

University of North Texas at Dallas
Academic Council Minutes
March 26, 2024, 3:00pm

Voting Members

Dr. Mario Casa de Calvo, *Interim Dean, School of Liberal Arts & Sciences*
Dr. Richard Chandler, *Faculty Senate Vice President*
Krystal Deckard, *SGA Vice President*
Felecia Epps, J.D., *Dean, College of Law*
Dr. Jason Garrett, *Dean, School of Business*
Dr. Constance Lacy, *Dean, School of Human Services*
Dr. Christine Remley, *Dean, School of Education*
Brenda Robertson, *University Librarian*
Dr. Ali Shaqlaih, *Dean, Graduate School*
Veronica Viesca, *Director, Academic Advising*

Non-Voting Members

Dr. Sara Baber, *Director of Distance Learning*
Dr. Kimberly Chandler, *Associate Vice President, Strategy and Effectiveness*
Luis Franco, *Executive Director of Undergraduate Admissions & Recruitment, and AVP for Enrollment Mgmt*
Garrick Hildebrand, *Director of Financial Aid*
Jamie Lee, *University Registrar*
Dr. Dawn Sales, *Assistant Provost*
Dr. Betty H. Stewart, *Provost, and EVP for Academic Affairs*
Jill da Silva, *Staff Council Representative*

Other Invitees

Shelia Brown, *Lecturer, School of Education*
Cathy Scott, *Associate Professor and Assistant Dean, School of Business*

I. Call to Order

II. Welcome and Introductions

III. Old Business

With there being no Old Business to discuss, the Council moved on to New Business.

IV. New Business

A. Approval of minutes – February 27, 2024

Dean Lacy made a motion to approve the February 2024 minutes. Dean Shaqlaih moved to second it. All in favor and none opposed. Motion passed with ten of ten voting. (closed)

B. Developmental Education Catalog Policy Language (*Dr. Dawn Sales*) (Appendix I)

Interim Dean Casa de Calvo made a motion to approve the policy language. Dr. Chandler moved to second it. All in favor and none opposed. Motion passed with ten of ten voting. (closed)

C. Cross-Level Listing of Undergraduate and Graduate Courses (*Dr. Ali Shaqlaih*) (Appendix II)

Dean Shaqlaih made a motion to approve the Cross-Level Listing of Undergraduate and Graduate Courses. Dean Garrett moved to second it. All in favor and none opposed. Motion passed with ten of ten voting. (closed)

D. Graduate Academic Certificates (*Dr. Ali Shaqlaih*) (Appendix III)

Dean Shaqlaih made a motion to approve the Graduate Academic Certificates. Brenda Robertson moved to second it. All in favor and none opposed. Motion passed with ten of ten voting. (closed)

E. Master Thesis Catalog Update (*Dr. Ali Shaqlaih*) (Appendix IV)

Dean Shaqlaih made a motion to approve the Master Thesis Catalog Update. Brenda Robertson moved to second it. All in favor and none opposed. Motion passed with ten of ten voting. (closed)

F. New Course Requests (*School of Business*)

ACCT 5030 (Foundations of Accounting for Business)

Effective: AY 2024-25

Department: MBA

Credit Hours: 3

Additional information: The MBA Program is proposing to return the MBA leveling courses back to the graduate course level. Currently, students are taking undergraduate leveling courses, which has created issues with financial aid, registration due to dual status and competition for existing undergraduate course seats, which can delay the student taking MBA Core/Concentration courses in a timely manner. The proposed change will also reduce the number of leveling courses from 8 (24 hours) to 4 (12 hours). This proposed change will allow MBA leveling students to take leveling courses in one semester (two courses 8W1 and two courses 8W2, Fall and Spring), rather than the current multiple semester undergraduate path

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New items are emboldened and underlined

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Justifications or clarifications are italicized.

that requires over a year to complete. This is a graduate leveling course intended to prepare MBA students without a business background with the knowledge and skills set to be successful in the MBA Core/Concentration courses.

Course Description: Provides an understanding of accounting concepts and procedures utilized by management in making decisions. This course is a leveling course to meet the accounting deficiency requirement for MBA students. May not be taken for credit if ACCT 2010 and ACCT 2020 or the equivalent has been taken with a grade earned of C or better.

DSCI 5030 (Foundations of Business Statistics)

Effective: AY 2024-25

Department: MBA

Credit Hours: 3

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Course Description: Provides an understanding of statistical concepts and procedures utilized by management in making decisions. This course is a leveling course to meet the business statistical deficiency requirement for MBA students. May not be taken for credit if DSCI 2305 or the equivalent has been taken with a grade earned of C or better.

ECON 5030 (Foundations of Economics for Business)

Effective: AY 2024-25

Department: MBA

Credit Hours: 3

Additional information: The MBA Program is proposing to return the MBA leveling courses back to the graduate course level. Currently, students are taking undergraduate leveling courses, which has created issues with financial aid, registration due to dual status and competition for existing undergraduate course seats, which can delay the student taking MBA Core/Concentration courses in a timely manner. The proposed change will also reduce the number of leveling courses from 8 (24 hours) to 4 (12 hours). This proposed change will allow MBA leveling students to take leveling courses in one semester (two courses 8W1 and two courses 8W2, Fall and Spring), rather than the current multiple semester undergraduate path that requires over a year to complete. This is a graduate leveling course intended to prepare MBA students without a business background with the knowledge and skills set to be successful in the MBA Core/Concentration courses.

Course Description: Provides an understanding of economic concepts and procedures utilized by management in making decisions. This course is a leveling course to meet the economic deficiency

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requirement for MBA students. May not be taken for credit if ECON 1100 and ECON 1110 or the equivalent has been taken with a grade earned of C or better.

FINA 5030 (Foundations of Finance for Business)

Effective: AY 2024-25

Department: MBA

Credit Hours: 3

Additional information: The MBA Program is proposing to return the MBA leveling courses back to the graduate course level. Currently, students are taking undergraduate leveling courses, which has created issues with financial aid, registration due to dual status and competition for existing undergraduate course seats, which can delay the student taking MBA Core/Concentration courses in a timely manner. The proposed change will also reduce the number of leveling courses from 8 (24 hours) to 4 (12 hours). This proposed change will allow MBA leveling students to take leveling courses in one semester (two courses 8W1 and two courses 8W2, Fall and Spring), rather than the current multiple semester undergraduate path that requires over a year to complete. This is a graduate leveling course intended to prepare MBA students without a business background with the knowledge and skills set to be successful in the MBA Core/Concentration courses.

Course Description: Provides an understanding of finance concepts and procedures utilized by management in making decisions. This course is a leveling course to meet the finance deficiency requirement for MBA students. May not be taken for credit if FINA 3370 or the equivalent has been taken with a grade earned of C or better.

Dean Garrett made a motion to approve the new course requests. Dean Shaqlaih moved to second it. All in favor and none opposed. Motion passed with ten of ten voting. (closed)

G. Program Change Request (School of Business)

Master of Business Administration (MBA)

Change effective: AY 2024-25

Change: Concentration Courses, Modality for offering the program

Additional Information: Originally, the MBA program utilized graduate-level background (leveling) courses. The background course process was changed to using undergraduate courses. While this change had good intentions, the challenges have offset the benefits. Challenges include (1) Registration issues due to student dual status setups and (2) Limited seats in the undergraduate courses, which has delayed students from completing the MBA Program. (3) The number of leveling courses added a lot of extra time and cost for potential MBA students, which led students to pursue other programs. (4) Issues tracking undergraduate course GPA in the graduate student GPA profile.

The MBA has been approved by THECB for 100% online for some time. The proposal to change the MBA Program from the current format of Hybrid (Fall/Spring) and 100% Online (Summer 8W1) to fully (100%) online is due to market demand: (1) Student demand. Students are expressing a desire for the MBA Program to be 100% online. Some reasons expressed include (a) More flexibility. Being able to complete the MBA around work and family schedules. The MBA students are working adults. Many have to work on Saturdays, which conflicts with the hybrid campus class offerings. (b) Competition. Potential students are finding other MBA Programs with fully online options that directly compete with UNTD. UNTD does not have the resources to be able to offer multiple delivery formats. A survey of students indicated the majority of students said if they had to consider MBA Programs again, they would prefer a program that is 100%

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online. A few students wanted an online program with an optional synchronous component. No students said they preferred an online program with a required synchronous component. Only a couple of students said they preferred the current hybrid format. In the past, UNTD has touted the low cost of the MBA Program. Still, students who have explored other MBA Programs have indicated that the cost savings are not substantial enough to overcome the preferences for more flexibility and convenience.

Change in Concentration Courses:

Remove recommending the following undergraduate background courses: ACCT 2010, ACCT 2020, ECON 1100, ECON 1110, DSCI 2305, BLAW 3330, FINA 3330, MGMT 3830.

Replace with recommending the following graduate background course requirements: ACCT 5030, ECON 5030, DSCI 5030, and FINA 5030.

Change in the modality: Proposal to move the MBA 100% online from the current hybrid/online format (Fall/Spring, Hybrid; Summer 8W1, 100% online). No MBA courses are offered in Summer 8W2. The MBA Program is approved with THECB as 100% online.

Dean Garrett made a motion to approve the program change request. Dean Lacy moved to second it. All in favor and none opposed. Motion passed with ten of ten voting. (closed)

H. New Course Request (*School of Education*)

EDLE 5352 (The Residency II – Education Leadership)

Effective: AY 2024-25

Department: Education Leadership

Credit Hours: 3

Prerequisites: EDLE 5350

Additional information: The educational leadership program would like to offer the opportunity for candidates to complete a one-year residency as allowed by TEA. This will allow principal candidates to work in K-12 schools as assistant principals while completing their education and getting paid for their work. The educational leadership academic program will benefit from the inclusion of the residency program, as it offers candidates valuable administrative opportunities. Through the residency, candidates will have the chance to actively participate in leadership roles within their respective school districts, enabling them to fully immerse themselves in this aspect of their education. The prerequisites and corequisites have been carefully selected to ensure that students demonstrate competence in understanding the requirements for the role of an administrator. The course demonstrates the appropriate rigor for the level of the course. The residency aligns with the State of Texas Principal as Instructional competencies required to obtain certification. There is no cross-listing. Candidates acquire valuable and marketable skills throughout study. The primary skills developed within the leadership areas include interpersonal skills, cognitive skills, and applied skills.

Course Description: The purpose of this course is to provide a comprehensive and holistic study of school leadership competencies. The course will explore topics such as feedback, ethics, restorative discipline practices, authentic and team leadership, and strategic planning.

Dean Remley made a motion to approve the new course request. Dean Shaqlaih moved to second it. All in favor and none opposed. Motion passed with ten of ten voting. (closed)

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I. Program Change Request (*School of Behavioral Health and Human Services*)

Clinical Mental Health Counseling

Change effective: AY 2024-25

Change: Concentration Courses

Additional Information: The counseling program offers two degrees: a Master of Science in Clinical Mental Health Counseling and a Master of Science in Clinical School Counseling. We are requesting to create a School Counseling Sub-plan by adding two optional electives to the Master of Science in Clinical Mental Health for students who wish to pursue a school counseling certification in addition to their Clinical Mental Health Counseling track. This change does not alter the 60 required credit hours for the Master of Science in Clinical Mental Health; the additional courses are only optional. Following the two-year teaching requirement amendment for school counselors in Texas, some students in the Clinical Mental Health Counseling track are interested in obtaining the school counseling certificate. In order to do so, these students would need to complete 60 hours for the CMHC track and two additional school counseling courses. The extra courses will be optional, and students who opt to complete the classes and take the school certification examination will have the School Counseling Sub-Plan reflected on their diplomas.

Change in Concentration Courses:

Add the following courses: COUN 5461 – Professional School Counseling

COUN 5341 Advanced School Counseling

Dean Lacy made a motion to approve the program change requests. Dean Garrett moved to second it. All in favor and none opposed. Motion passed with ten of ten voting. (closed)

V. Adjourned at 3:36 p.m.

Respectfully submitted March 29, 2024

Laila Mertz

Executive Assistant to Provost and EVP of Academic Affairs

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