MATH 2700, MATH 2730
 - c. **Required Math Courses:** MATH 3000, MATH 3400, MATH 3410, MATH 3510, MATH 3680, MATH 4050, MATH 4060
 - d. **Three lab science courses from:** BIOL 1710/BIOL 1720, BIOL 1730/BIOL 1740, CHEM 1410/CHEM 1430, CHEM 1420/CHEM 1440, PHYS 1210, and PHYS 1710/PHYS 1730
 - e. **Computer Programming:** CSCE 1030
 - f. **Intermediate Foreign Language:** 6 hours
 - g. **Secondary Certification Requirements:** EDUC 3320 , EDSP 4340, EDSE 4060, EDBE 3480, EDSE 4840 (Clinical I), and EDUC 4200 (Clinical II) (Student teaching is to be completed in the final semester). These courses must be completed with a minimum grade of "C"
 - h. **GPA requirements:** Students must have a 2.75+ GPA in UNTD, Overall, Teaching Field, and Education areas. All mathematics courses numbered 3350 or above require a GPA of 2.0
3. **Eligibility for Teacher Certification and Endorsements:**

- Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary, or all levels
- Complete Student Teaching
- Pass appropriate content (Mathematics 8-12) and Pedagogy and Professional Responsibilities (PPR (EC-12)) sections of the Texas Examinations of Education Standards (TExES)
- Additional certification exams may be required. See advisor for more information

Suggested Academic Plan

This is a suggested academic plan for full-time students. Students may make adjustments and consult the current Undergraduate Catalog for course prerequisites.

**Denotes classes that satisfy a requirement where there may be other class choices available, please see your advisor for full course list.*

^ Denotes classes that require admission to the Teacher Education program.

{ } Denotes “double-dip” courses which count for both core and major

First Year

Fall (17 hours)

Spring (15 hours)

Second Year

Fall (17 hours)

Spring (17 hours)

Third Year

Fall (15 hours)

Spring (18 hours)

Fourth Year

Fall (16 hours)

Spring (6 hours)

Note:

Any Mathematics course that is not a part of the Major requirement can be considered an elective

EDSE courses and their transfer equivalents or substitutes must be completed with a grade of C or better in order to advance to PDS I and II.

Mathematics, BA

Mathematics is the study of the measurement, properties, and relationships of quantities and sets, using numbers and symbols. It is a body of related courses concerned with knowledge of measurement, properties, and relations quantities, which can include theoretical or applied studies of arithmetic, algebra, geometry, trigonometry, statistics, and calculus.

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|--|---|-------|
| Communication 1 <i>*C or better required</i> | ENGL 1313 - College Writing I | 3 |
| Communication 2 <i>*C or better required</i> | ENGL 1323 - College Writing II | 3 |
| Mathematics | Math Sequence: MATH 1680, MATH 1100, MATH 1600, MATH 1710 | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1710/1730, CHEM 1410/1430, GEOG 1710, or PHYS 1710/1730 | 3/1 |
| Life & Physical Sciences 2 | Choose from: BIOL 1710/1730, CHEM 1410/1430, GEOG 1710, or PHYS 1710/1730 | 3/1 |
| Language, Philosophy, & Culture | ENGL 2220 - World Literature I or LING 2050 - Language of Now | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | Choose from: SOCI 1510, PSYC 1630, DFST 1013, ECON 1100 or AGER 2250 | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication | 3 |
| Component Area 2 | Choose from any in foundational area | 3 |

Science Requirements - 12 Hours **Must maintain a Major GPA of 2.5 or better*

| Course | | Hours |
|-------------------|---------------------------------------|-------|
| <i>*Group I</i> | BIOL 1710/1730 or GEOG 1710 | 3/1 |
| <i>*Group II</i> | CHEM 1410/1430 or PHYS 1710/1730 | 3/1 |
| <i>*Group III</i> | Any other Lab Science fulfilling Core | 3/1 |

Language Requirements - 6 hours **Requires course completion or CLEP examination*

| Course | Hours |
|---|-------|
| SPAN 2040 - Intermediate Spanish I <i>*Prerequisite SPAN 1010D & SPAN 1020D</i> | 3 |
| SPAN 2050 - Intermediate Spanish II <i>*Prerequisite SPAN 2040D</i> | 3 |

Major Requirements - 37 hours **Must maintain a GPA of 2.5 or better*

| Course | Hours |
|--------------------------------------|---|
| MATH 1710 - Calculus I | <i>*Prerequisite MATH 1650</i> 4 |
| MATH 1720 - Calculus II | <i>*Prerequisite MATH 1710</i> 3 |
| MATH 2000 - Discrete Math | <i>*Prerequisite MATH 1710</i> 3 |
| MATH 2700 - Linear Algebra | <i>*Prerequisite MATH 1720</i> 3 |
| MATH 2730 - Multivariable Calculus | <i>*Prerequisite MATH 1720</i> 3 |
| MATH 3000 - Real Analysis I | <i>*Prerequisite MATH 1720</i> 3 |
| MATH 3400 - Number Theory | <i>*Prerequisite MATH 3000 or MATH 2000</i> 3 |
| MATH 3410 - Differential Equations I | <i>*Prerequisite MATH 1720 Co-requisite MATH 2000</i> 3 |
| MATH 3510 - Abstract Algebra I | <i>*Prerequisite MATH 3000</i> 3 |

| Course | | Hours |
|--|--|-------|
| MATH 3680 - Applied Statistics | <i>*Co-requisite MATH 1720</i> | 3 |
| MATH 4060 - Foundations in Geometry | <i>*Prerequisite MATH 3000 - MATH 3510 recommended</i> | 3 |
| Advanced MATH elective above MATH 3350 | <i>*See advisor for options</i> | 3 |

Minor Requirements - 18 Hours **See advisor for options*

| Course | Hours |
|--------------|-------|
| Minor Course | 3 |
| Minor Course | 3 |
| Minor Course | 3 |
| Minor Course | 3 |
| Minor Course | 3 |
| Minor Course | 3 |

Elective Requirements

| Course | Hours |
|--|-------|
| CSCE 1030 <i>*Prerequisite MATH 1650</i> | 3-4 |
| General Elective | 3 |

UNT Dallas Degree Requirements:

| Requirement |
|--|
| 120 hours (minimum) required for degree completion |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas |
| 42 Advanced Hours (3XXX or 4XXX) - 24 advanced hours must be completed at UNT Dallas |
| "C" or higher required on all MATH courses above MATH 3350D |

| |
|---|
| Requirement |
| Science GPA of 2.5 or higher required |
| Cumulative and UNT GPA 2.0 or higher required |

Suggested Academic Plan

This is a suggested academic plan for full-time students. Students may make adjustments and consult the current Undergraduate Catalog for course prerequisites.

** Denotes classes that satisfy a requirement where there may be other class choices available, please see your advisor for full course list.*

{ } Denotes "double-dip" courses which count for both core and major.

UL Denotes Upper Level Course

First Year

Fall (17 hours)

Spring (15 hours)

Second Year

Fall (17 hours)

Spring (17 hours)

Third Year

Fall (14 hours)

Spring (15 hours)

Fourth Year

Fall (13 hours)

Spring (12 hours)

- Breadth Requirement
- Minor UL

- Math Elective UL
- Capstone Course

Political Science, BA

A Bachelor's of Arts degree in Political Science blends the study of government and political behavior in a major that is designed to be interdisciplinary, pulling in insights from sociology, psychology economics and the management sciences as well as providing foundational knowledge about political theory, political institutions and international affairs. The major prepares graduates for work in a wide variety of jobs in public affairs, government, policy promoting organizations, political campaigns and journalism, as well as providing a sound foundation for graduate work in public administration and law.

Political science has a deeper relevance to modern life: students will acquire knowledge at the macro level about how the world is structured and works, but students will also cultivate and understanding of how politics functions in the workplace, neighborhoods and small groups. Political science majors will become discerning consumers of political messages and understand the importance of political context in communication.

Program Advisor: Walt Borges

Walter.Borges@untdallas.edu

Requirements for the Bachelor of Arts degree with a major in Political Science include the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Arts degree.
2. **Major Requirements:** Completion of a minimum of 42 hours from Political Science Child Development of which 36 must be advanced. Students should complete at least 27 hours of 3000D- and 4000D-level courses before enrolling in the 4000-level capstone.
3. **Minor Requirements:** A minor in political science requires 18 hours: PSCI 1040 and PSCI 1050 (3 semester hours each), plus 12 semester hours in political science (PSCI) that include 6 hours from advanced courses.
4. **Electives:** To ensure that graduates have a broad context in evaluating public affairs and policy matters, 42 hours of electives are designated. History, sociology, criminal justice and policy studies courses in other disciplines are strongly recommended to meet this requirement.
5. **Other Requirements:** All students entering the Political Science program must have a cumulative Grade Point Average of at least 2.0 and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. Then, they will earn 36 hours of major requirements and 42 hours of electives.

Major Requirements

(36 hours needed of which 36 are advanced courses)

Political Science Major Core (all four courses required)

PSCI 3XXX - Democratic Theory

PSCI 3XXX - Introduction to Public Administration

PSCI 3XXX - Quantitative Research Design and Analysis

PSCI 4XXX - Advanced Seminar in Political Science (capstone) *Enroll in final semester. Prerequisites: completion of Political Science Major Core and Political Science Distribution Courses with 2.5 GPA.*

Political Science Distribution (one course from each area)

American Politics (A) : PSCI 4020, 3100, 3110, 3130, 3160, 3200 3210, 4100, 4120 or 4140

International Affairs and Comparative Government (R): PSCI 3XXX (International Relations) or PSCI 4520

Public Law (L): PSCI 3200, 3210, 4200, 4210, 4220 or 4520

Political Behavior (B): PSCI 3120, 3160 or 4120

Political Science Electives (12 hours: at least six hours must be from one distribution area)

| | |
|------------|---|
| PSCI 3100D | Topics in American Government (A) |
| PSCI 3110D | The Legislative Process (A) |
| PSCI 3120D | Women In Politics (B) |
| PSCI 3130D | Interest Groups (A) |
| PSCI 3160D | Mass Media in American Politics (AB) |
| PSCI 3200D | The American Legal System(AL) |
| PSCI 3210D | The U.S. Supreme Court (AL) |
| PSCI 4020D | Urban Politics (AB) |
| PSCI 4100D | Political Parties (A) |
| PSCI 4120D | Public Opinion and Participation (AB) |
| PSCI 4140D | The Presidency (A) |
| PSCI 4200D | Constitutional Law: Discrimination and Powers (L) |
| PSCI 4210D | Constitutional Law: Rights and Liberties (L) |
| PSCI 4220D | Jurisprudence (L) |
| PSCI 4520D | International Human Rights (RL) |
| PSCI 3XXX | International Relations (R) |

General Electives (36 hours: history, sociology, criminal justice, economics and policy courses recommended)

| | |
|----------------|--|
| HIST 4150 | Mexican Immigration and the Chicano Community (AR) |
| HIST 4172 | Modern Latin America - 1801-present (R) |
| HIST 4490 | The American Revolution, 1763-1789.(A) |
| HIST 4700 | Texas History (A) |
| PADM 3700 | Introduction to Public Administration (AB) |
| PSYC XXXX | Political Psychology (B) |
| CJUS/SOCI 2100 | US Crime/Justice (AB) |
| CJUS/SOCI 3630 | Drugs, Crime and Society (AB) |
| CJUS 3201 | Criminal Law (L) |
| CJUS 3210 | Judicial Law (L) |
| SOCI 3300 | Urban Sociology (B) |
| SOCI 3550 | Collective Behavior (B) |
| SOCI 4160 | Developing Societies (R) |
| SOCI/HSML 4350 | Community Organization (B) |
| SOCI 4540 | Race and Ethnic Minorities (B) |
| SOCI 4750 | World Population Trends and Problems (R) |
| MGMT 4350 | Organizational Behavior (B) |

Psychology, BA

This undergraduate program introduces students to the science and profession of psychology. Culminating in a Bachelor of Arts degree in psychology, this is a program for students interested in such career areas as human services, program development, and research. The undergraduate psychology curriculum is designed to provide a core of knowledge of the subject matter in experimental, theoretical, and applied psychology. Other unique features of the program include opportunities for student internships and/or collaborative research experiences, as well as curricular flexibility within the major that allows students to select electives that are in accordance with their professional aspirations.

Program Advisor: Mario Casa De Calvo, Ph.D.
Mario.Casadecalvo@untdallas.edu

Requirements for the Bachelor of Arts degree with a major in Psychology include the following:

1. Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Arts degree.

2. Major Requirements: 39 hours in Psychology, of which 30 must be advanced:

a. **Psychology Core Curriculum (18 hours):** PSYC 1100, 3100, 3200, 3210, 4600, 4040.

Note: Students must receive a C or better in the Psychology core curriculum classes.

b. **21 additional hours in Psychology**

3. Minor Requirements: A minor requires at least 18 hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. A minor is not required but is an option.

- **Psychology Minor:** PSYC 1100 (3 hours); PSYC level (9 hours); PSYC 3XXX or 4XXX (6 hours)
- **Electives: 39 hours**

4. UNT Dallas Degree Requirements

- 120 hours (minimum) required for degree completion
- Residency Requirements-At least 30 hours must be completed at UNT Dallas
- 42 Advanced Hours (3XXX or 4XXX)-12 advanced hours must be completed at UNT Dallas
- UNT Dallas GPA 2.0 or higher required
- Cumulative GPA 2.0 or higher required
- Major GPA 2.5 or higher required

Psychology Curriculum Requirements - 39 Hours (*Must maintain a Major GPA of 2.5 or better*)

Psychology Core Courses (these courses are required)

*PSYC 1100 - Introduction to Psychology

**Prerequisite course must be completed prior to enrolling in ALL Psychology courses; 3 credits*

PSYC 4600 - History and Systems

**Prerequisite PSYC 1100 C or better; 3 credits*

PSYC 3200 - Research Methods

**Prerequisite PSYC 1100 C or better and Junior Standing; 3 credits*

PSYC 3100 - Social Psychology

**Prerequisite PSYC 1100 C or better; 3 credits*

PSYC 3210 - Statistics in Psychology

**Prerequisite PSYC 1100 & 3200 with C or better, 3 credits*

PSYC 4040 - Advanced Seminar in Psychology (Capstone) (*Enroll during your final semester*)

**Prerequisite grade of C or better in PSYC 1100, 3100, 3200, 3210, 4600, & Senior standing; 3 credits*

Psychology Electives Hours

PSYC 3XXX or 4XXX

**Any PSYC Advanced Hours course - Prerequisites may exist; please see catalog; 3 credits*

PSYC 3XXX or 4XXX

**Any PSYC Advanced Hours course - Prerequisites may exist; please see catalog; 3 credits*

PSYC 3XXX or 4XXX

**Any PSYC Advanced Hours course - Prerequisites may exist; please see catalog; 3 credits*

PSYC 3XXX or 4XXX

**Any PSYC Advanced Hours course - Prerequisites may exist; please see catalog; 3 credits*

PSYC 3XXX or 4XXX

**Any PSYC Advanced Hours course - Prerequisites may exist; please see catalog; 3 credits*

PSYC Any Level; 3 credits

PSYC Any Level; 3 credits

Public Health, BA

The Bachelor of Arts program in Public Health is an ideal degree for students interested in careers where they can impact the health and well-being of their communities. UNT Dallas's Public Health degree features a broad-based and interdisciplinary curriculum designed to prepare students for a range of public health occupations. Career possibilities range from health education and research to health administration and policy development.

Degree Requirements

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|--------------------------|---------------------------|--------------|
|--------------------------|---------------------------|--------------|

| | | |
|---|--|---|
| Communication 1 <i>*Grade of C or better required</i> | ENGL 1313D - College Writing I | 3 |
| Communication 2 <i>*Grade of C or better required</i> | ENGL 1323D - College Writing II or TECM 2700 | 3 |
| Mathematics | MATH 1680D (<i>Fulfilled by major requirement</i>) | 3 |
| Life & Physical Sciences 1 | BIOL 1710D- Biology I (<i>Fulfilled by major requirement</i>) | 3 |
| Life & Physical Sciences 2 | BIOL 1720D- Biology II (<i>Fulfilled by major requirement</i>) | 3 |
| Language, Philosophy, & Culture | <i>Any approved course in Foundational Area</i> | 3 |
| Creative Arts | <i>Any approved course in Foundational Area</i> | 3 |
| American History 1 | HIST 2610D - US History to 1865 | 3 |
| American History 2 | HIST 2620D - US History 1865 to Present | 3 |
| Government & Political Science 1 | <i>Any approved course in Foundational Area</i> | 3 |
| Government & Political Science 2 | <i>Any approved course in Foundational Area</i> | 3 |
| Social & Behavioral Science | SOCI 1510D - Intro to Sociology | 3 |
| Component Area 1 | COMM 1010D | 3 |
| Component Area 2 | SOCI 2070D, SPAN 1010, 1020, or 2313 | 3 |

Major Curriculum Requirements - 60 Hours - Must maintain a Major GPA of 2.5 or better

| Math and Science Requirements- 12 Hours | Hours |
|---|----------------------------|
| MATH 1680D- Elementary Probability and Statistics | 3 |
| BIOL 1132D- Environmental Science | 3 |
| BIOL 1710D- Biology for Science Majors I | 3 |
| BIOL 1720D- Biology for Science Majors II | 3 |
| Public Health Core Courses- 12 Hours | Hours |
| PBHL 1300D- Introduction to Public Health | 3 |
| PBHL 3120D- Sociology of Health and Illness | 3 |
| PBHL 43XXD- Epidemiology <i>MATH 1680</i> | <i>*Prerequisite:</i> 3 |

| | | | |
|---|---|---|---|
| PBHL 43XXD- Public Health Capstone <i>"C" or better in</i> | | <i>Prerequisite: Senior standing and grade of</i> <i>MATH 1680, PBHL 1300, 3120, and</i> <i>43xx</i> | 3 |
| Public Health Electives - 36 Hours, with at least one course from each of the four | | | |
| Clusters | | | |
| Cluster 1 - Health Science PBHL 33XXD- Human Nutrition BIOL 2041D- Microbiology BIOL 43XXD- Urban Ecology SOCI 3220D- Quantitative Data Collection SOCI 3240D- Qualitative Data Collection KINE 3550D- Movement Skills | Cluster 2 - Behavioral and Community Health AGER 4550D- Sociology of Aging PSYC 2580D- Health Psychology SOCI 3110D- Sociology of Mental Health SOCI 3300D- Urban Sociology SOC 4350D- Community Organization | Cluster 3 - Diversity, Ethics, and Global Health PBHL 33XXD- Public Health Ethics PBHL 43XXD- Core Issues in Global Health SOCI 4540D- Race and Ethnic Minorities SOCI 4240D- Sociology of Sexuality | Cluster 4 - Health Promotion and Programs AGER 4500D- Long-Term Care Older Adults AGER 4780D- Aging Programs & Services HSML 3000D- Human Services Non-Profit Sector PBHL 43XXD- Planning & Admin. Health Programs |
| Course | | | Hours |
| Public Health Elective (<i>choose from Cluster 1- Health Science</i>) | | | 3 |
| Public Health Elective (<i>choose from Cluster 2- Behavioral and Community Health</i>) | | | 3 |
| Public Health Elective (<i>choose from Cluster 3- Diversity, Ethics, and Global Health</i>) | | | 3 |
| Public Health Elective (<i>choose from Cluster 4 - Health Promotion and Programs</i>) | | | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | | | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | | | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | | | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | | | 3 |

| | |
|--|---|
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |
| Public Health Elective (<i>choose from any of the four Clusters</i>) | 3 |

Electives/Minor - 18 Hours **Please note a minor is not required but is strongly recommended*

| Course | Hours |
|--|-------|
| Minor, Certificate or General Elective | 3 |
| Minor, Certificate or General Elective | 3 |
| Minor, Certificate or General Elective | 3 |
| Minor, Certificate or General Elective | 3 |
| Minor, Certificate or General Elective | 3 |
| Minor, Certificate or General Elective | 3 |
| Minor, Certificate or General Elective | 3 |

UNT Dallas Degree Requirements:

| Requirement | Complete |
|--|----------|
| 120 hours (minimum) required for degree completion | |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas | |
| 42 Advanced Hours (3XXX or 4XXX) - 12 advanced hours must be completed at UNT Dallas | |
| UNT GPA 2.0 or higher required | |
| Cumulative GPA 2.0 or higher required | |
| Public Health GPA 2.5 or higher required | |

Sociology, BA

A Bachelor's of Science Degree in Sociology is designed to provide students with a solid foundation of knowledge for graduate study in sociology or for careers in a wide variety of fields including: education, social service, health, probation, criminal justice, and government. The Department of Sociology and Psychology offers a Bachelor of Arts with a major in Sociology. In addition, students may also minor in Sociology. The Department of Sociology and Psychology also supports the Bachelor of Applied Arts and Sciences degree.

Requirements for the Bachelor of Science degree with a major in Sociology includes the following:

1. Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. Major Requirements: Completion of a minimum of 39 hours from Sociology of which 30 must be advanced.
 - Sociology Core Curriculum (18 hours): SOCI 1510, SOCI 3200, SOCI 3220, SOCI 3240, SOCI 3280, SOCI 4990. Students must receive a "C" or better in Sociology core curriculum classes.
 - 21 additional hours in Sociology
1. Minor Requirements: A minor requires at least 18 hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. A minor is not required but recommended in Psychology.
2. Electives: 27 hours with a minor or 45 hours without a minor
3. Other Requirements: Students must have a cumulative UNTD grade point average or transfer grade point average of 2.0 to declare sociology as a major. Minimum sociology grade point average of 2.5 and a grade point average of 2.0 overall is required for graduation. 31 hour residence requirement.

Curriculum

Students will earn 42 hours in CORE curriculum courses. Then, they will earn 39 hours of major requirements and 39 hours of electives.

Major Requirements

(39 hours needed of which 30 are advanced courses)

***SOCI 1510 - Introduction to Sociology**

**Prerequisite course must be completed prior to enrolling in ALL Sociology courses*

SOCI 3200 - Sociological Theory

**Prerequisite SOCI 1510 C or better*

SOCI 3220 - Quantitative Data Collection

**Prerequisite SOCI 1510 C or better and Junior Standing*

SOCI 3240 - Qualitative Data Collection

**Prerequisite SOCI 1510 C or better and Junior Standing*

SOCI 3280 - Quantitative Methods of Social Research

**Prerequisite SOCI 3220 with C or better*

SOCI 4990 - Capstone

Enroll during your final semester

*Prerequisite grade of C or better in SOCI 3200, SOCI 3220, SOCI 3240 & SOCI 3280

SOCI 3XXXD or 4XXX *Any SOCI Advanced Hours course - Prerequisites may exist; please see catalog

SOCI 3XXXD or 4XXX *Any SOCI Advanced Hours course - Prerequisites may exist; please see catalog

SOCI 3XXXD or 4XXX *Any SOCI Advanced Hours course - Prerequisites may exist; please see catalog

SOCI 3XXXD or 4XXX *Any SOCI Advanced Hours course - Prerequisites may exist; please see catalog

SOCI Any Level

SOCI Any Level

Recommended General Electives

(39 advanced courses)

Minor, Certificate or General Elective 3XXX or 4XXX * Prerequisites may exist; please see catalog

Minor, Certificate or General Elective 3XXX or 4XXX * Prerequisites may exist; please see catalog

Minor, Certificate or General Elective 3XXX or 4XXX * Prerequisites may exist; please see catalog

Minor, Certificate or General Elective 3XXX or 4XXX * Prerequisites may exist; please see catalog

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

Minor, Certificate or General Elective

UNT Dallas Degree Requirements:

- 120 hours (minimum) required for degree completion
- Residency Requirement - At least 30 hours must be completed at UNT Dallas
- 42 Advanced Hours (3XXX or 4XXX) - 12 advanced hours must be completed at UNT Dallas
- UNT Dallas GPA 2.0 or higher required
- Cumulative GPA 2.0 or higher required

- Sociology GPA 2.5 or higher required

Bachelor of Business Administration

Accounting, BBA

A bachelor degree in the field of accounting provides the knowledge and skills to succeed at almost anything in the business world. It prepares students to determine how a business is doing and communicate this knowledge to clients or others in the business organization. This program is designed to help students prepare for the CPA but can also prepare them to take the CMA for immediate certification.

Program Advisor: Dr. Randall Hahn

Randall.Hahn@untdallas.edu

Requirements for the Bachelor of Business Administration degree with a major in accounting includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 42 hours designated as business core requirements.
3. **Major Requirements:** The accounting major requires 36 hours of accounting and business courses
4. **Requirements:** All students entering the accounting program must have an overall cumulative Grade Point Average of at least 2.0, a UNT Dallas Grade Point Average of at least 2.0, and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|----------------------------------|---|---|
| Communication 1 | ENGL 1313 - College Writing I (*Grade of C or better required) | 3 |
| Communication 2 | ENGL 1323 - College Writing II (*Grade of C or better required) | 3 |
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |

| | | |
|-----------------------------|---|---|
| Social & Behavioral Science | ECON 1100 - Microeconomics (*Double-dip w/ business core) | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication (*Double-dip w/ business core) | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 42 hours of required business core courses as listed below:

| | |
|---|---|
| ECON 1100 - Microeconomics (may be taken as CORE) | 3 |
| ECON 1110 - Macroeconomics | 3 |
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| <u>Select ONE:</u> | |
| · MATH 1680 - Elementary Probability and Statistics | 3 |
| · MATH 1190 - Business Calculus (*Prerequisite: MATH 1100 or higher) | |
| BCIS 2610 - Intro to Computers in Business (*Prerequisite: MATH 1100 or higher) | 3 |
| ACCT 2010 - Accounting Principles I (*Prerequisite: MATH 1100 or higher) | 3 |
| ACCT 2020 - Accounting Principles II (*Prerequisite: ACCT 2010 with grade of C or higher) | 3 |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business (*Prerequisites: PSCI 1040 and PSCI 1050) | 3 |
| BCIS 3610 - Basic Information Systems (*Prerequisite: BCIS 2610) | 3 |
| MKTG 3650 - Foundations of Marketing Practice (*Prerequisite: Junior Standing) | 3 |
| DSCI 3710 - Business Statistics (*Prerequisite: DSCI 2710 with a grade of C or better) | 3 |
| FINA 3770 - Finance (*Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better) | 3 |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management (*Prerequisite: DSCI 2710) | 3 |
| BUSI 4940 - Business Policy (** <i>Graduating Seniors Only</i> **) | 3 |

Students will earn the following 36 credit hours to complete the accounting major:

| | |
|-------------------------------|---|
| TECM 2700 - Technical Writing | 3 |
|-------------------------------|---|

| | |
|---|---|
| ACCT 3110 - Intermediate Accounting I (*Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better) | 3 |
| ACCT 3120 - Intermediate Accounting II (*Prerequisite: ACCT 3110) | 3 |
| ACCT 3270 - Cost Accounting (*Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better) | 3 |
| ACCT 4300 - Federal Income Taxation (*Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better) | 3 |
| ACCT 4100 - Accounting Systems (*Co-requisite: ACCT 3120) | 3 |
| ACCT 4140 - Advanced Accounting Principles | 3 |
| ACCT 4400 - Auditing Professional Responsibilities *Prerequisites: ACCT 3120, ACCT 4100, and BLAW 3430) | 3 |
| ACCT 4270 - Advance Cost Accounting (*Prerequisite: ACCT 3270) | 3 |
| ACCT 4350 -Advance Income Taxation | 3 |
| ACCT 4410 - Auditing Evidence | 3 |
| MGMT 3330 - Communicating in Business | 3 |

Entrepreneurship, BBA (Currently being phased out)

Requirements for the Bachelor of Business Administration degree with a professional field in Entrepreneurship include the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be at the 3000 level or above (advanced), and fulfillment of degree requirements for the Bachelor of Business Administration degree.
2. **Pre-Business Requirements:** Students must have completed at least 45 credit hours of the pre-business program to be admitted into the major. Enrollment in upper-division courses is restricted until the following courses are complete with a C or above and a cumulative 2.7 UNT Dallas GPA.
 - ENGL 1313 - Computer Assisted College Writing I
 - ENGL 1323 - Computer Assisted College Writing II
 - ECON 1100 - Principles of Microeconomics
 - ECON 1110 - Principles of Macroeconomics
 - MATH 1190 - Business Calculus
 - COMM 1010 - Introduction to Communication (exempt from grade of C or higher rule)
 - BCIS 2610 - Introduction to Computers in Business
 - ACCT 2010 - Accounting Principles I (Financial Accounting)
 - ACCT 2020 - Accounting Principles II (Managerial Accounting)
 - DSCI 2710 - Data Description and Analysis with Spreadsheets
3. **Other Requirements:** Students who have courses that "double-dip," which count for both core and major, may be required to take additional electives to meet the 120 semester hour requirement

Suggested Academic Plan

This is a suggested academic plan for full-time students. Students may make adjustments and consult the current Undergraduate Catalog for course prerequisites.

**Denotes classes that satisfy a requirement where there may be other class choices available, please see your advisor for full course list.*

^ Denotes general Elective to be taken only if needed; please see your advisor for options.

{ } Denotes “double-dip” courses which count for both core and major

First Year

Fall (15 hours)

Spring (15 hours)

Second Year

Fall (15 hours)

Spring (15 hours)

Third Year

Fall (15 hours)

Spring (15 hours)

Fourth Year

Fall (15 hours)

Spring (15 hours)

Finance, BBA

A bachelor degree in the field of finance prepares students in areas such as budgeting, forecasting, investing, valuation and obtaining funds for business operations.

Program Advisor: Dr. Mostafa Malki

Mostafa.Malki@untDallas.edu

Requirements for the Bachelor of Business Administration degree with a major in finance includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 42 hours designated as business core requirements.
3. **Major Requirements:** The finance major requires 36 hours of accounting and business courses
4. **Requirements:** All students entering the finance program must have an overall cumulative Grade Point Average of at least 2.0, a UNT Dallas Grade Point Average of at least 2.0, and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|----------------------------------|--|---|
| Communication 1 | ENGL 1313 - College Writing I (*Grade of C or better required) | 3 |
| Communication 2 | ENGL 1323 - College Writing II (*Grade of C or better required) | 3 |
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | ECON 1100 - Microeconomics (*Double-dip w/ business core) | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication (*Double-dip w/ business core) | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 42 hours of required business core courses as listed below:

| | |
|---|---|
| ECON 1100 - Microeconomics (may be taken as CORE) | 3 |
|---|---|

| | |
|---|---|
| ECON 1110 - Macroeconomics | 3 |
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| <u>Select ONE:</u> | |
| · MATH 1680 - Elementary Probability and Statistics | |
| · MATH 1190 - Business Calculus | 3 |
| (*Prerequisite: MATH 1100 or higher) | |
| BCIS 2610 - Intro to Computers in Business | 3 |
| (*Prerequisite: MATH 1100 or higher) | |
| ACCT 2010 - Accounting Principles I | 3 |
| (*Prerequisite: MATH 1100 or higher) | |
| ACCT 2020 - Accounting Principles II | 3 |
| (*Prerequisite: ACCT 2010 with grade of C or higher) | |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business | 3 |
| (*Prerequisites: PSCI 1040 and PSCI 1050) | |
| BCIS 3610 - Basic Information Systems | 3 |
| (*Prerequisite: BCIS 2610) | |
| MKTG 3650 - Foundations of Marketing Practice | 3 |
| (*Prerequisite: Junior Standing) | |
| DSCI 3710 - Business Statistics | 3 |
| (*Prerequisite: DSCI 2710 with a grade of C or better) | |
| FINA 3770 - Finance | 3 |
| (*Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better) | |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management | 3 |
| (*Prerequisite: DSCI 2710) | |
| BUSI 4940 - Business Policy **Graduating Seniors Only** | 3 |

Students will earn the following 36 credit hours to complete the finance major:

| | |
|--|---|
| FINA 4200 - Investments (*Prerequisites: FINA 3770 with a grade of C or better) | 3 |
| FINA 4300 - Liquidity & Working Capital Management (*Prerequisites: FINA3770 with a grade of C or better) | 3 |
| FINA 4310 - Valuation & Financial Decisions (*Prerequisites: FINA3770 with a grade of C or better) | 3 |
| FINA 4400 - Financial Markets & Institutions (*Prerequisites: FINA3770 with a grade of C or better) | 3 |
| FINA 4500 - International Finance (*Prerequisites: FINA3770 with a grade of C or better) | 3 |
| ECON 3560 Intermediate Macro-Theory | 3 |
| ECON 4850 International Trade | 3 |
| LSCM 3960 Logistics and Supply Chain Management | 3 |
| MGMT 3330 Communicating in Business | 3 |
| BLAW 4450 Corporation Law | 3 |
| Advanced 3xxx or 4xxx Business Elective | 3 |
| Advanced 3xxx or 4xxx Business Elective | 3 |

General Business, BBA

General Business, BBA

A bachelor degree in general business provides the skills that can transfer into a wide variety of career in business. Skill sets include application of knowledge to solve business problems, decision-making, quantitative analysis, communication and strategic management.

Program Advisor: Dr. Daniel Friesen

Daniel.Friesen@untDallas.edu

Requirements for the Bachelor of Business Administration degree in general business includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 42 hours designated as business core requirements.
3. **Major Requirements:** The general business major requires 36 hours of accounting and business courses
4. **Requirements:** All students entering the general business program must have an overall cumulative Grade Point Average of at least 2.0, a UNT Dallas Grade Point Average of at least 2.0, and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|----------------------------------|--|---|
| Communication 1 | ENGL 1313 - College Writing I *Grade of C or better required | 3 |
| Communication 2 | ENGL 1323 - College Writing II *Grade of C or better required | 3 |
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | ECON 1100 - Microeconomics *Double-dip w/ business core | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication *Double-dip w/ business core | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 42 hours of required business core courses as listed below:

| | |
|---|---|
| ECON 1100 - Microeconomics (may be taken as CORE) | 3 |
|---|---|

| | |
|--|---|
| ECON 1110 - Macroeconomics | 3 |
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| <u>Select ONE:</u> <ul style="list-style-type: none"> · MATH 1680 - Elementary Probability and Statistics · MATH 1190 - Business Calculus <p style="margin-left: 40px;">*Prerequisite: MATH 1100 or higher</p> | 3 |
| BCIS 2610 - Intro to Computers in Business <p style="margin-left: 40px;">*Prerequisite: MATH 1100 or higher</p> | 3 |
| ACCT 2010 - Accounting Principles I <p style="margin-left: 40px;">*Prerequisite: MATH 1100 or higher</p> | 3 |
| ACCT 2020 - Accounting Principles II <p style="margin-left: 40px;">*Prerequisite: ACCT 2010 with grade of C or higher</p> | 3 |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business <p style="margin-left: 40px;">*Prerequisites: PSCI 1040 and PSCI 1050</p> | 3 |
| BCIS 3610 - Basic Information Systems <p style="margin-left: 40px;">*Prerequisite: BCIS 2610</p> | 3 |
| MKTG 3650 - Foundations of Marketing Practice <p style="margin-left: 40px;">*Prerequisite: Junior Standing</p> | 3 |
| DSCI 3710 - Business Statistics <p style="margin-left: 40px;">*Prerequisite: DSCI 2710 with a grade of C or better</p> | 3 |
| FINA 3770 - Finance <p style="margin-left: 40px;">*Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better</p> | 3 |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management <p style="margin-left: 40px;">*Prerequisite: DSCI 2710</p> | 3 |
| BUSI 4940 - Business Policy <i>**Graduating Seniors Only**</i> | 3 |

Students will earn the following 36 credit hours to complete the general business major:

| | |
|--|---|
| MGMT 3880 - Business Ethics & Social Responsibility | 3 |
| MGMT 3850 - Entrepreneurship | 3 |
| MGMT 3860 - Human Resource | 3 |
| MKTG 4520 - Marketing Channels & Strategic Partnerships *Prerequisite: MKTG 3650 | 3 |
| FINA 4400 - Financial Markets & Institutions *Prerequisite: FINA 3770 with a grade of C or better | 3 |
| MGMT 3330 - Communicating in Business | 3 |
| <u>Select ONE:</u> · MGMT 4660 - International Management Perspectives · FINA 4500 - International Finance *Prerequisite: FINA 3770 with a grade of C or better | 3 |
| DSCI 3870 - Management Science | |
| 3XXX /4XXX Advanced Business Elective | 3 |
| 3XXX /4XXX Advanced Business Elective | 3 |
| 3XXX /4XXX Advanced Business Elective | 3 |
| 3XXX /4XXX Advanced Business Elective | 3 |

Hospitality Management, BBA

A bachelor degree in business administration with a major in hospitality management combines skills from human resource management, operations management, finance and accounting as well as sales and marketing to provide a strong business base as well as hospitality specific knowledge.

Program Advisor: Mr. Michael Lansing

Michael.Lansing@untDallas.edu

Requirements for the Bachelor of Business Administration degree in hospitality management includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 42 hours designated as business core requirements.
3. **Major Requirements:** The hospitality management major requires 36 hours of accounting and business courses

4. **Requirements:** All students entering the hospitality management program must have an overall cumulative Grade Point Average of at least 2.0, a UNT Dallas Grade Point Average of at least 2.0, and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|----------------------------------|---|---|
| Communication 1 | ENGL 1313 - College Writing I *Grade of C or better required | 3 |
| Communication 2 | ENGL 1323 - College Writing II *Grade of C or better required | 3 |
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | ECON 1100 - Microeconomics *Double-dip w/ business core | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication *Double-dip w/ business core | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 42 hours of required business core courses as listed below:

| | |
|--|---|
| ECON 1100 - Microeconomics (may be taken as CORE) | 3 |
| ECON 1110 - Macroeconomics | 3 |
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| Select ONE: | |
| · MATH 1680 - Elementary Probability and Statistics | 3 |

| | |
|---|---|
| MATH 1190 - Business Calculus *Prerequisite: MATH 1100 or higher | |
| BCIS 2610 - Intro to Computers in Business *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2010 - Accounting Principles I *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2020 - Accounting Principles II *Prerequisite: ACCT 2010 with grade of C or higher | 3 |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business *Prerequisites: PSCI 1040 and PSCI 1050 | 3 |
| BCIS 3610 - Basic Information Systems *Prerequisite: BCIS 2610 | 3 |
| MKTG 3650 - Foundations of Marketing Practice *Prerequisite: Junior Standing | 3 |
| DSCI 3710 - Business Statistics *Prerequisite: DSCI 2710 with a grade of C or better | 3 |
| FINA 3770 - Finance *Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better | 3 |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management *Prerequisite: DSCI 2710 | 3 |
| BUSI 4940 - Business Policy <i>**Graduating Seniors Only**</i> | 3 |

Students will earn the following 36 credit hours to complete the hospitality management major:

| | |
|---|---|
| HMG 33xx Career Development in Hospitality | 3 |
| HMG 33xx Building Consumer Relations in Hospitality | 3 |
| HMG 33xx Hospitality Industry Marketing and Sales | 3 |
| HMG 33xx Hotel Operations | 3 |
| HMG 43xx Hospitality Management Internship | 3 |
| HMG 43xxx Capstone | 3 |
| Any Level HMG XXXX | 3 |
| Any Level HMG XXXX | 3 |
| Any Level HMG XXXX | 3 |
| Any Level HMG XXXX | 3 |
| 3xxx or 4xxx Business Elective | 3 |
| 3xxx or 4xxx Business Elective | 3 |

Organizational Behavior and Human Resources Management, BBA

A bachelor degree in the field of organizational behavior and human resource management provides knowledge and skills to recruit, interview and hire new staff, as well as consult with top executives on strategic issues.

Program Advisor: Dr. Elizabeth Muniz

Elizabeth.Muniz@untdallas.edu

Requirements for the Bachelor of Business Administration degree with a major in organizational behavior and human resource management includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 42 hours designated as business core requirements.
3. **Major Requirements:** The organizational behavior and human resource management major requires 36 hours of accounting and business courses
4. **Requirements:** All students entering the organizational behavior and human resource management program must have an overall cumulative Grade Point Average of at least 2.0, a UNT Dallas Grade Point Average of at least 2.0, and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|----------------------------------|--|---|
| Communication 1 | ENGL 1313 - College Writing I *Grade of C or better required | 3 |
| Communication 2 | ENGL 1323 - College Writing II *Grade of C or better required | 3 |
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |

| | | |
|----------------------------------|--|---|
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | ECON 1100 - Microeconomics *Double-dip w/ business core | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication *Double-dip w/ business core | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 42 hours of required business core courses as listed below:

| | |
|--|---|
| ECON 1100 - Microeconomics (may be taken as CORE) | 3 |
| ECON 1110 - Macroeconomics | 3 |
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| <u>Select ONE:</u> · MATH 1680 - Elementary Probability and Statistics · MATH 1190 - Business Calculus *Prerequisite: MATH 1100 or higher | 3 |
| BCIS 2610 - Intro to Computers in Business *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2010 - Accounting Principles I *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2020 - Accounting Principles II *Prerequisite: ACCT 2010 with grade of C or higher | 3 |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business *Prerequisites: PSCI 1040 and PSCI 1050 | 3 |
| BCIS 3610 - Basic Information Systems *Prerequisite: BCIS 2610 | 3 |
| MKTG 3650 - Foundations of Marketing Practice | 3 |

| | |
|--|---|
| *Prerequisite: Junior Standing | |
| DSCI 3710 - Business Statistics *Prerequisite: DSCI 2710 with a grade of C or better | 3 |
| FINA 3770 - Finance *Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better | 3 |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management *Prerequisite: DSCI 2710 | 3 |
| BUSI 4940 - Business Policy **Graduating Seniors Only** | 3 |

Students will earn the following 36 credit hours to complete the organizational behavior and human resource management major:

| | |
|---|---|
| MGMT 3860 - Human Resource | 3 |
| MGMT 4180 - Workplace Health & Safety | 3 |
| MGMT 4300 - Recruitment, Selection, & Placement | 3 |
| MGMT 4470 - Leadership | 3 |
| MGMT 4840 - Compensation & Benefits Administration | 3 |
| MGMT 4890 - Legal Aspects of Employment Practices | 3 |
| MGMT 4790 - HR Capstone | 3 |
| MGMT 4660 - International Management Perspectives | 3 |
| MGMT 3330 - Communicating in Business | 3 |
| MGMT 3850 - Entrepreneurship | 3 |
| MGMT 3880 - Business Ethics and Social Responsibility | 3 |
| MGMT 4860 - Organizational Design and Change | 3 |

Bachelor of Science

Accountancy, BS (Currently being phased out)

Requirements for the Bachelor of Science degree with a major in Accounting Control Systems include the following.

1. **Hours Required and General/College Requirements:** A minimum of 121 semester hours, of which 42 must be at the 3000 level or above (advanced), and fulfillment of degree requirements for the Bachelor of Business Administration degree.
2. **Pre-Business Requirements:** Students must have completed at least 45 credit hours of the pre-business program to be admitted into the major. Enrollment in upper-division courses is restricted until the following courses are complete with a C or above and a cumulative 2.7 UNT Dallas GPA.
 - ENGL 1310 - College Writing I
 - TECM 2700 - Technical Writing
 - ECON 1100 - Principles of Microeconomics
 - ECON 1110 - Principles of Macroeconomics
 - MATH 1190 - Business Calculus
 - BCIS 2610 - Introduction to Computers in Business
 - ACCT 2010 - Accounting Principles I (Financial Accounting)
 - ACCT 2020 - Accounting Principles II (Managerial Accounting)
 - DSCI 2710 - Data Description and Analysis with Spreadsheets
3. **Accounting Duplication Policy:** Accounting courses may not be taken more than twice whether at UNT Dallas or at another college or university. If the required grade is not made by the second attempt, the student cannot be an Accounting major. Students may not retake certain Accounting courses once they have completed (with a grade of C or better) a course for which it is a prerequisite.
4. **Advanced Accounting GPA Policy:** Accounting majors must have a 2.5 GPA in all ACCT 3000 and ACCT 4000 level courses taken at UNT Dallas or their equivalent taken at other colleges and universities. If this GPA is not met, the student will be required to retake the most recent Accounting course.
5. **Other Requirements:** Students who have courses that "double-dip," which count for both core and major, may be required to take additional electives to meet the 120 semester hour requirement.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Students may make adjustments and consult the current Undergraduate Catalog for course prerequisites.

**Denotes classes that satisfy a requirement where there may be other class choices available, please see your advisor for full course list.*

^ Denotes general Elective; please see your advisor for options.

{ } Denotes "double-dip" courses which count for both core and major course list.

Denotes that only one of these courses is required; enrolling in all three enables the student to meet 30-hour requirement for CPA exam sitting; alternatively, the student could take a business or general elective.

First Year

Fall (15 hours)

Spring (15 hours)

Second Year

Fall (15 hours)

Spring (15 hours)

Third Year

Fall (15 hours)

Spring (15 hours)

Fourth Year

Fall (15 hours)

Spring (15 hours)

Biology, BS

Biology is a scientific study of the living world that leads to careers in education, health, environmental science, forensic biology, scientific journalism, and research. Studies in biology give us a way to understand nature and the interconnectedness of all living things. This field is important to everyday life because it allows us to better understand ourselves, our natural resources, and the potential threats that would alter, damage, or destroy our environment. The UNT Dallas Bachelor of Science in Biology is a professional, science-based degree that prepares students to enter professional training in the health field and may lead to a career in the health professions (pharmacy, dentistry, physician assistant, veterinary, and medical sciences).

Degree Requirements

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|--|--|-------|
| Communication 1 * <i>Grade of C or better required</i> | ENGL 1313 - College Writing I | 3 |
| Communication 2 * <i>Grade of C or better required</i> | TECM 2700 - Technical Writing (<i>Fulfilled by major req.</i>) | 3 |
| Mathematics | MATH 1100 - College Algebra (<i>Fulfilled by major req.</i>) | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1710 or CHEM 1410 (<i>Fulfilled by major req.</i>) | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1720 or CHEM 1420 (<i>Fulfilled by major req.</i>) | 3 |
| Language, Philosophy, & Culture | <i>Any approved course in Foundational Area</i> | 3 |

| Core Requirements | Course Recommended | Hours |
|----------------------------------|---|-------|
| Creative Arts | ART 1300D - Art Appreciation | 3 |
| American History 1 | HIST 2610D - US History to 1865 | 3 |
| American History 2 | HIST 2620D - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040D - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050D - American Government: Process and Policies | 3 |
| Social & Behavioral Science | <i>Any approved course in Foundational Area</i> | 3 |
| Component Area 1 | <i>Any approved course in Foundational Area</i> | 3 |
| Component Area 2 | <i>Any approved course in Foundational Area</i> | 3 |

Major Curriculum Requirements - 67 hours

**Must maintain a Major GPA of 2.0 or better*

| Biology Core | Hours |
|---|--|
| BIOL 1710/1730 - General Biology I Lecture and Lab | 3/1 |
| BIOL 1720/1740 - General Biology II Lecture and Lab | <i>*Prerequisite BIOL 1710/1730</i> 3/1 |
| BIOL 2301/2311 - Anatomy and Physiology I Lecture and Lab | 3/1 |
| BIOL 2041/2042 - Microbiology Lecture and Lab | <i>*Prerequisite BIOL 1710/1730 and credit for or concurrent enrollment in BIOL 1720/1740 (may be taken concurrently)</i> 3/1 |
| BIOL 3451 - Genetics | <i>*Prerequisite 8 hours Biology, and CHEM 2370/3210 (may be taken concurrently)</i> 3 |
| BIOL 3510 - Cell Biology | <i>*Prerequisite BIOL 1710/1730 and BIOL 1720/1740, not 4 hours of organic chemistry</i> 3 |
| BIOL 4260 - Evolution | <i>*Prerequisite BIOL 3451</i> 3 |
| Biology Electives | |
| BIOL 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> 3 |
| BIOL 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> 3 |
| BIOL 3XXX or 4XXX | <i>*Prerequisite(s) may exist; please see catalog</i> 3 |

UNT Dallas Degree Requirements:

| Requirement |
|--|
| 120 hours (minimum) required for degree completion |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas |
| 42 Advanced Hours (3XXX or 4XXX) - 24 advanced hours must be completed at UNT Dallas |
| UNT GPA 2.0 or higher required |
| Cumulative GPA 2.0 or higher required |
| Biology GPA 2.0 or higher required |

Child Development and Family Studies, BS

A Bachelor's of Science Degree in Child Development and Family Studies prepares graduates with the knowledge and skills to effectively work with young children and their families in multicultural and multilingual urban settings. This program is distinctive in that it emphasizes healthy development of young children (0 to 5 years old) and their families, particularly those who are bilingual. Courses and approximately 100 hours of hands-on experiential learning allow students to develop skills and knowledge to serve typically developing young children in the home, community, and child care settings.

Program Advisor: Nedra Washington
Nedra.Washington@untdallas.edu

Requirements for the Bachelor of Science degree with a major in Child Development and Family Studies includes the following:

1. Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. Major Requirements: Completion of a minimum of 39 hours from Child Development of which 30 must be advanced. 18 hours of Elective Requirements and 21 hours of Preferred Electives are strongly recommended, but not required. Students should complete 3000-level courses before enrolling in 4000-level courses.
3. Minor Requirements: A minor requires at least 18 hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. A minor is not required but is an option.
4. Requirements: All students entering the Child Development program must have a cumulative Grade Point Average of at least 2.0 and be in good academic standing. Must clear criminal background check.

Degree Requirements

Core Curriculum - 42 Hours *Must maintain a Major GPA of 2.0 or better

| Core Requirements | Course Recommended | Hours |
|--|-------------------------------|-------|
| Communication 1 *Grade of C or better required | ENGL 1313 - College Writing I | 3 |

| Core Requirements | Course Recommended | Hours |
|---|--|-------|
| Communication 2 <i>*Grade of C or better required</i> | ENGL 1323 - College Writing II | 3 |
| Mathematics | MATH 1350 - Math for Elementary Educators | 4 |
| Life & Physical Sciences 1 | BIOL 1132 - Environmental Science | 3 |
| Life & Physical Sciences 2 | GEOG 1710 - Earth Science | 3 |
| Language, Philosophy, & Culture | ENGL 2220 - World Literature I | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | *CDFS 1013 - Human Development | 3 |
| Component Area 1 | SOCI 2070 - Intro to Race Ethnicity | 3 |
| Component Area 2 | CDFS 2033 - Parenting in Diverse Families | 3 |

Elective Requirements - 18 Hours

| Course | Hours |
|--|-------|
| PSYC 1100 - Introduction to Psychology | 3 |
| HSML 1300 - Introduction to HS Systems | 3 |
| SOCI 1510 - Introduction to Sociology | 3 |
| ECON 1100 - Principles of Microeconomics | 3 |
| SPAN 1010 - Elementary Spanish I | 3 |
| SPAN 1020 - Elementary Spanish II | 3 |

Major Curriculum Requirements - 39 Hours **Must maintain a Major GPA of 2.0 or better*

| Course | Hours |
|--|-------|
| CDFS 3113 - Infant and Toddler Development | 3 |
| CDFS 3123 - Child Development | 3 |
| CDFS 3213 - Infant Toddler Intervention | 3 |
| CDFS 3300 - Family Theories | 3 |
| *CDFS 3310 - Family Crisis | 3 |
| *CDFS 3305 - Family Development | 3 |
| CDFS 3423 - Family, School, and Community | 3 |
| EDEC 3613 - Intro to Early Childhood Education | 3 |
| *CDFS 3315 - Communications in Families | 3 |
| CDFS 4023 - Practicum | 3 |
| *CDFS 4413 - Family Life Education | 3 |
| EDEC 4243 - Environmental Processes Assessment | 3 |
| EDEC 4633 - Nurturing Children's Social Competence | 3 |

Preferred Electives 21 Hours

| | Hours |
|--|-------|
| *CDFS 3320 - Developmental Sexuality | 3 |
| *CDFS 4333 - Family Resource Management | 3 |
| *CDFS 4340 - Occupational & Ethical Issues | 3 |
| *CDFS 4323 - Family Law and Public Policy | 3 |
| *CDFS 4345 - Parenting Issues & Education | 3 |
| *CDFS 1013 - Human Development | 3 |
| CDFS 4900 - Capstone | 3 |

UNT Dallas Degree Requirements:

| Hours Required and General/College Requirements |
|---|
| 120 hours (minimum) required for degree completion of which 42 must be advanced and fulfillment of degree requirements for the Bachelors of Science Degree |
| Major Requirements: Completion of 39 hours in Child Development and Family Studies of which 30 must be advanced. |
| Electives: 18 hours of Elective Requirements and 21 hours of Preferred Electives are strongly recommended, but not required. Students should complete 3000-level courses before enrolling in 4000-level courses. |
| *Asterisk denotes classes for Certified Life Education Exam |
| UNT-Dallas GPA 2.0 or higher |
| Cumulative GPA 2.0 or higher |
| Child Development and Family Studies GPA 2.0 or higher required |

| National Council on Family Relations Certification | |
|--|--|
| NCFR Contact Areas | Approved coursework for Abbreviated Application (Grade of A, B, or C-) |
| 1. Families & Individuals in Societal Contexts | Family Development |
| 2. Internal Dynamics of Families | Family Crisis |
| 3. Human Growth & Dev Across the Life Span | Human Development |
| 4. Human Sexuality | Developmental Sexuality |
| 5. Interpersonal Relationships | Communication in Families |
| 6. Family Resource Management | Family Resource Management |
| 7. Parent Education & Guidance | Parenting Issues and Education |
| 8. Family Law & Public Policy | Public Policy: Family Sciences Perspectives |
| 9. Professional Ethics & Practice | Diversity in Contemporary Families and Family Life and Consumer Education, and Occupational Issues in Family |
| 10. Family Life Education Methodology Internship/Practicum | Family Life and Consumer Education Professional Development in Family Sciences |

National Council on Family Relations Certification

For more information on CFLE visit <https://www.ncfr.org/cfle-certification/what-family-life-education>

Criminal Justice, BS

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours | Grade | Term |
|---|--|-------|-------|------|
| Communication 1 <i>*Grade of C or better required</i> | ENGL 1313D - College Writing I | 3 | | |
| Communication 2 <i>*Grade of C or better required</i> | ENGL 1323D - College Writing II | 3 | | |
| Mathematics | Choose from: MATH 1581D or DSCI 2710D | 4 | | |
| Life & Physical Sciences 1 | Choose from: BIOL 1132D, CHEM 1360D, or GEOG 1710D | 3 | | |
| Life & Physical Sciences 2 | Choose from: BIOL 1132D, CHEM 1360D, or GEOG 1710D | 3 | | |
| Language, Philosophy, & Culture | Choose from: ENGL 2220D or LING 2050D | 3 | | |
| Creative Arts | ART 1300D - Art Appreciation | 3 | | |
| American History 1 | HIST 2610D - US History to 1865 | 3 | | |
| American History 2 | HIST 2620D - US History 1865 to Present | 3 | | |
| Government & Political Science 1 | PSCI 1040D - American Government: Laws and Institutions | 3 | | |
| Government & Political Science 2 | PSCI 1050D - American Government: Process and Policies | 3 | | |
| Social & Behavioral Science | CJUS 2100D - Crime & Justice in the US <i>(Fulfilled by major req.)</i> | 3 | | |
| Component Area 1 | COMM 1010D - Intro to Communication | 3 | | |
| Component Area 2 | CJUS 4901D - Capstone <i>*Prerequisite grade of C or better in SOCI 3200D, SOCI 3220D, SOCI 3240D & SOCI 3280D</i> | 3 | | |

Major Curriculum Requirements - 39 Hours (69 Total)

GPA of 2.5 or better

**Must maintain a Major*

| New Course | Hours | Grade | Term |
|---|-------|-------|------|
| CJUS 2100D - Crime and Justice in the United States | 3 | | |
| CJUS 2600D - Diversity Issues | 3 | | |
| CJUS 2300D - Criminal Law <i>CJUS 2100D</i> | 3 | | |
| CJUS 2302D - Police Systems <i>CJUS 2100D</i> | 3 | | |
| CJUS 2301D - Correctional Systems <i>2100D</i> | 3 | | |
| CJUS 3600D - Criminology <i>2100D, SOCI 1510D, and PSYC 1630D</i> | 3 | | |
| CJUS 3610D - Juvenile Justice <i>2100D, SOCI 1510D, and PSYC 1630D</i> | 3 | | |
| CJUS 3700D - Ethical Issues in Criminal Justice | 3 | | |
| CJUS 335D - Statistics in Criminal Justice <i>MATH 1581D or DSCI 2710D</i> | 3 | | |
| CJUS 4200D - Criminal Procedure <i>CJUS 2100D and CJUS 2200D</i> | 3 | | |
| CJUS 4300D - Comparative Criminal Justice <i>18 CJUR hours, 12 CJUS Core</i> | 3 | | |
| CJUS 4700D - Research Methods in Criminal Justice <i>hours and 12 CJUS Core</i> | 3 | | |
| CJUS 4901D - Senior Seminar: CJUS and Public Policy <i>CJUS Core - Enroll during your final semester</i> | 3 | | |
| Criminal Justice Electives - 18 Hours | | | |
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | 3 | | |
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | 3 | | |
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | 3 | | |

| | | | | |
|---|-----------------------------------|---|--|--|
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | *Any CJUS Advanced Hours course - | 3 | | |
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | *Any CJUS Advanced Hours course - | 3 | | |
| CJUS 3XXXD or 4XXXD <i>Prerequisites may exist; please see catalog</i> | *Any CJUS Advanced Hours course - | 3 | | |
| Major Supporting Courses - 12 Hours | | | | |
| TECM 2700D - Technical Writing | | 3 | | |
| PSYC 1630D - Introduction to Psychology | | 3 | | |
| SOCI 1510D - Introduction to Sociology | | 3 | | |
| COMM 1010D - Introduction to Communication | | 3 | | |
| | | | | |

Electives/Minor/Certificate Requirements - 9 Hours
Certificate are required - but are strongly recommended

**Please note neither a Minor nor*

| Course | Hours | Grade | Term |
|--|-------|-------|------|
| Minor, Certificate or General Elective | 3 | | |
| Minor, Certificate or General Elective | 3 | | |
| Minor, Certificate or General Elective | 3 | | |

UNT Dallas Degree Requirements:

| Requirement | Complete |
|--|----------|
| 120 hours (minimum) required for degree completion | |
| Residency Requirement - At least 30 hours must be completed at UNT Dallas | |
| 42 Advanced Hours (3XXX or 4XXX) - 12 advanced hours must be completed at UNT Dallas | |
| UNT GPA 2.0 or higher required | |
| Cumulative GPA 2.0 or higher required | |
| Criminal JUSTICE GPA 2.0 or higher required | |

Human Services Management and Leadership, BS

The mission of the Human Services Management and Leadership (HSML) program is to prepare human service practitioners, through education, reasearch, and service, to serve as leaders in nonprofit service agencies. The HSML

program provides an innovative interdisciplinary curriculum designed to prepare highly competent professionals to work in nonprofit organizations serving individuals, groups, organizations, and communities.

Program Faculty Advisor: Dr. Constance Lacy at Constance.Lacy@untDallas.edu

Students may indicate an intention of majoring in Human Services Management and Leadership (HSML) at any point during the early part of their academic career by declaring a pre-HSML major. They may consult with HSML advisors regarding degree requirements at any time. However, formal acceptance as an HSML major program is contingent upon (a) earning a "B" or better in HSML 3000, (b) having a 2.75 GPA overall, and (c) approval of a formal application for admission. Applications are available from program faculty.

Requirements for the Bachelor of Science degree with a major in Human Service Management and Leadership include the following.

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Major Requirements:** Completion of a minimum of 33 hours from the human service curriculum, of which 27 must be advanced. Students should complete 3000-level courses before enrolling in 4000-level courses.
3. **Minor Requirements:** A minor requires at least 18 hours in a given subject, including 6 hours of advanced work. Specific course sequences for a minor are determined by the department offering the minor. A minor is not required **BUT** recommended in Psychology or Sociology.
4. **Specialization/Certificate Program Requirements:** A minimum of 12 hours in one of the approved human services specialization or certificate programs, specifically Applied Gerontology, Substance Abuse & Addiction, or Alternative Dispute Resolution.
5. **Electives:** Hours required for electives may vary based on course selection and the University Core Curriculum Requirements. Students are responsible for completing the total minimum hours required for the degree.
6. **GPA Requirements:** All students entering the Human Services Management Leadership program must have a cumulative grade point average of at least 2.0 or otherwise be in good academic standing.

Core Curriculum - 42 Hours

| Core Requirements | Course Recommended | Hours |
|---|--|-------|
| Communication 1 <i>Grade of C or better required</i> | ENGL 1313 - College Writing I | 3 |
| Communication 2 <i>Grade of C or better required</i> | ENGL 1323 - College Writing II | 3 |
| Mathematics | Choose from: MATH 1100 MATH 1580 or MATH 1680 | 4 |
| Life & Physical Sciences 1 | BIOL 1132 - Environmental Science | 3 |
| Life & Physical Sciences 2 | GEOG 1710 - Earth Science | 3 |
| Language, Philosophy, & Culture | ENGL 2220 - World Literature I or LING 2050 - Language of Now | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |

| | | |
|----------------------------------|--|---|
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | DFST 1013 - Human Development | 3 |
| Component Area 1 | Choose from: SOCI 1510, PSYC 1630, ECON 1100, or AGER 2250 | 3 |
| Component Area 2 | Choose from: SOCI 2070, CJUS 2100, COMM 1010, or DFST 2033 | 3 |

Major Curriculum Requirements - 33 Hours **Must maintain a Major GPA of 2.0 or better*

| Course | | Hours |
|---|--|-------|
| HSML 3000 - Human Service in the Non-Profit Sector | | 3 |
| HSML 4000 - Finance for Nonprofits | | 3 |
| HSML 4700 - Program Planning and Evaluation | | 3 |
| HSML 4750 - Capstone | <i>*Prerequisite Consent of HSML Coordinator</i> | 3 |
| HSML 4850 - Internship | <i>*Prerequisite Consent of HSML Coordinator</i> | 3 |
| HSML 4200 - Grant Proposal Research and Writing | | 3 |
| HSML 4300 - Volunteer Development and Management | | 3 |
| HSML 4350 - Community Organizing, Development and Collaboration | | 3 |
| HSML 4400 - Leadership in the Nonprofit Sector | | 3 |
| HSML 3100 - Professional Interpersonal Skills | | 3 |
| HSML 3700 - Case Management in H.S. | <i>*Prerequisite RHAB 3000</i> | 3 |

Certificate Requirements -12 Hours **Students must complete a Certificate in addition to Major Requirements*

| Select from APPLIED GERONTOLOGY, ALTERNATIVE DISPUTE RESOLUTION or SUBSTANCE ABUSE & ADDICTIONS | Hours |
|---|-------|
| HSML XXXX or PACS XXXX | 3 |
| HSML XXXX or PACS XXXX | 3 |

| | |
|------------------------|---|
| HSML XXXX or PACS XXXX | 3 |
| HSML XXXX or PACS XXXX | 3 |

Elective Requirements - 33 Hours **Please note class options below are recommended for Human Service Management & Leadership majors but are not required.*

| Course | Hours |
|---|--------------|
| General Elective - (CDFS 1013) | 3 |
| General Elective - (DFST 2033) | 3 |
| General Elective - (SOCI 2070) | 3 |
| General Elective - HSML 3600 Human Behavior I: Micro | 3 |
| General Elective - HSML 4500 Diversity and Social Justice in H.S. | 3 |
| General Elective - HSML 4150 Group Processes in H.S. | 3 |
| General Elective - HSML 4525 Problems of Youth: Prevention and Intervention | 3 |
| General Elective - HSML 3850 Behavioral Addictions | 3 |
| General Elective - HSML 4525 Problems of Youth: Prevention and Intervention | 3 |
| General Elective - HSML 4851 Internship II | 3 |
| General Elective | 3 |

UNT Dallas Degree Requirements:

Requirement

120 hours (minimum) required for degree completion

Residency Requirement - Last 30 hours must be completed at UNT Dallas

42 Advanced Hours (3XXX or 4XXX) - 12 advanced hours must be completed at UNT Dallas

UNT GPA 2.0 or higher required

Cumulative GPA 2.0 or higher required

HSML Major GPA 2.0 or higher required

Certificate Courses

| Select from SUBSTANCE ABUSE & ADDICTION | Hours |
|--|--------------|
| HSML 4100 Chemical Addictions | 3 |

| | |
|--|------------------|
| HSML 4120 Theoretical Approaches to Addiction Treatment | 3 |
| HSML 4650 Assessment of Behavioral and Chemical Addictions | 3 |
| HSML 4660 Intervention Strategies for Behavioral and Chemical Addictions | 3 |
| Select from APPLIED GERONTOLOGY | Hours |
| AGER 4500 - LTC Case Management for Elders | 3 |
| AGER 4550 - Sociology of Aging | 3 |
| AGER 4560 - Minority Aging | 3 |
| *AGER XXXX - Choose from the Elective Option | 3 |
| AGER 4750 - Sexuality and Aging | *Elective Option |
| AGER 4780 - Aging Programs and Services | *Elective Option |
| Select from ALTERNATIVE DISPUTE RESOLUTION | Hours |
| PACS 4000 - Mediation | 3 |
| PACS 4050 - Negotiation | 3 |
| PACS 4060 - Practicum | 3 |
| *PACS XXXX - Choose from the Elective Option | 3 |
| PACS 4010 - Family Mediation | *Elective Option |
| PACS 4020 - Workplace ADR | *Elective Option |
| PACS 4030 - Global Work Dispute Resolution | *Elective Option |
| PACS 4040 - Crisis Intervention | *Elective Option |

Interdisciplinary Studies with Elementary Education Certification (English, Language Arts and Reading 4-8 and ESL Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual

Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and

English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification

(ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

1.

Hours Required and General/College Requirements:

A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the

Bachelor of Science degree.

2.

Other Requirements:

a.

Admission to the Teacher Education Program:

Prior to enrolling in designated Teacher Education courses, students must meet these requirements for

admission to the Program:

Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80 (Reading), 63 (Math) or 90 (Arithmetic), 80/5 or 6 or higher on

essay(Writing) THEA: 240(Reading), 230(Math), 220(Writing)

Have a 2.75 overall GPA

AND

a 2.75 GPA in the completed core

A grade of "C" or better in all program courses

Have a degree plan completed or in process

Core complete and have complete two of the required math courses and two of the required Science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members)

Successfully pass the Bilingual Language Assessment (where applicable)
Completed Entrance Interview

b. The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods

courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their

coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete

classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a

mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

3. All courses and their transfer equivalents or substitutions must be completed with a

grade of C or better

in order to advance to the professional methods courses and

student teaching.

4. See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

5.

Eligibility for Teacher Certification and Endorsements:

In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TExES). For Bilingual

certification, candidates must also pass the TExES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room

201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred

from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine

substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313 - Computer Assisted College Writing I

ENGL 1323 - Computer Assisted College Writing II

*Mathematics

Life & Physical Science

Life & Physical Science

Creative Arts (ART 1300)

*Language, Philosophy & Culture (LING 2050; ENGL 2220)

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

PSCI 1040 - American Government: Laws and Institutions

PSCI 1050 - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013)

*Component Area Option (EDSP 2310 or COMM 1010)

*Component Area Option (SPAN 1010 or SPAN 2313)

Certification Requirements

Academic Major: English, Language Arts and Reading

Academic Major: Teacher Education Requirements

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Courses:

EDRE 4861 - Reading and the Language Arts in Grades EC-8 (requires 20 hours field experience)

EDBE 4490 Teaching ESL EC-12: Instructional Strategies and Resources to Clinical I (requires 10 hours of

field experience)

MATH 1352 - Algebra for Teachers

MATH 1354 -Numbers and Operations for Teachers

MATH 1355 -Probability and Statistics for Teachers

DFST 1013 - Human Development

COMM 1010 or COMM 2040 - Speech Communication

ENGL 2210 or ENGL2220 - Masterpieces of world literature

JOUR 1210 Mass Communication and Society or Approved Journalism Elective

SPAN 1010 or SPAN 2313 - Elementary Spanish or Spanish for Heritage Speakers

THEA 3400 - Theatre for Young Audiences

ENGL Approved Advanced Ethnic Literature Course

ENGL 4160 - Advanced Expository Writing

ENGL Approved Advanced British Literature

ENGL Approved Advanced American Literature

EDSP 2310 - Individuals with Disabilities

LING 3060 - Principles of Language Study

EDBE 3470 - Foundations of Bilingual and English as Second Language Education

EDBE 3480 - Bilingualism and Multiculturalism for English Language Learning : Issues and Perspectives

Approved Elective

Approved Elective

Approved Elective

Approved Electives to bring total hours to 120 for graduation.

The following courses require Admission to the Teacher Education Program.

EDUC 3320 - Foundations of Education

EDSP 4340 - Classroom and Behavioral Management Strategies in K-12 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

Move to Clinical I

EDSE 4060 - Content Area Reading in Secondary Schools

EDRE 4820 - Reading and Writing in Grades 4-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

Move to Clinical I

EDRE 4840 - Linguistically Diverse Learners

Clinical II Courses:

EDUC 4200 - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Generalist EC-6 and Bilingual Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

1. **Hours Required and General/College Requirements:** A minimum of 123 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Science degree.
2. **Other Requirements:**
 - a. **Admission to the Teacher Education Program:** Prior to enrolling in designated Teacher Education courses, students must meet these requirements for admission to the Program:
 - Have junior level status
 - Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption
 - Accuplacer: 80(Reading), 63(Math) or 90(Arithmetic), 80/5 or 6 or higher on essay(Writing)
 - THEA: 240(Reading), 230(Math), 220(Writing)
 - Have a 2.75 overall GPA **AND** a 2.75 GPA in the completed core
 - A grade of "C" or better in all program courses
 - Have a degree plan completed or in process
 - Core complete and have completed two of the required math courses and two of the required Science courses with a grade of "C" or better
 - Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members)
 - Successfully pass the Bilingual Language Assessment (where applicable)
 - Completed Entrance Interview
 - The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a mandatory orientation session. All students applying

- for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.
3. All courses and their transfer equivalents or substitutions must be completed with a **grade of C or better** in order to advance to the professional methods courses and student teaching.
 4. See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.
 5. **Eligibility for Teacher Certification and Endorsements:** In order to receive recommendation for teacher certification through UNT Dallas, students must:
 - Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level
 - Successfully complete student teaching
 - Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TExES). For Bilingual certification, candidates must also pass the TExES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.
 - Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).
 - See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.
 - Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

**Denotes classes that satisfy a requirement where there may be other class choices available, please see your advisor for full course list.*

General (Core) Requirements

- ENGL 1313 - Computer Assisted College Writing I
- ENGL 1323 - Computer Assisted College Writing II Add math to core below this
- *Life & Physical Science (See Certification Requirements)
- *Life & Physical Science (See Certification Requirements)
- Creative Arts (ART 1300)
- Language, Philosophy & Culture (LING 2050; ENGL 2220)
- HIST 2610 - United States History to 1865
- HIST 2620 - United States History Since 1865
- PSCI 1040 - American Government: Laws and Institutions
- PSCI 1050 - American Government: Process and Policies
- *Social and Behavioral Sciences (DFST 1013)
- *Component Area Option (EDSP 2310)
- Component Area Option (SPAN 1010 or SPAN 2313)

Academic Major: PRE-Teacher Education Requirements

- MATH 1352 - Algebra for Teachers

- MATH 1354 - Numbers and Operations for Teachers
- MATH 1355 - Probability & Statistics for Teachers
- BIOL 1082 - Biology for Educators
- PHYS 1210 - Conceptual Physics
- GEOG 1710 - Earth Science
- BIOL 1132 - Environmental Science
- DFST 1013 - Human Development
- EDEE 2210 - Social Studies and Science Curriculum Grades EC-6
- AEAH 1750 - Visual Art Integration
- MUED 1130 - Foundations in Music
- THEA 1130 - Creative Drama
- KINE 3551 - Physical and Health Literacy
- MATH 1353 - Geometry and Measurement for Teachers (Move up to below Math 1355)
- EDSP 2310 - Individuals with Disabilities
- LING 3060 - Principles of Language Study
- LING 4030 - Acquisition of English as a Second Language
- SPAN 2313 - Advanced Spanish Composition and Grammar for Bilinguals
- EDEC 3613 - Introduction to Early Childhood Education
- EDEC 4243 - Environmental Processes and Assessment Add below: EDEC 4633 Nurturing Children's Social Competence; EDBE 3470 Foundations of Bilingual & ESL; EDBE 3480 Bilingualism/Multiculturalism
- EDRE 4450 - Reading and Writing (Birth through Grade 6)

Academic Major: Teacher Education Requirements

The following courses require Admission to the Teacher Education Program.

- EDRE 4840 - Linguistically Diverse Learners
- EDRE 4850 - Assessment and Evaluation of Reading for BL/ESL
- EDUC 3320 - Foundations of Education
- EDSP 4340 - Classroom and Behavioral Management Strategies EC-12 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)
- EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources
- Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Courses:

- EDRE 4861 - Integrated Reading, Language Arts, & Social Studies in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)
- EDEE 4330 - Science in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 25hours field experience)
- EDEE 4350 - Mathematics in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)
- EDBE 4480 - Bilingual Approaches to Content-Based Learning (requires 10 hours field experience)

Clinical II Course:

- EDUC 4200 - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Generalist EC-6 and EC-12 Special Education Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Science degree.

Other Requirements:

Admission to the Teacher Education Program: Prior to enrolling in designated Teacher Education courses, students must meet these requirements for admission to the Program:

Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80(Reading), 63(Math) or 90(Arithmetic), 80/5 or 6 or higher on essay(Writing) THEA: 240(Reading), 230(Math), 220(Writing)

Have a 2.75 overall GPA AND a 2.75 GPA in the completed core

A grade of "C" or better in all program courses

Have a degree plan completed or in process

Core complete and have completed two of the required math courses and two of the required science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members) Successfully pass the Bilingual Language Assessment (where applicable) Completed Entrance Interview

The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

All courses and their transfer equivalents or substitutions must be completed with a grade of C or better in order to advance to the professional methods courses and student teaching.

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Eligibility for Teacher Certification and Endorsements: In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TExES). For Bilingual certification, candidates must also pass the TExES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313 - Computer Assisted College Writing I

ENGL 1323 - Computer Assisted College Writing II

*Life & Physical Science (See Certification Requirements)

*Life & Physical Science (See Certification Requirements)

Creative Arts (ART 1300)

Language, Philosophy & Culture (ENGL 2220)

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

PSCI 1040 - American Government: Laws and Institutions

PSCI 1050 - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013)

*Component Area Option (EDSP 2310)

*Component Area Option (SPAN 1010 or SPAN 2313)

Academic Major: PRE-Teacher Education Requirements

MATH 1352 - Algebra for Teachers

*MATH 1354 - Numbers and Operations for Teachers

MATH 1355 - Probability and Statistics for Teachers

BIOL 1082 - Biology for Educators

PHYS 1210 - Conceptual Physics

GEOG 1710 - Earth Science

BIOL 1132 - Environmental Science

DFST 1013 - Human Development

EDEE 2210 - Social Studies and Science Curriculum Grades EC-6

AEAH 1750 - Visual Art Integration

MUED 1130 - Foundations in Music

THEA 1130 - Creative Drama

KINE 3551 - Physical and Health Literacy

EDSP 2310 - Educational Aspects of Exceptional Learners

EDSP 3240 - Family Communication and Collaboration for Exceptional Learners

LING 3060 - Principles of Language Study

SPAN 1010 - Elementary Spanish

EDEC 3613 - Introduction to Early Childhood Education

EDEC 4243 - Environmental Processes and Assessment

EDRE 4450 - Reading and Writing (Birth through Grade 6)

Academic Major: Teacher Education Requirements

The following courses require admission to the Teacher Education Program.

EDRE 4840 - Linguistically Diverse Learners

EDUC 3320 - Foundations of Education

EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical IA Courses:

EDRE 4861 - Integrated Reading, Language Arts, & Social Studies in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDEE 4350 - Mathematics in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDSP 3420 - Behavioral Disorders: Characteristics, Identification and Intervention

EDSP 4360 - Transition Education and Services for Exceptional Learners

Clinical IB Courses:

EDEE 4330D - Science in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDSP 4320D - Educational Assessment and Evaluation of Exceptional Learners

EDSP 4340D - Classroom and Behavioral Management Strategies for Exceptional Learners (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDSP 4330D - Advanced Educational Strategies for Exceptional Learners

Clinical II Courses:

EDUC 4200D - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Generalist EC-6 and ESL Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Science degree.

Other Requirements:

Admission to the Teacher Education Program: Prior to enrolling in designated Teacher Education courses, students must meet these requirements for admission to the Program:

Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80(Reading), 63(Math) or 90(Arithmetic), 80/5 or 6 or higher on essay(Writing) THEA: 240(Reading), 230(Math), 220(Writing)

Have a 2.75 overall GPA AND a 2.75 GPA in the completed core

A grade of "C" or better in the required on all program courses

Have a degree plan completed or in process

Completed two required mathematics classes and two required science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members) Successfully pass the Bilingual Language Assessment (where applicable) Completed Entrance Interview

The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

All courses and their transfer equivalents or substitutions must be completed with a grade of C or better in order to advance to the professional methods courses and student teaching.

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Eligibility for Teacher Certification and Endorsements: In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TEXES). For Bilingual certification, candidates must also pass the TEXES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313 - Computer Assisted College Writing I

ENGL 1323 - Computer Assisted College Writing II

*Life & Physical Science (See Certification Requirements)

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*Life & Physical Science (See Certification Requirements)

Creative Arts (ART 1300)

Language, Philosophy & Culture (LING 2050; ENGL 2220)

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

PSCI 1040 - American Government: Laws and Institutions

PSCI 1050 - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013)

*Component Area Option (EDSP 2310)

*Component Area Option (SPAN 1010 or SPAN 2313)

Academic Major: PRE-Teacher Education Requirements

MATH 1352 - Algebra for Teachers

MATH 1354 - Numbers and Operations for Teachers

MATH 1355 - Probability and statistics for Teachers

BIOL 1082 - Biology for Educators

PHYS 1210 - Conceptual Physics

GEOG 1710 - Earth Science

BIOL 1132 - Environmental Science

DFST 1013 - Human Development

EDEE 2210 - Social Studies and Science Curriculum Grades EC-6

AEAH 1750 - Visual Art Integration

MUED 1130 - Foundations in Music

THEA 1130 - Creative Drama

KINE 3551 - Physical and Health Literacy

HLTH 1100 - School and Community Health Problems and Services

EDSP 2310 - Educational Aspects of Exceptional Learners

LING 3060 - Principles of Language Study

LING 4030 - Acquisition of English as a Second Language

SPAN 1010 - Elementary Spanish

EDEC 3613 - Introduction to Early Childhood Education

EDEC 4243 - Environmental Processes and Assessment Add below: EDEC 4633 Nurturing Children's Social Competence; EDBE 3470 Foundations of Bilingual & ESL; EDBE 3480 Bilingualism/Multiculturalism

EDRE 4450 - Reading and Writing (Birth through Grade 6)

Academic Major: Teacher Education Requirements

The following courses require Admission to the Teacher Education Program.

EDRE 4840 - Linguistically Diverse Learners

EDRE 4850 - Assessment and Evaluation of Reading for BL/ESL

EDUC 3320 - Foundations of Education

EDSP 4340 - Classroom and Behavioral Management Strategies for EC-12 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)Clinical I

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Courses:

EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources

EDRE 4861 - Integrated Reading, Language Arts, and Social Studies in Grades EC-8(Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDEE 4330 - Science in Grades EC-8(Attend Orientation; Portfolio Checkpoint II; requires 25 hours field experience)

EDEE 4350 - Mathematics in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

Clinical II Courses:

EDUC 4200 - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Mathematics 4-8 and ESL Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification

(ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Science degree.

Other Requirements:

Admission to the Teacher Education Program: Prior to enrolling in designated Teacher Education courses, students must meet these requirements for admission to the Program:

Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80(Reading), 63(Math) or 90(Math), 80/5 or 6 or higher on essay(Writing) THEA: 240(Reading), 230(Math), 220(Writing)

Have a 2.75 overall GPA AND a 2.75 GPA in the completed core

A grade of "C" or better in the required English, Math, History, Political Science, and Science courses

Have a degree plan completed or in process

Complete Math 1350, and two of the required Science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members) Successfully pass the Bilingual Language Assessment (where applicable) Completed Entrance Interview

The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during a day and evening track. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

All courses and their transfer equivalents or substitutions must be completed with a grade of C or better in order to advance to the professional methods courses and student teaching.

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Eligibility for Teacher Certification and Endorsements: In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TEXES). For Bilingual certification, candidates must also pass the TEXES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313D - Computer Assisted College Writing I

ENGL 1323D - Computer Assisted College Writing II

*Mathematics (MATH 1100 or 1354D)

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Life & Physical Science (Suggested: BIOL 1082)

Life & Physical Science (Suggested: CHEM 1410/1430)

Creative Arts (ART 1300)

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

PSCI 1040 - American Government: Laws and Institutions

PSCI 1050 - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013)

*Component Area Option (EDSP 2310)

*Component Area Option (SPAN 1010 or SPAN 2313)

Certification Requirements

MATH 1100 - College Algebra

MATH 1354 - Numbers and Operations for Teachers

MATH 1355 - Probability and Statistics for Teachers

Natural Science (BIOL 1132 or PHYS 1410/1430)

Natural Science (GEOG 1710)

EDSP 2310 - Individuals with Disabilities

LING 3060 - Principles of Language Study

DFST 1013 - Human Development

EDBE 3470 - Foundations of Bilingual and English as Second Language Education

EDBE 3480 - Bilingualism and Multiculturalism for English Language Learning: Issues and Perspectives

SPAN 1010 - Elementary Spanish or SPAN 2313 Spanish for Heritage Speakers

MATH 1353 - Geometry and Measurement for Teachers (Move up below Math 1355)

Academic Major: Mathematics Requirements

MATH 1650 - Pre-Calculus

MATH 1710 - Calculus I

MATH 1720 - Calculus II

MATH 2700 - Linear Algebra and Vector Geometry

or

MATH 2730 - Multivariable Calculus]

MATH 2000 - Discrete Mathematics

MATH 3680 - Applied Statistics

Academic Major: Teacher Education Requirements

The following courses require admission to the Teacher Education Program.

EDUC 3320 - Foundations of Education

EDSE 4060 - Content Area Reading in Secondary Schools

EDRE 4840 - Linguistically Diverse Learners

EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners(Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience) Clinical I

EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources Move down to Clinical I

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Courses:

EDEE 4350 - Mathematics in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

EDME 4351 - Teaching Mathematics in Grades 4-8 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience)

Clinical II Courses:

EDUC 4200 - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Science 4-8 and ESL Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Science degree.

Other Requirements:

Admission to the Teacher Education Program: Prior to enrolling in designated Teacher Education courses, students must meet these requirements for admission to the Program:

Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80(Reading), 63(Math) or 90(Arithmetic), 80/5 or 6 or higher on essay(Writing) THEA: 240(Reading), 230(Math), 220(Writing)

Have a 2.75 overall GPA AND a 2.75 GPA in the completed core

A grade of "C" or better in all program courses

Have a degree plan completed or in process

Core complete and completed two of the required math courses and two of the required science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members) Successfully pass the Bilingual Language Assessment (where applicable) Completed Entrance Interview

The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to

enrolling in the courses and attend a mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

All courses and their transfer equivalents or substitutions must be completed with a grade of C or better in order to advance to the professional methods courses and student teaching.

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Eligibility for Teacher Certification and Endorsements: In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TEXES). For Bilingual certification, candidates must also pass the TEXES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313D - Computer Assisted College Writing I

ENGL 1323D - Computer Assisted College Writing II

*Mathematics (MATH 1352 or 1354)

*Life & Physical Science (See Certification Requirements)

*Life & Physical Science (See Certification Requirements)

Creative Arts (ART 1300)

Language, Philosophy & Culture (LING 2050 or ENGL 2220)

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

PSCI 1040 - American Government: Laws and Institutions

PSCI 1050 - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013)

*Component Area Option (EDSP 2313)

*Component Area Option (SPAN 1010 or 2313)

Certification Requirements

MATH 1100 - College Algebra

MATH 1354 - Numbers and Operations for Teachers

MATH 1355 - Probability and Statistics for Teachers Add MATH 1353 - Geometry and Measurement for Teachers

EDSP 2310 - Individuals with Disabilities

LING 3060 - Principles of Language Study

SPAN 1010 - Elementary Spanish or SPAN 2313 Spanish for Heritage Speakers

Add DFST 1013 Human Development; EDBE 3470 Foundations of Bilingual & ESL Education; and EDBE 3480 Bilingualism/Multiculturalism

Academic Major: Science Requirements

BIOL 1132 - Environmental Science

BIOL 1710/1730 - Principles of Biology I / Lab

BIOL 1720/1740 - Principles of Biology II / Lab

CHEM 1410/1430 - General Chemistry for Science Majors / Lab

CHEM 1420/1440 - General Chemistry for Science Majors / Lab

GEOG 1710 - Earth Science

PHYS 1052 - Solar System or PHYS 1062 Stars and the Universe

PHYS 1410/1430 - General Physics I / Lab

PHYS 1420/1440 - General Physics II / Lab

Approved Advanced Elective

Approved Advanced Elective

Approved Advanced Electives

Electives of choice as needed for a total of 120 hours (labs count)

Academic Major: Teacher Education Requirements

The following courses require admission to the Teacher Education Program.

EDUC 3320 - Foundations of Education

EDSE 4060 - Content Area Reading in Secondary Schools

EDRE 4840 - Linguistically Diverse Learners

EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Course(s):

EDEE 4330 - Science in Grades EC-6 (Attend Orientation; Portfolio Checkpoint II; requires 20hours field

EDSP 4340 - Classroom and Behavioral Management Strategies for Exceptional Learners (Attend Orientation; Portfolio Checkpoint II; requires 20hours field experience)

Clinical II Courses:

EDUC 4200 - Student Teaching

Interdisciplinary Studies with Elementary Education Certification (Social Studies 4-8 and ESL Teacher Certification), BS

The Bachelor of Science degree with a major in Interdisciplinary Studies include the following teacher certification options: Early Childhood (EC) - 6 Generalist and Bilingual Certification; EC-6 Generalist and English as a Second Language Certification (ESL); EC-6 Generalist and Special Education (EC-12); 4-8 English, Language Arts and Reading and English as a Second Language (ESL); 4-8 Mathematics and English as a Second Language Certification (ESL); and 4-8 Science and English as a Second Language Certification (ESL) and 4-8 Social Studies and English as a Second Language (ESL). The following requirements are applicable to all students pursuing a teaching certificate:

Hours Required and General/College Requirements: A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of all degree requirements for the Bachelor of Science degree.

Other Requirements:

Admission to the Teacher Education Program: Prior to enrolling in designated Teacher Education courses, students must meet these requirements for admission to the Program:

Have junior level status

Pass the Accuplacer or THEA OR qualify for ACT/SAT/TAKS exemption

Accuplacer: 80(Reading), 63(Math) or 90(Arithmetic), 80/5 or 6 or higher on essay(Writing) THEA: 240(Reading), 230(Math), 220(Writing)

Have a 2.75 overall GPA AND a 2.75 GPA in the completed core

A grade of "C" or better in all program courses

Have a degree plan completed or in process

Core complete and have complete two of the required math courses and two of the required science courses with a grade of "C" or better

Provide two professional reference forms, including one from college faculty (must be from two separate individuals and excluding family members) Successfully pass the Bilingual Language Assessment (where applicable) Completed Entrance Interview

The methods course sequence and student teaching are completed in the two final semesters of the degree. The Teacher Education Program offers methods courses (Clinical I) during the day and evening. Students are encouraged to consider their needs and goals when choosing a path for completing their coursework. Regardless of whether a student chooses to attend the methods courses during the day or during the evening, they will be required to complete classroom observations required for each course. Students must apply for the methods courses the semester prior to enrolling in the courses and attend a mandatory orientation session. All students applying for the methods courses must have a 2.75 or better GPA in the Core, Academic Major, and Pedagogy.

All courses and their transfer equivalents or substitutions must be completed with a grade of C or better in order to advance to the professional methods courses and student teaching.

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Eligibility for Teacher Certification and Endorsements: In order to receive recommendation for teacher certification through UNT Dallas, students must:

Complete an approved teacher education program for the preparation of early childhood, middle grades, secondary or all level

Successfully complete student teaching

Pass appropriate content and Pedagogy and Professional Responsibilities (PPR) sections of the Texas Examinations of Education Standards (TExES). For Bilingual certification, candidates must also pass the TExES Bilingual Target Language Proficiency Test (BTLPT). See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the application process.

Apply for the appropriate teaching certificate with the Texas Education Agency (TEA).

See the UNT Dallas Teacher Certification Officer (Dallas 1, Room 201Q) for more information on the test approval and application processes.

Criminal background check.

Suggested Academic Plan

This is a suggested academic plan for full-time students. Part-time students may make adjustments and should consult with their advisor for course prerequisites. Courses transferred from another institution may satisfy curriculum requirements. Students should consult with their advisor to ensure courses are taken in the appropriate sequence and to determine substitution of transfer courses if necessary.

*Denotes core classes that may be satisfied with a matching academic major course

General (Core) Requirements

ENGL 1313D - Computer Assisted College Writing I

ENGL 1323D - Computer Assisted College Writing II

*Mathematics (MATH 1352 or 1354)

Life & Physical Science (Suggested: BIOL 1082D)

Life & Physical Science (Suggested: GEOG 1710D)

Creative Arts (ART 1300D)

Language, Philosophy & Culture (ENGL 2220D)

*HIST 2610D - United States History to 1865

*HIST 2620D - United States History Since 1865

PSCI 1040D - American Government: Laws and Institutions

PSCI 1050D - American Government: Process and Policies

*Social and Behavioral Sciences (DFST 1013D)

*Component Area Option (EDSP 2310)

*Component Area Option (SPAN 1010 or SPAN 2313)

Certification Requirements

MATH 1100 - College Algebra

MATH 1354 - Numbers and Operations for Teachers

MATH 1355 - Probability and Statistics for Teachers

DFST 1013 - Human Development

HIST 2610 - United States History to 1865

HIST 2620 - United States History Since 1865

GEOG 1200 - World Regional Geography

SPAN 1010 - Elementary Spanish or SPAN 2313 Spanish for Heritage Speakers

Academic Major: Social Studies

HIST 4700 - Texas

Approved Advanced US History course Add a second Approved Advanced US History course right after this one.

Approved Advanced European History course

Approved World History course

Approved Advanced American Government and Politics course

EDSP 2310 - Individuals with Disabilities

LING 3060D - Principles of Language Study

EDBE 3470D - Foundations of Bilingual and English as Second Language Education

EDBE 3480D - Bilingualism and Multiculturalism for English Language Learning : Issues and Perspectives

Approved Elective

Approved Elective

Approved Elective

Approved Electives Add one more approved elective.

Academic Major: Teacher Education Requirements

The following courses require admission to the Teacher Education Program.

EDUC 3320 - Foundations of Education

EDSE 4060 - Content Area Reading in Secondary Schools

EDRE 4840 - Linguistically Diverse Learners

EDSP 4340 - Classroom and Behavioral Management Strategies for EC-12 (Attend Orientation; Portfolio Checkpoint II; requires 20 hours field experience) Clinical I

EDBE 4490 - Teaching ESL EC-12: Instructional Strategies and Resources Clinical I

Pedagogy - Professional Development (Clinical - Methods Course Sequence)

Clinical I Course(s):

EDRE 4860 - Reading and the Language Arts in Grades EC-8 (Attend Orientation; Portfolio Checkpoint II; requires 40 hours field experience)

Clinical II Courses:

EDUC 4200 - Student Teaching

Interdisciplinary Studies without Certification, BS

Option to Graduate Without Certification

Interdisciplinary major Pre-Certification students who have completed at least 18 PRE-Teacher Education credits within the Academic Major and at least 24 Advanced Teacher education credits with the Academic Major may enter the non-certification plan. By doing so, students electing this route may graduate with a Bachelor's Degree but **will not be eligible to apply for certification**. Students choosing this route must:

- be core complete with a 2.75 in Core;
- be in good standing in the School of Education by having an overall 2.75 GPA or higher;
- complete all degree plan courses with a grade of "C" or better (including coursework completed in the Core Curriculum and all courses that are approved as substitutions for courses required on the degree plan);
- complete all program degree requirements listed on the Bachelor of Science in Interdisciplinary Studies - (Without Certification) degree plan;
- forfeit eligibility to obtain approval by the School of Education to sit for any TExES exams as an undergraduate program finisher; and
- sign an Add/ Change of Degree, Major, Minor, or Certificate Form to indicate a change to the Without Certificate track.

Post-graduation certification may be attained through either a post-baccalaureate, Master's Degree Program, or Alternative Certification Program of the student's choice.

Suggested Academic Plan

Students should consult with the advisors in the School of Education to ensure eligibility for this plan of study.

"" Denotes core classes that may be satisfied with a matching academic major course*

General (Core) Requirements

- ENGL 1313 - Computer Assisted College Writing I
- ENGL 1323 - Computer Assisted College Writing II
- *Mathematics (MATH 1354)
- *Life & Physical Science (See Certification Requirements)
- *Life & Physical Science (See Certification Requirements)
- Creative Arts (ART 1300)
- Language, Philosophy & Culture (LING 2050; ENGL 2220)
- HIST 2610 - United States History to 1865
- HIST 2620 - United States History Since 1865
- PSCI 1040 - American Government: Laws and Institutions
- PSCI 1050 - American Government: Process and Policies
- *Social and Behavioral Sciences (DFST 1013)
- *Component Area Option (EDSP 2310)
- *Component Area Option (SPAN 1010 or SPAN 2313)

Academic Major: PRE-Teacher Education Requirements - 21 hrs chosen from below

- MATH 1354 Number and Operations for Teachers
- MATH 1355 Probability and Statistics for Teachers
- MATH 1353 Geometry and Measurement for Teachers
- *MATH 1352 Algebra for Teachers
- BIOL 1082 Biology for Educators
- PHYS 1210 Conceptual Physics
- *GEOG 1710 Earth Science
- *BIOL 1132 Environmental Science
- *DFST 1013 Human Development
- EDEE 2210 Social Studies and Science Curriculum EC-6
- AEAH 1750 Children and Art
- MUED 1130 Foundations of Music
- THEA 1130 Creative Drama
- *SPAN 1010 or 2313 Spanish

Academic Major: Advanced Teacher Education Requirements - 42 hrs chosen from below

- LING 3060 Principles of Language Study
- LING 4030 Acquisition of English as a second Language
- KINE 3551 Physical and Health Literacy
- *EDSP 2310 Educational Aspects of Exceptional Learners
- EDEC 3613 Introduction to Early Childhood Education
- EDEC 4243 Environmental Processes and Assessment
- EDEC 4633 Nurturing Children's Social Competence
- EDBE 3470 Foundations of Bilingual & ESL Education
- EDBE 3480 Bilingualism/Multiculturalism
- EDRE 4450 Reading and Writing (Birth through grade 6)
- EDRE 4840 Linguistically and Culturally Diverse Learners
- EDUC 3320 Foundations of Education
- EDSP 4340 Classroom & Behavior Mgmt Strat K-12
- EDRE 4850 Assessment of Reading for Bilingual & ESL
- Advanced Elective
- Advanced Elective
- Advanced Elective

Electives - 15 hrs

- Elective
 - Elective
 - Elective
 - Elective
 - Elective
1. **Hours Required and General/University Requirements:** A minimum of 120 semester hours, of which 42 must be advanced.
 2. **Grade Requirements:** All program courses and their transfer equivalents/substitutions must be completed with a grade of C or better.
 3. **GPA Requirements:** Graduation requirements: Students must have a 2.5 + GPA in the Core and Academic Major.

Logistics and Supply Chain Management, BS

A bachelor degree in logistics and supply chain management provides the skills necessary to analyze and coordinate an organization's supply chain, which ensure movement of products from suppliers to consumers.

Program Advisor: Dr. Subhro Mitra

Subhro.Mitra@untDallas.edu

Requirements for the Bachelor of Science degree in logistics and supply chain management includes the following:

1. **Hours Required and General/College Requirements:** A minimum of 120 semester hours, of which 42 must be advanced, and fulfillment of degree requirements for the Bachelor of Science degree.
2. **Business Core Requirements:** Completion of a minimum of 48 hours designated as business core requirements.
3. **Major Requirements:** The logistics and supply chain management major requires 36 hours of accounting and business courses
4. **Requirements:** All students entering the logistics and supply chain management program must have a cumulative Grade Point Average of at least 2.0 and be in good academic standing.

Curriculum

Students will earn 42 hours in CORE curriculum courses. The recommended courses are as follows:

| | | |
|----------------------------------|---|---|
| Communication 1 | ENGL 1313 - College Writing I *Grade of C or better required | 3 |
| Communication 2 | ENGL 1323 - College Writing II *Grade of C or better required | 3 |
| Mathematics | MATH 1680 Elementary Probability and Statistics | 3 |
| Life & Physical Sciences 1 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Life & Physical Sciences 2 | Choose from: BIOL 1132, CHEM 1360, or GEOG 1710 | 3 |
| Language, Philosophy, & Culture | Choose from: ENGL 2220 or LING 2050 | 3 |
| Creative Arts | ART 1300 - Art Appreciation | 3 |
| American History 1 | HIST 2610 - US History to 1865 | 3 |
| American History 2 | HIST 2620 - US History 1865 to Present | 3 |
| Government & Political Science 1 | PSCI 1040 - American Government: Laws and Institutions | 3 |
| Government & Political Science 2 | PSCI 1050 - American Government: Process and Policies | 3 |
| Social & Behavioral Science | ECON 1110 - Macroeconomics *Double-dip w/ business core | 3 |
| Component Area 1 | COMM 1010 - Intro to Communication *Double-dip w/ business core | 3 |
| Component Area 2 | Choose from: BUSI 1340, CJUS 2100, CJUS 2600, or SOCI 2070 | 3 |

Students will earn at least 48 hours of required business core courses as listed below:

| | |
|---|---|
| ECON 1100 - Microeconomics | 3 |
| ECON 1110 - Macroeconomics (may be taken as CORE) | 3 |

| | |
|---|---|
| COMM 1010 - Introduction to Communication (may be taken as CORE) | 3 |
| <u>Select ONE:</u> | |
| · MATH 1680 - Elementary Probability and Statistics | 3 |
| · MATH 1190 - Business Calculus*Prerequisite: MATH 1100 or higher | |
| BCIS 2610 - Intro to Computers in Business *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2010 - Accounting Principles I *Prerequisite: MATH 1100 or higher | 3 |
| ACCT 2020 - Accounting Principles II *Prerequisite: ACCT 2010 with grade of C or higher | 3 |
| DSCI 2710 - Data Description and Analysis | 3 |
| BLAW 3430 - Legal & Ethical Environment of Business *Prerequisites: PSCI 1040 and PSCI 1050 | 3 |
| BCIS 3610 - Basic Information Systems *Prerequisite: BCIS 2610 | 3 |
| MKTG 3650 - Foundations of Marketing Practice *Prerequisite: Junior Standing | 3 |
| DSCI 3710 - Business Statistics *Prerequisite: DSCI 2710 with a grade of C or better | 3 |
| FINA 3770 - Finance *Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better | 3 |
| MGMT 3720 - Organizational Behavior | 3 |
| MGMT 3830 - Operations Management *Prerequisite: DSCI 2710 | 3 |
| BUSI 4940 - Business Policy <i>**Graduating Seniors Only**</i> | 3 |

Students will earn the following 36 credit hours to complete the logistics and supply chain management major:

| | |
|--|---|
| LSCM 4560 - Business Transportation Management | 3 |
| LSCM 4360 - Global Alliances & International Supply Chain Management *Prerequisite: LSCM 3960 | 3 |
| LSCM 4530 - E-Logistics in Supply Chain Management | 3 |
| LSCM 4800 - Logistics Internship *Prerequisite: LSCM 3960 and LSCM 4560 | 3 |
| LSCM 4860 - Advanced Logistics Management *Prerequisite: LSCM 3960 | 3 |
| MGMT 4470 - Leadership | 3 |
| MGMT 4660 - International Management Perspectives | 3 |
| MGMT 4810 - Purchasing & Materials Management | 3 |

| | |
|---|---|
| ACCT 3270 - Cost Accounting *Prerequisites: ACCT 2010 and ACCT 2020 with a grade of C or better | 3 |
| 3xxx or 4 xxx Advanced Business Elective | 3 |
| 3xxx or 4 xxx Advanced Business Elective | 3 |