ENROLLMENT TILE



VIEW MY CLASSES

- 1) On the left pane select View My Classes
- 2) Use the available checkboxes to filter your results



VISUAL SCHEDULE BUILDER (UNTD MAIN CAMPUS ONLY)

- 1) On the left pane select Visual Schedule Builder
- 2) Select a term and course to search. You are able to add each course that you want to take to your list and then use the arrow keys to view every class schedule permutation that is available to you.

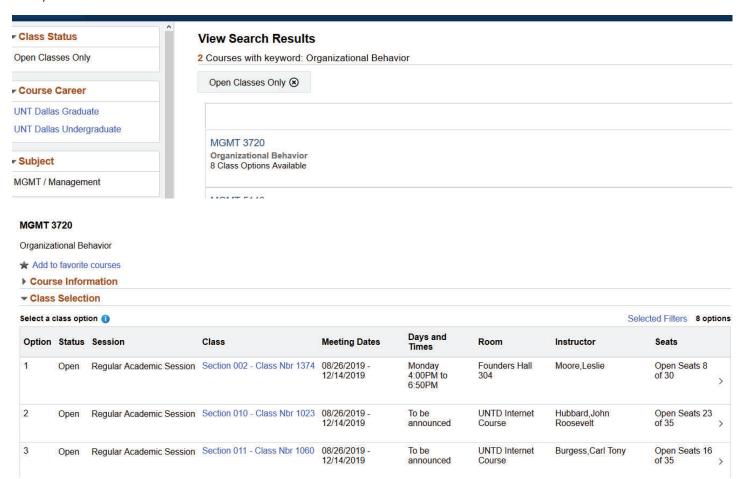


CLASS SEARCH AND ENROLL

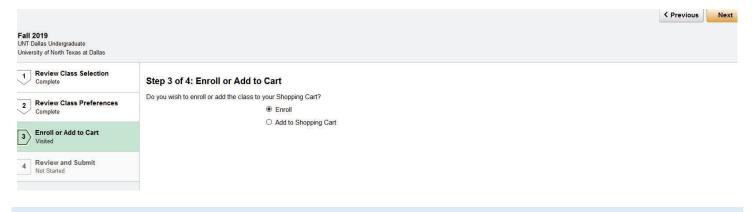
- 1) On the left pane select Class Search and Enroll
- 2) Select the term you are searching for
- 3) Enter the course, subject, class, or topic in the Enter Keyword search box
- 4) Click the >> Search icon



5) Select the desired class and then select the desired section.

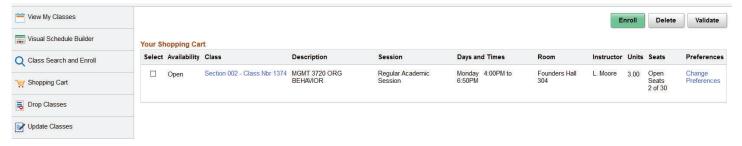


6) Follow the steps on the left pane to review your selection, class preferences, and then submit the class to your shopping cart or to enroll right away.



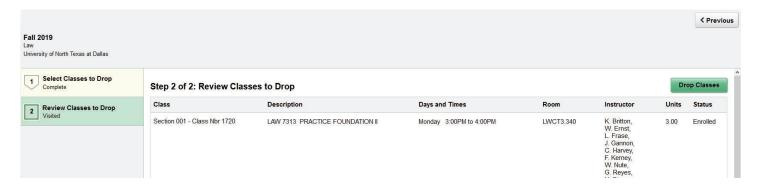
SHOPPING CART

- 1) On the left pane select Shopping Cart
- 2) Select the class(s) that you want to enroll in, remove from your shopping cart, or check enrollment eligibility for by checking the box and clicking **Enroll, Delete,** or **Validate** respectively.



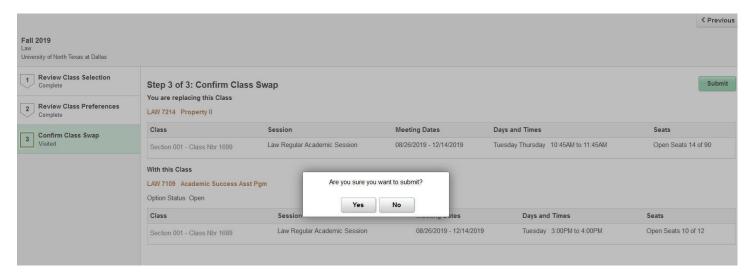
DROP CLASSES

- 1) On the left pane select Drop Classes
- 2) Select the class you want to drop by checking the box, click **Next**, and then click **Drop Classes**. Click **Yes** or **No** on the pop-up window to finish dropping or to go back and review your request.



SWAP CLASSES

- 1) On the left pane select Swap Classes
- 2) Select the class you want to swap out with the class you want to swap in. You can search for the class you are wanting to swap into or enter the class number in directly.
- 3) Click Search.
- 4) Go through steps 1 through 3 and then click **Submit**
- 5) Click **Yes** on the pop-up box to complete the swap or click **No** to go back and review your swap.



BROWSE COURSE CATALOG

- 1) On the left pane select Browse Course Catalog
- Select the catalog you are wanting to view; University of North Texas at Dallas, and then use the search bar to search for courses by course prefix, course number, subjects, or topics.

